

**Annexure B - Excel Spreadsheet**

#	Item	Unit	Qty	Rate	Amount
<b>1</b>	<b>General Information and Requirements</b>				
1.1	Integrated facilities management	month	36	-	-
1.2	Records management	month	36	-	-
1.3	Materials, products, and consumables [Building A]	month	36	-	-
1.4	Materials, products, and consumables [Building B]	month	36	-	-
1.5	Materials, products, and consumables [Building C]	month	36	-	-
1.6	Demobilisation	sum	1	-	-
<b>2</b>	<b>Business Continuity Management</b>				-
2.1	Business continuity plan	sum	1	-	-
2.2	Business continuity plan testing	year	3	-	-
<b>3</b>	<b>Health &amp; Safety Management</b>				-
3.1	Health & safety file	sum	1	-	-
3.2	Health & safety system	month	36	-	-
3.3	Laws and bylaws	sum	1	-	-
3.4	Compliance	sum	1	-	-
<b>4</b>	<b>Computer Aided Facilities Management (CAFM)</b>				-
4.1	CAFM system	sum	1	-	-
4.2	Licence fees (if applicable)	month	36	-	-
4.3	CAFM configuration and reporting	month	36	-	-
4.4	Asset Register (paid annually for quarterly reports)	year	3	-	-
<b>5</b>	<b>Maintenance</b>				-
5.1	Forward maintenance planing	sum	1	-	-
5.2	Annual maintenance planning	year	3	-	-
5.3	Environmental and energy management	month	36	-	-
<b>6</b>	<b>Office Relocation and Minor Works</b>				
6.1	Provisional sum for projects	sum	1	5,000,000.00	5,000,000.00
6.3	Office relocation	each	30	10,000.00	300,000.00
<b>7</b>	<b>Pest control</b>	month	36	-	-
<b>8</b>	<b>Cleaning</b>				-
8.1	Daily cleaning [Building B]	month	36	-	-
8.2	Daily cleaning [Building C]	month	36	-	-
8.3	Specialised cleaning	quarterly	12	-	-
8.4	High access cleaning - internal and external	3 monthly	9	-	-
8.5	Feminine hygiene [Building A]	month	36	-	-
8.6	Feminine hygiene [Building B]	month	36	-	-
8.7	Feminine hygiene [Building C]	month	36	-	-
8.8	Waste removal	skip	72	-	-
<b>9</b>	<b>Fire System</b>				-
9.1	Fire risk	year	3	-	-
9.2	Fire Equipment	year	3	-	-
<b>10</b>	<b>HVAC</b>				-
10.1	Air Conditioning, Ducting, Supply and Return System	month	36	-	-
10.2	Self Contained Air Conditioning	month	36	-	-
10.3	Water Cooling Tower	month	36	-	-
10.4	Ventilation and Exhaust Systems	month	36	-	-
10.5	Chillers	month	36	-	-
10.6	Pumps (Heat Pumps)	month	36	-	-
10.7	Refrigeration/ Fridges/Cold-rooms	month	36	-	-
10.8	Ice Cells	month	36	-	-
<b>11</b>	<b>Electrical</b>				-
11.1	Electrical Services and Distribution - High Tension Electrical	month	36	-	-
11.2	Electrical Services and Distribution - Low Tension Electrical	month	36	-	-
11.3	Energy Management	month	36	-	-
11.4	Standby Generator	year	3	-	-
11.5	Diesel replenishment (45k litre generator)	annually	3	1,125,000.00	3,375,000.00
<b>12</b>	<b>UPS</b>	month	36	-	-
<b>13</b>	<b>Lifts</b>				-
13.1	Lift A1	month	36	-	-
13.2	Lift A2	month	36	-	-
13.3	Lift A3	month	36	-	-
13.4	Lift A4	month	36	-	-
13.5	Lift A5	month	36	-	-
13.6	Lift B1	month	36	-	-
13.7	Lift B2	month	36	-	-
13.8	Lift B3	month	36	-	-
13.9	Lift B4	month	36	-	-

13.1	Lift B5	month	36	-	-
13.11	Lift C1	month	36	-	-
13.12	Lift C2	month	36	-	-
13.13	Lift C3	month	36	-	-
13.14	Lift C4	month	36	-	-
13.15	Lift C5	month	36	-	-
13.16	Lift P1	month	36	-	-
13.17	Lift P2	month	36	-	-
13.18	Lift I1	month	36	-	-
13.19	Lift I2	month	36	-	-
<b>14</b>	<b>Wet Services</b>				-
14.1	Plumbing	month	36	-	-
14.2	Pumps	year	3	-	-
<b>15</b>	<b>Call-out Charges</b>				-
<i>15.1</i>	<i>Call-outs</i>				
15.1.1	M-F 8:00 - 17:00	hour	72	-	-
15.1.2	After hours (1.5)	hour	72	-	-
15.1.3	Public holidays (2)	hour	72	-	-
<i>15.2</i>	<i>Technician</i>				-
15.2.1	M-F 8:00 - 17:00	hour	1440	-	-
15.2.2	After hours (1.5)	hour	1440	-	-
15.2.3	Public holidays (2)	hour	1440	-	-
<i>15.3</i>	<i>Artisan</i>				-
15.3.1	M-F 8:00 - 17:00	hour	1800	-	-
15.3.2	After hours (1.5)	hour	1800	-	-
15.3.3	Public holidays (2)	hour	1800	-	-
<i>15.4</i>	<i>Semi-skilled</i>				-
15.4.1	M-F 8:00 - 17:00	hour	2700	-	-
15.4.2	After hours (1.5)	hour	2700	-	-
15.4.3	Public holidays (2)	hour	2700	-	-
<i>15.5</i>	<i>General Assistant</i>				-
15.5.1	M-F 8:00 - 17:01	hour	5400	-	-
15.5.2	After hours (1.5)	hour	5400	-	-
15.5.3	Public holidays (2)	hour	5400	-	-
<b>16</b>	<b>Allowances</b>				
16.1	Spares and material allowance - provisional allowance	sum	1	6,603,360.00	6,603,360.00
	<b>TOTAL PRICE</b>				<b>15,278,360.00</b>