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| **Description/ Scope of Work** | Provision of PDF Conversion Software |
| **Duration of the Project** | 3 years |

**SDL&I Objectives in line with Reconstruction and Development Programme (RDP) Goals**

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| Tenderers who complete and submit the objectives as required, but who do not meet Eskom’s targets, will not be disqualified. SDL&I objectives do not form part of scoring but commitments will form part of contractual obligations |
| 1. **BBBEE requirements:** All tenderers are required at a minimum maintain their BBBEE status throughout the contract period: 2. **Local Procurement Content**   “Local Procurement Content” refers to value added in South Africa by South African resources. Where a single contract involves a combination of local and imported goods and/or services, the tender response must be separated into its components as per the Price Schedule included with the tender documents. Local procurement content is total spending minus the imported component.  Tenderers are required to submit their proposals in the table below.   |  |  |  | | --- | --- | --- | | **Local Procurement Content** | **Eskom target** | **Tenderer Proposal** | | 100% |  |  1. **Subcontracting to entities with a minimum 51% black ownership**   Subcontracting refers to activities which the tenderer outsources to other enterprises in its supply chain during the execution of the contract scope of work. The subcontracting requirements include all procurement spend by the contractor/supplier with designated groups. This procurement spend consists of paid invoices for both  • the indirect expenses (e.g. overheads) on goods and services supplied to the contractor/supplier by designated groups; and  • direct spend on goods and services supplied by the subcontractors for the execution of the scope of work.  Activities, as a proportion of the local procurement content, which may be subcontracted to designated black owned enterprises must be submitted in a table below.   |  |  |  | | --- | --- | --- | | **Subcontracted Designated Group** | **Eskom Target** | **Tenderer Proposal** | | Black Owned | 4.0% |  | | Black Women Owned | 3.0% |  | | Black Youth Owned | 2.0% |  | | Black Persons with Disability | 1.0% |  |  1. **Jobs.** Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.  |  |  | | --- | --- | | **Type of Jobs to be created** | **Number of Jobs to be created** | |  |  |  |  |  | | --- | --- | | **Type of Jobs to be retained** | **Number of Jobs to be retained** | |  |  |  1. **Skills development**   Tenderers are required to submit proposals in a table below for developing the skills of unemployed candidates in the country. Skills development is intended to address Eskom’s core, scarce and critical skills and the Mict SETA scarce and critical skills. These skills are also included in a 2020 list of occupations in high demand as stipulated in the Government Gazette 43937. Candidates shall be from all provinces in the country, and their composition shall be representative of the population demographics of South Africa   |  |  |  | | --- | --- | --- | | **Skill type / Occupation** | **Eskom target** | **Proposed Number of Candidates** | | Certified data analyst | 3 |  | | Certified cloud security professional | 3 |  |   The process of developing these skills shall involve the participation by tenderers directly and through their supply network. In certain cases, the SETA’s accredited training providers can be approached to participate in developing critical and scarce skills.  Note: Tenderers are required to take full responsibility for the total cost of developing the requisite skills, and Eskom shall not make any financial contribution towards the fulfilment of this obligation. Tenderers also are advised to approach their relevant SETAs to access grants, subsidies and incentives as well as South African Revenue Services for tax rebates that are earmarked for skills development initiatives. |

**SDL&I Penalty and Performance Security**

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| Eskom will apply a penalty of 2.5% of the invoice amount for failure to meet SDL&I obligations. |
| As security for the fulfilment of all SDL&I obligations, Eskom will apply a penalty of 2.5% of every invoice amount (excluding VAT) for failure to submit SDL&I performance reports every quarter; **or** failure to meet the SDL&I obligations in a contract. |

**Reporting and Monitoring**

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| * The suppliers shall on a monthly/quarterly basis submit a report to Eskom in accordance with Data Collection Template on their compliance with the SDL&I obligations described above. * Eskom shall review the SDL&I reports submitted by the suppliers within 60 (sixty) days of receipt of the reports and notify the suppliers in writing if their SDL&I obligations have not been met. * Upon notification by Eskom that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked. |

**General Information on Validity of Sworn Affidavits**

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| The following must be considered when it comes to validity of Affidavits; |
| **Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:**   * Name/s of deponent as they appear in the identity document and the identity number. * Designation of the deponent as the **director**, **owner** or **member** must be indicated in order to know that person is duly authorised to depose of an affidavit. **(Mark the applicable option).** * Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address. * Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. (**No blank spaces to be left**). * Indicate total revenue for the year under review and whether it is based on **audited financial statements** or **management account**. **(Mark the applicable option).** * Financial year end as per the **enterprise’s registration documents**, which was used to determine the total revenue. (Financial year end to be stipulated by **day/month/year).** * B-BBEE Status level. An enterprise can only have one status level. **(Tick applicable level)** * Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status. * Date deponent signed and date of Commissioner of Oath must be the same. **(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore the Commissioner must also sign and stamp)** * Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest. |

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| Name of bidder: |  |  |
| Bidder representative:  Representative signature: |  |  |
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| Date: |  |  |