

Functionality Criteria- ADF Services Operating	Maximum number of points %
1.0 Proof of track record: The contractor submits number of years of experience doing similar work with traceable references (reference letter on company letterhead/contracts or orders) 0% = No submission of the experience reference 5% = Submission of between 1 to less than 2 years' experience. 10% = Submission of the experience between 2 to less than 3 years 20% = Above 3 years' experience	20%
2.0 Key personnel experience – Number of years doing similar work with traceable references Submission of the three skills experience as follows: 0% = No submission or no experience submission 2.1 Supervisor experience (1 x personnel) 2,5% = Experience of less than 1,5 year 5% = experience more than 1,5 Years 2,5% = Certificates copies of minimum diploma technical qualifications 2.2 Team Leader experience (1x personnel) 2,5 % = Experience of less than 1,5 year 5% = experience more than 1,5 years 2,5% = Certificates copies of minimum post matric qualification technical 2.3 Operator experience (1 x personnel) 2,5 % = Experience of less than 1,5 year 5% = experience more than 1,5 years 2,5% = Certificates copies of minimum Matric	30%
3.0 Human Resources Management: Human resource management (staff compliment) e.g when an employee is on maternity leave, long sick leave, resignation, contingency e.t.c 0 = No submission Submission of the plan indicating mitigation of risk for the following issues 5% = Leave mitigation plan (maternity) 10% = and Leave mitigation plan (long sick leave) 10% = Resignation mitigation plan of key personnel	25%

	4.0 Method statement on the scope execution (including operating and housekeeping methodologies) 0% = no submission 15% = Operating methodology (Safety controls 5%, Plant operating procedure and operating 5%, inspections 5%) 10% = Operating methodology (emergency procedure 5% and Housekeeping standards 5%)	25%	
	Total	100%	
	Overall minimum threshold for functionality to proceed to the next phase	75%	

Coal 3 HOD



Date: 04/03/2025