

## REQUEST FOR PROPOSAL

<b>REF No</b>	MKIQ42/2023
<b>Description</b>	Development of the GBV Mobile Application
<b>Business address</b>	Ground Floor, 29 South, 7 Umsinsi Junction, La Mercy, KwaZulu-Natal, 4399
<b>Closing date and time to submit proposals</b>	3 November 2023 at 16:30
<b>Compulsory Online briefing is scheduled for</b>	19 October 2023 at 09h00am  Use link to join: <a href="https://t.ly/tsTY3">https://t.ly/tsTY3</a>
<b>Technical quires must be emailed to</b>	<a href="mailto:Lisa.vuso@moseskotane.com">Lisa.vuso@moseskotane.com</a>
<b>SCM quires must be emailed to</b>	<a href="mailto:Sinenhlanhla.ngqulunga@moseskotane.com">Sinenhlanhla.ngqulunga@moseskotane.com</a>
<b>Proposals must be emailed to</b> Hand delivered submissions will not be considered	<a href="mailto:Sinenhlanhla.Ngqulunga@moseskotane.com">Sinenhlanhla.Ngqulunga@moseskotane.com</a>
<b>Proposals validity period</b>	90 Days

## SUPPLIER INFORMATION

<b>Name of bidder</b>	
<b>Contact person</b>	
<b>Physical address</b>	
<b>Telephone number</b>	
<b>Cellphone number</b>	
<b>Email address</b>	

**Disclaimer:**

- MKI reserves its right not to appoint.
- MKI reserves its right to negotiate the price with the successful bidder, should it be necessary.
- MKI reserves the right to terminate the mandate should a pre-existing conflict of interest be found at any stage of the project.
- Proposals received after the closing date and time will not be considered.

**The following documents to be submitted with the quotation.**

- Proof of company registration (CIPC), where applicable i.e unless a sole proprietor.
- Valid BBBEE certificate by SANAS accredited agency/company or an affidavit.
- Valid tax clearance/Pin
- Bank account confirmation letter
- Proof of registration on the Treasury Central Supplier Database (CSD)
- Three reference letters where the bidder conducted similar project (developing an APP).
- Supplier declaration of interest form (attached here into page 7)
- Preference points claim form (attached here into page 11)

*NB: Failure to submit the above documents will lead to disqualification.*

## TERMS OF REFERENCE FOR GENDER-BASED VIOLENCE APP

### 1. BRIEF BACKGROUND

Statistics SA has released data suggesting that intimate partner violence, rape and sexual violence have become hyperendemic. This form of abuse affects us, and our mothers and sisters are subjected to assault and murder in our country daily. To align with the National Strategic Plan on Gender-Based Violence and Femicide, the KZN Provincial Government has adopted the Provincial GBVF Strategic Implementation plan that is subjected to the following pillars:

- Pillar 1: Accountability, Coordination and Leadership.
- Pillar 2: Prevention and rebuilding social cohesion.
- Pillar 3: Justice, Safety and Protection.
- Pillar 4: Response, Care, Support and Healing.
- Pillar 5: Economic Power.
- Pillar 6: Research and Information Management. As such the KZN government has resolved to engage developers and innovators in the development of a GBV App.

#### The app should:

- Facilitate a fast response for victims of GBVF by the Multi sectoral Team. The proposed solution should be a GBVF App with a panic button which will be utilised by community members who feel unsafe.
- Be freely accessible on WhatsApp and via USSD (Panic button single digit number).
- Be linked to members of the RRT from SAPS police stations, Health Facilities, Shelters, Places of Safety, schools, Thuthuzela care centres, specialised courts including Tribal Courts and civil society organisations who operate in war rooms.
- Generate reports which will assist in identifying GBVF hotspots in terms of types of abuse.
- Should capture GPS coordinates to be able to capture the exact location of the victim at any given time

## 2. SCOPE OF WORK

The below list outlines the scope of this development project:

	Description
<b>Stakeholder Engagement</b>	<ul style="list-style-type: none"> <li>a) Collaborate with local NGO's, government agencies, law enforcement and other relevant organisations (e.g. local security companies) working on GBV issues.</li> <li>b) Involve survivors and potential users in the design process to ensure the application is user-friendly and meets their needs.</li> <li>c) Engage the various cell phone companies for GBV application zero rating, speed dialing panic key consistent throughout the industry.</li> </ul>
<b>Application Development</b>	<ul style="list-style-type: none"> <li>a) Chose a development approach that is platform independent: native (iOS/Android), hybrid, or web based.</li> <li>b) Develop application with a focus on simplicity, usability and accessibility.</li> <li>c) Incorporate features like an emergency helpline (call center), real-time chat (WhatsApp), incident reporting (geodatabase) and access to relevant resources within the affected communities.</li> </ul>
<b>Data Privacy and Security</b>	<ul style="list-style-type: none"> <li>a) Implementation of strong security measures to protect user data and maintain confidentiality.</li> <li>b) Comply with relevant data protection regulations and standards.</li> <li>c) Consider incorporating end-to-end encryption for communication.</li> </ul>

