



TENDER ADVERT
uMGUNGUNDLOVU DISTRICT MUNICIPALITY

INVITATION FOR SERVICE PROVIDERS TO FORM A PANEL FOR WATER METER AUDITS FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY

TENDER NO. 48/2023

The uMgungundlovu District Municipality (uMDM) seeks to form a Panel of professional service providers for water meter audits and related services for the period of three (3) years, in its area of jurisdiction.

The uMgungundlovu District Municipality Water Services Authority (WSA) area covers 6 Local Municipalities, namely, uMshwathi Local Municipality (KZN221), uMngeni Municipality Local Municipality (KZN222), Mpofana Local Municipality (KZN223), Impendle Local Municipality (KZN224), Mkhambathini Local Municipality (KZN226) and Richmond Local Municipality (KZN227).

Tender documents can be downloaded from the municipal website at www.umdmd.gov.za or etenders.gov.za; or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality.

Any queries can be directed to Mr J Cele via email jerome.cele@umdmd.gov.za. A Compulsory Briefing Session will be held on **01 March 2024 at 10h00**, at the uMgungundlovu District Municipality, Council Chambers, 242 Langalibalele Street, Pietermaritzburg. **There would be no exception to late comers after 10:00am. Municipal securities will not allow accordingly.** Non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12h00 on **27 March 2024**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

All eligibility criteria must be furnished accordingly, where mandatory or applicable. Tenderer submissions will thereafter be evaluated in terms of Functionality before being evaluated on Price and Preference. Submissions that qualified in terms of the functionality criteria will then be evaluated in terms of the 80/20 preference point system as prescribed in terms of the Preferential Procurement Regulations 2022.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria. A bidder/s that scores less than **70** points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.

Evaluation Criteria	Weight
1. WORK EXPERIENCE OF TENDERER <ul style="list-style-type: none"> For similar current or completed works, from current/previous clients, from either Public or Private sector for the Utilities (Water and Electricity) Meter Audit and Deployment projects only. This must be supported by the submission of Reference letters from current/previous clients. 	15
2. SOFTWARE RESOURCES – WATER UTILITIES MANAGEMENT PLATFORM <ul style="list-style-type: none"> Proof of use of an umbrella audit, deployment, analysis & management software in the Water Utilities Environment to support this type of assignments. This must be supported by the submission of a Letter of Proof Affiliation/Active Licensing/Active Vendor Agreement or Internally Developed software by the Company with Proprietary/Exclusive Rights Information. Capabilities of the software. Provide technical documentation (Brochure) with respect to Software Functionality for audit, deployment, analysis & management to satisfy a typical assignment of this nature. 	40
3. HUMAN RESOURCES <ul style="list-style-type: none"> The Key Human Resources that are assigned to the various sector of management of a typical assignment within the assignment environment. 	45
Total	100

The 80/20 preference point system in terms of the municipality's SCM Policy will be applicable as follows:

PREFERENCE SYSTEM		POINTS
PRICE		80
SPECIFIC GOALS (20 Points)		
Race (Points are not cumulative)	Sub-Points	10
- Race – ≥50 % Black Owned (HDP)	10	
- Race – <50% Black Owned (HDP)	3	
Locality (Points are not cumulative)	Sub-Points	10
- Locality – Office based in uMgungundlovu District	10	
- Locality – Office based in KwaZulu-Natal (outside uMDM)	5	
- Locality – Office based outside KZN	3	
Total points for PRICE and SPECIFIC GOALS		100

****Joint Venture: Each Company will be evaluated individually, and the cumulative points will be divided to establish average to obtain Final Specific Goal Points.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. EX Muthwa

Acting Municipal Manager

uMgungundlovu District Municipality