



land reform & rural development

Department:
Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA



KZN: Provincial Shared Service Centre, P/Bag X 9132, 270 Jabu Ndlovu Street, Pietermaritzburg 3200
Tel (033) 264 9500 Fax (033) 342 3904 / 342 1991

FROM	Provincial Shared Service Centre
DATE	26 August 2026
REFERENCE	Addendum 1

SS-KZN 5/2/2/1 DLRRD (004) (2026/27) 3P

APPOINTMENT OF A SERVICE PROVIDER TO RENDER A STANDARD CLEANING, HYGIENE, PEST CONTROL AND FUMIGATION SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT, PROVINCIAL SHARED SERVICE CENTRE, 188 HOOSEN HAFEEJEE STREET, PIETERMARITZBURG, KWAZULU-NATAL, FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Dear Sir / Madam

Reference is made to the above-mentioned project.

Please find attached the addendum for this project – Section C pages to be replace in the bid document.

Please take note that the closing date of the bid has been extended until 11 September 2026 at 11h00 Telkom time.

Kindly acknowledge receipt of this addendum by submitting this signed correspondence, to the SCM office by no later than 11h00 on Friday, 04 September 2026 via e-mail to manisha.reddy@dlrrd.gov.za.

Should your company not submit a confirmation of receipt of the addendum, before the deadline above, your proposal will be regarded as non-responsive and will be disqualified.

Kind regards

**DEPUTY DIRECTOR: INFRASTRUCTURE PROCUREMENT
FOR DIRECTOR – GENERAL: DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT
DATE: 26/08/2026**

**BID NUMBER : SS-KZN 5/2/2/1 DLRRD (004) (2026/27) 3P
CLOSING DATE : 11 September 2026 at 11h00 Telkom time**

*My acknowledgement of receipt of the addenda is # Yes / * No.*

Company name _____

Name and Address _____

SIGNATURE OF BIDDER: _____ *TELEPHONE NUMBER:* _____

DATE: _____ *FACSIMILE NUMBER :* _____

Name of Bidder:

PRICING SCHEDULE FOR RENDERING OF STANDARD CLEANING, HYGIENE, PEST CONTROL AND FUMIGATION SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT: PROVINCIAL SHARED SERVICE CENTRE- KZN: 188 HOUSEN HAFEEJEE, PIETERMARITZBURG FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

PRICING SCHEDULE [SBD 3.3]

C. HYGIENE SERVICE					CONTRACT DURATION	TOTAL COST FOR THE PROJECT DURATION 36 MONTHS
HYGIENE SERVICE DESCRIPTION	TASK	QUANTITY OF CONSUMABLES PER MONTH	MONTHLY COST			
Supply and installation of new SHE bins (See item in the scope of work)		08 Units (Once Off)				R.....
Supply and replenishment of Bin liner of bags (Clear)		08 Packs of 30 per Month	R..... Per month		36 MONTHS	R.....
Supply and replenishment of heavy-duty refuse plastic bag (Black)		5 Bales of 50 unit per Month	R..... Per month		36 MONTHS	R.....
Supply and installation of sanitary hygiene plastic bag dispensers per female toilet cubicle		08 Units (Once Off)				R.....
Supply of sanitary hygiene plastic bag		8 Packs of 30 plastic bags	R..... Per month		36 MONTHS	R.....

Bid Initials

Bid's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR RENDERING OF STANDARD CLEANING, HYGIENE, PEST CONTROL AND FUMIGATION SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT: PROVINCIAL SHARED SERVICE CENTRE- KZN: 188 HOOSEN HAFJEJEE, PIETERMARITZBURG FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

PRICING SCHEDULE [SBD 3.3]

Supply and installation of liquid / foam dispensers in both female and male cubicles	12 Units (Once Off)			R.....
Supply of seat wipes	28 x 100 per pack per month	R..... Per month	36 MONTHS	R.....
Supply and installation of toilet paper holders in both female and male toilets	12 Units (Once Off)			R.....
2 PLY TOILET PAPER ROLLS (See Annexure B attached)	6 Bales (48 rolls per bale)	R..... Per month	36 MONTHS	R.....
Supply, installation and maintenance of automatic paper towels dispenser units, 8 for toilets and 4 for kitchens	12 Units (Once Off)			R.....
Supply and replenish paper towels (2 Ply- 196mm x 125m rolls)	16 rolls per month	R..... Per month	36 MONTHS	R.....

Bid Initials
 Bid's Signature.....
 Date:.....

Name of Bidder:

PRICING SCHEDULE FOR RENDERING OF STANDARD CLEANING, HYGIENE, PEST CONTROL AND FUMIGATION SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT: PROVINCIAL SHARED SERVICE CENTRE- KZN: 188 HOOSEN HAFHEJEE, PIETERMARITZBURG FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

PRICING SCHEDULE [SBD 3.3]

Supply and installation of hand wash liquid dispenser in both female and male toilets	8 Units (Once Off)			R.....
Supply of hand wash liquid	24 x 400ml refills per month	R..... Per month	36 MONTHS	R.....
Supply and installation of automatic air freshener dispenser in both female and male toilets (See Annexure B attached)	8 Units (Once Off)			R.....
Supply & replenishment of automatic Air Freshener	32 x 275ml per month	R..... Per month	36 MONTHS	R.....
Supply and Installation auto janitor	4 Units (Once Off)			R.....

Bid Initials

Bid's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR RENDERING OF STANDARD CLEANING, HYGIENE, PEST CONTROL AND FUMIGATION SERVICES FOR THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT: PROVINCIAL SHARED SERVICE CENTRE- KZN: 188 HOOSEN HAFFEJEE, PIETERMARITZBURG FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

PRICING SCHEDULE [SBD 3.3]

Supply refill auto janitor refill	04 x 400ml per month	R..... Per month	36 MONTHS	R.....
SUB TOTAL COST (EXCL VAT)				R.....
VAT @ 15 %				R.....
TOTAL COST FOR THE PROJECT (INC VAT)				R.....

Bid Initials
Bid's Signature.....
Date.....