



**ARMSCOR**  
Armaments Corporation of South Africa SOC Ltd

## INVITATION TO BID

**BID NUMBER: R&D/ALK-2025/003**

**BID DESCRIPTION: FIVE YEAR CONTRACT FOR 24/7  
SECURITY SERVICES AT ALKANTPAN TEST RANGE**

### EXPECTED TIMEFRAME

BID PROCESS	EXPECTED DATES
Bid Issue Date	28 JANUARY 2026
Bid Collection Date (if necessary)	N/A
Briefing Session ( <i>Compulsory</i> ) Date	05 FEBRUARY 2026 AT 11H00
Briefing Session Address and Venue	ALKANTPAN TEST RANGE, COPPERTON, NORTHERN CAPE
Bid Closing Date	19 FEBRUARY 2026

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### BID SPECIFICATION (RFB):

#### PROPRIETARY INFORMATION

- For bids only advertised on Armscor Website, bid documents may ONLY be obtained from the Armscor Supply Chain Management Department.
- Bid documents obtained from Armscor may NOT be given to a third party.
- Bid proposals received from companies whose bid documents were NOT obtained from Armscor will NOT be considered.
- A-STD-0020: Armscor General Conditions of Contract.
- A-WI-014: Armscor Security Instruction.
- A-GUID-1003: Industry Guide for Defining the Scope of Work.

*Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.*

*Kindly register on the National Treasury's Central Supplier Database (CSD) via [www.csd.gov.za](http://www.csd.gov.za)*

## RETURNABLE DOCUMENTS CHECKLIST

### 1. RFB RETURNABLES

- 1.1 Bidders shall submit the returnable documents together with the Bid on or before the closing time and date of the Bid.
- 1.2 Administrative documents
- 1.2.1 Armscor reserves the right to request the administrative returnable documents after the closing time and date in instances where the bidder has not returned the administrative returnable documents. Please note that Armscor is under no obligation to request such documents or information, if information is requested and not provided in terms of legislative requirements.
- 1.2.2 Bidders must submit the following administrative returnable documents together with the bid.

No.	Administrative Returnable Documents
1	KD17: BID CONDITIONS ACCEPTANCE FORM.
2	Valid proof of BBBEE status for the bidder and its sub-contractor(s).
4	KD 26: BIDDER'S DISCLOSURE.
5	Central Supplier Database Report.

- 1.2.3 Armscor reserves the right to verify all information submitted with the bid.

*Kindly note that any misrepresentations of facts will lead to disqualification of bid and also further steps be taken to recover the loss where applicable and list the company and its directors in the list of restricted bidders from doing business with the State with National Treasury.*

### 2. MANDATORY RETURNABLE DOCUMENTS

- 2.1. Bidders must return the mandatory documents together with the bid. Failure to submit mandatory documents will result in disqualification from further evaluation.

No.	Mandatory Returnable Documents
1	Refer to the Bid specification document.
2	Mandatory Evaluation Documents
3	Functional Evaluation Documents if applicable

**3. EVALUATION RETURNABLE DOCUMENTS**

- 3.1. Bidders must return the evaluation returnable documents together with the bid. Failure to submit the evaluation returnable documents will result in forfeiting points as provided in the evaluation and may not necessarily result in disqualification from further evaluation.

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents.

Item	List of Documents Required.	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	SARS issued verification pin code and or proof of application endorsed by SARS.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Copy of CIPC registration documents listing all members with percentage, see bidding structure for required documents.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Copy of the Joint Venture / Consortium Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Valid proof of BBEE status for the bidder and its sub-contractor(s) or Sworn Affidavit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Designated sectors: Local production and content. (Where applicable) Annexures	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Certified copy of Identity Document for the Company representative	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Copy of latest audited financial statements	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Bid conditions acceptance form on KD17	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD  
(ARMSCOR)**

Company registration: 1968/008611/06    Vat registration: 4620206500

**RFB NO: R&D/ALK-2025/003**

**1. INSTRUCTIONS ON SUBMISSION OF BIDS**

- 1.1 Bid Closing at **11:00 am on 2026 February 19** (SOUTH AFRICAN TIME)
- 1.2 Bids must be submitted in a sealed envelope(s) marked with bid reference number, bidder name and closing date. Original plus a copy and USB copy
- 1.3 The sealed envelope(s) must be deposited in the bid box at Armscor Head Office, Visitors Entrance (Block) 8 before the bid closing date and time addressed to:

The Manager:                      Supply Chain Management Department  
Armscor SOC Ltd

Postal address:                      Armscor SOC Ltd  
Private Bag X337  
Pretoria,  
0001

Delivery address:                      Armscor Head Office  
370 Nossob Street  
Erasmuskloof Ext 4  
Pretoria

- 1.4 Bids dispatched by the courier service company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time.

*Armscor will not be held responsible for any delays where bid documents are handed to the Armscor Reception or bids that are incorrectly labelled.*

- 1.5 Bid proposals received after the closing time and date will not be considered.

**2. ENQUIRIES**

- 2.1 All queries regarding this bid must be addressed in writing to SCM Department on [abtenders@armscor.co.za](mailto:abtenders@armscor.co.za). Questions/enquiries relating to this RFB should be received five (5) working days prior to the closing date. Queries

received after this period will not be considered

### 3. BID VALIDITY PERIOD

- 3.1 Bid proposals to remain valid for acceptance for a period of **120 days** counted from the closing date.

**NOTE:** Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 5 dated 22 June 2022, as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at [www.armscor.co.za](http://www.armscor.co.za).

### BID AWARD RESULTS

**Result on bid awarding information is not sent to unsuccessful bidders. Particulars of successful bidders are also NOT published on the Armscor Acquisition Bulletin.**

### 4. OBJECTIVE CRITERIA

- 4.1 Armscor will not award the bid or order to any bidder based on the proven poor record or poor performance of the bidder in previous projects within the Armscor.
- 4.2 Armscor will not award order/s or contract/s to the bidders who are blacklisted or restricted or have committed other acts of fraud and misrepresentation of facts e.g., tax compliance, company financials, etc. will be eliminated from the bid process.
- 4.3 Armscor reserve the right not to award this bid to any bidder who fails the financial stability assessment.
- 4.4 Armscor reserves the right to award the bid in part or in full.
- 4.5 Armscor reserves the right to disregard bids that are abnormally low prices compared to the market.

**BIDDING STRUCTURE**

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Primary email address	
Alternative Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country	
Latest copies of all share certificates, in case of a company or any other form of a legal entity	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	



If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If using subcontractors, indicate the following:	
Name of Prime -Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier	

Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>Subcontractor Details:</b>	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents for both Prime and Sub-Contractors:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	

Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	
<b>Other:</b>	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

**Declaration:**

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....  
Name

.....  
ID number

**BID CONDITIONS ACCEPTANCE FORM**

Bidders shall complete and sign this bid conditions acceptance form

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....  
.....  
(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder: .....

AUTHORISED SIGNATURE

.....  
Signature

.....  
Date

.....  
Name in block letters

.....  
Capacity

**SUPPLIER REGISTRATION**

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact: -

**The Security Registration**

**Private Bag X337**

**PRETORIA**

**0001**

**E-mail:- register@armscor.co.za**

**ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:**

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
  - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
  - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
  - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
  - 2.4. indicate the prices quoted in the units shown and quote them per item;
  - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
  - 2.6. complete all appendices.
3. **Value-added tax, customs duties, ad valorem customs duties and surcharges**
  - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
  - 3.2. Where supplies are quoted which are subject to levying of any customs duty, ad valorem customs or excise duty or surcharge by the Department of

Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, ad valorem customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD18).

