

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE
Pelchem SOC Ltd

BID NUMBER:	PCM-SCM-TEN-22002
BID DESCRIPTION:	SUPPLY BURNER FUEL IN BULK TANKERS
CLOSING DATE:	06 September 2022
CLOSING TIME:	11:00
BID VALIDITY PERIOD:	90 Days (Commencing the NTC Closing Date)
NON-COMPULSORY BRIEFING MEETING:	Date: 26 August 2022 Time: 11:00 AM
VENUE:	MS TEAMS Title: Non Compulsory Briefing Session For - Delivery Burner Fuel In Bulk Tankers Tender Time: Friday, August 26, 2022 11:00:00 AM South Africa Standard Time Join on your computer or mobile app Click here to join the meeting
DELIVERY ADDRESS:	BID DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT: Pelchem Gate 3 R104 Elias Motsoaledi Street (Church Street West Ext) Pelindaba Brits Magisterial District Madibeng Municipality North West 0240
ENQUIRES:	Mr. Isaac Sibanda/ Ms Rudzani Tshikhudo Email: Isaac.sibanda@pelchem.co.za /Rudzani.Tshikhudo@pelchem.co.za Tel: +27 (0) 12 305 3906/4239

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT: PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

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1. INTRODUCTION

1.1 Company Overview

Pelchem SOC Limited "Pelchem", is a global manufacturer and supplier of commodity and specialty chemicals such as hydrogen fluoride, hydrofluoric acid, fluoride salts, fluorine gas, fluorine gas mixtures and a range of speciality fluoride materials to South African and international customers. Pelchem manufactures speciality fluoro-chemicals for polymer production and fluorinate plastic components such as bottles, pipes, tanks and other plastics to reduce solvent permeation and panelling.

Surface Fluorinated containers are widely accepted for the packaging of agricultural chemicals, petrochemicals, automotive fuels, paint products, veterinary medicines, food products, household and industrial cleaners and medicinal products. Pipes are also Surface Fluorinated for the petrochemical industry.

Pelchem SOC plant has been in existence for over 35 years and its assets [machinery & technology] have aged quite significantly. Therefore, to keep up with the rest of the world the assets need an improvement in order to for Pelchem SOC to remain competitive and attractive to the clientele. It is for this reason that a strategic decision was taken to review and assess Pelchem SOC operations and assets. Additional information is available on Pelchem website – www.pelchem.co.za

2. SCOPE OF WORK

Pelchem requires a supplier to be contracted for the efficient supply of Burner Fuel to be contracted for a period of 3 years. We require a supplier who will be able to supply us on a monthly basis for a 3 year period. Supplier needs to conform to all procurement requirements and be able to supply without any disruptions.

The transporter must be able to off-load the fuel using the plants off-loading pump system. This consists of a Viking pump of which the suction side is connected to a rubber off-loading flexible piping with a 3 quick release coupler. The system is maintained by Pelchem.

The tank capacity is 40tons per delivery. The residual of 10tons is buffer stock for continue operation of the plant.

2.1 SPECIFICATION/ TECHNICAL REQUIREMENTS

The bidder shall, based on the overall objective of the scope of work to be performed and the bidders expertise, identify any obvious omissions from the scope that they believe to be essential for meeting the overall objectives and it will include this into the price of the work to be performed and submit it for negotiation.

The bidder shall strictly comply with all technical and commercial requirements of this bid. A bid with a deviation shall be considered as an alternative bid. These may be evaluated provided that the main bid complies with all requirements supplied.

2.2 SPECIFICATIONS AND TECHNICAL REQUIREMENTS

(i) The scope of work for Burner Fuel has been compiled and will be set out as follows:

- To supply Pelchem with **360** tons per annum of Burner Fuel to Pelchem HF plant.
- The bidder shall strictly comply with all technical and commercial requirements of this bid.
- A bid with a deviation shall be considered as an alternative bid. These may be evaluated provided that the main bid complies with all requirements supplied.

