



BID NOTICE

Bids are hereby invited from suitably qualified and experienced service providers to submit proposal for **BID 1 OF 2026 - RENTAL AND MAINTAINANCE OF TWO MULTI-FUNCTION COPIERS FOR 36 MONTHS**

Detailed tender documents will be available from, **27 January 2026**; as follows:

1. Documents can be downloaded, free of charge, from the BCMDA website: www.bcmda.org.za.

Bid documents are to be submitted in a sealed envelope, stipulating the **BID NUMBER, NAME OF THE PROJECT**. Documents must be deposited in the Tender Box AT BCMDA 69 FRERE ROAD, VINCENT EAST LONDON NOT LATER THAN, **27 February 2026 AT 12H00 NOON**. BIDS WILL BE OPENED AND READ IN PUBLIC.

All queries and clarifications are to be addressed to Ms. Z Madabane at email: zisanda@bcmda.org.za. The cut-off dates for such queries and clarifications will be, **23 February 2026 at 16h30**.

EVALUATION CRITERIA (DETAILED IN THE BID DOCUMENT)

1. Compliance Evaluation.
2. Proposals will be evaluated on the functionality criteria. Evaluation Criteria and Weight are detailed in the bid document).
3. The 80/20 preference point system, detailed in the bid document, will be used as follows:

CRITERIA	POINTS
Price	80
Specific goals	20
Total points for Price and SPECIFIC GOALS	100

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CHIEF EXECUTIVE OFFICER