**4. Security**

4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.

4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

**5. Advance payments**

Bidders shall furnish the price without advance payment.

**6. Performance Guarantee**

Armscor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

**7. Commissions**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with these bids.

**8. Compliance with Arms Control and Non-Proliferation requirements**

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

8.1 All relevant South African legislation, including, but not restricted to, the following:

a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and

b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.

8.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.

8.3 It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.

8.4 If a contract with Armscor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract-



**9. Submission of a NCACC Permit**

9.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:

- a) Registered with the National Conventional Arms Control Committee (NCACC).
- b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

**NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.**

**10. Tax Compliance**

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

**11. Defence Industrial Participation and National Industrial Participation**

11.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million; Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million; Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million; Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

11.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

**12. Local production and content for designated sectors**

12.1 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

12.2 If there is no designated sector, Armscor may include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content,



will be considered.

### 13. Awarding of Bids

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

<b>Price (Pp):</b>	<b>80 Points</b>
<b>Specific Goals:</b>	<b>20 Points</b>
<b>Total:</b>	<b>100 Points</b>

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

<i>Ps</i>	= Points scored for price of bid under consideration.
<i>Pt</i>	= Price of bid under consideration.
<i>Pmin</i>	= Price of lowest acceptable bid.

### 14. Armscor reserves the right to:

- 14.1 not evaluate and award bids that do not comply strictly with this bid document.
- 14.2 make a selection solely on the information received in the bid and enter into negotiations with one or more of preferred bidder(s) based on the criteria specified in the evaluation of this bid.
- 14.3 contact any Bidder during the evaluation process, in order to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the submitted bid shall be sought, offered or permitted.
- 14.4 award a contract to one or more Bidder(s).
- 14.5 accept any bid in part or full.
- 14.6 cancel this bid or any part thereof when necessary.

Should Bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to Armscor and not necessarily on the basis of the lowest costs

KD17

BID NUMBER

: R&amp;D/ALK-2025/003

CLOSING DATE

: 19 FEBRUARY2026

VALIDITY PERIOD 120 DAYS

NAME OF BIDDER

: \_\_\_\_\_

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN S.A CURRENCY	SUBTOTAL
1	24 Hour Security Services: Year One (1) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)			
2	24 Hour Security Services: Year Two (2) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles,			
3	24 Hour Security Services: Year Three (3) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles.			
4	24 Hour Security Services: Year Four (4) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)Year four (4)			
5	24 Hour Security Services: Year Five (5) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles.			
	<b>Transformation Requirements</b> <ul style="list-style-type: none"> <li>• Black Equity Ownership – 35% - Applicable</li> <li>• Subcontracting –Applicable</li> <li>• Specific Goals applicable - Table 4 Locality</li> <li>• Objective Criteria – Not applicable</li> </ul>			

**NOTE: Bidders must ensure that all the price quoted for year 1 to year 5 are transferred to this KD17.**

1. Delivery address: **Alkantpan Test Range, Copperton, Northern Cape**
2. \* Period required for commencement of delivery, after receipt of order:.....
3. \* Rate of delivery: **As per this RFB document**
4. \* Period required for completion of order, after receipt thereof: **5 years**.....

\* Must be completed by Bidder if not completed by Armscor

## **BID EVALUATION PROCESS (PAGE 1-20)**

## 1 BID EVALUATION PROCESS

Each received bid will be evaluated in 2-stages tabled below.

<b>STAGE 1</b>	Mandatory Criteria requirements
<b>STAGE 2</b>	Preference Point System: 80 (Price) / 20 (Specific goals) - Price Points – maximum 80 points Specific goals – maximum 20 points

### 1.1 Stage 1: Mandatory Criteria Requirements

1.1.1 Each bid will be assessed against the Mandatory Criteria requirements, should any bid fail to comply with any one of the mandatory criteria, the bid will be eliminated from further evaluation process.

1.1.2 The Bidder must submit the necessary proof, as indicated for each Mandatory criterion, with the Bid documents on submission. Non-compliance will result in the Bid being excluded from further evaluation.

1.1.3 **The onus is on the bidder that the references are reachable, verifiable and contactable. Armscor will conduct reference checks on the reference letters provided.**

<u>Criteria No.</u>	<u>Criteria</u>	<u>Compliance Evidence</u>
1.	The bidder shall attend the compulsory bidders' briefing session and site visit at Alkantpan Test Range.	The Bidder shall complete and sign the attendance register at the bidders' briefing and site briefing.
2.	The bidder shall be a valid registered member of PSIRA (Private Security Industry Regulatory Authority).	The bidder shall submit, with the bid, a copy of the valid certificate of its PSIRA membership.  The registration must be valid at the closing date of the bid.  An expired/ pending status will not be considered.
3.	The bidder shall have 24 months consecutive service experience of 24 Hour Guarding Services.	The bidder shall submit, with the bid, reference letter(s) from client(s) on the client's letter head signed by a duly authorised person of the

		<p>company. The reference letter(s) shall include at least the following information:</p> <p>a) The name of the bidder;</p> <p>b) The name of the client;</p> <p>c) Type of service rendered (i.e.: 24 Hour Guarding Services),</p> <p>d) Contract period (i.e.: Start date and End date)</p> <p>e) Client contact details</p>
4	The bidder shall be compliant with Compensation for Occupational Injuries and Diseases Act (COIDA) regulations.	The bidder shall submit with the bid a valid letter of good standing from the Department of labour with the following required nature of business stated. Nature of business: related to Security/Guarding service.

## 1.2 STAGE 2: PPS 80 (Price) / 20 (Specific Goals) Preference Point System

1.2.1 The applicable Specific Goal is **Locality- NC Province**.

1.2.2 The Specific Goal Points will be awarded as per the table below.

**TABLE 4: Locality**

No	Entities Located in Specific Province, Region or Municipality	80/20 preference points system
1.	Entities located within the specific locality	10
2.	Entities located outside the specific locality	0
<b>RDP Programme: Promotion of South African Owned Enterprises</b>		
1.	EME or QSE entities which are at least 51% owned by black people	2
2.	EME or QSE entities which are at least 51% owned by women	2
3.	EME or QSE entities which are at least 51% owned by black youth	2
4.	EME or QSE entities which are at least 51% owned by black military veterans	2
5.	EME or QSE entities which are at least 51% owned by black people	2

1.2.3 To qualify for **Locality** points:

1.2.3.1 The bidder shall submit a municipal account indicating the bidder's business address in the **Northern Cape (NC) Province** that is not older than **three (3) months**;

Or

1.2.3.2 If the municipal account is in the name of a third party, then the bidder shall submit:

- a) A municipal account indicating the third bidders' business address in the **NC Province** that is not older than three (3) months; and
- b) An occupancy/ rental agreement or similar agreement between the bidder and the third party, that is still valid at the closing date of the RFB. Or

1.2.3.3 If the municipal account is in the name of the owner/director of the bidding entity, then the bidder shall submit:

- a) Municipal account of the owner/director that is not older than three (3) months. And
- b) CIPC documentation or BBBEE sworn affidavit.

**NB: Armscor reserves the right to conduct verification on any evidence submitted by the bidder and a bidder who will submit evidence that is not authentic will be disqualified from further evaluation.**

1.2.4 **QUALIFICATION FOR RDP PROGRAMME: BLACK EQUITY OWNERSHIP**

1.2.4.1 The Bidder shall submit with the Bid documents the BEE certificate (BBBEE certificate issued by a SANAS accredited verification agency), CIPC BBBEE certificate and or completed BBBEE Sworn affidavit as a proof of compliance to claim specific goals points.

