

CONTRACT NO. 292Q/2021/22



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM - 512 | Approved by Branch Manager: 03/04/2020

Version: 5

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CONTRACT DOCUMENT

FOR THE

UPGRADES OF EXISTING ABLUTIONS AT CAPE TOWN CIVIC MUNICIPAL BUILDING: PHASE 2 PODIUM CHQ

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 36-38** of this document
- Table 1: Tender Preference Claim (B-BBEE contribution) is on **page 151** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: FACILITIES MANAGEMENT : FACILITIES MANAGEMENT CITY OF CAPE TOWN 12 Hertzog Boulevard CAPE TOWN 8001	FACILITIES MANAGEMENT CITY OF CAPE TOWN 12 Hertzog Boulevard CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

April 2022

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

FACILITIES MANAGEMENT DEPARTMENT

CONTRACT NO. 292Q/2021/22

UPGRADES OF EXISTING ABLUTIONS AT CAPE TOWN CIVIC MUNICIPAL BUILDING: PHASE 2 PODIUM
CHQ

General Tender Information

TENDER ADVERTISED	:	14 April 2022
ESTIMATED CIDB CONTRACTOR GRADING	:	5 GB or higher
SITE VISIT/CLARIFICATION MEETING	:	29 April 2022 at 10h00 (Not compulsory but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	City of Cape Town, Concourse level 2, Civic Centre, Podium Hall entrance I
CLOSING DATE	:	16 May 2022
CLOSING TIME	:	10h00
CLOSING VENUE	:	Tender Box 136 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

FACILITIES MANAGEMENT

CONTRACT NO. 292Q/2021/22

UPGRADES OF EXISTING ABLUTIONS AT CAPE TOWN CIVIC MUNICIPAL BUILDING: PHASE 2 PODIUM
CHQ

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Part T1: Tendering procedures

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CITY OF CAPE TOWN

FACILITIES MANAGEMENT

CONTRACT NO. 292Q/2021/22

UPGRADES OF EXISTING ABLUTIONS AT CAPE TOWN CIVIC MUNICIPAL BUILDING: PHASE 2 PODIUM CHQ

T1.1 Tender Notice and Invitation to Tender

The CITY OF CAPE TOWN, FACILITIES MANAGEMENT invites tenders for Tender No. **CONTRACT NO. 292Q/2021/22: UPGRADES OF EXISTING ABLUTIONS AT CAPE TOWN CIVIC MUNICIPAL BUILDING: PHASE 2 PODIUM CHQ .**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 5GB or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **14 April 2022.**

A non-refundable tender fee of **R300.00** payable by cash or EFT to the City of Cape Town is required on collection of the tender documents.

Queries relating to the issue of these documents may be addressed to Mrs Nomaphelo Soboyisi, Tel No. 021 400 1088, e-mail Nomaphelo.Soboyisi@capetown.gov.za.

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place at **City of Cape Town, Concourse level 2, Civic Centre, Podium Hall entrance** starting at 10:00.

The closing time for receipt of tenders is **10:00 on 16 May 2022.**

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.