

DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY

Dear Sir / Madam

QUOTATION NO: RQ-017976

(Up to a transaction value of Above R30 000)

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule/Specification.

The quotation must be delivered not later than **05 February 2026 at 11h00 to the Departmental Quotation Box at Head Office (Cnr Church and Bodenstein street Polokwane).**

Compulsory briefing session will be held at **MOUTSE TRAFFIC STATION** on the **21 January 2026 @11h00.**

The following conditions will apply:

- Price(s) quoted must be valid for at ninety days (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT, if VAT registered.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of **80/20** preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms **SBD 4 and SBD 6.1** must be scrutinized, completed in full and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.
- Acceptance of the General conditions of contract can be found on the Provincial/Nation Treasury Website.
- Do not deviate from the specification (quote everything that is on the specification)
- Ensure that your calculations are all correct
- **Fill in your prices on the attached specification and attach letter head of your company.**
- Fill in with a black pen

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Bopape MM (015 294 8420)

Signature

Date



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PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY**

Confidential

Department of Transport and Community Safety

RFQ

Maintenance of Moutse Traffic Station

CALL FOR EXPRESSION OF INTEREST

Issued by:

Department of Transport and Community Safety

39 Church Street Polokwane

Contact: 015 295 1000

Name: Bopape M M

Telephone: 015 294 8420

Name of respondent:

Contents

Number	Heading
---------------	----------------

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Part E2: Returnable documents

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| E2.2 | Submission schedules |

Part E3: Indicative scope of work

- | | |
|----|--------------------------|
| E3 | Indicative scope of work |
|----|--------------------------|

The appointed service provider will be expected to renovate the building as per the BoQ attached.
Including the following work categories:

- Alterations
- Roof work
- Capetry
- Ceiling
- Partitioning and access flooring
- Iron monger
- Tiling
- Plumbing
- Glazing
- Paint work



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E1.1 Notice and Invitation to submit an Expression of Interest

Department of Transport and Community Safety invites expressions of interest for the Maintenance of Moutse Traffic Station for a period of 90 days.

Respondents must have a contractor grading designation of 1GB **or higher** who satisfy criteria stated in the Submission Data may submit expressions of interest.

Only respondents who meet all stated criteria are eligible to have their submissions evaluated.

The tender documents will be made available on the eTender portal and CIDB website.

Queries relating to the issue of these documents may be addressed to Ms Bopape MM, Tel No 015 294 8420 or Email: bopapemm@dtcs.limpopo.gov.za

A compulsory clarification meeting with representatives of the Employer will take place at Moutse Traffic Station **(Insert date)** starting at 11h00.

Requirements for sealing, addressing, delivery, opening and assessment of submissions are stated in the Submission Data.

E1.2 Submission Data

The conditions applicable to this call for expressions of interest of tender are the Standard Conditions for the calling for Expressions of Interest as contained in Annex H of the CIDB Standard for Uniformity in Construction Procurement (January 2009) as published in Government Gazette No 31823, Board Notice 12 of 2009 of 30 January 2009. (See www.cidb.org.za).

The Standard Conditions for the calling for Expressions of Interest make several references to the Submission Data for details that apply specifically to this submission. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions for the calling for Expressions of Interest.

Each item of data given below is cross-referenced to the clause in the Standard Conditions for the calling for Expressions of Interest.

Clause number	Submission Data
H.1	The Employer is DEPARTMENT OF TRANSPORT AND COMMUNITY SAFETY

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H.1.2	<p>The documents associated with the calling for expressions of interest issued by the employer comprise:</p> <p>Part E.1: Submission procedures</p> <p>E.1.1 Invitation and notice for submissions of expressions of interest</p> <p>E.1.2 Submission data</p> <p>Part E.2: Returnable documents</p> <p>E.2.1 List of returnable documents</p> <p>E.2.2 Submission schedules</p> <p>Part E.3 Indicative scope of work</p> <p>E.3 Indicative scope of work</p>
H.1.4	<p>The employer's agent is: N/A</p> <p>Name:</p> <p>Address:</p> <p>Tel:</p> <p>Fax:</p> <p>E-mail:</p>
H.2.1	<p>Only those respondents who satisfy the following eligibility criteria are eligible to submit expressions of interest:</p>
H.2.1	<p>Only those respondents who are registered with the Construction Industry Development Board, in a contractor grading designation of 1GB or higher, are eligible to have their submissions evaluated.</p> <p>Joint ventures are eligible to have their submissions evaluated provided that:</p> <ol style="list-style-type: none"> every member of the joint venture is registered with the CIDB. the lead partner has a contractor grading designation in the construction industry of 1GB or higher and the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the required contractor grading designation.
H.2.1	<p>The following respondents who are registered with the CIDB, or are capable of being so registered not later than 7 days from the closing date for the submission of tenders, are eligible to have their submissions evaluated:</p> <ol style="list-style-type: none"> those respondents who are registered with the Construction Industry Development Board, or are capable of being so registered within 7 days from the closing date for submission of tenders, in a contractor grading designation of 1GB or higher; and contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above and who satisfy the following criteria: <ol style="list-style-type: none"> the employer is satisfied that such a contractor has the potential to develop and qualify to be registered in that higher grade as determined in accordance with the provisions of the <i>CIDB Specification for Social and Economic Deliverables in Construction Works Contracts</i>; and the employer agrees to provide the financial, management or other support that is considered appropriate to enable the contractor to successfully execute that contract.
H.2.5	<p>The arrangements for a compulsory clarification meeting are as stated in the Notice and Invitation to Submit an Expression of Interest.</p> <p>Respondents must sign the attendance list in the name of the responding entity. Addenda will be issued to and submissions will be received only from those responding entities appearing on the attendance list.</p>