1.2.4.2 If the Bidder is an unincorporated Joint Venture (JV) or Consortium, the Bidder shall submit with the Bid, a consolidated proof of B-BBEE certificate.

1.2.4.3 Should the Bidder fail to submit the evidence above, then the Bidder shall score zero points for specific goals.

1.2.4.4 The specific goals point will be added together with the price points to determine the total PPS Points

1.2.4.5 As per the preferential procurement regulation of 2022 Regulation 3(2), the 80/20 PPS shall apply:

**Price:** maximum points 80

**Specific goals:** maximum points 20



- 1.2.4.6 The bidder is expected to complete and sign Annexure A of the RFB and submit with the bid confirming minimum wage rates as required for the 2025/27 financial year
- 1.2.4.7 The bidder shall complete the price schedule Appendix 1 (year 1 to year 5).

## 2 SPECIAL REQUIREMENTS

Special requirements are negotiated technical and project management stipulations that will become contractually binding on the successful Bidder.

The special requirements will be negotiated when the successful bidder is identified. Where proof is required the bidder will have to submit it during the negotiations.

### 2.1 Special Requirement 1: Black equity ownership

- 2.1.1 Minimum Black Equity Ownership of 35%: The Bidder shall at least have a 35% Black Equity Ownership.
- 2.1.2 The bidder shall either submit a valid BEE Certificate (BBBEE certificate issued by SANAS accredited verification agency), CIPC BBBEE certificate or a completed BBBEE Sworn Affidavit as proof of compliance.
- 2.1.3 Note for Joint Ventures: If the bidder is a Joint Venture (JV) or Consortium, the bidder shall submit with the bid, a consolidated proof of B-BBEE certificate.

### 2.2 Special Requirement 2: Sub-Contracting

- 2.2.1 It is a requirement of Armscor that subcontracting must be considered by a bidder where a contract from R10 000 000 (million) and above is awarded. This condition is a special condition that will be negotiated with the successful bidder. The bidder will not be disqualified.
- 2.2.2 Bidders are required to sub-contract 30% of the value of the contract to any of the following entities which are at least 51% black owned:
- a) EME or QSE entities which are at least 51% owned by black people
  - b) EME or QSE entities which are at least 51% owned by black women
  - c) EME or QSE entities which are at least 51% owned by black youth
  - d) EME or QSE entities are at least 51% owned by black military veterans
  - e) EME or QSE entities which are at least 51% owned by black people living with disabilities
- 2.2.3 Evidence Required:
- a) The Bidder should submit with the Bid, the BBBEE Certificate (BBBEE certificate issued by SANAS accredited verification agency), CIPC BBBEE certificate and or a completed BBBEE Sworn Affidavit as a proof of

compliance for all sub-contractors. The list of sub-contractors should indicate the percentage allocated to each sub-contractor including the total percentage of sub-contracting.

- b) The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

### **3 SPECIAL CONTRACT CONDITIONS**

Special contract conditions are additional to a-std-0020 Armscor's General Conditions of contract. If the bidder is non-compliant with the special contract conditions, Armscor will grant the preferred bidder reasonable opportunity to comply before the commencement of the contract. Within 14 days from award date, the preferred bidder will be required to submit the documentation and/ or comply with the conditions listed hereunder:

#### **3.1 Contract Condition 1: The Management of the successful Bidder and the guards to be deployed will undergo a Security Clearance Process and obtain a Security Clearance of SECRET**

- 3.1.1 Due to the security sensitive nature of Alkantpan all Guards must have a security clearance of at least Secret and the Service Provider shall ensure that all Guards that will be deployed at Alkantpan obtain and maintain security clearance level of "Secret".
- 3.1.2 The Armscor Vetting Division will conduct a Security Assessment at the premises of the Company and issue a Secret Facility Security Clearance Certificate (FSC) in case of compliance with Security requirements.
- 3.1.3 All relevant employees as well as the company Directors will undergo a Security clearance process and obtain a Secret Security Clearance level as per Armscor Security Instruction (A-WI-014) and Armscor General Condition of Contract (A-STD-0020) requirements.
- 3.1.4 The bidder must ensure that all guards (including new appointments / replacements) complete a personal security clearance application forms and hand submit to the Vetting Division for processing. Such individuals must also have the personal evaluation security interview (PESI) and sign a Non-Disclosure Agreement (NDA) before commencement with the Project. New appointments can only be made after confirmation with the Alkantpan Management.
- 3.1.5 The costs for the first clearances will be paid by Alkantpan. Any subsequent security clearance required will be for the Bidder's cost.



- 3.1.6 Alkantpan accepts no liability with respect to any negative outcome of a security clearance.
- 3.1.7 Evidence required:
- 3.1.7.1 Personal security clearance application to be completed and handed in for processing. Personal evaluation security interview (PESI) to be conducted.
- 3.1.7.2 All employee of the supplier who will be deployed at Armscor Facility (Alkantpan) will completed and sign the Non-Disclosure Agreement (NDA) before commencement of duties.
- 3.1.7.3 The Service Provider shall, however, provide copies of the APED Security Clearance certificates to the Alkantpan Security Officer upon issuing.
- 3.1.7.4 Guards that cannot obtain the required security clearance will be replaced immediately by the Service Provider at his / her own cost.

Note: The cost for the initial Security Clearances will be paid by Alkantpan Test Range. Any subsequent security clearance cost will be paid by the bidder.

The current cost for Secret security clearances amounts to R 29 999.00 VAT Excl per clearance.

### **3.2 Contract Condition 2: Guards to be deployed must be PSIRA registered**

- 3.2.1 To ensure that all the Guards, to be deployed for services at Alkantpan, are acknowledged as an employee in the Security Services Industry they are required to be registered with PSIRA.
- 3.2.2 Evidence required:
- The Service Provider shall supply copies of valid PSIRA registration certificates of all the Guards to be deployed at Alkantpan to the Alkantpan Security Officer before the Guards are deployed for Services.

### **3.3 Contract Condition 3: Provision of Licenced Firearms**

- 3.3.1 The Service Provider must provide licenced firearms as required at the Alkantpan site.
- 3.3.2 Firearms will be issued in accordance with PSIRA prescriptions.
- 3.3.3 Evidence required:
- The Service Provider shall provide proof that the firearms are registered with the Service Provider and that the Service Provider may issue firearms in accordance with the Firearms Act.

**3.4 Contract Condition 4: Certificate of competence in the handling of a firearm and ammunition**

3.4.1 To comply with the Firearms Act the Service Provider shall ensure that all the Guards (i.e.: Supervisors, Shift Leaders and Guards) are in possession of and maintain a valid certificate of competence in the safe handling of the firearm and ammunition to be issued.

3.4.2 Evidence required:

The Service Provider shall supply copies of valid competency certificates in the handling of firearms of all Guards to be deployed at the Alkantpan sites to the site's Security Officer before the Guards are deployed for services.

3.4.3 **Suspensive Clause:**

No contract can be awarded to the Preferred Bidder if the Preferred Bidder cannot provide a copy of valid competency certificates in the handling of firearms of all Guards.

