	Business Management System Construction Services Occupational Health and Safety Tender Evaluation Report – Service Providers/Contractors/Suppliers	Document Identifier	240-119656515	Rev	1
		Effective Date	01/02/2020		
		Review Date	01/02/2025		
		Page	1 of 4		

ENQUIRY NO	ERI/2023/CS/03
NAME OF BUYER	Tlou Mashilo
PROJECT	Supply, Servicing, and Certification of FAS Equipment in the ERI Construction Services Business Unit, at the various Power Stations
SCOPE	Supply, Servicing, and Certification of FAS Equipment in the ERI Construction Services Business Unit, at the various Power Stations

SERVICE PROVIDER/CONTRACTOR/SUPPLIER	
Name and Details	

PURPOSE	To assess whether the above-mentioned Service Providers/Contractors/Supplier/s submitted the required occupational health and safety documentation as specified in the Enquiry referenced above, and that such occupational health and safety documentation complies with the specified requirements.
REFERENCE DOCUMENTATION	SHE Specification, Form 74


	Applicable (tick applicable items)		
SECTION A: (HEALTH AND SAFETY DOCUMENTATION)	Applicable	Submmited (yes or no)	Comment
1. Signed and authorized OH&S Policy	✓		
2. Hazard Identification, Risk Assessment procedure	✓		
3. Legal appointments	✓		
4. Resources, Roles , Responsibility and Authority	✓		
5. Competency, training and awareness including induction procedure	✓		
6. Communication, participation and consultation procedure	✓		
7. Control of documents and records procedure	✓		
8. Emergency preparedness and response	✓		
9. Performance measurement and monitoring procedure	✓		
10. Evaluation of compliance	✓		
11. Non- conformity, corrective and preventative action procedure	✓		
12. Internal Audits procedure	✓		

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Rotek Industries SOC Ltd.

Hard copy printed on: 06/02/2023

	Business Management System Construction Services Occupational Health and Safety Tender Evaluation Report – Service Providers/Contractors/Suppliers	Document Identifier	240-119656515	Rev	1
		Effective Date	01/02/2020		
		Review Date	01/02/2025		
		Page	2 of 4		

13. Valid letter of good standing/ Workman's compensation	✓		
14. Baseline Risk Assessment	✓		


SECTION B: SHE PLAN (As per SHE Specification Requirements)			
1. SHE Plan (To demonstrate the following as minimum)	✓		
<ul style="list-style-type: none"> Indication of SHE competencies and appointments, including duties and SHE responsibilities of appointed persons on site 	✓		
<ul style="list-style-type: none"> Training plan, including SHE induction 	✓		
<ul style="list-style-type: none"> Occupational hygiene. 	✓		
<ul style="list-style-type: none"> SHE communications and meetings, including daily safe task instructions and project safety meetings 	✓		
<ul style="list-style-type: none"> Management of contractors and suppliers. 	✓		
<ul style="list-style-type: none"> Health and Safety inspections and audits 	✓		
<ul style="list-style-type: none"> Visible Felt Leadership Inspections by Contractor's senior Management 	✓		
<ul style="list-style-type: none"> SHE surveillance, measurements and monitoring 	✓		
<ul style="list-style-type: none"> Operational control procedures 	✓		
<ul style="list-style-type: none"> Management of personal protective clothing 	✓		
<ul style="list-style-type: none"> Handle/Control of dangerous and hazardous substances. 	✓		
<ul style="list-style-type: none"> High Risk activities 	✓		
<ul style="list-style-type: none"> Emergency preparedness, Evacuation and rescue plan 	✓		
<ul style="list-style-type: none"> Legal and other requirements. 	✓		
<ul style="list-style-type: none"> Housekeeping requirements 	✓		
<ul style="list-style-type: none"> Substance abuse management 	✓		
<ul style="list-style-type: none"> Document and record control 	✓		
<ul style="list-style-type: none"> Maintenance arrangements of machinery and equipment 	✓		

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Rotek Industries SOC Ltd.

Hard copy printed on: 06/02/2023

	Business Management System Construction Services Occupational Health and Safety Tender Evaluation Report – Service Providers/Contractors/Suppliers	Document Identifier	240-119656515	Rev	1
		Effective Date	01/02/2020		
		Review Date	01/02/2025		
		Page	3 of 4		


• Workers welfare facilities			
• Compliance to Life Saving rules (Implementation, monitoring, Enforcement and disciplinary processes etc.)	✓		
• Fall Protection Plan	✓		
• Incident Management	✓		
• Smoking policy	✓		
• Transportation of employees to and, from site.	✓		
• Health and Safety Organogram	✓		
SECTION C : SHE FILE	✓		Not site specific
1. Past Health and Safety Performance (12 months progressive)			
2. Inspections and Audits program (templates)	✓		
3. Program of Compliance to Life Saving Rules	✓		
4. Procedures and Method Statements	✓		
5. Notification of construction (template)	✓		
6. Medicals(copy of any medical)	✓		
7. Transport	✓		
8. Access control	✓		
9. Incident Management	✓		
COVID -19 Requirements	✓		
• Management Plan and Training(code of conduct)			
• Policy	✓		
• Risk assessment	✓		
• Induction training	✓		
• Appointment Letters	✓		

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Rotek Industries SOC Ltd.

Hard copy printed on: 06/02/2023

	Business Management System Construction Services Occupational Health and Safety Tender Evaluation Report – Service Providers/Contractors/Suppliers	Document Identifier	240-119656515	Rev	1
		Effective Date	01/02/2020		
		Review Date	01/02/2025		
		Page	4 of 4		

• Cleaning/disinfecting Procedure and register(office and transport)	✓		
• SDS sheet for sanitizer	✓		
• Records of daily temperature reading	✓		
• Use of face mask	✓		
• Access control	✓		
• Emergency preparedness plan	✓		

Motivation on outstanding items in the evaluation above		
No.	Requirement	Issue
OCCUPATIONAL HEALTH AND SAFETY EVALUATOR		
Name	Signature	Date

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Rotek Industries SOC Ltd.

Hard copy printed on: 06/02/2023