(ii) The Track Record

- (iii) Suppliers need to demonstrate their track record for supplying Burner Fuel or equivalent products and their security of supply during emergencies. Pelchem consumption might increase or decrease depending on consumption rate

2.3 RAW MATERIAL SPECIFICATIONS AND TECHNICAL REQUIREMENTS

The minimum specification for purity and quality standards for the scope are as follows: Failure to comply with the specification below will result in an automatic disqualification.

Raw Material Specification Liquid Fuel For Industrial Oil Burner

Property	Unit	Specification
Energy Content (Gross)	KJ/kg	≥42 200 Min
Viscosity at 40 °C	cSt	≤7 Max
Flashpoint at 101.325 kPa	°C	≥55 Min
Pour Point	°C	<0 Max
Total Sulfur	Mass %	≤0.2 Max
Water Content	Volume %	≤0.3 Max
Ash Content	Mass %	≤0.2 Max
Density at 20 °C	kg/L	≥0.7 Min
Acidity	mg KOH/g	≤0.1 Max

2.4 BILL OF QUNATITIES

- (i) The bidder shall, based on the overall objective of the scope of work to be performed and the bidder's expertise, identify any obvious omissions from the scope that they believe to be essential for meeting the objectives and it will include this into the price of the work to be performed and submit it for negotiations;
- (ii) The amount invoiced is the total amount on completion and acceptance of all deliverables as defined in the table. The bidder shall provide a detailed breakdown of all activities in this schedule clearly specifying the deliverables, cost breakdown, start- and end dates for the different identified activities.
- (iii) The quantities to be ordered are estimated to be an average of 360 tons per annum, with exception for periods when the plant is off for preventative maintenance or shut down for a period of no more than 8 days per annum.

Description	Quantity	Consumption Per Month	Type of packaging
Burner Fuel as per above specifications	360 tons	30 tons	30 Tons HCA Oil Tankers

2.6 Pricing

The amount invoiced is the total amount on completion and acceptance of all deliverables as defined in the table below. The bidder shall provide a detailed breakdown of all activities in the below schedule clearly specifying the deliverables, cost breakdown, start- and end dates for the different identified activities. Also attach a formal quote with your company letterhead.

Product Source	Description	Quantity	Round trip distance	Unit Price in ZAR (Excl. VAT)	Sub Total
1	Burner Fuel	Per Ton			
2	Burner Fuel transport	Per ton			

Note: It is also feasible to include both materials and labour required per delivery stage in the Bill of Quantities table.

Hourly labour rates shall include all charges and overheads associated with labour, e.g. bonus, overtime or other incentive payments necessary to attract and retain sufficient workforce during the contract period. It shall include daily allowances, fares, transport, subsistence allowances, condition money, national insurance, sick pay and leave, industrial training levy, redundancy payment contribution, provision for protective clothing-tools-and-equipment.

Any materials ordered during the execution of the work will be paid for at the price as invoiced to the contractor, less any discount, plus the percentage as detailed above. Any materials provided at the contractor's own work shall be charged at the selling price or a price agreed between the contractor and Pelchem.

2.5 DURATION OF THE CONTRACT

A 3-year contract may be awarded.

2.5 Project Plan and Schedule

The bidder is required to provide a project plan and schedule based on estimated delivery periods. The requestor may indicate preferences for start and end dates or duration of the contract.

The final delivery date, start and end dates or duration will be negotiated and fixed once the contract is awarded.

2.6 Applicable Necsa Policies

The following Necsa policies must be adhered to:

SHEQ-INS-0100	NECSA General Safety, Health and Environmental Policy.
SHEQ-INS-0102	NECSA Alcohol and Drug Policy.
FBD-SCM-2017-PRO-0001	Procedure for NECSA's Supply Chain Management Process.

3. APPLICABLE PELCHEM PROCEDURES

3.1 Requirements to Access NECSA Site

As NECSA site is a National Key Point access for tenderers are restricted to enter the site and the building where the briefing session will be held only.

Access to any other area will only be allowed when escorted by Pelchem staff that is conversant in the security and safety requirements and conditions of the specific area.

