



uPHONGOLO MUNICIPALITY

BID NUMBER	PROJECT NAME	ADVERTISEMENT ENQUIRIES	BRIEFING SESSION	TENDER CLOSING DATE
777/08/25	SERVICE PROVIDERS FOR ARMED VIP GUARDS AND VEHICLE HIRE FOR A PERIOD OF 36 MONTHS	Mrs SSP Xaba-Nkosi (034) 413-1223 Email: xabassp@uphongolo.gov.za	22 September 2025 at 10h:00	02 October 2025 at 12H00

The tender document will be sold at **R1 512.38** at Municipal cashier windows, the services provider can also do the EFT and come with the Proof of payment to collect the document, the tender document will be available from the 10th of September 2025 until the 03rd of October 2025. The services provider is requested to reserve the tender document on the following email: musawenkosim@uphongolo.gov.za and minentlem@uphongolo.gov.za

The Municipal Banking details are as follows:

Banking Details

Name of bank: First National Bank

Type of Account: Public Sector Cheque Account

Account Number: 62027530858

Reference: Company name / Tender Number

Sealed bids marked with a relevant **Bid No.** must be placed in the bid box at UPHONGOLO Local Municipality at 61 Martins Street, uPhongolo, 3170 **on or before 12H00 on closing date** and will be opened directly thereafter and the bid result will be published on municipal website within three (3) days.

The following conditions will apply for

- Prices must be valid for ninety (90) days from the bid closing date.
- Prices quoted must be inclusive of VAT.
- Bids will be evaluated in accordance with the applicable Preferential Point Scoring System as set out in the Council's Supply Chain Management Policy. The following form, MBD 1, MBD 4, (MBD 6.1 Must be the complying with Regulation 2022), MBD 8, and MBD 9 must be completed and submitted with the bid.
- Bids and proposals that are late or incomplete will not be considered, whilst the lowest or only bid will not necessarily be accepted. Bids per fax or E-mail will also not be considered.
- A valid Tax Clearance Compliance Status Pin Certificate must accompany all bids.
- The 80/20 preferential points system, as determined by the Preferential Procurement Regulations 2022, issued in terms of section 5 of the Preferential Procurement Policy Framework Act (Act 5 of 2000) will be employed to evaluate this bid.
- Bids must be accompanied by CIPRO documentation to verify ownership.
- Joint Venture Agreement (where applicable),
- The Bidder must complete all MBD forms included in the tender document;
- Proof of National Treasury (NT) Central Supplier Database Registration i.e. submit a copy of CSD
- A valid SARS Tax Clearance Certificate and the Tax Compliance Status pin are to be submitted.
- Certified ID Copies of Directors or Members (in cases of sole proprietor, partnerships, and close corporation), this must have been certified within three (03) months.
- Public Liability Insurance Confirmation
- Letter of Good Standing (COIDA)
- Submission of Company Profile
- Valid Bidder's PSiRA Registration Certificate
- Director/s must possess VIP security Certificate
- Liability cover of R10 million
- All Forms must be filled in full.

The evaluation of the bids will be conducted in two stages process in terms of national treasury circular No:53

Stage 1: Evaluation on responsiveness. Only bids who passed stage1 will be evaluated further to stage 2.

Stage 2: Assessment of functionality. Only service provider who achieve a minimum score of 60 points of the total evaluation will qualify from stage two of the Evaluation process.

Stage 3: Thereafter the qualifying Bids are evaluated on specific goals.


SPECIFIC GOALS

The specific goals allocated points in terms of this quote	80/20	Documents required for verification
Specific goal 1 – Ownership - maximum points = 10		
Company owned by 100% black person	10	Certified ID copy of director/Owner and CSD
Company owned by >51% black person	8	Certified ID copy of director/Owner and CSD
Company owned by >25% black person	5	Certified ID copy of director/Owner and CSD
Specific goal 2 – SMME Development (EME and QSE)		
EME or QSE which is at least 100% owned by black people;	4	BBBEE Certificate or Certified copy of Affidavit
EME or QSE which is at least 51% owned by black people;	2	BBBEE Certificate or Certified copy of Affidavit
EME or QSE which is at 25% - 50% owned by black people;	1	BBBEE Certificate or Certified copy of Affidavit
Specific goal 3 – RDP Goals – maximum points =6		
Companies falls under the SMME Category		
Promotion of enterprises located within Zululand District	6	Preferred address on CSD report and Certified copy of a utility bill of property rates and services OR proof of residence
Promotion of enterprises located within Kwa-Zulu Natal	4	Preferred address on CSD report and Certified copy of a utility bill of property rates and services OR proof of residence
Promotion of enterprises located within South Africa	2	Preferred address on CSD report and Certified copy of a utility bill of property rates and services OR proof of residence

For any further technical information contact the above mentioned contacts and Mr. MS Mtshali for Supply Chain related enquiries (034) 413 – 1223 or musawenkosim@uphongolo.gov.za.

uPHONGOLO Local Municipality reserves the right to accept any Bid or part of any Bid and is not bound to accept the lowest or any other Bid or to furnish any reason for the acceptance or rejection of a Tender.

NO LATE, E-MAIL, POSTED OR FAXED BIDS WILL BE ACCEPTED


MR MVM MBATHA
ACTING MUNICIPAL MANAGER
UPHONGOLO LOCAL MUNICIPALITY
02 SEPTEMBER 2025