



**REQUEST FOR QUOTATIONS FOR THE PROVISION OF ACCESSIBILITY CONSULTING SERVICES FOR THE PROPOSED CENTRE OF EXCELLENCE AT THE AGRICULTURAL RESEARCH CENTRE ROODEPLAAT, PRETORIA**

**RFQ Number:** VIM01REQ004599

**Compulsory site briefing through MS teams:** 18 September 2025 at 11:00

**Meeting ID:** 359 429 108 102 0

**Passcode:** EX2e5Pi6

**Closing Date:** 24 September 2025 at 11:00

|                             |  |
|-----------------------------|--|
| <b>Bidding Company Name</b> |  |
| <b>Representative Name</b>  |  |
| <b>Signature</b>            |  |
| <b>Date</b>                 |  |

**SECTION 1: INTRODUCTION AND BACKGROUND**

The ARC operates within the National System of Innovation and has a mandate for innovative and creative agricultural research, technology development, and transfer aimed at the advancement of South African agriculture. The ARC conducts its business and all its operations on a number of Research stations, experimental farms, and other facilities across the country. These facilities are key to the ARC's operations and functions toward delivering excellence in Agricultural Research and Development.

The ARC signed an agreement (SLA) with DALRRD, which includes significant infrastructure development at the ARC Roodeplaat campus. This includes developing the Centre of Excellence on Climate Change's Infrastructure, Cannabis research infrastructure, Glasshouses, greenhouse complex for breeding infrastructure, genebank infrastructure, and other climate-smart projects. In addition to this new research infrastructure, a farming and production systems plan for the entire Roodeplaat

farm, which includes integrated crop and livestock climate-smart production systems, is to be developed and implemented. Along with the abovementioned projects, the ARC is also moving campuses based in Pretoria to Roodeplaat.

It is considered essential that an accessibility service provider be utilised to provide expert opinion as a key component of the design elements that are currently in progress.

## **SECTION 2: INSTRUCTIONS TO BIDDERS**

### **2.1 Submission of bid documents**

The envelopes containing bid documents must have on the outside, the bidder's return address, the full description of the quotation and quotation number. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. The bottom of each page of the bid documents must be signed as proof that the bidder has read the quotation documents. Bid documents must be submitted on or before closing date and time through email to

[MogaleL@arc.agric.za](mailto:MogaleL@arc.agric.za)

### **2.2. Late Bids**

Bids submitted after the closing date and time will not be accepted.

### **2.3. Clarification and Communication**

Briefing session will be held on through MS Teams:

Meeting ID: 359 429 108 102 0

Passcode: EX2e5Pi6

Name: Lesly Mogale

Tel: 012 808 8000

Email: [MogaleL@arc.agric.za](mailto:MogaleL@arc.agric.za)

### **2.4. Bid Responses**

Bid responses must be strictly prepared and returned in accordance with this quotation document. Bidders may be disqualified where they have not materially complied with any of ARC's requirements in terms of this document. Changes to the bidder's submission will not be allowed after the closing date. All bid responses will be regarded as offers unless the bidder indicates otherwise. No bidder may have an interest in any of the other bidders participating in this bid.

### **2.5. Disclaimers**

It must be noted that ARC reserves its right to:

- 2.5.1. Award the whole or a part of this opportunity;
- 2.5.2. Negotiate with all or some of the shortlisted bidders;
- 2.5.3. To reject the lowest acceptable quotation received; and/or
- 2.5.4. Cancel this quotation.

## **2.6. Validity Period**

2.6.1. ARC requires a validity period of Sixty (60) business/working days for this quotation.

2.6.2. During the validity period the prices which have been quoted by the bidder must remain firm and valid

## **2.7. Confidentiality of Information**

2.7.1. ARC will not disclose any information disclosed through this quotation process to a third party or any other bidder without any written approval from the bidder whose information is sought.

Furthermore,

2.7.2. ARC will not disclose the names of bidders until the quotation process has been finalised.

2.7.3. Bidders may not disclose any information given to the bidders as part of this process to any third party without the written approval from ARC. In the event that the bidder requires to consult with third parties, such third parties must complete confidentiality agreements, which should also be returned to ARC with the bid.

## **SECTION 3: SCOPE OF WORKS**

- Relevant Architectural Data:
  - Estimated total construction cost is R520,000,000.00
  - Construction Area: 30 203 m<sup>2</sup>
  - Occupancy: B1(Low Risk Commercial)
  - Design Primary Use: Research and Development Laboratory
  - Design Population: 1638 people
  - Stories: 3 stories
  - Number of Entrances, Exits: 10
  - Parking Areas: 1 Parking Area with 293 bays
  - Accommodation Schedule (see attached ANNEXURE A)
- Ensure compliance with SANS 10400-S:2011: Accessibility requirements for people with disabilities in the built environment, meeting the requirements for access, circulation, and facilities within and around buildings, ensuring they are usable by people with diverse needs.
- Equitable Use: Spaces and elements should be usable by people with diverse abilities.
- Flexibility in Use: Design should accommodate a wide range of individual preferences and abilities.
- Simple and Intuitive Use: Information and controls should be easy to understand and use.
- Perceptible Information: Essential information should be communicated effectively to all users, including those with sensory impairments.
- Low Physical Effort: Spaces should be designed to be comfortable and efficient for all users, minimizing physical strain.
- Size and Space for Approach and Use: Sufficient space should be provided for manoeuvring wheelchairs, walkers, and other assistive devices.
- Accessible Entrances and Exits: Ramps, automatic doors, and clear pathways.
- Accessible Parking: Designated parking spaces with appropriate dimensions and proximity to entrances.

- Interior Circulation: Wide corridors, elevators, and clear signage.
- Accessible Restrooms: Properly sized stalls, grab bars, and accessible fixtures.
- Accessible Fixtures and Fittings: Door handles, light switches, and other hardware designed for easy use.
- Emergency Egress: Clearly marked and accessible evacuation routes.
- Auditory and Visual Cues: Tactile paving, contrasting colours, and clear signage.
- Inclusivity: Allows people with disabilities to participate more fully in society.
- Improved Quality of Life: Enhances the ability of all individuals to access services, work, and participate in recreational activities.
- Economic Benefits: Creates a more welcoming and inclusive environment for a wider range of people.
- Social Equity: Promotes a more just and equitable society.

#### **SECTION 4: PRICE**

4.1. Fixed price based on scope of work and site visit:

|   |   |
|---|---|
| <b>Accessibility Consultancy Services</b> | R |
| <b>VAT at 15%</b>                         | R |
| <b>Total</b>                              | R |