The Pelchem Contact Person for this bid will make arrangements for site access for all bidders that submitted their expression of interest accompanied by the following information, which shall be verified on the provision of a South African Identification Document or Driver's License:

	Full names and surname
	ID or passport number
	Mobile or work telephone number
	Employer name and phone number
	Vehicle registration number

In the case of foreign citizens, whether visitors to South Africa or residents in the country, a copy or scan of the passport must be submitted at least two (2) weeks before the date required to enter on the Pelchem site.

Nobody will be allowed to enter the site if they are not in possession of the above identification documents.

3.2 Emergencies, Incidents, Accidents

NECSA maintains an Emergency Control Centre, a Fire Brigade and Paramedics with a fully equipped ambulance, an on-site Medical Clinic with doctors and nursing staff and several highly trained response personnel.

The Emergency Control Centre and emergency response personnel are on call 24/7 and equipped to handle any emergencies foreseen.

If any emergency situation, incident, accident or injury should occur they Emergency Control Centre should be contacted at extension 3333 or 012 305 3333.

Emergency exercises and site alarm tests are conducted from time to time to ensure full preparedness of all Pelchem staff. The site wide announcement will clearly state this is an exercise/test.

Everyone, including visitors, is required to follow emergency instructions. Your site host will explain the details during the compulsory briefing session.

3.3 NECSA Health, Safety and Environmental Requirements

The bidder shall submit its company Health, Safety and Environmental (SHE) Policy with the bid. It shall reflect the intention to submit a SHE Plan in relation to the work that will be performed.

3.4 NECSA Requirements for Quality

The bidder shall submit its company Quality Policy with its bid. It shall reflect the intention to submit a Quality Plan for ensuring all deliverables comply with the bid specifications. COC certificate must produce with every load.

3.5 NECSA Requirements for Project SHEQ

NECSA's SHEQ Project Approval Process prescribes that all planned projects or project phases be assessed for compliance with Pelchem/s SHEQ requirements (SHEQ-INS-0823).

3.6 Confidentiality

Bidders shall handle the contents of this document as confidential and private and may not disclose it to a third party or publish in any way whatsoever.

The signing of Pelchem's Confidentiality agreement will only be required if information of a confidential nature are provided to the bidders.

Normally this is only required on entering into the contract, which is not part of the bid specification.

4. INSTRUCTION TO BIDDERS

4.1 General

Bidders must familiarise themselves with and comply with the mandatory requirements and ensure their availability for site visits and presentations, as required, on the appropriate dates.

4.2 Bidder Information

The required information on the bidder must be completed as stipulated in Annexure A. Failure to do so may result in disqualification.

Bidder to provide solvency statement signed by a qualified authority that the financial position of the bidder is sound and that the company will be able to mobilise the required resources for the execution of this contract.

The successful bidder shall demonstrate to Pelchem that adequate pre-employment screening, including security screening, was performed on their employees/sub-contractors (staff).

The pre-employment screening shall as a minimum be able to:

- 4.2.1.1 Authenticate that staff are who they claim to be;
- 4.2.1.2 Confirm that staff have a right to work in the RSA;
- 4.2.1.3 Obtain written declaration from staff of any criminal record; and

Confirm that staff possesses the relevant qualifications to undertake the duties effectively and safely.

The successful bidder shall deploy competent staff, supervision and labour who are appropriately experienced and trained for the work they are to undertake.

Pelchem and its representatives may seek formal assurance to this effect (including a formal audit) at any time during the contract period.

4.3 Consortium

Bidders forming part of a Consortium must submit with their bid a copy of their Consortium agreement in a separate attachment. This must clearly indicate:

- 4.3.1.1 The form of agreement;
- 4.3.1.2 The respective roles and responsibilities of the members;
- 4.3.1.3 The identity of the lead company which will have the overall project responsibility;
- 4.3.1.4 The name and address of the officer acting as the single point of contact for all communications between PELCHEM and the tenderers. He shall be fully empowered to act on behalf of all members; and
- 4.3.1.5 The member's agreement to be jointly and severally liable to PELCHEM for the performance of the contract.

4.4 Sub-contracting

Bidders must detail any work to be sub-contracted, and the proposed sub-contractor(s) to be used.

