

1.TENDER EVALUATION CRITERIA

The following criteria will be used to award the tender. Should there be a criteria over and above the listed below, that will be used, such criteria will be specifically stated.

No.	Pre-Qualification Criteria			Weightings
	TECHNICAL DESCRIPTION (The technical evaluation will be used as a threshold. All bidders who do not meet the minimum threshold of 80 points will not proceed to the final stage of evaluation.)			
1.	ORGANOGRAM / EMPLOYEES STRUCTURE			10
	The organogram / employees structure shows the hierarchy and authority of people involved in this project. The structure shall clearly define each team member's function and the reporting lines for team members to reference during a project.			0
	No submission or submission of no substance/ irrelevant information is provided.			5 points
	The organogram / employees structure is sketchy, the staffing plan is weak in important areas. There is no clarity in the allocation of tasks and responsibilities.			10 points
	The organogram / employees structure is complete and detailed, and the technical level and composition of the staffing arrangements are adequate.			
2.	CV's OF KEY PERSONNEL AND PROOF OF QUALIFICATIONS			20 Points
	1. This project requires at least 1 staff member to have a minimum qualification of N4, Electrical Engineering Trade tested electrician, possess wireman's licence, registered with Department of labour, South Africa.			
	2. Also another person to have a minimum Qualification of BSc Eng. Or BEng. Or BTech Or Advanced Diploma, plus ECSA professional registration.			
	• Submitted CV's for key staff members including credentials of trade tested electrician including N4 electrical qualification and ECSA registered Mechanical Engineer with professional status.		20 points	
	• Submitted CV's for key staff members, missing credentials for either trade tested electrician including N4 electrical qualification or ECSA registered Mechanical Engineer with professional status.		0	
	• No submitted CV's.		0	
3.	WORK EXPERIENCE			50 points
	Electrician	Minimum N4, Electrical Engineering Trade tested electrician, possess wireman's licence, registered with Department of labour, South Africa.	No of working years post N4 electrical and trade test qualifications	
			0 – 12 months 0	
			13 – 60 months 15 points	
			More than 60 months 25 points	
	Mechanical Engineer	Minimum Qualification Required BSc Eng. Or BEng. Or BTech Or Advanced Diploma, and ECSA professional registration.	No of working years post BSc Eng. Or BEng. Or BTech Or Advanced Diploma in Mechanical Engineering discipline, and ECSA registration .	
		Professional Registration Required Pr. Eng. Or Pr. Tech. Eng. Pr. Technologist	0 – 12 months 0 13 – 60 months 15 points More than 60 months 25 points	

No.	<u>Pre-Qualification Criteria</u> TECHNICAL DESCRIPTION (The technical evaluation will be used as a threshold. All bidders who do not meet the minimum threshold of 80 points will not proceed to the final stage of evaluation.)	Weightings
4.	<p><u>Specific knowledge</u></p> <p>Track record in supply, repair, testing, calibration and commissioning of motor test benches / test equipment. Only completed work will be considered, work in progress and abandoned work will not be considered.</p> <p><u>Reference letters / completion certificates</u></p> <p>Only records for completed projects will be accepted, the projects shall have been done within the past 10 years. Reference letters or completion certificates to have contactable references are acceptable.</p> <ul style="list-style-type: none"> • 4 or more submitted reference letters or completion certificates 20 points • 3 submitted reference letters or completion certificates 15 points • 2 submitted reference letters or completion certificates 10 points • 1 submitted reference letter or completion certificate 7 points • 0 submitted reference letters or completion certificate 0 <p>Each reference letter or completion shall have 2 dates (date of project completion and date showing as to when the letter was signed), otherwise it will not be acceptable and zero (0) score will be allocated for such rejected letter.</p> <p>Each reference letter or completion certificate shall have contactable contact person(s) and working contact numbers, otherwise it will not be acceptable and zero (0) score will be allocated for such rejected letter.</p>	20 points

Total Weighting:	100 points
Minimum qualifying score required:	80 points

Name: Zolani Mngqithi **Designation:** Engineering Technician **Signature and date:**  29.02.2024
Name: Max Dladla **Designation:** Engineering Technician **Signature and date:**  29/02/2024
Name: Mhlonipheni Nxumalo **Designation:** Executive Manager **Signature and date:**  29/02/2024