**3.5 Contract Condition 5: Medical Surveillance**

3.5.1 The Service Provider is responsible to have medical surveillances conducted for all Guards to be deployed for services at Alkantpan. This includes but is not limited to:

- a) Base-line audiograms,
- b) Visual testing
- c) Lung function tests (with follow-up x-rays if required by the results of the lung function tests).
- d) Annual follow-up surveillance as required.

3.5.2 These tests must be conducted prior to deployment of the Service Provider's personnel.

3.5.3 Evidence required

The Service Provider shall provide the Alkantpan Project Manager with copies of the valid medical surveillance results of all Guards to be deployed at the various Alkantpan sites before the deployment of the Guards for service.

**3.6 Contract Condition 6: The preferred bidder shall supply serviceable vehicles to be deployed at Alkantpan for service**

3.6.1 The two vehicles to be deployed at Alkantpan for service will be serviceable vehicles.

3.6.2 Evidence required

3.6.2.1 The Preferred Bidder shall provide copies of the valid Road Worthy Certificates, for the two vehicles before deployment of the vehicles at Alkantpan for services.

3.6.2.2 Thereafter copies of valid Road Worthy Certificates, , shall be provided to annually Alkantpan during the negotiations for the increase of prices and tariffs.

**APPENDIX 1: MINIMUM WAGES DECLARATION TABLE FOR FIRST YEAR**

Salary Item	Monthly Salary 12 Hour Shift	Bidders Response: Year 1: (01 Feb 2026 - 31 Jan 2027)			Bidder to indicate reasons for any non- applicable Salary Item
		Grade A	Grade B	Grade C	
1.	Primary Security				
2.	Relief Security				
3.	Sunday pay premium				
4.	Public Holiday premium				
5.	Leave provision (21 days)				
6.	Sick Leave (24 shifts/3 year cycle)				
7.	Study Leave (6 days p/a)				
8.	Family Responsibility Leave (5 days p/a)				
9.	Night shift allowance				
10.	Long service bonus (5 year average)				
11.	Statutory annual bonus				
12.	UIF				
13.	Hospital cover				
14.	Provident fund				
15.	COIDA/WCA				
16.	Bargaining Council levy				
17.	PSIRA fee				
18.	Sets of uniform				
19.	Training (Skill Development Levy)				
20.	Cleaning Allowance				
Total Direct Cost (Night Shift)					
Total Direct Cost (Day Shift)					
Bidders Overheads %					
Total Cost per month (Night Shift)					
Total Direct Cost (Night Shift) * Bidders Overheads %					
Total Cost per month (Day Shift)					
Total Direct Cost (Day Shift) * Bidders Overheads %					

I, the undersigned, hereby declare that the information provided above is true and correct and that all Grade A, B, and C Guards, will be and continue to be, remunerated in accordance with the prescribed National Bargaining Council for the Private Security Sector (NBCPSS): Gazetted Minimum Wage.

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Price Breakdown – Alkantpan Test Range

ITEM NO	DESCRIPTION	TOTAL FOR YEAR ONE (1) Values VAT Excluded			
1	24 Hour Security Services: Year One (1) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)				
<b>Monday – Sunday: Dayshift and Night Shift</b> (Inclusive of Weekends, Public Holidays and the Armscor/Alkantpan closing period between December and January)			<b>Year One (1) Values VAT Excluded</b>		
Item	Description	Qty	Offered Unit Price	Calculated Sub Total (Per Month)	Total for Year One (1)
1.1	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Dayshift)	1			
1.2	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Nightshift)	1			
1.3	Grade C Guard (24 hours, Monday to Sunday – Dayshift)	4			
1.4	Grade C Guard (Monday to Sunday – Nightshift)	4			
					<b>Total for Year One (1)</b>
Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year One (1)
1.5	Guard Monitoring System (Must have 15 Check Points)	1			
1.6	Clocking Device for Guard Monitoring System	5			
1.7	Base Station radio with 7 handheld Radios	12			
1.8	Rechargeable Torches	10			
1.9	Security Handcuffs with 2 keys	2			
<b>Total for Equipment</b>					

Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year One (1)
1.10	Hand weapons and ammunition	5			
1.11	Shotgun with ammunition	1			
1.12	Gun safe trap	1			
<b>Total for Fire Arms and Ammunition</b>					
1.13	Vehicle 1 Supply a serviceable vehicle for the actual transport of guards between Prieska and Alkantpan Test Range (Not exceeding 300 km per day /24 hour shift).				
1.14	Vehicle 2 Supply a serviceable dual purpose pick-up vehicle with personnel carrying capacity, extended load body canopy, 4x4 capability with a ground clearance of at least 180 mm to: a) Perform the required vehicle patrols at Alkantpan Test range on gravel roads, and b) Transport personnel for escort tasks and monitoring of conditioning chambers. The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.  (Not exceeding 240 km per day /24 hour shift).				
<b>Total for Vehicles</b>					

ITEM NO	DESCRIPTION					TOTAL FOR YEAR TWO (2) Values VAT Excluded
1	24 Hour Security Services: Year Two (2) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)					
Monday – Sunday: Dayshift and Night Shift (Inclusive of Weekends, Public Holidays and the Armscor/Alkantpan closing period between December and January)			Year Two (2) Values VAT Excluded			
Item	Description	Qty	Offered Unit Price	Calculated Sub Total (Per Month)	Total for Year Two (2)	
1.1	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Dayshift)	1				
1.2	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Nightshift)	1				
1.3	Grade C Guard (24 hours, Monday to Sunday – Dayshift)	4				
1.4	Grade C Guard (Monday to Sunday – Nightshift)	4				
					Total for Year Two (2)	
Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Two (2)	
1.5	Guard Monitoring System (Must have 15 Check Points)	1				
1.6	Clocking Device for Guard Monitoring System	5				
1.7	Base Station radio with 7 handheld Radios	12				
1.8	Rechargeable Torches	10				
1.9	Security Handcuffs with 2 keys	2				
Total for Equipment						

Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Two (2)
1.10	Hand weapons and ammunition	5			
1.11	Shotgun with ammunition	1			
1.12	Gun safe trap	1			
<b>Total for Fire Arms and Ammunition</b>					
1.13	Vehicle 1 Supply a serviceable vehicle for the actual transport of guards between Prieska and Alkantpan Test Range (Not exceeding 300 km per day /24 hour shift).				
1.14	Vehicle 2 Supply a serviceable dual purpose pick-up vehicle with personnel carrying capacity, extended load body canopy, 4x4 capability with a ground clearance of at least 180 mm to: a) Perform the required vehicle patrols at Alkantpan Test range on gravel roads, and b) Transport personnel for escort tasks and monitoring of conditioning chambers. The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.  (Not exceeding 240 km per day /24 hour shift).				
<b>Total for Vehicles</b>					



ITEM NO	DESCRIPTION	TOTAL FOR YEAR THREE (3) Values VAT Excluded			
1	24 Hour Security Services: Year Three (3) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)				
<b>Monday – Sunday: Dayshift and Night Shift (Inclusive of Weekends, Public Holidays and the Armscor/Alkantpan closing period between December and January)</b>			<b>Year Three (3) Values VAT Excluded</b>		
Item	Description	Qty	Offered Unit Price	Calculated Sub Total (Per Month)	Total for Year Three (3)
1.1	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Dayshift)	1			
1.2	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Nightshift)	1			
1.3	Grade C Guard (24 hours, Monday to Sunday – Dayshift)	4			
1.4	Grade C Guard (Monday to Sunday – Nightshift)	4			
					<b>Total for Year Three (3)</b>
Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Three (3)
1.5	Guard Monitoring System (Must have 15 Check Points)	1			
1.6	Clocking Device for Guard Monitoring System	5			
1.7	Base Station radio with 7 handheld Radios	12			
1.8	Rechargeable Torches	10			
1.9	Security Handcuffs with 2 keys	2			
<b>Total for Equipment</b>					

Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Three (3)
1.10	Hand weapons and ammunition	5			
1.11	Shotgun with ammunition	1			
1.12	Gun safe trap	1			
<b>Total for Fire Arms and Ammunition</b>					

Item	Description	Maximum kilometres allowed for Year Three (3)	Offered tariff per kilometre	Total for Year Three (3)
1.13	Vehicle 1 Supply a serviceable vehicle for the actual transport of guards between Prieska and Alkantpan Test Range (Not exceeding 300 km per day /24 hour shift).			
1.14	Vehicle 2 Supply a serviceable dual purpose pick-up vehicle with personnel carrying capacity, extended load body canopy, 4x4 capability with a ground clearance of at least 180 mm to: a) Perform the required vehicle patrols at Alkantpan Test range on gravel roads, and b) Transport personnel for escort tasks and monitoring of conditioning chambers. The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.  (Not exceeding 240 km per day /24 hour shift).			
<b>Total for Vehicles</b>				

ITEM NO	DESCRIPTION				TOTAL FOR YEAR FOUR (4) Values VAT Excluded
1	24 Hour Security Services: Year Four (4) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)				
<b>Monday – Sunday: Dayshift and Night Shift (Inclusive of Weekends, Public Holidays and the Armscor/Alkantpan closing period between December and January)</b>			<b>Year Four (4) Values VAT Excluded</b>		
Item	Description	Qty	Offered Unit Price	Calculated Sub Total (Per Month)	Total for Year Four (4)
1.1	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Dayshift)	1			
1.2	Grade B Guard (Shift Leader) (24 hours, Monday to Sunday – Nightshift)	1			
1.3	Grade C Guard (24 hours, Monday to Sunday – Dayshift)	4			
1.4	Grade C Guard (Monday to Sunday – Nightshift)	4			
<b>Ad Hoc Services</b>			<b>Price per Hour</b>		<b>Total for Year Four (4)</b>
Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Four (4)
1.5	Guard Monitoring System (Must have 15 Check Points)	1			
1.6	Clocking Device for Guard Monitoring System	5			
1.7	Base Station radio with 7 handheld Radios	12			
1.8	Rechargeable Torches	10			
1.9	Security Handcuffs with 2 keys	2			
<b>Total for Equipment</b>					

Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Four (4)
1.10	Hand weapons and ammunition	5			
1.11	Shotgun with ammunition	1			
1.12	Gun safe trap	1			
<b>Total for Fire Arms and Ammunition</b>					

Item	Description	Maximum kilometres allowed for Year Four (4)	Offered tariff per kilometre	Total for Year Four (4)
1.13	Vehicle 1 Supply a serviceable vehicle for the actual transport of guards between Prieska and Alkantpan Test Range (Not exceeding 300 km per day /24 hour shift).			
1.14	Vehicle 2 Supply a serviceable dual purpose pick-up vehicle with personnel carrying capacity, extended load body canopy, 4x4 capability with a ground clearance of at least 180 mm to: a) Perform the required vehicle patrols at Alkantpan Test range on gravel roads, and b) Transport personnel for escort tasks and monitoring of conditioning chambers. The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.  (Not exceeding 240 km per day /24 hour shift).			
<b>Total for Vehicles</b>				

ITEM NO	DESCRIPTION	TOTAL FOR YEAR FIVE (5) Values VAT Excluded			
1	24 Hour Security Services: Year Five (5) Total for Guards + Total for Equipment + Total for Fire Arms and ammunition + Total for Vehicles)				
<b>Monday – Sunday: Dayshift and Night Shift (Inclusive of Weekends, Public Holidays and the Armscor/Alkantpan closing period between December and January)</b>			<b>Year FIVE (5) Values VAT Excluded</b>		
Item	Description	Qty	Offered Unit Price	Calculated Sub Total (Per Month)	Total for Year Five (5)
1.1	Grade A Guard (Supervisor) (Monday to Sunday – Dayshift)	1			
1.2	Grade B Guard (Shift Leader) (Monday to Sunday – Dayshift)	1			
1.3	Grade C Guard (Monday to Sunday – Dayshift)	4			
1.4	Grade B Guard (Shift Leader) (Monday to Sunday – Nightshift)	4			
					<b>Total for Year Five (5)</b>
Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Five (5)
1.5	Guard Monitoring System (Must have 15 Check Points)	1			
1.6	Clocking Device for Guard Monitoring System	5			
1.7	Base Station radio with 7 handheld Radios	12			
1.8	Rechargeable Torches	10			
1.9	Security Handcuffs with 2 keys	2			
<b>Total for Equipment</b>					

Item	Description	Qty	Offered Unit Price (Per month)	Calculated Sub Total (Per Month)	Total for Year Five (5)
1.10	Hand weapons and ammunition	5			
1.11	Shotgun with ammunition	1			
1.12	Gun safe trap	1			
<b>Total for Fire Arms and Ammunition</b>					

Item	Description	Maximum kilometres allowed for Year Five (5)	Offered tariff per kilometre	Total for Year Five (5)
1.13	Vehicle 1 Supply a serviceable vehicle for the actual transport of guards between Prieska and Alkantpan Test Range (Not exceeding 300 km per day /24 hour shift).			
1.14	Vehicle 2 Supply a serviceable dual purpose pick-up vehicle with personnel carrying capacity, extended load body canopy, 4x4 capability with a ground clearance of at least 180 mm to: a) Perform the required vehicle patrols at Alkantpan Test range on gravel roads, and b) Transport personnel for escort tasks and monitoring of conditioning chambers. The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.  (Not exceeding 240 km per day /24 hour shift).			
<b>Total for Vehicles</b>				

### Notes for the Alkantpan Test Range site:

#### 1) Prices

##### a) Guards, Monitoring System, Firearms and ammunition

- i) All the prices for the first 12 months **must be completed** by the Bidder and the prices will be fixed.
- ii) Alkantpan will escalate the prices for the second, third, fourth and fifth 12 month periods with 6% on the previous year's prices for budgetary and comparison purposes
- iii) The prices for the rest of 48 month periods will not be fixed
- iv) Calculation of prices: Lines 1.1 to 1.12.

$$\text{Qty X Unit Price (Per month)} = \text{Sub Total (Per Month)}$$

$$\text{Sub Total (Per month)} \times 12 = \text{Total for 12 month period}$$

**b) Vehicles**

- i) The price per kilometre for the first 12 **must be completed** by the Bidder and will be fixed.  
It is to be noted by the bidder that the tariff per kilometre for Vehicle 1 will not exceed R 6.00/km and that the tariff per kilometre for Vehicle 2 will not exceed R 9.00/km. These threshold values are based on realistic tariffs provided by the AA.
- ii) Alkantpan will escalate the price per kilometre for the second, third, fourth and fifth 12 month periods with 6% on the previous year's price per kilometre for budgetary and comparison purposes.
- iii) The price per kilometre for the second, third, fourth and fifth 12 month periods will not be fixed.
- iv) The price per kilometre will be subjected to negotiations with Alkantpan to fix the prices for the second, third, fourth and fifth 12 month periods at least one month before the commencement of the new period.
- v) The price per kilometre shall be guided by the AA Tariffs.
- vi) The distances allowed for travelling purposes are ceiling distances and may not be exceeded without prior written approval from Alkantpan Management.
- vii) Calculation of prices: Lines 1.13 and 1.14
- viii) The price offered must be a price per km.
- ix) The Bid will be disqualified from further evaluation if a price per km is not offered with the Bid
- x)  $\text{Max kms} \times \text{Price / km} = \text{Total for 12 month period}$

## **SCOPE OF WORK (PAGE 1- 7)**





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## **BID SPECIFICATION FOR THE RENDERING OF 24 HOUR SECURITY SERVICES AT ALKANTPAN TEST RANGE FOR A FIVE YEAR PERIOD**

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**SUMMARY:** THIS DOCUMENT CONTAINS THE BID SPECIFICATION FOR THE  
RENDERING OF 24 HOUR SECURITY SERVICES AT ALKANTPAN  
TEST RANGE

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## 1 INTRODUCTION

### 1.1 Background

- 1.1.1 Armscor is managing all the Armscor sites, including Alkantpan Test Range, in line with National Key Point standards.
- 1.1.2 This Bid Specification defines the requirement for 24 Hour Security Services to be rendered at Alkantpan Test Range (Alkantpan).

### 1.2 Aim/Objectives

- 1.2.1 Alkantpan has a requirement to contract a service provider for the rendering of 24 Hour Security Services for a five year period at Alkantpan.
- 1.2.2 The KD17 document is a summary of the requirement and must be completed in full. The detailed requirement is attached in price breakdown to this Bid Specification. Pages 16 to 23, must be completed in full to provide the detailed price breakdown.
- 1.2.3 Where any line on pages 16 to 23 of this Bid Specification is not completed it will be taken that the bidder cannot render the required service and as such will not be able to render the complete service as detailed. Such bids will be disregarded for further evaluation.

## 2 24 HOUR SECURITY SERVICES REQUIREMENT

### 2.1 Detailed requirement for Alkantpan

Situated in Copperton in the Northern Cape

#### 2.1.1 Guards Requirement

Day- and Night Shift Requirements

Guard Description	Monday to Sunday (Inclusive of Weekends and Public Holidays)	
	Dayshift 06:00 – 18:00	Nightshift 18:00 – 06:00
Grade B - Shift Leader (Mobile)	1 *AG	1 *AG
Grade C Guard -Control Room	1 *AG	1 *AG
Grade C Guard - Main Gate	2 *AG	2 *AG
Grade C Guard - Lodge	1 *AG	1 *AG
<b>Total No. of Guards</b>	<b>5</b>	<b>5</b>

## 2.1.2 Provision of Guard Monitoring system, Firearms and Ammunition

## a) Guard Monitoring System

The Service Provider must provide a Guards Monitoring System that will be used to report on a daily basis to Alkantpan Management on check points visited during the previous 24 hour shift.

The guards monitoring system must provide for 15 check points and four (4) clocking device.

## b) Provision of Firearms and Ammunition

The Service Provider must provide 5 hand-held firearms that are in a serviceable condition and sufficient ammunition to arm the guards, deployed at the site, at all times.

The Service Provider must also provide a shotgun and ammunition that will be used during night shift vehicle patrols.

## 2.1.3 Provision of Equipment

- a) 1 x Base Station radio
- b) 7 x Handheld radios
- c) 10 x Rechargeable torches
- d) 5 x hand-held firearms
- e) 1 x Gun safe trap
- f) 1 x Gun Safe
- g) 2 x Security Handcuffs with 2 keys

## 2.1.4 Provision of Vehicles

## a) Vehicle 1

The Service Provider shall supply a suitable dual purpose vehicle with passenger carrying capacity, extended load body with canopy, 4x2 capability with approximately 180 mm ground clearance to:

- Perform the required vehicle patrols at Alkantpan Test Range on gravel roads, and
- Transport passengers for escort tasks.

The vehicle shall be fitted with a gun rack to ensure the safe transport of the shotgun during patrols.

Ceiling amount of kilometres allowed per day / 24-hour shift: 240 km

Total ceiling amount of kms for year 1: 365 days x 240 kms = 87 600 kms

Total ceiling amount of kms for year 2: 365 days x 240 kms = 87 600 kms

Total ceiling amount of kms for year 3: 365 days x 240 kms = 87 600 kms

Total ceiling amount of kms for year 4: 365 days x 240 kms = 87 600 kms

Total ceiling amount of kms for year 5: 366 days x 240 kms = 87 840 kms

The kilometres allowed is a ceiling amount and may not be exceeded without prior written approval.

The AA rates shall apply as the ceiling amount.

Kilometres travelled and claimed per month will be supported by a proper log sheet of kilometres travelled and will be signed off by the Alkantpan security manager.

## b) Vehicle 2

The Service Provider shall supply a suitable vehicle with a minimum of 5 passenger carrying capacity and do the actual transport of the Guards between Prieska and Alkantpan Test Range.

Ceiling amount of kilometres allowed per day / 24 hour shift: 300 km

Total ceiling amount of kms for year 1: 366 days x 300 kms = 109 500 kms

Total ceiling amount of kms for year 2: 365 days x 300kms = 109 500 kms

Total ceiling amount of kms for year 3: 365 days x 300 kms = 109 500 kms

Total ceiling amount of kms for year 4: 365 days x 300 kms = 109 500 kms

Total ceiling amount of kms for year 5: 365 days x 300 kms = 109 800 kms

The kilometres allowed is a ceiling amount and may not be exceeded without prior written approval.

The AA rates shall apply as the ceiling amount.

Kilometres travelled and claimed per month will be supported by a proper log sheet

### 3 SCOPE OF WORK

#### 3.1 General

3.1.1 The successful bidder shall be required to provide 24/7/365 guarding service at the Alkantpan site consisting of the following:

1) Protecting Alkantpan and Alkantpan clients' assets, and personnel on the Alkantpan premises;

3.1.2 Ensuring that all Alkantpan's security prescriptions, contained in Work Instructions (WIs) that will be made available to the successful bidder, are adhered to;

3.1.3 Execution of entrance and exit control at all points of entry;

3.1.4 Execution of patrols according to predetermined patrol schedule;

3.1.5 Keeping all registers required by Alkantpan up to date.

3.1.6 The Service Provider shall confine the operations of his employees to those activities as indicated in this document, Work Instructions issued to the Service Provider and within the limits of statutory requirements. The Service Provider shall be held responsible for any accident, damage and loss arising from incidents caused by the Service Provider's non-compliance with the aforementioned documentation.

#### 3.2 Mandatory performance areas

##### 3.2.1 Minimum number of guards per site

The number of guards as indicated in price breakdown of this Bid Specification document shall be strictly adhered to by the appointed Service Provider. It remains the responsibility of the appointed Service Provider to ensure that the guards per shift is deployed. Alkantpan will consider withholding payment for the complete shift if the required number of guards are not deployed as required per shift.

### **3.2.2 Adherence to Alkantpan's prescriptions**

Alkantpan's prescriptions are contained in Work Instructions (WIs) that will be made available to the Service Provider's deployed Guards and these WIs shall be strictly adhered to. WIs include, but is not limited to:

- 1) Exit and Entrance Control,
- 2) Patrols and predetermined Patrol Schedules, and
- 3) Key Control.

### **3.2.3 Execution of firearm and ammunition control**

Firearms and ammunition and the issuing of firearms and ammunition shall be managed by the Supervisor / Shift Leader on duty.

No firearm and / or ammunition shall be issued to guards that do not have a valid competency certificate in the handling of the applicable firearm.