Pelchem reserves the right to reject the use of any of the bidder's proposed subcontractors and any subcontractor proposed during the contract term.

Bidders are advised that Pelchem will not respond to any direct approach from potential sub-contractors for details in respect of any particular item in this bid.

4.5 Pelchem's Bidding Rights

Pelchem reserves the right to:

- 4.5.1.1 Extend the closing date;
- 4.5.1.2 Verify any information contained in a proposal;
- 4.5.1.3 Request documentary proof regarding any bid issue;
- 4.5.1.4 Give preference to locally manufactured goods or locally sourced services;
- 4.5.1.5 Issue follow-up or supplementary questions during the response period or after receipt of tenders;
- 4.5.1.6 Make known to all bidders any questions submitted by a bidder including commercial and technical clarifications, together with the answers given to any individual bidder, if it is considered to be relevant to the tender; and
- 4.5.1.7 Cancel or withdraw this request for tender as a whole or in part.

Evaluating Authorities' part of the evaluation process PELCHEM may require bidders to arrange and/or participate in one or more of the following:

- 4.5.1.8 Interviews with, or written references from, nominated reference;

- 4.5.1.9 Reference site visits to the location(s) of nominated reference;
- 4.5.1.10 Interviews with bidder personnel who would be involved in the contract execution (day-to-day operations of the site);
Negotiations with the bidders.

4.6 Bidding Process

Bidders must familiarise themselves with and comply with the procurement timetable and ensure their availability for the site visit and presentations, as required, on the appropriate dates. Pelchem is unlikely to be able to offer much flexibility to this timetable.

Bidders are required to:

- 4.6.1.1 Respond in the English language;
- 4.6.1.2 A cover letter on the bidders company letterhead with clear reference to the bid of interest should accompany both the technical and pricing proposals;
- 4.6.1.3 All copies of the tender response must have signatures on the Declaration of Compliance to the Pelchem Contact Person;
- 4.6.1.4 Ensure that all document attachments are clearly marked and bound in a clear, logical and well-marked format with a table of contents ensuring ease of finding individual documents or sections; and
- 4.6.1.5 The original document must be signed in black ink by an authorised person, agent or representative and each and every page of the bidding documents shall contain the initials of the same signatory.

All costing and information must be typed and signed by the bidder, no hand written costing/pricing will be accepted.

All bids in this regard shall be accepted if they have been placed in the tender box by the closing date stipulated. Late bid submissions will not be considered.

4.7 Bid Submission Requirements

Bidders must submit their responses and all supporting documents in properly labelled and sealed envelopes clearly as follows:

- 4.7.1.1 Technical Proposal – Envelope One must include:

a set of four (4) hard copies (one (1) original and three (3) copies) and one (1) electronic copy (on disk or memory stick).
No pricing information must be included in Envelope One.

- 4.7.1.2 Pricing Proposal – Envelope Two must include:

a set of two (2) hard copies (one (1) original and one (1) copy) and one (1) electronic copy (on disk or memory stick).
All compulsory returnable documents must be included in Envelope Two.

No proposal shall be accepted by Pelchem if submitted in any manner other than as
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prescribed above.

5. ELIGIBILITY REQUIREMENTS

5.1 Pre-qualification Criteria

Non-compliance to the following pre-qualification criteria will result in automatic disqualification:

Item	Requirement	Yes/No
	Bidder company information	
	Valid Tax Clearance Certificate or equivalent	
	Valid Compensation Commissioner Fund: Letter of good standing (COIDA)	
	Valid professional indemnity liability cover of > R5 million or letter of intend	
	Supplier must be registered on Central Supplier Database (CSD), A Copy of a recent CSD report must be submitted.	
	Product Compliance Certificate	

5.2 Technical / Functional Evaluation Criteria

[This is a list for all types of bids, e.g. Professional Services, Construction/Manufacturing or Goods/Consumables. Compilers may delete what is not applicable, revise to make it applicable and/or add where additional criteria is required by the scope of work. Each criteria to have the basis of weigh and points to make up a score. The criteria should add up to a score of 100.

