



AMAHLATHI LOCAL MUNICIPALITY

BID NOTICE

Bids are hereby invited for the following project as listed in the table below:

| PROJECT NAME | BID NUMBER | Preferential Procurement Framework Act (PPPFA) Points will be awarded as follows | Bid document fee | Closing Date |
|--|--------------------|---|------------------|------------------------------------|
| Panel of Service Providers for the Provision of Travelling Agency Services For a Period of 3 Years | ALM/SCM/14/2023-24 | 80/20 | R350 | Friday, 18 August 2023 (@12h00) |

The minimum specifications are detailed in the bid document.

Bid documents can be collected from 05 August 2023 at Engineering Department Offices after furnishing the officials at the supply chain management department with a proof of payment of the non-refundable bid fee. The non-refundable bid fee should be deposited to:

Account Name: Amahlathi Municipality | Bank: First National Bank | Account Number: 53813535227 | Reference: Bid No.

Bidders who are unable to collect the document must email the proof of payment to: a.masiko@yahoo.com, and the document will be emailed

Enquiries should be addressed to project Manager: **Mr. S Kambi on 043 492 1167/skambi@amahlathi.gov.za,**

Bidders must note that they will be evaluated in two stages:

Stage 1: - Administrative Compliance as detailed in the specification in the bid document (Bidders that do not meet the Administrative Compliance will not be eligible for further evaluation and will be deemed as non-responsive)

Stage 2: -Bids will be evaluated on price and ALM Specific Goals.

Bidders who fail to meet ALL the requirements of Stage 1 will not be considered further for Stage 2 of the evaluation.

Completed bid documents are to be placed in a sealed envelope endorsed: "PROJECT NAME & BID NUMBER – AMAHLATHI LOCAL MUNICIPALITY" and be deposited in the Bid Box, at the **Engineering Department Offices** of the Amahlathi Municipality, No. 29 Dragon Street, Stutterheim 4930, not later than **12h00 on 18 August 2023** at which time the bids will be opened in public.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The maximum points for this tender are allocated as follows:

| | POINTS |
|--|------------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| TOTAL POINTS FOR PRICE AND SPECIFIC GOALS | 100 |

TENDERERS SHALL TAKE NOTE OF THE FOLLOWING TENDER CONDITIONS: • The Amahlathi Municipality Supply Chain Management Policy will apply • The Amahlathi Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and to award to more than one bidder. • Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted. • All pages must be signed where necessary • Additional annexure(s) is/are accepted only if cross referencing has been done and the page signed • Bids submitted are to hold good for a period of 90days • SARS pin to be declared in the bid • Bid documents must remain intact • Use of Tippex will render the bid non-responsive • Declaration pages must be fully completed and signed • Joint Ventures/consortiums must provide signed copies of such agreements and all other returnable documents for each partner to the Joint Venture. •Failure to submit comprehensive JV agreement (where applicable), will result in a tender deemed

non-responsive. Individual partners of JV are to comply and submit all relevant documents. Failure to do so will result in a tender deemed non-responsive. • Failure to complete tender forms e.g. MBD 1, MBD 3, MBD 4, MBD 6, MBD 9 will result in a tender deemed non-responsive • All copies must be originally certified and not older than three (3)months. • Failure to submit or complete supplementary information will result in the tender being null, void and non-responsive. • All bidders from ALM jurisdiction must submit latest municipal statement not older than three months showing that they do not owe the Municipality, non ALM bidders must attach proofs not older than three months from their respective Municipalities. The council reserves the right to disqualify any service provider whose members and or shareholders owe the Municipal rates & taxes (Lease agreements and sworn statements/ affidavits are also accepted). • ALM shall not do business with any person in the service of the state. • Bidders must be registered on National Treasury's Central Supplier Database(CSD)