Guards issued with firearms shall be held responsible for all actions where it was deemed necessary to draw a firearm. Misuse of firearms shall be regarded as a serious offence and will lead to immediate removal of the guilty guard from the Alkantpan site and replacement of the guard at the service provider's own cost. It is also a criminal offence and will be reported to the SA Police Services.

### **3.2.4 Management and control all registers in the security environment**

Registers reflect the activities of the Guards on duty during a shift and updated registers are essential for the monitoring of activities.

All registers must be kept updated at all times.

### **3.2.5 Operation of the site's switchboard after hours**

It will be required from the deployed guards on duty to operate the Alkantpan site's switchboard after hours and over weekends when the need arises.

This function will typically be delegated to the Supervisor / Shift Leader on duty who will receive the necessary training to operate the switchboard. The switchboard shall not be used for private calls.

### **3.2.6 Maintaining the duty list**

A duty list per shift will be established and maintained. This function will typically be delegated to the Shift Leader on duty. This list will be made available to the Alkantpan site's Security Officer on a weekly basis.

### **3.2.7 Provision of Uniforms and PPE**

Guards will be deployed, inter alia, at the main gate of Alkantpan. The main gate is the showroom of the Alkantpan site; therefore, the dress/uniform of all Guards must always be neat and clean.

The Service Provider is responsible to issue the Guards with uniforms and, in compliance with the OHS Act, with PPE. It is furthermore the responsibility of the Service Provider to ensure that his employees and any possible subcontracted Guards of the Service Provider, if applicable, are properly trained in use of the required PPE.

### 3.2.8 Visits, Coordination Meetings and Reports by Service Provider

The Service Provider's Area Managers shall conduct fortnightly visits to the Alkantpan site to inspect guards on duty and submit an inspection report to the Alkantpan Project Manager.

Monthly meetings shall be convened at which representatives of the Service Provider and Alkantpan are present to discuss the following:

- 1) Complaints; and,
- 2) General / other matters

The Service Provider shall submit minutes of the monthly meetings, held with Alkantpan, to the Alkantpan Project Manager.

## 4 COMPULSORY BIDDERS BRIEFING

### 4.1 Compulsory Bidders Briefing

A compulsory Bidders Briefing will be held as indicated below:

Date: 05 February 2026

Time: 11H00

Venue: Alkantpan Test Range in Copperton, Northern Cape

# **ARMAMENTS CORPORATION OF SOUTH AFRICA LTD (ARMSCOR)**

## **QUESTIONNAIRE**

### **REPLIES**

1. What is the request for bids number? .....
2. Confirm compliance to price basis. ....
3. Indicate which of the following applies:
  - 3.1 The prices are fixed. ☐
  - 3.2 The prices are not fixed ☐
4. The delivery period shall be fixed.
5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? Yes ☐ No ☐

**WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:**

6. Is a special import permit required? .....  
If not, state your imports permit number.
7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22)  
.....  
.....  
.....
8. Foreign content:
  - 8.1 What amount in foreign currency must be remitted overseas?  
.....
  - 8.2 What is the rate of exchange used in converting the ZAR1,00 =  
..... amount into SA Rand and the date on which this is based? DATE: .....



9. Statutory costs:

9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge?  
.....

9.2 If so, what is the amount payable in respect of

a) Customs duty .....

b) Ad valorem customs duty? .....

### PRICE BREAKDOWN

10. The following particulars must be furnished, failure of which may invalidate the bids.

- 10.1 FOB/FCA cost of item
- 10.2 Sea/Air freight
- 10.3 Insurance charges
- 10.4 Clearance charges
- 10.5 Customs duties
- 10.6 Ad valorem customs duties
- 10.7 Delivery costs from port/airport to your premises
- 10.8 Local content (excluding (10.10)
- 10.9 Delivery costs from your premises into store
- 10.10 Balance (detail to be submitted)

**TOTAL**

Amount	% of Total Price

.....  
DATE

.....  
BIDDER'S SIGNATURE

**ARMAMENTS CORPORATION OF S.A. LIMITED**  
**(ARMSCOR)**

**PREVIOUS PURCHASES**  
**LAST TWO BIDS**

If any similar or identical equipment has been supplied to ARMSCOR, or to any of ARMSCOR'S subsidiaries or the South African National Defence Force, the completion of this form by bidders is compulsory.

<b>Date of Bids</b>	<b>Organization</b>	<b>Order No.</b>	<b>Items Purchased</b>	<b>Unit Price</b>	<b>Motivation for Price Differences</b>

<b>BIDDER:</b>	
<b>SURNAME AND INITIALS:</b>	
<b>DATE:</b>	
<b>SIGNATURE:</b>	

## ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED (ARMSCOR)

### SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	.....
.....	.....
.....	.....
.....	.....

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	.....
.....	.....
.....	.....
.....	.....

## 1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).

Name

.....	.....
.....	.....
.....	.....
.....	.....

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES ☐ NO ☐

If yes:- Item No. (s).

.....
.....
.....
.....

## 1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS?

YES ☐NO ☐

If Yes:-

Item No. (s)

Requirements

.....	.....
.....	.....
.....	.....
.....	.....

## 2. Failure to furnish the information requested may render the bid invalid.

.....

NAME

.....

DATE

.....

BIDDER'S SIGNATURE

**BROAD-BASED BLACK ECONOMIC EMPOWERMENT****ACRONYMS AND ABBREVIATIONS**

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off-The-Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off-The-Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

# 1 PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000

1.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022; Armscor Preference Point System of the Preferential Procurement Regulations, 2022.

1.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)

1.3 Preference points for this bid shall be awarded for:

Price: 80

Specific Goals: 20

Total points for Price and Specific Goals must not exceed: 100

1.4 Bidders who do not submit a valid proof as per paragraph 2.2 of KD24 (Principles) will score 0 points for Specific Goals.

## 2. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

2.1 The preference points that will be awarded in terms of the Specific Goals with regards to procurement processes shall be as follows (one table will be applicable for each bid):

**Table 4: Specific Goals for Procurement from Entities Located in Specific Province, Region or Municipality**

No	Specific Goals for Procurement from Entities Located in Specific Province, Region or Municipality	Points for 80/20 PPS	
<b>RDP Programme: Locality</b>			
1	Entities located within the specific locality	10 points	
2	Entities located outside the specific locality	0 points	
<b>RDP Programme: Promotion of South African Owned Enterprises</b>			
1	EME or QSE entities which are at least 51% owned by black people	2 points	
2	EME or QSE entities which are at least 51% owned by black women	2 points	
3	EME or QSE entities which are at least 51% owned by black youth	2 points	
4	EME or QSE entities which are at least 51% owned by black military veterans	2 points	
5	EME or QSE entities which are at least 51% owned by black people living with disabilities	2 points	
<b>Total Points Per PPS</b>		<b>20 points</b>	

## 2.2 PRINCIPLES

### 2.2.1 Valid proof of B-BBEE status is either of the following:

- A) A B-BBEE sworn affidavit fully completed and
- B) Deposed and signed in the presence of the commissioner of oaths (certified true copy not acceptable)
- C) Does not contradict itself (% black ownership matches compliance level)
- D) Commissioner of oaths credentials and signature are reflected.
- E) A B-BBEE certificate issued by either the CIPC or a SANAS accredited verification agency.
- F) An entity submitting an unincorporated joint venture / consortium must attach a consolidated B-BBEE certificate in the name of the joint venture / consortium issued by a SANAS accredited verification agency.
- G) B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

### 2.2.2 Local content and production

- A) The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the department of trade, industry & competition via the link below.

