

**ANNEXURE E**

**EVALUATION CRITERIA**

**1. Mandatory Evaluation Criteria**

At this phase bidders must submit the required supporting documents to substantiate compliance to the following requirement. It must be noted that if the Bidder does not meet any of the requirements, the bidder will be disqualified and not be evaluated.

No.	MANDATORY	Comply	Not Comply
1.1	The service provider must submit a Letter of Good Standing with the Compensation for Occupational Injuries and Diseases (Act. No 130 of 1993 and Act. No 61 of 1997) (COIDA).  <b>Submit a valid copy</b>		
<b>Substantiate / Comments</b>			
No.	MANDATORY	Comply	Not Comply
1.2	Rental agreement with certified valid skip bin truck's registration certificate in renter's name / A valid and certified copy of a skip bin truck's registration certificate in a company name submitted that will be used to transport waste.  <b>Submit a valid copy</b>		
<b>Substantiate / Comments</b>			
No.	MANDATORY	Comply	Not Comply
1.3	Driver's License Code 10 with PDP.		

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	<b>Submit a valid copy</b>		
	<b>Substantiate / Comments</b>		
<b>No.</b>	<b>MANDATORY</b>	<b>Comply</b>	<b>Not Comply</b>
1.4	<p>Waste Management certificates required by legislation and Environmental Affairs issued by the Dept of Department of Forestry, Fisheries and the Environment:</p> <ul style="list-style-type: none"> <li>➤ Copy of a waste transportation certificate.</li> <li>➤ Copy of a hazardous waste disposal license.</li> <li>➤ Copy of a general waste disposal license.</li> </ul> <p><b>Submit a valid copies</b></p>		
	<b>Substantiate / Comments</b>		

**2. Technical Evaluation Criteria**

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **60%**. It must be noted that if the Bidder does not meet the **60%** minimum threshold, the bidder will be disqualified and not be evaluated further.

<b>2.1 EXPERIENCE OF BIDDER</b>			
<b>Technical Information</b>	<b>Scoring</b>	<b>Proof of documents</b>	<b>Weighting Percentage</b>
<p><b>COMPANY EXPERIENCE</b></p> <p>The company must have delivered/rendered similar services to other companies.</p> <p><b>Bidder to provide positive reference letters not older than ten (10) years as proof of previous projects</b></p>		<b>Reference Letters</b>	<b>30%</b>

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<p><b>implemented. Reference letters must have the following;</b></p> <p><b>(a). Client's letterhead,</b></p> <p><b>(b). Period of the contract,</b></p> <p><b>(c). Description of services rendered,</b></p> <p><b>(d). Signed by the client,</b></p> <p><b>(e). Client Name, Email address &amp; contact number.</b></p>			
5 reference letters or more	<b>5</b>		
4 reference letters	<b>4</b>		
3 reference letters	<b>3</b>		
2 reference letters	<b>2</b>		
1 reference letter	<b>1</b>		
0 reference letters	<b>0</b>		
<b>2.2 TECHNICAL APPROACH METHODOLOGY</b>			
<b>Technical Information</b>	<b>Scoring</b>	<b>Proof of documents</b>	<b>Weighting Percentage</b>
<p><b>TECHNICAL APPROACH METHODOLOGY</b></p> <p>Bidders will submit a technical methodology that is aligned to the scope of work highlighting, but not limited to the following elements:</p> <ul style="list-style-type: none"> <li>• <b>Reducing environment impact</b></li> <li>• <b>Waste Classification</b></li> <li>• <b>Waste disposal method Statement</b></li> <li>• <b>Waste Management Methods,</b> <ul style="list-style-type: none"> <li>• <b>Bidding company Safety Policy</b></li> </ul> </li> </ul>		<b>Proposal</b>	<b>20%</b>
Technical Approach & Methodology addresses 5 listed points	<b>5</b>		

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Technical Approach & Methodology addresses 4 listed points	<b>4</b>		
Technical Approach & Methodology addresses 3 listed points	<b>3</b>		
Technical Approach & Methodology addresses 2 listed points	<b>2</b>		
Technical Approach & Methodology addresses 1 listed points	<b>1</b>		
No Technical Approach & Methodology submitted	<b>0</b>		
<b>2.3 KEY PERSONNEL</b>			
<b>Technical Information</b>	<b>Scoring</b>	<b>Proof of documents</b>	<b>Weighting Percentage</b>
<p><b>Key Personnel (Supervisor)</b></p> <p>Years of experience of key personnel to be directly responsible for implementation of this contract. Bidder to provide the following;</p> <ul style="list-style-type: none"> <li>Supervisors CV and NQF Level 6 in Environmental studies.</li> </ul> <p><b>All the certificates must be certified</b></p>		Supervisors CV and NQF Level 6 in Environmental studies.	30%
5 years or more experience with relevant certification provided	<b>5</b>		
4 years experience with relevant certification provided.	<b>4</b>		
3 years experience with relevant certification provided	<b>3</b>		
2 years experience with relevant certification provided	<b>2</b>		
1 year experience with relevant certification provided	<b>1</b>		
No submission or irrelevant submission	<b>0</b>		
<b>2.4 OCCUPATIONAL HEALTH AND SAFETY (OHS) FILE</b>			
<b>Technical Information</b>	<b>Scoring</b>	<b>Proof of documents</b>	<b>Weighting Percentage</b>

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<b>OHS FILE</b>  <b>Bidders will submit an OHS File that is aligned to the scope of work highlighting, but not limited to the following elements:</b>		<b>OHS FILE</b>	<b>20%</b>
<ul style="list-style-type: none"> <li>• <b>Baseline Risk Management Plan</b></li> <li>• <b>Incident Management Plan</b></li> <li>• <b>Testing</b></li> <li>• <b>Cleaning Schedule</b></li> <li>• <b>PPE for staff</b></li> </ul>			
OHS File addresses 5 listed points	<b>5</b>		
OHS File addresses 4 listed points	<b>4</b>		
OHS File addresses 3 listed points	<b>3</b>		
OHS File addresses 2 listed points	<b>2</b>		
OHS File addresses 1 listed points	<b>1</b>		
No OHS File submitted	<b>0</b>		

**3. Commercial evaluation (Price and Specific goals scoring)**

<b>Evaluation Criteria</b>	<b>Final Weighted Scores</b>
Price	80
Specific goals	20
<b>TOTAL SCORE:</b>	<b>100</b>

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

<b>Specific goals</b>	<b>Points</b>
<b>Historically disadvantaged individual (HDI)</b>	
Enterprises with ownership of 51% or more by person/s who are black	10

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Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
<b>Total</b>	<b>20</b>

**Tenderer must submit their B-BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.**

- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.