



MANDENI MUNICIPALITY
Bid Notice
BID NUMBER: 03/26/27

**APPOINTMENT OF SERVICE PROVIDER FOR ACCOMODATION & TRAVELLING
AGENT SERVICES FOR A PERIOD OF THREE (3) YEARS**

Bidders are hereby invited from suitable service providers for an appointment of service provider for accommodation & travelling agent services for a period of three years

The physical address for collection of bid documents is Mandeni Municipality, Civic Centre, 2 Kingfisher Road, Mandeni (cashiers office) upon presentation of a receipt proving prior payment of a non-refundable fee of **R600.00** (inclusive of VAT), (Debit Card, Cash or EFT: Ref no.: **Bid No.: 03/26/27 Bidder's Name**). Bid documents will be available from **Wednesday, 12 August 2026**. The cut-off time for selling of bid documents is **15h30 on Tuesday, 25 August 2026**.

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"BID NO.: 03/26/27 APPOINTMENT OF SERVICE PROVIDER FOR ACCOMODATION & TRAVELLING AGENT SERVICES FOR A PERIOD OF THREE (3) YEARS"** and must be deposited in the tender box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **no later than 12H00, on Friday the 11th of September 2026** at which time bids will be opened in public. Closing time will **only** be determined by the Municipal watch displayed on the Municipal wall at the reception. The name and address of the Bidder must be clearly written on the sealed envelope containing the Bid Document. **Late submission, e-mail or fax bids will no circumstances be considered. Only bidders registered on Central Supply Database (CSD) will be considered.** The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal		Maximum Allocated Points
Enterprise Located within:	The iLembe District	7
	The Province	4
	South African i.e National	2
EME or QSE which is at least 100% owned by black people		5
Enterprise 100% owned by Women		5
Enterprise 100% owned by Youth		3

The Mandeni Municipality subscribes to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and its associated Regulations of 2022. Bids will be evaluated and adjudicated in terms of the Mandeni Municipality's SCM Policy in two stages. First stage of evaluation is functionality and second stage being price and specific goals.

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. SC. Mdletshe



The 80/20 principle applies to this Bid. Bids shall be valid for a period of 120 days. The Mandeni Municipality does not bind itself to accepting the lowest, or any Bidder, either wholly or in part or give any reason for such action. All prospective bidders will be screened in accordance with the National Treasury's Defaulters Database. Canvassing in any form in the gift of Council is strictly prohibited and will lead to the disqualification of the bidder. Queries regarding this notice may be directed to Manager SCM, Mr. M Bhodoza 032-456 8291 or Mukelani.Bhodoza@mandeni.gov.za and for Technical queries Ms N Ndlovu to Corporate Services on telephone number: 032-456 8206 or email Nomhle.Ndlovu@mandeni.gov.za


MUNICIPAL MANAGER
MR. S.G. KHUZWAYO

06/08/2026
Date