

## INVITATION TO BID

### BID DESCRIPTION: VIDEOWALL AND MONITORING ROOM DESIGN, INSTALLATION AND COMMISSIONING

#### COMPULSORY BIDDER'S BRIEFING

ARMSCOR will hold a compulsory bidders briefing session:

VENUE	ADDRESS	DATE	TIME
Arm Scor Head Office,	Arm Scor Head Office 370 Nossob Street Erasmuskloof	01 September 2022	10h00 am
	Cheetah Conference Room		

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***Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.***

**Kindly register on the National Treasury's Central Supplier Database (CSD)  
via [www.csd.gov.za](http://www.csd.gov.za)**

## RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
		Yes	No
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Copy of the Joint Venture / Consortium Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Valid proof of B-BBEE status for the bidder and its sub-contractor(s)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Designated sectors: Local production and content. <b>(Where applicable)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Originally certified copy of Identity Document for the Company representative	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Copy of latest audited financial statements	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Bid conditions acceptance form on KD17 <b>(Mandatory)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD  
(ARMSCOR)**

Company registration: 1968/008611/06 Vat registration: 4480108820

**REQUEST FOR BID: R&D/CYB-2022/013**

**1. INSTRUCTIONS ON SUBMISSION OF BIDS**

- 1.1 Bid Closing at **11:00 am on 19 September 2022 (SOUTH AFRICAN TIME)**
- 1.2 Bids must be submitted in a sealed envelope marked with this bid reference number.
- 1.3 The sealed envelope must be deposited in the bid box at Armscor Head Office, Visitors Entrance (Block) 8 before the bid closing date and time addressed to:

The Manager R&D Procurement Secretariat  
Armscor SOC Ltd

Postal address: Armscor SOC Ltd  
Private Bag X337  
Pretoria, 0001

Delivery address: Armscor Head Office  
Armscor: R&D Bid Box; Visitors' Entrance (Block 8)  
370 Nossob Street  
Erasmuskloof Ext 4  
Pretoria

- 1.4 Bids dispatched by the courier service Company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time. **Armscor will not be held responsible for any delays where bid documents are handed to the Armscor Reception.**
- 1.5 Bid proposals received after the closing time and date will not be considered.

**2. ENQUIRIES**

- 2.1 All queries regarding this bid must be addressed in writing to:  
**R&D Procurement Secretariat.**  
E-mail Address: abtenders@armscor.co.za  
Facsimile address: (International) +27 12 428 3109  
Questions/enquiries relating to this RFB should be received three working days prior to the closing date. Queries received after this period will not be entertained.

**3. BID VALIDITY PERIOD**

Bids proposals to remain valid for acceptance for a period of 90 days counted from the closing date.

**NOTE:** Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 4 dated 14 February 2020 and the Rules of Procedure for Offerors (A-STD-0010) Issue 2 dated 21 April 2014, as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at [www.armscor.co.za](http://www.armscor.co.za).

**BID AWARD RESULTS:**

**Result on bid awarding information is not sent to unsuccessful bidders.  
Particulars of successful bidders are also NOT published on the Armscor:  
R&D Bulletin.**

**BIDDING STRUCTURE**

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

**Only fill the relevant category:**

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

<b>If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)</b>	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

<b>If using subcontractors, indicate the following:</b>	
Name of Prime-Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>Subcontractor Details:</b>	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents for both Prime and Sub-Contractors:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

<b>Other:</b>	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....  
Name

.....  
ID number

**BID CONDITIONS ACCEPTANCE FORM**

**Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0010 Issue 2 dated 21 April 2014 and A-STD-0020 Issue 4 dated 14 February 2020 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 4 dated 14 February 2020, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....  
.....

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:.....

**AUTHORISED SIGNATURE**

..... Date: .....

Name in block letters: .....

Capacity: .....

**NB: FAILURE TO COMPLETE AND SIGN THIS PAGE SHALL INVALIDATE THE BID AND WILL BE DISQUALIFIED FROM FURTHER EVALUATION.**

**SUPPLIER REGISTRATION**

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

**The Security Registration**  
**Private Bag X337**  
**PRETORIA**  
**0001**

**E-mail:- register@armscor.co.za**

**ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:**

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
  - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
  - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
  - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
  - 2.4. indicate the prices quoted in the units shown and quote them per item;
  - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
  - 2.6. complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
  - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
  - 3.2. Where supplies are quoted which are subject to levying of any customs duty, *ad valorem* customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, *ad valorem* customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD 18).
4. **Security:**
  - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
  - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. **Broad-Based Black Economic Empowerment Compliance:**

- 5.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (1 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 5.3 Failure to comply with the **B-BBEE mandatory and Compulsory requirements** as stated in the KD24 will lead to disqualification.