Item	Requirement	Weight	Points	Score	Criteria
1	Specification Compliance	50	50		100% compliance certificate
			20		Slightly Out of Specification
			0		Out Of Specifcation
2	Track Record (see Trade References below)	20	5		Provide proof one (1) year relevant reference with contact details of the clients (name of client, telephone number and/or email address) and Value of contract
			10		Provide proof two (2) years relevant reference with contact details of the clients (name of client, telephone number and/or email address) and Value of the contract
			20		Provide proof of three (3) years relevant reference (for supplying burner oil or equivalent) with contact details of the clients (name of client, telephone number and/or email address) and Value of contract
3	Quality Management	10	10		Provide quality policy and objectives of the company reflecting the

Item	Requirement	Weight	Points	Score	Criteria
	Systems				intention to submit a Quality Plan for ensuring all deliverables comply with bid specifications.
			20		Provide quality certification of the company (if applicable to the work to be performed)
4	Health and Safety File	10	0		No file
			5		SHE plan with spillage control company appointed
			10		Company Health and Safety policy. With all spillage controls.
5	Payment terms of your company	10	10		60 days payment terms
			5		30 days payment Terms
			0		Cash On Delivery (COD)
Total		100	80		

Note: Bidders that score <80 out of a 100 in respect of Technical / Functional Evaluation Criteria will be regarded as submitting a non-responsive bid and will not be evaluated further.

5.3 Tenders to be evaluated on functionality (B-BBEE and Price Evaluation Criteria)

An organ of state must state in the tender documents if the tender will be evaluated on functionality.

The evaluation criteria for measuring functionality must be objective.

The tender documents must specify –

- (a) The evaluation criteria for measuring functionality;
- (b) The points for each criteria, if any, each sub-criterion; and
- (c) The minimum qualifying score for functionality.

The minimum qualifying score for functionality for a tender to be considered further

- (a) Must be determined separately for each tender; and
- (b) May not be so –

- (i) Low that it may jeopardise the quality of the required goods or services; or
- (ii) High that it is unreasonably restrictive.

Points scored for functionality must be rounded off to the nearest two decimal places.

A tender that fails to obtain the minimum qualifying score for functionality as indicated in the tender documents is not an acceptable tender.

Each tender that obtained the minimum qualifying score for functionality must be

evaluated further in terms of price and the preference point system and any objective criteria envisaged in regulation 11.

5.4 80/20 preference point system for acquisition of goods or services for Rand value equal to or above R30 000 and up to R50 million

5.4.1 The following formula must be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or above R30 000 and up to a Rand value of R50 million, inclusive of all applicable taxes:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where-

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration; and

P_{min} = Price of lowest acceptable tender.

5.4.2 The following table must be used to calculate the score out of 20 for B-BBEE:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5.4.3 A tenderer must submit proof of its B-BBEE status level of contributor.

5.4.4 A tenderer failing to submit proof of B-BBEE status level of contributor or is a non-compliant contributor to B-BBEE may not be disqualified, but –

- May only score points out of 80 for price; and
- Score 0 points out of 20 for B-BBEE.

- 5.4.5 A tenderer may not be awarded points for B-BBEE Status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.
- 5.4.6 The points scored by a tenderer for B-BBEE in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).
- 5.4.7 The points scored must be rounded off to the nearest two decimal places.
- 5.4.8 Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.
- 5.4.9 If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.
- a) The organs of state may –
- i. Negotiated a market-related price with the tenderer scoring the highest points or cancel the tender;
 - ii. If the tenderer does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender;
 - iii. If the tenderer scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points or cancel the tender.
- b) If a market-related price is not agreed as envisaged in paragraph (b) (iii), the organ of state must cancel the tender.

5.5 90/10 preference point system for acquisition of goods or services with Rand value above R50 million

- 5.5.1 The following formula must be used to calculate the points out of 90 for price in respect of a tender with a Rand value above R50 million, inclusive of all applicable taxes:

Where –

$$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

P_s = Points scored for price of tender under consideration;

P_t = Price of tender under consideration; and

P_{min} = Price of lowest acceptable tender.