<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>

- B) The bidder shall submit with the bid documents a completed annexure c, d & e and an exemption letter from the DTIC.

### 2.2.3 Locality

- A) The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months).
- B) In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.
- C) In an event where the bidder owns the property, the municipality bill must be in the name of the owner of the property.

#### 2.2.4 Sub-Contracting

- A) It is a requirement of Armscor that subcontracting must be considered by a bidder. Therefore, where a contract from r10 000 000 (million) and above is awarded, Armscor shall endeavour to advance designated groups where applicable.
- B) A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contracted activities or work.
- C) A bidder awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.

#### 2.2.5 Ownership

In accordance with the provisions of the defence sector code, it is a requirement of Armscor that all suppliers that do business with Armscor should achieve at least 35% black equity ownership and will be included as a bid condition where applicable.

#### 2.2.6 Verification of bidders information

The Armscor Transformation Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

Fronting means a deliberate circumvention or attempted circumvention of the B-BBEE Act and the Codes. Fronting commonly involves reliance on data or claims of compliance based on misrepresentations of facts, whether made by the party claiming compliance or by any other person.

Kindly note that any misrepresentations of facts will lead to disqualification of bid and also further steps be taken to recover the loss where applicable and list the company and its directors in the list of restricted bidders from doing business with the State with National Treasury,



**B-BBEE DECLARATION****1. Confirmation of the Bidder's Turnover**

Name of the Bidder		
Registration Number		
Financial Year End		
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)
		Period Ending (Day, Month, Year)

**2. Confirmation of Subcontractors involved in the execution of the order:**

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

\*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

**3. Confirmation of Suppliers involved in the execution of the order:**

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

**AUTHORISED SIGNATURE:**

.....

.....

Date:

.....

Name in block letters

.....

Capacity

## DEFENCE SECTOR B-BBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>

Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>
---	--

3. I hereby declare under Oath that:

- a) The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- a) The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- b) The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- c) Black Designated Group Owned % Breakdown as per the definition stated above:
  - i) Black Youth % = \_\_\_\_\_%
  - ii) Black people living with disabilities % = \_\_\_\_\_%
  - iii) Black Unemployed % = \_\_\_\_\_%
  - iv) Black People living in Rural areas % = \_\_\_\_\_%
  - v) Black Military Veterans % = \_\_\_\_\_%
- d) Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less.

Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% Black Owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	
	Signature
Date	Date

### DEFENCE SECTOR B-BBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined</p>

	in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"
--	---

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

3. I hereby declare under Oath that:

- a) The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- e) The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- f) The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- g) Black Designated Group Owned % Breakdown as per the definition stated above:
  - i) Black Youth % = \_\_\_\_\_%
  - ii) Black people living with disabilities % = \_\_\_\_\_%
  - iii) Black Unemployed % = \_\_\_\_\_%
  - iv) Black People living in Rural areas % = \_\_\_\_\_%
  - v) Black Military Veterans % = \_\_\_\_\_%
- h) Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)

Please confirm on the table below the B-BBEE level contributor, by **ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	<input type="checkbox"/>

4. I know and understand the contents of this affidavit and I have no objection to

take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	
	Signature
Date	Date

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)



**SARS: TAX COMPLIANCE STATUS**

**NOTE:** It is a condition of bids that the successful bidder **MUST** be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. **FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD25.**

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures / are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website [www.sars.gov.za](http://www.sars.gov.za).

**NOTE:** Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR					
BID NUMBER:	RFB No: R&D/ALK-2025/003	CLOSING DATE:	19 FEBRUARY 2026	CLOSING TIME:	11:00
DESCRIPTION	FIVE YEAR CONTRACT FOR 24/7 SECURITY SERVICES AT ALKANTPAN				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:					
ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms M Mphela		CONTACT PERSON	Ms M Mphela	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	abtenders@armscor.co.za		E-MAIL ADDRESS	abtenders@armscor.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

<b>1</b>	<b>BID SUBMISSION</b>
1.1	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
<b>2</b>	<b>TAX COMPLIANCE REQUIREMENTS</b>
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**3. BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?      **YES** ☐      **NO** ☐

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES ☐ NO ☐

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES ☐ NO ☐

2.3.1 If so, furnish particulars:

.....

.....

#### 4. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## **ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED (ARMSCOR)**

### **INTELLECTUAL PROPERTY REQUIREMENTS**

#### **1. INTRODUCTION**

##### **4.1 What is Intellectual Property?**

Intellectual Property (or "IP") means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- a) Bills of Material (BOM's)
- b) Instructions,
- c) Reports,
- d) Specifications,
- e) Interface designs,
- f) Manufacturing processes,
- g) Material Specifications,
- h) Processes,
- i) Product designs,
- j) Re-engineering (maintenance/obsolescence),
- k) Software,
- l) Algorithms,
- m) Source Codes,
- n) System/integration designs,
- o) Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a "recipe".

##### **4.2 How is IP manifested?**

IP is typically manifested and embodied in Data Items or Documents.

"Data items or Documents" means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.



**NOTE:**

- The document itself is not IP
- The contents of a document represent IP
- The document becomes the tangible and recordable carrier of IP

**4.3 What is Background IP?**

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract". "Background IP" belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

**4.4 What is Historic IP?**

"Historic IP" is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

**4.5 What is Foreground IP?**

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract". "Foreground IP" is new intellectual property that is created during the execution of the order.

**4.6 When is IP Shared or Jointly Owned or Co-owned?**

For the definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Shared" or "Jointly Owned" or "Co-owned" IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

- a) Wholly owned by the DOD; or
- b) Shared or Jointly Owned or Co-owned between DOD or the contractor

**5. IP RECORDAL REQUIREMENTS**

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

### 5.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- a) Short IP description
- b) Original Supplier
- c) Cost of Establishment (If available)

### 5.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- a) Armscor IP Number (if available)
- b) Short IP description
- c) The next information is to be provided per order, on which Historic IP was established:
  - i) Order Number on which Historic IP was generated
  - ii) Master record index (MRI) reference
  - iii) Original Supplier
  - iv) Cost of Establishment
  - v) Percentage Ownership (DOD)
  - vi) Associated Milestone / Line item on the order under which the IP was established

### 5.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- a) IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- b) Short IP description
- c) Master record index (MRI) reference with version and date
- d) Original Supplier
- e) Cost of Establishment
- f) Percentage Ownership (DOD)
- g) Associated Milestone / Line item on the order under which the IP will be established.

**NOTE: 1** The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

**NOTE: 2** To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet

from Armscor's web site. After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

## **6. SAFEGUARDING OF IP**

### **6.1 IP Agreement**

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

### **6.2 Management and Safeguarding of IP**

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

### **6.3 IP Delivery**

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

### **6.4 IP Audits**

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

## **7. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM**

### **7.1 Background**

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website

([www.armscor.co.za/Downloads/Download.asp](http://www.armscor.co.za/Downloads/Download.asp)) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- a) "Background IP" provides a form to capture all background IP information.
- b) "Historic IP" provides a form to capture all historic IP information.
- c) "Foreground IP" provides a form to capture all foreground IP information.

## 7.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

**8. INTELLECTUAL PROPERTY QUESTIONNAIRE**

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please mark the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No  
☐ ☐

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No  
☐ ☐

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No  
☐ ☐

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No  
☐ ☐

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

**This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.**

WITNESSES:

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_

SIGNATURES OF BIDDER(S)

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_