6. **Advance payments:**

Bidders shall furnish the price without advance payment. (Consult paragraph 8 of A-STD-0010).

7. **Performance Guarantee:**

Armcor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

8. **Commissions:**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bids.

9. **Compliance with Arms Control and Non-Proliferation requirements**

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 9.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
  - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 9.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 9.3. It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 9.4 If a contract with Armcor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract.

**10. Submission of a NCACC Permit**

- 10.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:
- a) Registered with the National Conventional Arms Control Committee (NCACC)
  - b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

**NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.**

**11. Tax Compliance**

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

**12. Defence Industrial Participation and National Industrial Participation**

- 12.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million;  
 Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million;  
 Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million;  
 Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

- 12.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

**13. Mandatory local production and content for designated sectors**

- 13.1 When applicable, bids not meeting the mandatory local production and content for designated sectors will not be considered for further evaluation.
- 13.2 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 13.3 If there is no designated sector, Armscor will include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.

14. **Awarding of Bids**

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

The applicable points are:

<b>Price: (Pp)</b>	<b>80 Points</b>
<b>Broad-Based Black Economic Empowerment:</b>	<b>20 Points</b>
<b>Total:</b>	<b>100 Points</b>

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included). (Armscor may also apply this formula to price quotations with a value of less than R30 000, if and when appropriate):

$$P_s = P_p$$

$$\text{Provided that } \sum (P_{pa}) = 80$$

Where:

$P_s$	=	points scored for bid/bids under consideration
$P_p$	=	points scored for price
$a$	=	allocated

$$\text{The points scored for price (Pp) = } P_{pa} * \left(1 - \frac{(P_t - P_m)}{P_m}\right)$$

Where:  $P_{pa}$  = points allocated for price

$P_t$  = comparative price of bid/bids under consideration

$P_m$  = comparative price of lowest acceptable bid/bids

15. **Objective Criteria**

- 15.1 A contract may be awarded to a bidder that did not score the highest points only in accordance with section 2(1)(f) of the Act. If Armscor intends on applying objective criteria in terms of section 2(1)(f) of the Act, this will be stated in the bid document.

**BID NUMBER : R&D/CYB-2022/013**  
**CLOSING AT 11:00 ON : 19 September 2022**

**VALIDITY PERIOD: 90 DAYS**

**NAME OF BIDDER : .....**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN FOREIGN CURRENCY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1.	Provide a full-time Project Manager to oversee the video wall deployment process. Deliver Project plan and manage the process from time of order placement to commissioning of the video wall.	1			
2.	Deliver a complete monitoring room design as stipulated in the Annexure A Statement of work (SOW, Section 4)	1			
3.	Supply and installation of video wall hardware and software components :				
	3.1 Video wall framework	1			
	3.2 Monitors	9			
	3.3 Audio and video cables (HDMI)	9			
	3.4 Network cables	9			
	3.5 Brackets	9			
	3.6 Video Wall Software (IO and server licences)	1			
	3.7 Video Wall hardware server	1			
	3.8 Video Wall Switch	1			
	3.9 Control console or interface	1			
4.	Commissioning of video wall	1			
5.	Training	5			
6.	Maintenance	12 Months			
7.	<b>Mandatory Black Equity Ownership</b> <ul style="list-style-type: none"> <li>• April 2021/22 – Minimum 35% - applicable</li> <li>• Pre-qualification criteria (Regulation 4) B-BBEE level 2 or better, QSE/EME</li> </ul>		Not a price item	Not a price item	Not a price item
<b>TOTAL (VAT EXCLUDED)</b>					
<b>VAT</b>					
<b>TOTAL (VAT INCLUDED)</b>					

The following attachments have direct bearing on items 1 to 7.

**ANNEXURE A - Stage 2, Critical Criteria Functional Criteria  
Stage 3, Functional Criteria  
Statement of Work (SOW).**

1. Delivery address: 370 Nossob Street, Erusmuskloof, Pretoria East.
2. \*Period required for commencement of delivery, after receipt of order: .....
3. \*Rate of delivery: .....
4. \*Period required for completion of order, after receipt thereof: .....
5. The Prices are fixed for 90 days
- \* Must be completed by bidder if not completed by Armscor
6. See Annexure A: Paragraph 3.2 Stage 2, Critical Criteria  
Paragraph 3.3 Stage 3, Functional Criteria  
Statement of Work (SOW).

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD  
(ARMSCOR)**

**QUESTIONNAIRE**

**REPLIES**

- 1. What is the request for bids number? .....
- 2. Price basis of bids (if deviating from **Delivered into store**): .....
- 3. Indicate which of the following applies:
  - 3.1 The prices are fixed.
  - 3.2 The prices are not fixed (N.B. See Par. 9 of A-Std-0010)
- 4. Is the delivery period fixed? .....
- 5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? .....

**WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:**

- 6. Is a special import permit required? .....
- If not, state your import permit number .....
- 7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22) .....
- 8. Foreign content:
  - 8.1 What amount in foreign currency must be remitted overseas? .....
  - 8.2 What is the rate of exchange used in converting the amount into SA Rand and the date on which this is based? ZAR1, 00 = .....  
DATE: .....
- 9. Statutory costs:
  - 9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge? .....

**-2 and last-**

9.2 If so, what is the amount payable in respect of

- a) Customs duty? .....
- b) Ad valorem customs duty? .....

**PRICE BREAKDOWN**

10. The following particulars must be furnished, failure of which may invalidate the bids.

	<b>AMOUNT</b>	<b>% OF TOTAL PRICE</b>
10.1 FOB/FCA cost of item		
10.2 Sea/Air freight		
10.3 Insurance charges		
10.4 Clearance charges		
10.5 Customs duties		
10.6 Ad valorem customs duties		
10.7 Delivery costs from port/airport to your premises		
10.8 Local content (excluding (10.10))		
10.9 Delivery costs from your premises into store		
10.10 Balance (detail to be submitted)		
<b>TOTAL</b>		

.....  
DATE

.....  
BIDDER'S SIGNATURE



**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS**

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	.....
.....	.....
.....	.....
.....	.....

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

-2 and last-

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES/NO

If yes:-

Item No. (s).

.....  
.....  
.....  
.....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS? YES/NO

If Yes:-

Item No. (s).

Requirements

.....	.....
.....	.....
.....	.....
.....	.....

2. Failure to furnish the information requested may render the bid invalid.

.....  
NAME

.....  
DATE

.....  
BIDDER'S SIGNATURE

## BROAD-BASED BLACK ECONOMIC EMPOWERMENT CLAIMS

### ACRONYMS AND ABBREVIATIONS

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off The Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

#### 1. MANDATORY B-BBEE REQUIREMENT:

- 1.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (01 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 1.2 EMEs are exempted from compliance with the mandatory B-BBEE requirement.

#### 2. COMPULSORY B-BBEE REQUIREMENTS

##### 2.1 Pre-Qualification Criteria

- 2.1.1 Pre-Qualification criteria will be applied to advance certain designated groups with specific bidding conditions that only one or more of the bidders may respond:

- a) Stipulated minimum B-BBEE status level e.g. level 4
- b) EMEs or QSEs
- c) Sub-contract a minimum 30% of the value of the contract to one or more:
  - (i) At least 51% black owned EMEs or QSEs
  - (ii) At least 51% black youth owned EMEs or QSEs
  - (iii) At least 51% black women owned EMEs or QSEs
  - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
  - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
  - (vi) At least 51% black owned cooperatives
  - (vii) At least 51% black owned EMEs or QSEs by military veterans
  - (viii) EMEs or QSEs

##### 2.2 Sub-Contracting

- a) For a contract above R30 000 000 (million), Armscor may apply subcontracting to advance designated groups.
- b) The successful bidder must subcontract 30% of the contract value to one or more of the following:
  - (i) At least 51% black owned EMEs or QSEs
  - (ii) At least 51% black youth owned EMEs or QSEs
  - (iii) At least 51% black women owned EMEs or QSEs
  - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
  - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
  - (vi) At least 51% black owned cooperatives
  - (vii) At least 51% black owned EMEs or QSEs by military veterans
  - (viii) EMEs or QSEs

**NB: Failure by the bidder to comply with the B-BBEE Mandatory and Compulsory Requirements as stated herein above will lead to disqualification.**

### 3. PREFERENCE POINTS FOR BROAD-BASED BLACK ECONOMIC EMPOWERMENT

3.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

3.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)

3.3 Preference points for this bid shall be awarded for:

PRICE	<b>80</b>
B-BBEE STATUS	<b>20</b>
Total points for Price and B-BBEE must not exceed	<b>100</b>

3.4 **Bidders who do not submit a valid proof of B-BBEE status will score zero (0) for preference points.**

### 4. ALLOCATION OF B-BBEE POINTS

4.1 The B-BBEE points will be allocated according to the table below, for acquisition of services, works or goods with a value of up to R50 000 000, 00. B-BBEE Points claimed must be in accordance with the table below and must be substantiated by means of a valid proof of B-BBEE.

B-BBEE status level	Points Allocated
Level 1	20
Level 2	18
Level 3	14
Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant	0

4.2 The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

**5. PRINCIPLES****5.1 Valid proof of B-BBEE status is either of the following:**

## 5.1.1 A B-BBEE Sworn Affidavit fully completed and

- 5.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths
- 5.1.1.2 Does not contradict itself (% black ownership matches compliance level)
- 5.1.1.3 Commissioner of Oaths credentials and signature are reflected.

## 5.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency

## 5.1.3 An unincorporated Joint Venture / Consortium must submit a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.

## 5.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

**5.2 Sub-Contracting**

## 5.2.1 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

## 5.2.3 A supplier awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.

**B-BBEE DECLARATION**

**1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	
		Period Ending (Day, Month, Year)	

**2. Confirmation of Subcontractors involved in the execution of the order:**

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

\*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

**3. Confirmation of Suppliers involved in the execution of the order:**

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

**AUTHORISED SIGNATURE** : ..... Date: .....

Name in block letters : .....

Capacity : .....

**TAX COMPLIANCE REQUIREMENTS**

**It is a condition of bids that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25**

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website [www.sars.gov.za](http://www.sars.gov.za).

**NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.**

**BIDDER'S DISCLOSURE**

**1 PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2 BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
.....  
.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**INTELLECTUAL PROPERTY REQUIREMENTS**

**1 INTRODUCTION**

**1.1 What is Intellectual Property?**

Intellectual Property (or "IP") means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a "recipe".

**1.2 How is IP manifested?**

IP is typically manifested and embodied in Data Items or Documents.

"Data items or Documents" means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

**NOTE:**

- The document itself is not IP
- The contents of a document represent IP
- The document becomes the tangible and recordable carrier of IP

**1.3 What is Background IP?**

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Background IP" belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

#### 1.4 What is Historic IP?

“Historic IP” is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

#### 1.5 What is Foreground IP?

For definition, refer to A-STD-0020 “Armstrong General Conditions of Contract”.

“Foreground IP” is new intellectual property that is created during the execution of the order.

#### 1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 “Armstrong General Conditions of Contract”.

“Shared” or “Jointly Owned” or “Co-owned” IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

## 2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armstrong will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armstrong and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

### 2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

### 2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armstrong IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
  - Order Number on which Historic IP was generated
  - Master record index (MRI) reference
  - Original Supplier
  - Cost of Establishment
  - Percentage Ownership (DOD)
  - Associated Milestone / Line item on the order under which the IP was established

### 2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

**Note 1:** The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to proper manage such IP;

**Note 2:** To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armscor's web site. After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

## 3. SAFEGUARDING OF IP

### 3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

### 3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

### 3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

### 3.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

#### 4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

##### 4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website ([www.armscor.co.za/Downloads/Download.asp](http://www.armscor.co.za/Downloads/Download.asp)) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- "Background IP" provides a form to capture all background IP information
- "Historic IP" provides a form to capture all historic IP information.
- "Foreground IP" provides a form to capture all foreground IP information.

##### 4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

5. INTELLECTUAL PROPERTY QUESTIONNAIRE

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.

WITNESSES:

1 \_\_\_\_\_

2 \_\_\_\_\_

Large rectangular box for signatures with the text "SIGNATURES OF BIDDER(S)" at the bottom.

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ANNEXURE 1 TO KD24

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of "Black People"</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or                  (b) who became citizens of the Republic of South Africa by naturalisation-                      i. before 27 April 1994; or                      ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
<b>Definition of "Black Designated Groups"</b>	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;                  (b) Black people who are youth as defined in the National Youth Commission Act of 1996;                  (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;                  (d) Black people living in rural and under developed areas;                  (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>



## ANNEXURE 2 TO KD24

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of "Black People"</b>	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –  (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"
<b>Definition of "Black Designated Groups"</b>	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

**ANNEXURE 2 TO KD24**

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_%
  - Black people living with disabilities % = \_\_\_\_\_%
  - Black Unemployed % = \_\_\_\_\_%
  - Black People living in Rural areas % = \_\_\_\_\_%
  - Black Military Veterans % = \_\_\_\_\_%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature _____
Date _____	Date _____

*Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)*

**ANNEXURE 1 TO KD25**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR</b>			
BID NUMBER:		CLOSING DATE:	
DESCRIPTION			
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :</b>			
<b>ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,</b>			
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>		<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>	
CONTACT PERSON	Ms LM van Niekerk	CONTACT PERSON	Ms LM van Niekerk
TELEPHONE NUMBER	012 428 2037	TELEPHONE NUMBER	012 428 2037
FACSIMILE NUMBER	n/a	FACSIMILE NUMBER	n/a
E-MAIL ADDRESS	lindavn@armscor.co.za	E-MAIL ADDRESS	lindavn@armscor.co.za
<b>SUPPLIER INFORMATION</b>			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	OR	CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

ANNEXURE 1 TO KD25

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....



**ARMSCOR**  
Armaments Corporation of South Africa Ltd

**ANNEXURE A**

**BID SPECIFICATION / VALUE SYSTEM  
DOCUMENT  
FOR:**

**VIDEO WALL MONITORING ROOM DESIGN,  
INSTALLATION AND COMMISSIONING  
RD-CYB-2022-013**

## 1. SCOPE

These criteria will be used in the bid evaluation system process to determine the most favourable bid for the procurement of Video wall and monitoring centre.

## 2. VALUE SYSTEM

This Value System must be used for evaluation purposes, based on the **80/20 preference point** system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

### 2.1 Allocation of points are on the following basis:

The expected value of the tender is below or equal to R 50 000 000 and the value system to be used is therefore:

- **Price:** 80
- **BBBEE** 20

### 2.2 Preferential procurement regulation requirements

Refer Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, GNR 32 of 20 January 2017.

- a. **Pre-Qualification Criteria :**
  - QSE/ EME
  - B-BBEE status Level 2 or better
- b. **Designated Sectors: Not Applicable**
- c. **Objective Criteria : Not Applicable**

### 2.3 Defence sector codes :

In terms of section 9 (1) of act no. 53 of 2003 as amended by act 46 of 2013.  
Mandatory 35% black equity

### 2.4 Critical criteria :

EVALUATION AND CRITICAL CRITERIA TABLE 1 – ANNEXURE A  
(Paragraph 3.2 Stage 2)

### 2.5 Functionality

Functional Criteria (Tables 3) (Paragraph 3.3 Stage 3)

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### 3. BID EVALUATION PROCESS

The bid evaluation process will be in line with the Preferential Procurement Policy Framework Act 2000, Defence Sector Codes and A-PROC-9053. Bids will be evaluated on a 4-stage evaluation process as follows:

#### First Envelope – Technical Evaluation

<b>STAGE 1</b>	Mandatory Black Equity Ownership (Defence Sector Code)
<b>STAGE 2</b>	Critical Criteria
<b>STAGE 3</b>	Functional Criteria

#### Second Envelope – Price Evaluation

<b>STAGE 4</b>	80/20 Preference Point System (PPS) <ul style="list-style-type: none"> <li>• Price: maximum 80 points</li> <li>• B-BBEE: maximum 20 points</li> </ul>
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The requirements of any given stage shall be complied with prior to progression to the next evaluation stage.

#### 3.1 Stage 1 - Mandatory black equity ownership

- a. No contract for goods and services shall be awarded to the Bidder unless such Bidder has Black Equity Ownership of at least 35% as per the Defence Sector Codes as Gazetted.
- b. The bidders shall have a minimum B-BBEE level 2 or better and be an Exempted Micro Enterprise (EME) or Qualifying Small Enterprise (QSE).

#### Proof of Compliance:

The bidder shall submit a valid proof of B-BBEE status (CIPC B-BBEE certificate or B-BBEE affidavit duly sworn and commissioned or B-BBEE certificate issued by SANAS accredited verification agency). If the bidder is a Joint Venture (JV) or Consortium, the bidder shall submit with the bid, a consolidated proof of B-BBEE status.

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3.2 Stage 2 - Critical Criteria

CRITERIA NUMBER	CRITICAL CRITERIA REQUIREMENT	CRITICAL CRITERIA PROOF OF COMPLIANCE DOCUMENT TO BE SUBMITTED WITH THE BID
1.	<p><b>Compulsory bidders briefing.</b></p> <p>Site briefing at Armscor Head office.</p>	<p>The bidder must sign the attendance register on the day of the bidders briefing session.</p>
2.	<p><b>BIDDERS EXPERIENCE</b></p> <p>The Bidder shall have completed at least two (2) projects for <u>installing and deployment of the proposed Videowall solution at a verifiable client in the last 60 months.</u></p>	<p>The Bidder shall submit at least two (2) client reference letters on client letterheads indicating <u>installation and deployment of the proposed Videowall solution in the last 60 months.</u> The required information of the reference letter should be :</p> <ul style="list-style-type: none"> <li>a. The Bidders Company Name</li> <li>b. Services rendered for the client</li> <li>c. Name of Videowall solution</li> <li>d. Clients contact details</li> <li>e. Date when deployment was conducted.</li> </ul>
3.	<p>The Bidder shall have maintained/supported the <u>proposed Videowall solution for at least one(1) verifiable client in the last 36 months.</u></p>	<p>The Bidder shall submit at least one (1) client reference letter on the clients letterhead indicating <u>support or maintenance of the proposed Videowall solution in the last 36 months.</u> The required information of the reference letter should be :</p> <ul style="list-style-type: none"> <li>a. The Bidders Company Name</li> <li>b. Services rendered for the client</li> <li>c. Name of the Videowall solution</li> <li>d. Clients contact details</li> <li>e. Start and End dates when service was rendered.</li> </ul>
4.	<p>The bidder shall be the OEM of the proposed Videowall</p> <p>or</p> <p>The authorized agent of the Videowall</p> <p>or</p>	<p>The Bidder shall submit one of the following ;</p> <ul style="list-style-type: none"> <li>a) A signed letter confirming OEM status</li> <li>b) Or a valid signed letter/certificate confirming the bidder is an accredited agent of the OEM.</li> <li>c) Or a valid signed letter/certificate issued by the OEM/authorized agent</li> </ul>

	Shall be accredited/authorized by the OEM/authorized agent to resell and install the applicable components of the proposed Videowall.	confirming that the bidder is authorized to sell and install the components of the Videowall.
5.	<p>Localization, the supplier must be within a radius of maximum 50kms or less and should be able to respond to a call out of failed equipment within 2 hours</p> <p>Or</p> <p>Indication of how the bidder will meet the requirement to address device malfunction within the 2 hours.</p>	<p>The bidder shall submit proof of business operating location that is a municipal utility bill of the business indicating the following :</p> <ul style="list-style-type: none"> <li>a. The Bidders Company Name</li> <li>b. The physical address of the business operating premises that is within a 50 kilometer radius of Armscor, 370 Nossob Street, Erasmuskloof.</li> <li>c. The bidder shall submit proof of business operating location, a Google map indicating business location on the map printout.</li> <li>d. Bidders with an office that is further than thirty (30) minutes traveling time from Armscor Complex or facility shall submit a letter with their bid detailing how they propose to meet the required response time.</li> </ul>
6.	<p><b>BUSINESS REQUIREMENTS</b></p> <p>The Bidder shall fully comply with the Technical Requirements as detailed in Annexure B of the RFB.</p>	<p>The Bidder shall indicate compliance to the Technical Requirements by completing and signing the Bid Condition Acceptance Form on the KD17 of the RFB and submit with the Bid.</p>

Table 1 Critical Criteria

**NOTE:** The above-mentioned attachments/ proof shall be submitted with the bid document, failure to do so will result in immediate disqualification.

**3.3 Stage 3 - Functional Criteria**

The Videowall solution required at Armscor is an on-premise 24/7 operating Videowall for a monitoring room. The bidder is required to provide the required equipment of a functioning monitoring room with a video wall.

The dedicated room where the monitoring facility will be established will be available for viewing during a non-compulsory bidders briefing that will be held at Armscor. The wall on which the video wall must be mounted shall be made clear to the bidders at this

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session. The space on which the videowall will be mounted will be pointed out. The wall measurement are 6.4 meters wide by 4.5 meter high.

### 3.3.1 Scoring system

#### Score:

The scoring for each functional criterion is incremental. For each scoring element above one, the score given implies that the evidence of the prior score have also been met. The evidence provided by the bidder to meet the functional criterion will be assessed and scored according to the scale provided:

0= evidence not submitted

1= score as per submitted evidence

2= evidence of the prior score met and evidence of current score met;

3= evidence of the prior score met and evidence of current score met;

4= evidence of the prior score met and evidence of current score met;

5= evidence of the prior score met and evidence of current score met;

Minimum Score = 0;

Maximum Score = 5

#### Minimum Qualifying Score:

A bidder who does not achieve the minimum qualifying score for each functional criterion will be disqualified from further evaluation.

#### Weight:

Total Weighted score = 100

Each score will be weighted as per the specified weight score.

Weighted Points = (Score/Maximum Score)\*Weight.

#### Points:

Total of the weighted score for each functional criterion. The bidder shall achieved an overall minimum qualifying points of 70% (weighted points) for functional criteria to qualify for further evaluation

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ANNEXURE A

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Evaluation category	Evaluation criteria	Score	Weight	Minimum score	Points = (Score/Maximum Score)*Weight
Consolidated score			100		
Planning	<p>The bidder shall provide Project plan that includes all work tasks required to provide a functioning video wall. Include risk and resource allocations in the project plan documentation</p> <p><b>Compliance deliverable :</b>                      Detailed project plan with detailed breakdown of tasks/actions over expected period in weeks.                      Risk plan with proposed mitigation for identified risks.                      Resource plan indicating roles required per task/actions.                      Bill of materials (BOM) included in the plan.</p>	<p>0 = No project plan submitted                      1 = High level project plan, less than five tasks on the list.                      2 = Detailed tasks/actions indicated on the plan but less than 10 in number.                      3 = Detailed tasks/actions indicated on the plan but more than 10 but less than 20 in number.                      Anticipated risk indicated on the plan.                      4 = Detailed tasks/actions indicated on the plan that are more than 20 in number less than 30.                      Anticipated resource requirements indicated in the plan matched to task/action.                      5 = Detailed tasks/actions indicated on the plan and more than 30 in number. Anticipated resource requirements indicated in the plan. Delivery timelines and commissioning of BOM included in the plan.</p>	35	4	

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ANNEXURE A

RESTRICTED

<p>Monitoring room design</p>	<p>The proposed bidder shall provide an ergonomic design for the videowall and eight work stations within the monitoring room</p> <p><b>Compliance deliverable :</b>                  Design drawing of videowall mounting frame.                  Monitoring room floor plan                  Report on sightline study and readable test size determination.                  3D Design of monitoring room                  Lighting design</p>	<p>0 = No response design document submitted                  1 = Mounting frame design provided                  2 = Monitoring room floor plan design indicating location of desks and chairs for ergonomic observation of the video wall for eight hours provided                  3 = Sightline and readable test proposal developed and provided                  4 = 3D rendering design drawing of video wall, desk and chair for monitoring room analysts                  5 = Lighting design for ambient and adequate light per monitoring room analyst</p>	<p>30</p>	<p>4</p>	
<p>Supply, installation and commissioning of videowall</p>	<p>The time line for the installation and commissioning must be provided</p> <p><b>Compliance deliverable :</b>                  Signed commitment to deliver functioning monitoring room with video wall functioning as per user requirements (Refer to Annexure B)  <b>Note : Time frames indicated by the bidder will be part of the service level agreement, failure to meet stipulated time frames will incur penalties.</b></p>	<p>0 = No timeline provided                  1 = 16 to 18 weeks to deliver functioning facility                  2 = 13 to 15 weeks to deliver functioning facility                  3 = 10 to 12 weeks to deliver functioning facility                  4 = 8 to 9 weeks to deliver functioning facility                  5 = 6 to 7 weeks to deliver functioning facility</p>	<p>35</p>	<p>3</p>	

Table 2 - Weighted functional criteria

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#### 4. STATEMENT OF WORK (SOW)

##### 4.1 Work Premise Establishment

4.1.1 The successful service-provider/bidder shall be provided with work site within Armscor premises

to conduct the project work.

4.1.2 All or any Armscor information shall not leave Armscor premises without sign-off from the Senior Manager SOC and the Armscor project manager.

##### 4.2 Initial Establishment And Preparation Of The Required Infrastructure

4.2.1 The planning work will only commence after the order for the service has been placed.

4.2.2 The service-provider shall schedule the Project Kick off meeting with all necessary preparation in place.

##### 4.3 Monitoring Room Design

4.3.1 The wall on which the monitors shall be mounted is 4.5 meters high and 6.4 meters wide. (Measurements shall be confirmed by the successful bidder at site).

4.3.2 The solution must allow for stretching and resizing of the displayed video window, there shall be multiple video sources (for example, computer data, streaming video, CCTV, broadcast, surveillance, 3D) playing simultaneously on the video wall, which may be switched to a single large picture from one source.

4.3.3 Based on the size of the room and the wall where the video wall will be mounted the successful bidder shall design an ergonomically safe and functioning monitoring room.

4.3.4 The design will include an integrated environment with :

- Optimal positioning of furnishing within the monitoring room
- Control Consoles
- Lighting model
- Required temperature level to offset heat generated by monitors
- Documenting and listing of all video wall artefacts(for example thin bezels, mounting system, video-wall management software, power supply, cabling and connectors)
- Nine 55" Video Wall Display monitors are required for the videowall with the following characteristics :  
3.5mm Slim Bezel, Resolution: 1920 x 1080 (FHD), Brightness: 500nit, Dynamic C/R: 500 000:1, 24 hour duty cycle, Interface : HDMI/ DP/ DVI-D/ USB/ RS232C/ RJ45/ Audio/ IR Receiver/Audio, Portrait & Landscape, Bezel : 2.25 mm (T/L), 1.25 mm (B/R).
- Modular mount for unlimited wall display configurations with push to open / push close system.
- Integrated cable management.
- Include all mounting hardware that is up to 50 KG that may fit screens with VESA® mounting patterns.

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**4.4 Monitoring Room Installation**

- 4.4.1 The service provider will provide a detailed project plan of the required steps for the establishment of the monitoring room that is coupled to the datacentre.
- 4.4.2 All the video-wall artefacts listed in the design shall be procured and installed by the service provider.
- 4.4.3 The successful bidder shall propose furnishings compatible with practical use, as well as the look and feel of the monitoring room.
- 4.4.4 Submit user manual documentation of the overall operational capabilities of the video-wall. In addition, the service provider shall document and demonstrate the specific cases Armscor will require (that is, the dash-boards and displays of the various Cybersecurity solutions deployed at Armscor) to the Armscor Project Manager and Senior Manager SOC for approval.

**4.5 Training**

- 4.5.1 Armscor resources will need to be trained on the operation and maintenance of the video-wall components and software. The successful bidder/service provider shall list the roles and expertise required to provide first level support and maintenance of the video-wall.
- 4.5.2 The successful bidder/service provider shall propose the required training for Armscor resources, this training may be offered by the successful bidder/service provider or by a recommended third party.

**4.6 Post Implementation Maintenance**

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- 4.6.1 The successful bidder/service provider shall be contracted to provide maintenance (including preventative maintenance) to keep the video wall up and running for the first 12 months after deployment.
- 4.6.2 The service contractor shall have the capability of responding to a request for standard repair service within two (2) hours ON SITE, twenty-four (24) hours per day, seven (7) days per week including weekends and Holidays. At this time, Armscor authorized personnel must be notified of the deficiencies that will be repaired. If the repair cannot be completed, the Armscor's authorized personnel must be notified.
- 4.6.3 Request for services of down-time shall be regarded as priorities and shall be responded to accordingly. A 24 hour manned phone number shall be indicated on the appropriate bid form page. Three documented failures to comply shall be considered cause for termination of contract.
- 4.6.4 All technicians must go through vetting process prior to commencing work. Emergency service calls shall be defined as security hazards that cannot wait regular scheduling. Contractor shall respond to regular service calls by scheduling work to occur during regular work hours and within 48 hours of receipt of Armscor request.
- 4.6.5 Maintenance shall be conducted as per a pre-determined schedule and entail:
- Adjustment of shading and colouring,
  - Temperature adjustment,
  - Checking for broken parts such as faulty fans, failed terminations, corrosion or other hardware or cabling issues.
  - Delicate cleaning of monitors.
- 4.6.6 Warranty
- Warranties from suppliers/manufacturers (OEM's) to bidder must ensure that Armscor receives comprehensive manufacturer's warranty.
  - 5 year warranty on all services and products.

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