- 5.5.2 The following table must be used to calculate the points out of 10 for B-BBEE:

B-BBEE Status Level of Contributor	Number of Points
1	10
2	9
3	6
4	5
5	4
6	3
7	2
8	1
Non-compliance contributor	0

- 5.5.3 A tenderer must submit proof of its B-BBEE status level of contributor
- 5.5.4 A tenderer failing to submit proof of B-BBEE status level of contribution or is a non-compliant contributor of B-BBEE may not be disqualified, but –
- a) May only score points out of 90 for price; and
 - b) Scores 0 points out of 10 for B-BBEE.
- 5.5.5 A tenderer may not be awarded points for B-BBEE status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.
- 5.5.6 The points scored by a tenderer for B-BBEE contribution in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).
- 5.5.7 The points scored must be rounded off to the nearest two decimal places.
- 5.5.8 Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.
- 5.5.9 If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.
- a) The organs of state may –
 - i. Negotiate a market-related price with the tenderer scoring the highest points or cancel the tender.
 - ii. If the tenderer does not agreed to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender.

- iii. If the tenderer scoring the second highest points does not agreed to a market-related price, negotiate a market-related price with the renderer scoring the third highest points or cancel the tender.
 - b) If a market-related price is nog agreed as envisaged in paragraph (b) (iii), the organ of state must cancel the tender.
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6. RETURNABLE DOCUMENTS CHECKLIST

Please indicate that all mandatory documents are included in this bid by ticking the boxes in the checklist below. Responses received without all required documents will be considered invalid. Please also indicate where additional documents have been submitted to the main tender response.

6.1 Mandatory Documents

- ☐ Bidder's Information (Annexure A)
- ☐ Original good standing letter from SARS (Tax clearance) OR a letter from SARS with PIN number issued for TAX compliance status.
- ☐ If a Consortium, Joint Venture or Sub-contractor, a valid Tax Clearance Certificate for each member.
- ☐ Compensation for Occupational Injuries and Diseases Act (COIDA).
- ☐ Copy of Construction Industry Development Board (CIDB) certificate.

6.2 Price

- ☐ Price Breakdown.

6.3 Compliance Documents

- ☐ SBD 1 Invitation to Bid.
- ☐ SBD 3.1 Pricing Schedule – Firm Prices.
- ☐ SBD 4 Declaration of Interest.
- ☐ SBD 5 National Industrial Participation Programme.
- ☐ SBD 6.1 Preference points claim form in terms of the preferential procurement regulations.
- ☐ SBD 7.1 Contract Form – Purchase of Good/Works.
- ☐ Necsa Terms and Conditions of Contract.
- ☐ Necsa Confidentiality Agreement.
- ☐ Necsa Alcohol and Drug Control Policy.
- ☐ Necsa Safety, Health and Environmental Policy.

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- ☐ Necsa Alcohol and Drug Control Policy.
- ☐ Necsa Safety, Health and Environmental Policy.

7. BIDDER INFORMATION

A.1. The following information must be completed. Failure to do so may result in disqualification.

BIDDER INFORMATION	
Bidder Name:	
Registration Number:	
VAT Registration Number:	
Bidding Structure (Individual, Joint Venture, Consortium, Sub-contractors)	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes	No	
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IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
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IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes	No	
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IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
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A.2. If bidding as a Joint Venture, Consortium or Sub-Contractors, complete the following company information.

Name of Company (1):

Registration Number:	
VAT Registration Number:	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
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IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
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IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
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Name of Company (2):	
Registration Number:	
VAT Registration Number:	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
--	----------	----------	----------	----------	----------	----------	----------	----------

IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
--	-----	--	----	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---

Name of Company (3):

Registration Number:

VAT Registration Number:

Contact Person:

Telephone Number:

Fax Number:

Email Address:

Postal Address:

Physical Address:

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
---	-----	--	----	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---

IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
--	-----	--	----	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
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I CERTIFY THAT THE INFORMATION PROVIDED ON THIS FORM IS TRUE AND CORRECT.

I FURTHER ACCEPT THAT, IN ADDITION TO CANCELLATION OF CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

**SIGNATURE OF BIDDER (DULY
AUTHORISED)**

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED