

	PRODUCT AND SERVICES SPECIFICATION	

1. DESCRIPTION OF THE PRODUCT OR SERVICE:

[Driver Accommodation – Bed and Breakfast, 24 Hour Secure Bus Parking and Light Bus Cleaning as and when required]

- Provision of clean, habitable, hygienically, acceptable and secured environment with indicative room requirements for drivers as per the attached Annexure A;
- Accommodation (en-suite bedroom) required is overnight and / or day rest;
- Accommodation (en-suite bedroom) Light Bus Cleaning and 24 Hour Secure Bus Parking must be provided as and when required; (The potential bidder/s must provide a 24 hour secure bus parking and will be held responsible for any damages or theft which may occur while the bus is parked on their premises);
- The successful bidders should be within the environment of low noise level (e.g. Level of noise from Tavern/ Entertainment areas should be low);
- Ensure a secure environment for drivers in accordance with the security procedures as per the industry;
- The successful bidder will held liable for any damages or destruction to Autopax's Buses incurred while the Buses were parked at your premises.
- Establishments should not be situated more than 5 - 10km away from loading points;
- Provision of a healthy balanced breakfast, as indicated in the table below;
- Services providers can be allowed to outsource contractors to clean buses on their premises where parking is required;
- The pricing schedule (**Annexure B**) must be fully completed and consistence with the area you will be responding to in (**Annexure A**).
- Bidders must indicate on **Annexure A** the areas which they will be responding to;
- The successful bidder will be required to adhere to the Department of Health, Covid-19 Regulations.
- The successful bidder must provide the following en-suit bedroom:

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DESCRIPTION	REQUIREMENTS
ROOMS	<ul style="list-style-type: none"> • Neatly painted and tiled or carpeted • Controlled air-conditioning • Lockable or secure room • TV (DSTV) • Bed side Lamp • Table & chair • Mirror • Functional wardrobes • Working light(bulbs) and charging station • Curtains cleaned and ironed • Clothes hangers standard • Non -smoking rooms
BATHROOM	<ul style="list-style-type: none"> • Working toilet • Shower/bath • Bin • Unused / Fresh Soap • Clean hand and bath towels • Toilet Paper (2 ply) • Mirror
BED AND LINEN	<ul style="list-style-type: none"> • Minimum Double Bed size- mattress standard and firm • Pillowcases Clean & ironed • Blankets Clean & ironed • Duvet cover with inner / comforter Clean & ironed

Bidders that will be responding to areas that require Light Bus Cleaning and 24 hour secured Bus Parking must conform to the following requirement

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Light Bus Cleaning	Frequency
➤ Remove litter inside the entire bus and remove all litter bags	Daily
➤ Clean driver compartment	Daily
➤ Clean all windscreens and windows	Daily
➤ Clean all seats upholstery with a clean hand brush and wipe the seats with clean damp cloth	Daily
➤ Ensure that passenger refuse bags are inserted behind every passenger seat.	Daily
➤ Ensure that the floor is clean	Daily
➤ Ensure that all cup holders are cleaned	Daily
➤ Dashboards are polished and cleaned	Daily
➤ Clean and drain bus toilets	Daily
➤ All overhead luggage compartments are cleaned	Daily
➤ Fogging & Sanitizing of buses	Daily

The below table is a guide on the provision of healthy balanced breakfast, service providers should make provision for daily /weekly variation.

ITEMS
Cereal - Weetbix / Corn flakes / All Bran Flakes / Porridge or equivalent etc.
2/3 Eggs- Boiled/ Scrambled/ Fried/ Omelet
3 Strips of Bacon/ Beans stew
4 Slices of bread-White/Brown
2 Sausage- Beef/ 4 Fish fingers/ Chicken Livers
A Fruit- Apple/Banana/Orange etc.
Tea/ Coffee
Juice

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Table: Balanced Breakfast Menu

2. EVALUATION CRITERIA

Bidders for this project shall be evaluated by applying the 80 / 20-preference point system. The evaluation committee shall conduct the compliance requirement, evaluation on criteria and apply the 80/20 preference point system for the selection of the preferred bidder.

EVALUATION CRITERIA	DESCRIPTION
Stage 1	Compliance
Stage 1 A	Mandatory
Stage 1B	Basic
	WEIGHTING
Stage 2	Price and BBBEE
Price	80
Specific Goals	20
Stage 3	Site Visit

2.1 COMPLIANCE REQUIREMENTS:

Special Conditions/Mandatory Requirements

Bidders must comply with the following mandatory requirements and failure to do so will result in your bid being disqualified.

Stage 1

No.	Description of requirement	Tick Yes/No
a)	Completion of ALL RFQ documentation (includes ALL declarations, ALL Standard Bidding Documents (SBD))	
b)	Completion of ANNEXURE B, C & provide quotation on company letterhead	

Only bidders who qualified on stage one above (mandatory) will be evaluated in stage 2 & 3

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Refer to Annexure A, which indicates requirement for the area you are bidding for namely Light Bus Cleaning and Bus Parking. If the area you are bidding for requires both or either Light Bus Cleaning and Bus Parking please complete Table 1 below.

Bidders that are bidding for more than 1 area, are required to provide separate evidence per area for the Pricing Evaluation. If the areas you are bidding for are registered under two (2) separate entities, the bidder must respond separately per entity.

Bidders that cannot provide the requirements as per Annexure A will be disqualified.

Table 1 – Light Bus Cleaning and Bus Parking Requirements

No	Bidding Area as per Annexure A	Light Bus Cleaning Requirement as Per Annexure A (Yes/No)	Light Bus Cleaning requirement will be provided by the Bidder (Yes/No)	Bus Parking Requirement as Per Annexure A (Yes/No)	Bus Parking Required will be provided by the Bidder (Yes/No)	PEAK/ OF PEAK	No of Bus Space Requirement as Per Annexure A	No of Bus Space required will be provided by the Bidder (Yes/No)
E.g.	Polokwane Area	YES	YES	YES	YES	PEAK	1	1
						OFF PEAK	3	3

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