



TENDER ADVERT
uMGUNGUNDLOVU DISTRICT MUNICIPALITY

**INVITATION FOR SERVICE PROVIDERS TO SUPPLY AND DELIVER STAFF UNIFORMS AND PERSONAL
PROTECTIVE CLOTHING FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY**

TENDER NO. 14/2023

The uMgungundlovu District Municipality seeks to appointment professional service providers to supply and deliver staff uniforms and protective clothing for the Office Attendants, Meter Readers, Stores Unit, Technical Unit, Disaster Unit, Environmental Health Unit and Water & Sanitation staff of the uMgungundlovu District Municipality for a period of three (3) years commencing from the date of award ending 2026.

Tender documents can be downloaded from the municipal website at www.umdmd.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Mrs Zinhle Hlengwa via email zinhle.hlengwa@umdmd.gov.za. A Compulsory Briefing Session will be held on **27 SEPTEMBER 2023 at 14h00**, at the uMgungundlovu District Municipality, Council Chambers, 242 Langalibalele Street, Pietermaritzburg. Non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before 12h00 on **11 OCTOBER 2023**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

All eligibility criteria must be furnished accordingly, where mandatory or applicable. Tenderers will thereafter be evaluated in terms of functionality before being evaluated on price and preference. Tenderers that qualified in terms of the functionality criteria will then be evaluated in terms of the 80/20 preference point system as prescribed in terms of the Preferential Procurement Regulations 2022.

Bidders/manufacturers must submit a SABS manufacturing Capability Report Certificate which is not older than twelve (12) months, which certifies the capability to manufacture the specific items tendered for, with their tender. On supply or delivery, the successful bidder will be required to submit the same.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

Evaluation Criteria	WEIGHT
Experience of Tenderer (Work of a similar nature within the past 5 years with a minimum value of R500 000.00.)	50
Financial Resources – Bank rating Prospective Bidders to provide proof of their capacity to undertake this project - Points will be only allocated if a valid letter of “good standing” from the Entity’s Financial Institution (Bank) is attached, Bank Rating A – D.	20
Quality Assurance Laboratory Test Reports (Points will be allocated for the laboratory test reports for 3 clothing items: Conti Suit, of which the composition of conti suit must be 100% Cotton) and Safety Boots which must be SABS approved	30
TOTAL	100

A bidder/s that scores less than 70 points out of 100 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.

The 80/20 preference point system in terms of the municipality’s SCM Policy will be applicable as follows:

		POINTS
PRICE		80
SPECIFIC GOALS (20 Points)		
Race (Points are not cumulative)	Sub-points	5
- ≥ 50% Black Owned (HDP)	5	
- < 50% Black Owned (HDP)	2	
Gender (Points are not cumulative)	Sub-points	5
- Gender – ≥50% Woman Owned (HDP)	5	
- Gender – <50% Woman Owned (HDP)	2	
Youth (Points are not cumulative)	Sub-points	5
- Youth – ≥25% Youth Owned (HDP)	5	
- Youth – <25% Youth Owned (HDP)	2	

Locality (Points are not cumulative)	Sub-points	
- Office based in uMgungundlovu District	5	5
- Office based in KwaZulu-Natal (outside uMDM)	3	
- Office based outside of KwaZulu-Natal	2	
Total points for Price and Specific Goals		100

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. X.E Muthwa

Acting Municipal Manager

uMgungundlovu District Municipality