<b>Geolocation Services</b>	<ul style="list-style-type: none"> <li>a) Integrate GPS functionality to allow users to automatically share their location in emergencies.</li> <li>b) Ensure user consent and provide clear information about that data intended usage.</li> </ul>
<b>Reporting Mechanism</b>	<ul style="list-style-type: none"> <li>a) Include a user-friendly incident reporting feature, allowing survivors or witnesses to document and share incident.</li> <li>b) Enable upload of multimedia evidence while maintaining privacy.</li> </ul>
<b>Resources and Support</b>	<ul style="list-style-type: none"> <li>a) Create a comprehensive georeferenced database for GBV support services, shelters, counseling centers, legal aid, and medical facilities.</li> </ul>
<b>Real-time Chat and Helpline</b>	<ul style="list-style-type: none"> <li>a) Integrate a real-time chat feature for survivors to come to with trained counselors or volunteers.</li> <li>b) Incorporate a helpline feature that connects users to crisis center or helpline numbers.</li> </ul>
<b>Offline Access</b>	<ul style="list-style-type: none"> <li>a) Develop a zero-rated application to be fully functional and provide essential information in offline use mode, considering poor internet connectivity and data availability.</li> </ul>
<b>Testing and Iteration</b>	<ul style="list-style-type: none"> <li>a) Conduct thorough testing to identify and fix bugs, usability issues and security vulnerabilities.</li> <li>b) Gather feedback from survivors, service providers, and other stakeholders to make necessary improvements.</li> </ul>
<b>Launch and Promotion</b>	<ul style="list-style-type: none"> <li>a) Plan a launch strategy that involves partnerships with relevant organisations, awareness campaigns, and media coverage.</li> </ul>

	<p>b) Make the application available on application stores (Google Play, Apple App Store), and promote it through online and offline channels.</p>
<p><b>Continuous Monitoring and Evaluation</b></p>	<p>a) Regularly update the application to address feedback and emerging needs.</p> <p>b) Monitor usage statistics to assess the application effectiveness and impact on GBV response.</p> <p>c) 6 months Post Deployment support: The winner will be expected to commit to a 6-month post deployment support SLA. This will ensure that any bugs and errors are fixed as they are discovered.</p>
<p><b>Capacity Building</b></p>	<p>a) Provide training to service providers, law enforcement, and counselors on using the application effectively.</p> <p>b) Ensure that all stakeholders understand their role in responding to the reports generated through the application.</p>

## SUPPLIER DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: .....

2.2 Identity Number: .....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....

2.4 Company Registration Number: .....

2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed : .....

Position occupied in the state institution: .....

Any other particulars:  
.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company’s directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....  
.....  
.....



2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....  
.....  
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....  
.....  
.....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Reference Number	Tax	State Number / Persal Number	Employee Persal Number


**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF  
THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLES IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**GENERAL CONDITIONS**

The following preference point systems are applicable to invitations to tender:

the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**To be completed by the organ of state** (*delete whichever is not applicable for this tender*)

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.1. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**To be completed by the organ of state**

The maximum points for this tender are allocated as follows:

	<b>POINT S</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.1 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed.

1.2 The organ of state reserves the right to request a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim regarding preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULATE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	<b>or</b>	<b>90/10</b>	
$P_{S \min} = 80 \left( 1 - \frac{Pt - P}{P \min} \right)$	<b>or</b>	$P_S = 90 \left( 1 - \frac{Pt - P \min}{P \min} \right)$	

Where

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

**3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

**3.2.1. POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

*80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black owned enterprise	8	
51% Black female owned enterprise	6	
51% Youth owned enterprise	6	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

- 4.3. Name of company/firm.....
- 4.4. Company registration number: .....
- 4.5. TYPE OF COMPANY/ FIRM  
 Partnership/Joint Venture / Consortium  
 One person business/sole propriety  
 Close corporation

Y Company  
Y (Pty) Limited  
[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- 5 The information furnished is true and correct.
- 6 The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- 7 In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- i) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
- (a) disqualify the person from the tendering process.
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation.
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....