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H.2.7	The employer's address for delivery of submissions and identification details to be shown on each submission package are: Location of tender box: MAIN ENTRANCE OF PHAMOKO TOWERS Physical address: 39 CHURCH STREET POLOKWANE Identification details: THE BOX IS WRITTEN TENDER BOX ON THE OUTSIDE
H.2.9	The closing time for submissions is as stated in the Notice and Invitation to Submit an Expression of Interest.
H.2.9	Telephonic, telegraphic, telex, facsimile or e-mailed submissions offers will not be accepted.
H.3.3	Late submissions will be recorded as late submissions and will not be eligible for evaluation
H.3.9	The procedure for evaluation of responsive submissions is: Stage one: Compliance with specification Stage two: Administrative compliance Stage 3: 80/20 Preference Point System
H.3.9	All respondents who submit responsive submissions and: 1) a) are tax compliant at the time of evaluation and award or have made arrangements to meet outstanding tax obligations; b) are registered with the Construction Industry Development Board in an appropriate contractor grading designation; c) do not have any of their directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; d) have not abused the Employer's Supply Chain Management System or have failed to perform on any previous contract and have been given a written notice to this effect; e) have completed the Compulsory Enterprise Questionnaire and who are considered by the Employer not to have any conflicts of interest which may impact on their ability to perform the proposed contract in the best interests of the Employer or potentially compromise the tender process and are free of persons in the state who are not permitted to submit tenders or to participate in the contract; and f) are registered and in good standing with the compensation fund or with a licensed compensation insurer; and will be invited to submit tender offers and have their submissions evaluated.

E.2.1 List of returnable documents

- (i) Original Bid Document
- (ii) SBD 4
- (iii) SBD 6.1
- (iv) COIDA Letter of Good Standing
- (v) CIDB Gradings 1 GB or above
- (vi) E1.1
- (vii) E1.2
- (viii) E2.1
- (ix) E3
- (x) T2.2A
- (xi) T2.2B
- (xii) T2.2C
- (xiii) T2.2D
- (xiv) T2.2E
- (xv) Trade Test certificate for Electrical work
- (xvi) Trade test certificate for plumbing



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E3: Indicative scope of work

The winning bidder will be expected to maintain and repair Moutse Traffic Station as per the attached Bill of quantities.

REQUIREMENTS

- The service provider is requested to supply S.A. B.S approved material.
- The service provider is requested to do the job according to the specification.
- Three months guarantee should be provided on workmanship.

Evaluation Criteria

Stage 1: Compliance to specification

Stage 2: Administrative compliance

NB: The following are regarded as non-compliance to administrative requirements:

- (a) Price amendments without signature.
- (b) Usage of correction fluid.
- (c) Completion of the bid document with an erasable pencil.
- (d) Non-completion and non-signing of the following essential standard bidding documents (SBD)/forms:
 - (i) SBD 4
 - (ii) SBD 6.1
- (e) Non-completion and non-signing of the following essential standard bidding documents forms listed under E2.1:

- (b) The following documents must be submitted:

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- (xvii) Original Bid Document (Mandatory)
- (xviii) SBD 4 (Mandatory)
- (xix) SBD 6.1
- (xx) Disability certificate issued by health professionals (Non-mandatory)
- (xxi) Confirmation letter issued by Department of Military Veterans (Non-mandatory)
- (xxii) Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council (Non-mandatory)

2.3 Stage 3: 80/20 Preference Point System

The 80/20 price/preference point system will be applicable for this request for quotation. 80 points shall be awarded for price, and 20 points shall be preference points.

The preference points shall be allocated based on the specific goals below:

No	DESIGNATED GROUP	POINTS	MEANS OF VERIFICATION
1	Enterprises owned by at least 51% black people	2	Central Supplier Database (CSD)
2	Enterprises owned by at least 51% women	4	Central Supplier Database (CSD)
3	Enterprises owned by at least 51% youth	4	Central Supplier Database (CSD)
4	Enterprises owned by at least 51% persons with disability	2	Disability certificate issued by health professionals
5	Enterprises owned by at least 51% military veterans	2	Confirmation letter issued by Department of Military Veterans
6	Small, Medium and Micro Enterprises (SMMEs)	1	Central Supplier Database (CSD)



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7	Enterprises located in rural areas or townships	2	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
8	Enterprises located in Limpopo Province	3	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
TOTAL POINTS		20	

3. Notes

- 3.1 The contract will be awarded to the bidder scoring the highest points.
- 3.2 The Department is not bound to accept any of the proposals submitted. The Department also reserves the right to call interviews with short-listed service providers before final selection, and to negotiate price.

Mr. Nkanyane OP
Chief Director: Transport Infrastructure & District Coordination
Date: 21/10/2025

Approved/ not-approved—

Ms. Mukwevho T
Director: SCM
Date: 24/10/2025

T2.2A Record of Addenda to tender documents



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We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer

T2.2B Compulsory Enterprise Questionnaire

The Following particulars must be furnished. In the case of a joint venture, separate Enterprise questionnaires in



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respect of each partner must be completed and submitted		
Section 1:	Name	of
enterprise:.....		
Section 2:	VAT registration number,	if
any:.....		
Section 3:	CIDB registration number,	if
any:.....		
Section 4 : Particulars of sole proprietors and partners in partnerships Complete only if sole proprietor or partnership and attach separate page if more than 3 partners		
Name*	Identity number*	Personal income tax number*
Section 5 : Particulars of companies and close corporations Company registration number Close corporation number Tax reference number		
Section 6 : Record in the service of state Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:		
a member of any municipal council a member of any provincial legislature a member of the National Assembly or the National Council of Province a member of the board of directors of any municipal entity an official of any municipality or municipal entity	<input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity <input type="checkbox"/> an employee of Parliament or a provincial legislature	



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If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| 1. a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| 2. a member of any provincial legislature | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| 3. a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of Parliament or a provincial legislature |
| 4. a member of the board of directors of any municipal entity | |
| 5. an official of any municipality or municipal entity | |

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Date

Signed

Name

Position

Enterprise
name

T2.2C Certificate of Authority for Joint Ventures

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms
, authorised signatory of the company
, acting in the capacity of lead partner, to sign all
 documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY SIGNATORY	AUTHORISED
Lead partner			
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	

T2.2D Proposed amendments and qualifications



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The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F.3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer's handling of material deviations and qualifications.

Tenderers must not include deviations or qualifications relating to the scope of work in this schedule where they are required to submit an Approach Paper.

Page	Clause or item	Proposal

Signed

Date

Name

Position

Tenderer

T2.2E Preferencing schedule

1 Definitions

The following definitions shall apply to this schedule:

Black: is a generic term which means who are Africans, Coloureds and Indians

Disability: in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

Disabled person: a person with a disability.

Equity ownership: The percentage of an enterprise or business owned by individuals or, in respect of a company, the percentage of the company's shares that are owned by individuals, who are actively involved in the management of an enterprise or business and exercise control over the enterprise, commensurate with their degree of ownership at the closing date of the tender.

2 The preference points shall be allocated based on the specific goals below:

No	DESIGNATED GROUP	POINTS	MEANS OF VERIFICATION
1	Enterprises owned by at least 51% black people	2	Central Supplier Database (CSD)
2	Enterprises owned by at least 51% women	4	Central Supplier Database (CSD)
3	Enterprises owned by at least 51% youth	4	Central Supplier Database (CSD)
4	Enterprises owned by at least 51% persons with disability	2	Disability certificate issued by health professionals
5	Enterprises owned by at least 51% military veterans	2	Confirmation letter issued by Department of Military Veterans
6	Small, Medium and Micro Enterprises (SMMEs)	1	Central Supplier Database (CSD)
7	Enterprises located in rural areas or townships	2	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
8	Enterprises located in Limpopo Province	3	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
TOTAL POINTS		20	

ITEM NO		QUANTITY	RATE	AMOUNT
	BILL NO.1			
	PRELIMINARIES NOTES			
	SECTION NO.1			
	i) The agreement is to be the JBCC Series 2000 Principal Building Agreement (Edition 4.1 Code 2101 March 2005) prepared by the Joint Building Contracts Committee			
	ii) The preliminaries are to be the JBCC Series 2000 Preliminaries prepared by the Joint Building Contracts Committee, Code 2103 May 2005 Edition and shall be deemed to be incorporated herein			
	iii) Tenderers are referred to the abovementioned documents for the full intent and meaning of each clause thereof (hereinafter referred to by heading and clause number only) for which such allowance must be made as may be considered necessary			
	iv) Where standard clauses or alternatives are not entirely applicable to this contract such modifications, corrections or supplements as will apply are given under each relevant clause heading			
	v) Where any item is not relevant to this specific contract such item is marked N/A (signifying "not applicable")			
	vi) If Alternative A as set out in clause B10.3 hereinafter is to be used for the adjustment of the preliminaries each item priced is to be allocated to one or more of the three categories, where "F" denotes a fixed amount (amount not to be varied), "V" denotes an amount variable in proportion to value and "T" denotes an amount in proportion to time			
	SECTION A: PRINCIPAL BUILDING AGREEMENT READ IN CONJUNCTION WITH THE CONTRACT DATA			
	Definitions (A1)			
1	Definitions and interpretation (clause 1) F:..... V:..... T:..... Item	1		
	Objective (A2)			
2	Offer acceptance and performance (clause 2) F:..... V:..... T:..... Item	1		
	Preparation (A3-A14)			
3	Documents (clause 3) F:..... V:..... T:..... Item	1		
4	Design responsibility (clause 4) F:..... V:..... T:..... Item	1		
5	Employer's agents (clause 5) F:..... V:..... T:..... Item	1		
6	Site representative (clause 6) F:..... V:..... T:..... Item	1		
7	Compliance with regulations (clause 7) F:..... V:..... T:..... Item	1		
8	Works risk (clause 8) F:..... V:..... T:..... Item	1		
9	Indemnities (clause 9) F:..... V:..... T:..... Item	1		
10	Works insurance (clause 10) F:..... V:..... T:..... Item	1		
11	Liability insurances (clause 11) F:..... V:..... T:..... Item	1		
12	Effecting insurance (clause 12) F:..... V:..... T:..... Item	1		
13	No clause (clause 13) F:..... V:..... T:..... Item	1		
14	Security (clause 14) F:..... V:..... T:..... Item	1		
	Execution (A15-A22)			
15	Preparation for and execution of the works (clause 15) F:..... V:..... T:..... Item	1		
16	Access to the works (clause 16) F:..... V:..... T:..... Item	1		
17	Contract instructions (clause 17) F:..... V:..... T:..... Item	1		
18	Assignment (clause 19) F:..... V:..... T:..... Item	1		
19	Setting out of the works (clause 18) F:..... V:..... T:..... Item	1		
	The contractor shall notify the principal agent if any encroachments of adjoining foundations, buildings, structures, pavements, boundaries, etc. exist in order that the necessary arrangements may be made for the rectification of any such encroachments.			
20	Nominated subcontractors (clause 20) F:..... V:..... T:..... Item	1		

21	Selected subcontractors (clause 21) F:..... V:.....T:.....	Item	1
22	Employer's Direct Contractors (clause 22) F:..... V:.....T:.....	Item	1
23	Contractor's Domestic Sub-Contractors (Clause 23) F:..... V:.....T:.....	Item	1
Completion (A24-A30)			
24	Practical completion (clause 24) F:..... V:..... T:.....	Item	1
25	Works completion (clause 25) F:..... V:..... T:.....	Item	1
26	Final completion (clause 26) F:..... V:..... T:.....	Item	1
27	Latent defects liability period (clause 27) F:..... V:.....T:.....	Item	1
28	Sectional completion (clause 28) F:..... V:..... T:.....	Item	1
29	Revision of date of practical completion (clause 29) F:..... V:.....T:.....	Item	1
30	Penalty for non-completion (clause 30) F:..... V:.....T:.....	Item	1
Payment (A31 - A35)			
31	Interim payment to the contractor (clause 31) F:..... V:.....T:.....	Item	1
32	Adjustment to the contract value (clause 32) F:..... V:.....T:.....	Item	1
Notwithstanding the provisions of clause 32.13 fluctuations in costs shall not be adjusted as per the let formula (CPA)			
33	Recovery of expense and loss (clause 33) F:..... V:.....T:.....	Item	1
34	Final account and final payment (clause 34) F:..... V:.....T:.....	Item	1
35	Payment to other parties (clause 35) F:..... V:.....T:.....	Item	1
Cancellation (A36-A39)			
36	Cancellation by employer - contractor's default (clause 36) F:.....V:.....T:.....	Item	1
37	Cancellation by employer - loss and damage (clause 37) F:.....V:.....T:.....	Item	1
38	Cancellation by contractor - employer's default (clause 38) F:.....V:.....T:.....	Item	1
39	Cancellation - cessation of the works (clause 39) F:..... V:.....T:.....	Item	1
Dispute (A40)			
40	Settlement of disagreements and disputes (clause 40) F:..... V:.....T:.....	Item	1
Contract variables (A41)			
41	The schedule: Pre-tender information (clause 41) F:..... V:.....T:.....	Item	1
Information necessary for completion of those clauses contained in the schedule which are necessary for tender purposes is given hereunder			
41.1.1 Employer: DEPARTMENT OF PUBLIC WORKS LIMPOPO Postal Address: Private Bag x 9490 POLOKWANE 0700 Physical Address: 43 Church Street Polokwane 0699 Tel. (015) 284-7000 Fax (015) 284 7044E mail:			
41.1.2 Principal Agent: DEPARTMENT OF PUBLIC WORKS LIMPOPO Postal Address: Private Bag x 9490 POLOKWANE 0700 Physical Address: 43 Church Street Polokwane 0699 Tel. (015) 284-7000 Fax (015) 284 7044E mail:			
41.1.3 Other Agents: Architect DEPARTMENT OF PUBLIC WORKS LIMPOPO Postal Address: Private Bag x 9490 POLOKWANE 0700 Physical Address: 43 Church Street Polokwane 0699 Tel. (015) 284-7000 Fax (015) 284 7044E-mail:			
41.1.4 Other Agents : Quantity Surveyors DEPARTMENT OF PUBLIC WORKS LIMPOPO Postal Address: Private Bag x 9490 POLOKWANE 0700 Physical Address: 43 Church Street Polokwane 0699 Tel. (015) 284-7000 Fax (015) 284 7044E-mail:			
41.2 CONTRACT DETAILS 41.2.1 Works Description: The work consist of the construction of a new single storey library building approximately 950m2 and site works			
41.2.2 Site Description: The site is at			
41.2.3 Work for installation by direct contractors: N/A			
41.2.4 This agreement is for a government contract: contract where there are specific option that are applicable to a state organ only Yes			

	41.2.5 Date on which possession of the site is intended to be given: Approximately within 14 (fourteen) calendar days from the date of the letter of acceptance		
	41.2.6 Period for the commencement of the works is immediately after the contractor takes possession of the site		
	41.2.7 Completion in sections are required No		
	41.2.8 Intended date of practical completion and the penalty per calendar day for the works as a whole: 8 calendar months from the date of the possession of the site and penalties will be 0.05% of the contract sum		
	Penalty per calendar day: 0.05% of the Contract Sum per calendar day on which the completion of the work may be in arrears		
	SPECIAL COMPLETION REQUIREMENTS Not applicable		
42	41.2.9 Arbitration rules as recommended by the Association of Arbitrators (SA) F:..... V:..... T:..... Item	1	
43	41.2.10 The law applicable to this agreement shall be that of South Africa F:..... V:..... T:..... Item	1	
	41.3 INSURANCES		
44	41.3.1 Contract work's insurance All risk and Public Liability insurance for this contract shall be taken out by the Contractor in the joint names of the contractor and the employer. The cost of this insurance will be paid by the Contractor. Any excess in respect of a claim is to be paid for by the contractor.. Item	1	
45	41.3.2 Supplementary insurance: Contractor shall be responsible for the taking out his own insurances for all plant and machinery used in the execution of this contract. The cost of this insurance shall be borne by the contractor. F:..... V:..... T:..... Item	1	
46	41.3.3 Public liability insurance to be effected by contractor See clause 42.3.1 F:..... V:..... T:..... Item	1	
	41.4 DOCUMENTS 41.4.1 Waivers of contractors lien is required Yes		
	41.4.2 Number of construction document copies to be supplied free of charge: Three		
	41.4.3 State other system if document is not drawn up in accordance with the Standard System of Measuring Building Work (8th Edition) (Revised) 1999		
	41.4.4 Number of days for submission of priced documents: 7 working days Notwithstanding the provisions of Clause 41.4.4, no payments will be certified unless the priced document are agreed with the Quantity surveyors.		
	41.4.5 JBCC N/S Subcontract Agreement are to be included in the documents: No		
	41.4.6 Alternative if contract value is not adjusted using CPAP: Prices and rates shall remain firm and fixed, there shall be no adjustment of the tender amounts		
	41.4.7 Details of changes made to the provision of JBCC standard documentation: Payment will be made 21 days after issue of a payment certificate. The Contractor shall issue a Tax Invoice immediately to enable the Employer to process payment. For accounting purposes, the Employer's VAT number as required by current legislation on the Tax invoice is to be advised		
	SECTION B: PRELIMINARIES		
	Definition and Interpretation (B1)		
47	Definition and interpretation (B1.1 - B1.6.5) F:..... V:..... T:..... Item	1	
	Documents (B2)		
48	Checking of documents (B2.1) F:..... V:..... T:..... Item	1	
49	These bills of quantities contain pages and annexures as indexed on the flyleaf. The items in these bills of quantities are to be read and priced in conjunction with and the descriptions regarded as amplified by the Model Preambles for Trades as recommended and published by the Association of South African Quantity Surveyors, 1997 edition, and no claim arising from brevity of description of items fully described in the said Model Preambles for Trades will be entertained Item	1	
50	Provisional bills of quantities (B2.2) F:..... V:..... T:..... N/A		
51	Availability of construction documentation for contracts based on provisional bills of quantities (B2.3) F:..... V:..... T:..... Item	1	
52	Interests of agents (B2.4) F:..... V:..... T:..... Item	1	
53	Priced documents (B2.5) F:..... V:..... T:..... Item	1	
54	Tender submission (B2.6) F:..... V:..... T:..... Item	1	
55	Notwithstanding anything contained in this clause tenders shall be valid for a period of 45 days from the closing date of tenders F:..... V:..... T:..... Item	1	

The site (B3)			
56	Defined works area (B3.1) F:..... V:..... T:.....	Item	1
57	The area of the works to be occupied by the contractor, any restriction on the area and the limit of access or exit will be pointed out to the contractor by the principal agent at the official site briefing meeting.	Item	1
58	Geotechnical investigation (B3.2) Geotechnical information will be made available to the successful bidder at the site handover meeting F:..... V:..... T:.....	Item	1
59	Inspection of the site (B3.3) It remains the responsibility of the bidder to visit the project site on his / her own to check and acquaint themselves with the site and its conditions before submitting a tender as no claims will be entertained later.	Item	1
60	No claims for extras arising from the contractor having failed to comply with this clause will be entertained F:..... V:..... T:.....	Item	1
61	Existing premises occupied (B3.4) F:..... V:..... T:.....	Item	1
62	Previous work - dimensional accuracy (B3.5) F:..... V:..... T:.....	Item	1
63	Previous work - defects (B3.6) F:..... V:..... T:.....	Item	1
64	Services - known (B3.7) F:..... V:..... T:.....	Item	1
65	Services - unknown (B3.8) F:..... V:..... T:.....	Item	1
66	Protection of trees etc (B3.9) F:..... V:..... T:.....	Item	1
67	Articles of value (B3.10) F:..... V:..... T:.....	Item	1
68	Inspection of adjoining properties etc (B3.11) F:..... V:..... T:.....	Item	1
Management of contract (B4)			
69	Management of the works (B4.1) F:..... V:..... T:.....	Item	1
70	Progress meetings (B4.3) F:..... V:..... T:.....	Item	1
71	Technical meetings (B4.4) F:..... V:..... T:.....	Item	1
Samples and shop drawings and manufacturer's instructions (B5)			
72	Samples of materials (B5.1) F:..... V:..... T:.....	Item	1
73	Workmanship samples (B5.2) F:..... V:..... T:.....	Item	1
74	Shop drawings (B5.3) F:..... V:..... T:.....	Item	1
Temporary works and plant (B6)			
75	Deposits and fees (B6.1) F:..... V:..... T:.....	Item	1
76	Enclosure of the works (B6.2) F:..... V:..... T:.....	Item	1
77	Advertising (B6.3) F:..... V:..... T:.....	Item	1
78	Plant, equipment, sheds and offices (B6.4) F:..... V:..... T:.....	Item	1
79	Main notice board (B6.5) F:..... V:..... T:.....	Item	1
80	Subcontractors notice board (B6.6) F:..... V:..... T:.....	Item	1
Temporary services (B7)			
81	Location (B7.1) F:..... V:..... T:.....	Item	1
82	Water (B7.2) F:..... V:..... T:.....	Item	1
83	Electricity (B7.3) F:..... V:..... T:.....	Item	1
84	Telecommunication equipment (B7.4) F:..... V:..... T:.....	Item	1
85	Ablution facilities (B7.5) F:..... V:..... T:.....	Item	1
Prime cost amounts (B8)			
86	Responsibility for prime cost amounts (B8.1) F:..... V:..... T:.....	Item	1
Attendance on N/S Subcontractors (B9)			

87	General attendance (B9.1) F:..... V:..... T:.....	Item	1
88	Special attendance (B9.2) F:..... V:..... T:.....	Item	1
89	Commissioning - Fuel, water and power (B9.3) F:..... V:..... T:.....	Item	1
Financial aspects (B10)			
	Statutory taxes, duties and levies (B10.1) F:..... V:..... T:.....	Item	1
90	Provision for Value Added Tax (VAT) is made in the Final Summary. F:..... V:..... T:.....	Item	1
91	Payment of preliminaries (B10.2) F:..... V:..... T:.....	Item	1
92	Adjustment of preliminaries (B10.3) F:..... V:..... T:.....	Item	1
93	Payment certificate cash flow (B10.4) F:..... V:..... T:.....	Item	1
94	Contractor information supply (B10.5) F:..... V:..... T:.....	Item	1
General (B11)			
95	Protection of works (B11.1) F:..... V:..... T:.....	Item	1
96	Protection/isolation of existing/sectionally occupied works (B11.2) F:..... V:..... T:.....	Item	1
97	Site security (B11.3) F:..... V:..... T:.....	Item	1
98	Notice before covering work (B11.4) F:..... V:..... T:.....	Item	1
99	Disturbance (B11.5) F:..... V:..... T:.....	Item	1
100	Works cleaning and clearing (B11.6) F:..... V:..... T:.....	Item	1
101	Vermis (B11.7) F:..... V:..... T:.....	Item	1
102	Overhand work (B11.8) F:..... V:..... T:.....	Item	1
Schedule of variables (B12)			
103	Pre-tender information (B12.1) F:..... V:..... T:.....	Item	1
Information necessary for elections and completion of those clauses contained in the schedule which are necessary for tender purposes is given hereunder. Where no information is given it shall mean that either no details or specific requirements are available or that the clause is not relevant to this specific contract			
12.1.1 Provisional bills of quantities (B2.2) The quantities are provisional: No			
12.1.2 Availability of construction documentation (B2.3) Construction documentation is complete Yes			
12.1.3 Interest of agents (B2.4) N/A			
12.1.4 Defined works area (B3.1) See site information			
12.1.5 Geotechnical investigation (B3.2) To obtain from the Project Architect			
Geotechnical information will be made available to the successful bidder at the site handover meeting			
12.1.6 Existing premises occupied (B3.4)			
12.1.7 Services - known (B3.7) Existing services and points of connection will be pointed out to the successful contractor by the principal agent			
12.1.8 Protection of trees (B3.9)			
12.1.9 Inspection of adjoining properties (B3.11)			
12.1.10 Enclosure of the works (B6.2)			
12.1.11 Offices (B6.4.3) The contractor shall provide, maintain and remove on completion of the work an office for the exclusive use of the SEO minimum size 4 x 6 x 3m high internally, suitably insulated and ventilated, provided with electric lighting and fitted with boarded floor, desk, chair, drawing chair, drawing board and lockup drawer for drawings. The office shall be kept clean and fit for use at all times			
12.1.12 Main notice board (B6.5) The contractor shall provide, erect where directed, maintain and remove on completion of the works a notice board size 3 x 3m, all constructed of suitable boarding with flat smooth surface and with edging bead 19mm thick all round outer edges and projecting 12mm from face of boarding and rounded on front edge. The board shall be securely fixed to hoarding, where hoarding is provided, or fixed to and including a suitable supporting structure of timber or tubular posts and braces. The board is to be painted ivory white and the bead and 12mm wide dividing lines, deep blue. All wording shall be inscribed in deep blue painted "sans serif" lettering			

	12.1.13 Subcontractors notice board (B6.6) A notice board is required No		
	12.1.14 Water (B7.2) Contractor to provide		
	12.1.15 Electricity (B7.3) Contractor to provide		
	12.1.16 Telecommunications (B7.4) Contractor to provide		
	12.1.17 Ablution facilities (B7.5) Contractor to provide		
	12.1.18 Special attendance (B9.2)		
	12.1.19 Protection of the works (B11.1)		
	12.1.20 Protection of existing/sectionally occupied works (B11.2) Protection is required Yes		
	12.1.21 Disturbance (B11.5) The contractor's attention is drawn to the fact that certain portions of the Works will be constructed in the vicinity of built up areas. The contractor shall exercise all necessary precautions to ensure the safety and convenience of the public.		
104	Post tender information (B12.2) F:..... V:..... T:..... Item	1	
	12.2.1 Payment of preliminaries Alternative selected: (B)		
	12.2.2 Adjustment of preliminaries Alternative selected: (A)		
	12.2.3 Additional agreed preliminaries Item N/A		
	SECTION C: SPECIFIC PRELIMINARIES		
105	PROPRIETARY BRANDED PRODUCTS The contractor shall take delivery of, handle, store, use apply and/or fix all proprietary branded products in strict accordance with the manufacturers' instruction after consultation with the manufacturer's authorized representative F:..... V:..... T:..... Item	1	
106	OVERTIME Should overtime be required to be worked for any reason whatsoever, the costs of such overtime are to be borne by the contractor unless the principal agent has specifically authorized in writing, prior to the execution thereof, that costs for such overtime are to be borne by the employer. F:..... V:..... T:..... Item	1	
107	AS BUILT DRAWINGS The position of construction breaks and the extent of individual concrete pours are to be recorded by the contractor on the structural engineer's drawings and are to be submitted to the principal agent and the structural engineer for their records. F:..... V:..... T:..... Item	1	
108	SITE INSTRUCTIONS Site instructions issued on site are to be recorded in triplicate in a site instruction book which is to be maintained on site by the contractor F:..... V:..... T:..... Item	1	
109	LABOUR RECORD At the end of each week the contractor shall provide the principal agent with a written record, in schedule form, reflecting the number and description of tradesmen and labourers employed by him and all subcontractors on the works each day. F:..... V:..... T:..... Item	1	
110	PLANT RECORD At the end of each week the contractor shall provide the principal agent with a written record, in schedule form, reflecting the number, type and capacity of all plant, excluding hand tools, currently used on the works. F:..... V:..... T:..... Item	1	
111	NON CESSION OF MONIES The contractor shall not code nor assign his rights or claims to any monies due or to become due under this contract F:..... V:..... T:..... Item	1	
112	BLACK ECONOMIC EMPOWERMENT The contractor shall study and acquaint himself with the guidelines of the Black Economic Empowerment Act, and demonstrate his compliance with the requirements of the Act. F:..... V:..... T:..... Item	1	
113	LOCAL LABOUR The contractor shall make use of local labour. It is desirable by the Employer that all unskilled labour be recruited from the local areas of the vicinity of the Works. The contractor will demonstrate his effort to fulfill compliance with this requirement F:..... V:..... T:..... Item	1	
114	LABOUR DESK The contractor shall establish a labour desk on site with a dedicated office of maximum 9m2 with and including a desk, 2 chairs and electricity. From the labour desk, the contractor will appoint a dedicated community liaison officer. The community liaison officer will be employed by and will report to the contractor, who will in turn forward such reports to the Principal Agent. F:..... V:..... T:..... Item	1	
115	SITE ACCOMMODATION. Provide 2 office facilities for Principal Agent Representative and one for Resident Clerk of Works (to include desk, 2 chairs and Electricity per office) Provide meeting Facility to accommodate 12 chairs Provide Ablution facilities for the above F:..... V:..... T:..... Item	1	
116	HEALTH AND SAFETY ACT (Act 85 of 1993) Compliance with the Occupational Health and Safety Act (Act 85 of 1993) and all relevant and applicable regulations, especially the Construction Health & Safety Act (Act 85 of 1993) (as amended) for the duration of the contract Item	1	
117	Provisions of OH&S Plan prior to commencement of works as well as a full consolidated copy of such plan at the completion of construction work inclusive of a record of all drawings, designs, copies of statutory appointments, material used and other similar information concerning completed contract Item	1	

118	Implementation of approved OHS Plan for duration of contract, including daily/weekly inspections, monthly meetings, required audits, consolidated health and safety file, etc	Item	1
119	Registration with Compensation Fund or approved /licensed compensation insurer	Item	1
120	Full time competent employee of the Contractor as safety construction supervisor and assistant safety construction supervisors for duration of contract	Item	1
121	Health and safety training and induction requirements of all persons entering the site	Item	1
122	HIV AND AIDS POLICY Observation of all legislation, policies and by-laws regulating the "AIDS" endemic and "HIV" prevention, treatment and observation	Item	1
Provision of Training Allowance in terms of EPWP prescripts			
123	Training allowance paid to targeted labour in terms of formal training days	PDT	1
124	Extra over for the administration payment of training allowances to targeted labour (25% of training allowance)	Item	1
125	Transport and accommodation of workers for training where it is not possible to undertake the training in close proximity to the site (Provisional Sum)	Item	1
Sub total			
SECTION NO.2			
BILL NO.1			
ALTERATIONS			
For preambles see "Model Preambles for Trades (2008 Edition)" and Supplementary preambles as specified in the Trades			
REMOVAL OF EXISTING WORK:			
<p>NATURE OF WORK: Tenderers are advised to visit the site and to satisfy themselves as to the nature and extent of the work to be done and provide in their tenders any items not specifically mentioned which they may deem necessary for the proper completion of the work.</p> <p>DIMENSIONS The Contractor is advised to take all dimensions affecting the existing buildings on the site, as he will be held solely responsible for all new work being of the correct size. PIPES, ETC Special care is to be taken not to interfere unnecessarily with any supply pipes or other piping that may be met with and found necessary to disconnect or cut, are to be effectively stopped off and any new connections that may be necessary are to be made with proper fittings and to the satisfaction of the Principal Agent to whom due notice must be given of any alterations to the existing services. PROTECTION In taking down and removing existing work the utmost care is to be observed to avoid any structural or other damage to the remaining portions of the buildings. The Contractor must also protect all work not removed such as walls, floors, doors, windows or other joinery, loose and fixed fittings and electrical appliances, etc. from damage during the progress of the work and provide all necessary materials for doing so. The Contractor will be held solely responsible for any damage to persons or property and for the safety of the structure throughout the whole of this Contract and must make good at his own expense any damage that may occur. OLD USABLE MATERIALS from the alterations/demolitions are to become the property of the Client. Old materials for re-use are to be carefully removed, stored and protected from injury including making good any damaged or defective parts as required before fixing. Old reusable materials are to be handed over to the Client are to be carefully removed and neatly stacked on site where directed. The remainder of the old materials and all rubbish to be</p> <p>Unless otherwise stated, all usable material from the demolitions should be kept safely and handed over to the school governing body or the school principal who shall sign for all material received.</p>			
Taking out and removing doors, windows, etc.			
1	Timber single door 813 x 2032mm high	No	2
Taking out and removing sanitary fittings, tanks, geysers etc.			
2	Complete WC	No	2
3	Toilet roll holders	No	2
4	Pressure pump	No	1
Taking down and removing roofs, floors, panelling, ceilings, partitions, etc			
5	Ceilings suspended not exceeding 1m below steel trusses	m ²	150
6	Ceilings on existing 38 x 38mm bracker at 90deg to trusses at maximum centres of 400mm by 32mm long galvanised nails. (in guardhouse)	m ²	30
Taking up and removing wood block floor coverings, vinyl floor coverings, carpets, etc and preparing screeds for new floor coverings.			
7	300 x 300 x 11,5mm Ceramic floor tiles	m ²	100
8	Skirting	m	100
Taking out and removing glass and mirrors.			
9	Glass from steel windows, including cleaning out rebates and preparing for new glass	m ²	50
SERVICING OF DOORS AND WINDOWS			

10	Replace window stays, handles and pegs (PC Amount R150-00 Vat excl supplied and delivered to site)	No	60
11	Remove door striker plate and replace with new (PC Amount R150-00 Vat excl supplied and delivered to site)	No	2
MAKING GOOD OF FINISHES ETC			
<u>Making good screed</u>			
12	Floors in patches	m ²	20
<u>Making good internal cement plaster</u>			
13	Walls in patches	m ²	30
Sub total			
SECTION No. 2BILL No. 5			
ROOF COVERING			
PREAMBLES			
For Preambles see "Model Preambles For Trades"			
ROOF AND WALL INSULATION			
BUDGETARY ALLOWANCE			
14	Provide the sum of R20 000 for roof maintenance	m ²	1
Sub total			
SECTION No. 2BILL No. 6			
CARPENTRY AND JOINERY			
PREAMBLES			
For Preambles see "Model Preambles For Trades"			
ROOFS ETC			
Plate nailed timber roof truss construction			
The following is applicable in respect of roof trusses:			
Trusses are at maximum 760mm centres Roof covering is Double Roman Concrete Tiles on 38 x 38mm battens on Ceilings are 4mm Fibre Cement board ceiling The references given in the descriptions are to the respective types of trusses detailed on the architect's drawings numbered annexed to these bills of quantities/accompanying these bills of quantities for tender purposes The dimensions in the descriptions of the trusses are nominal and actual measurements are to be obtained from the architect and/or the site before design or fabrication commences			
DOORS			
NOTE All framed and ledged batten doors and combination doors, where battens are utilised, shall only be of construction acceptable SABS, i.e. mortice and tenon where the tenon is exposed on the outside edges of styles and where the tenon is wedged to form a dovetailed shape			
44mm Wrought meranti framed, ledged, braced and battened door of 44 x 150mm top rails and stiles, 22 x 150mm middle legde and braces and 22 x 220mm bottom rail filled in with 22mm V-jointed one side boarding			
15	Door size 813 x 2032mm high with standard weather bar	No	2
Sub total			
SECTION No. 2BILL No. 7			
CEILINGS, PARTITIONS AND ACCESS FLOORING			
PREAMBLES			
For Preambles see "Model Preambles For Trades"			
SUPPLEMENTARY PREAMBLES			
Descriptions:			
Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins or shot pinned to brickwork or concrete			
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been given elsewhere			
CEILINGS ETC			
Acoustic suspended ceilings panels			
16	Acoustic suspended ceilings panels (1200mmx 600mm)	m ²	200
NAILED UP CEILINGS			
12,5mm "Rhino" gypsum plasterboard with taped and skimmed joints finished with one coat rhinolite plaster			
17	Ceilings including 38 x 38mm sawn softwood branderling at 350mm centres (guardhouse)	m ²	30

18	Extra over ceiling for opening of 650 x 650mm trap door complete with trimmers, frame, etc	No	1
	Cornices		
19	50 mm Fibre cement coved cornice planted on including mitres, etc.	m	30
	Sub total		
	IRONMONGERY		
	PREAMBLES		
	For Preambles see "Model Preambles For Trades"		
	SUPPLEMENTARY PREAMBLES		
	Items, materials or methods to be used specified by trade names or catalogue numbers are only an indication of the quality required. Items, materials or methods of similar quality may be used with prior approval from the architect		
	Finishes to Ironmongery		
	Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list BS Satin bronze lacqueredCH Chromium platedSC Satin chromium platedSE Silver enamelledGE Grey enamelledAS Anodised silverAB Anodised bronzeAG Anodised goldABL Anodised blackPB Polished brassPL Polished and lacqueredPT Epoxy coatedSD Sanded		
	Fixing		
	Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs in brickwork or concrete		
	References		
	References in brackets at the end of descriptions refer to the Architect's schedules		
	LOCKS		
	"Union"		
20	Three lever double cylinder lockset code 2222 or similar with Gower Handel code CZ682-05 SC complete with striking plate fixed to metal	No	2
	LETTERS, NAMEPLATES, ETC.		
21	DSS2 'Female' or similar pictogram on 76mm diameter stainless steel plate	No	1
22	DSS1 'Male' or similar pictogram on 76mm diameter stainless steel plate	No	1
	Sub total		
	SECTION No. 2BILL No. 13		
	TILING		
	PREAMBLES		
	For Preambles see "Model Preambles For Trades"		
	SUPPLEMENTARY PREAMBLES		
	Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding		
	WALL TILING		
	198 x 198 x 6mm White glazed ceramic wall tiles fixed with an approved tile adhesive to plaster (elsewhere measured) and jointed with waterproofing coloured jointing compound		
23	On vertical surfaces	m ²	10
	FLOOR TILING		
	Approved 600 x 600mm bodied Porcelain floor tiles (PC Amount of R200-00 excluding VAT) fixed on 25mm screed (elsewhere measured) flush pointed with tinted waterproof jointing compound and approved adhesive		
24	On floors and landings	m ²	150
25	Skirting 75mm high (of cut tiles)	m	100
	Sub total		
	SECTION No. 2BILL No. 14		
	PLUMBING AND DRAINAGE (PROVISIONAL)		
	PREAMBLES		
	For Preambles see "Model Preambles For Trades"		
	PRESSURE PUMP		
26	Borehole pressure pump 0.37 KW	No	1

	"Vaal" or equally approved					
27	"Concorde" White vitreous china close coupled WC suite comprising 90 degrees outlet closed rim washdown pan (product code 7727700) and matching 9 litre top dual flush cistern (product code 7104DT) complete with lid, fittings and purpose made wooden seat (Code 852720)	No	2			
	ELECTRIC WATER HEATERS					
28	100 Litre horizontal wall mounted electric water heater	No	1			
	Sub total					
	SECTION No. 2 BILL No. 15					
	GLAZING					
	PREAMBLES					
	For Preambles see "Model Preambles For Trades"					
	GLAZING TO STEEL WITH PUTTY					
	4mm Clear float glass					
29	Panes exceeding 0,1m ² and not exceeding 0,5m ²	m ²	30			
	4mm obscure glass					
30	Panes exceeding 0,1m ² and not exceeding 0,5m ²	m ²	20			
	MIRRORS, SHELVES, ETC					
	6 mm Silvered float glass copper backed mirrors					
31	600 x 450 x 6mm Thick SABS Approved mirror with building paper at back fixed against wall with four C.P. capped mirror screens in position as shown on detail layout	No	2			
	Sub total					
	SECTION No. 2 BILL No. 16					
	PAINTWORK					
	PREAMBLES					
	For Preambles see "Model Preambles For Trades"					
	ON FLOATED PLASTER					
	Prepare, stop and apply one coat alkali resistant primer, one coat universal undercoat and two full coats eggshell enamel paint					
32	On internal plastered walls	m ²	400			
	ON PLASTER BOARD					
	One coat primer and two coats interior quality PVA emulsion paint					
33	On ceilings and cornices	m ²	60			
	One coat undercoat and two coats polyurethane enamel. Sandpaper lightly between coats. Colour to be determined on site					
34	On windows with burglar bars	m ²	100			
35	On door frames	m ²	70			
	ON WOOD					
	Three coats polyurethane suede varnish					
36	On doors	m ²	100			
	Sub total					
	SECTION No. 4					
	BILL NO. 1					
	PROVISIONAL SUMS					
	PREAMBLES					
	For Preambles see "Model Preambles For Trades"					
	ELECTRICAL WORKS					
1	Provide the sum of R 80 000,00 (eighty thousand Rand) for the supply and installation of Electrical Works	Item	1	R	80 000,00	R 80 000,00
2	Add for profit upon above, if required.	Item	1			
3	Add for attendance	Item	1			
	Sub total					
	SUMMARY					
	PRELIMINARIES					
	Alterations					
	Roofwork					

Carpentry					
Ceilings, partitions and Access Flooring					
Ironmongery					
Tiling					
Plumbing and Drainage (Provisional)					
Glazing					
Paintwork					
Provisional sums					
Sub total					
CONTINGENCY SUM					
<i>Contingencies. Allow an Amount of R 40 000.00 (TForty Thousand Rand) for contingencies to be used as directed by the Project Manager and to be deducted in full if not used.</i>					
	Item	1	R	40 000,00	R 40 000,00
Sub total (BUILDINGS (VAT excl.)	ST				
Value Added Tax Allow for Value Added Tax (15%)	TAX	15%			
Sub Total (VAT INCL.) CARRIED TO TENDER FORM RATE#	ST				

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean

that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of Verification
Enterprises owned by at least 51% black people	N/A	2	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% women	N/A	4	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% youth	N/A	4	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% persons with disability	N/A	2	N/A		Disability certificate issued by health professionals
Enterprises owned by at least 51% military veterans	N/A	2	N/A		Confirmation letter issued by Department of Military Veterans
Small, Medium and Micro Enterprises (SMMEs)	N/A	1	N/A		Central Supplier Database (CSD)
Enterprises located in rural areas or townships	N/A	2	N/A		Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council

Enterprises located in Limpopo Province	N/A	3	N/A		Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
Total		20			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

