



**SOC LIMITED**

(Reg. No. 1992/006368/30)

Incorporated by Act No 116 of 1992

# ALEXKOR RMC JV

Orange Road  
Private Bag X5  
ALEXANDER BAY  
8290

Tel. : +27 (027) 831 8300

Fax : +27 (027) 831 1910



(Reg. No. 2006/034807/07)

**RFQ No: 17/2026-2027**

**Date: 13 May 2026**

## **REQUEST FOR QUOTATION: APPOINTMENT OF A FORENSIC INVESTIGATOR / FORENSIC INVESTIGATION FIRM**

### **Background and Purpose**

Alexkor RMC JV invites suitably qualified and experienced forensic investigation firms to submit quotations for the provision of professional forensic investigation services.

The purpose of this appointment is to conduct independent forensic investigations into allegations, incidents, irregularities, misconduct, fraud, corruption, theft, policy violations, or any other matters referred to management.

The appointed service provider will be required to conduct investigations in a professional, confidential, impartial, and legally compliant manner.

Dear Sir/Madam,

1. Alexkor requests your price quotation proposal for the item(s) specified in this request for quotation (RFQ).
2. Your quotation proposal should be received on or before **20 May 2026 at 12H00 at the email address** below.

**Email address:** [tenders@alexkor.co.za](mailto:tenders@alexkor.co.za)

3. Quotation(s) proposal should be sent by email to the address given above.
- 3.1. It is the exclusive responsibility of the bidders to ensure that the email containing the quotation reaches the above address before the time and date indicated in paragraph 2. Proposals/quotations received after the above-mentioned closing time or deadline will be rejected.
4. Quotations should remain valid for a period of 60 days after the deadline date specified for submission.
5. Quotations shall give a comprehensive description of the proposed service and or items supplied.



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6. **The rates quoted should be fixed for the duration of the agreed period and should not be subject to adjustment on any account.**
7. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive to the stated RFQ requirements.
- 7.1 Notwithstanding the above, Alexkor RMC PSJV reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.
8. The normal payment terms of Alexkor RMC PSJV is 30 days upon satisfactory delivery of goods or services and acceptance thereof by Alexkor RMC PSJV.
9. The successful provider will be the one scoring the highest points.
10. No quotations will be considered from persons in the service of the state.
11. Bidders will be evaluated using the following criteria:

### EVALUATION STAGES WILL BE FOLLOWED:

1. SUBMISSION OF MANDATORY DOCUMENTS (SEE BELOW)
2. THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2022 WILL BE APPLIED AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE

POINTS FOR PRICE: 80 POINTS

SPECIFIC GOALS: 20 POINTS

TOTAL POINTS: 100 POINTS

The specific goals allocated points in terms of this tender	Source document required as evidence	Number of points allocated (20)
Black owned (51% or more black ownership)	BBBEE certificate/ Sworn Affidavit	6
Black women(51% or more women ownership)	BBBEE certificate/ Sworn Affidavit	4
Black youth (51% or more)	BBBEE certificate/ Sworn Affidavit	3



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youth ownership)		
People with disability(20% or more disabled people ownership)	Doctor's Letter	2
Locality: Namaqua Area - 5 points Northern Cape – 3 points Other Provinces – 2 points	Proof of business address/CSD report	5
<b>TOTAL</b>		<b>20</b>

12. Failure on the part of a tenderer to submit proof or documentation required in terms of this RFQ to claim points for specific goals, with the request for quotation, will be interpreted to mean that preference points for specific goals are not claimed.
13. We look forward to receiving your quotation and thank you for your interest in supplying/servicing Alexkor RMC PSJV.

**All prices must be VAT INCLUSIVE and the quotation must include all costs.**

## 14. OBJECTIVE OF THE APPOINTMENT

The objective of this appointment is to:

- Conduct independent forensic investigations into identified matters.
- Conduct employee vetting and integrity assessments.
- Conduct lifestyle audits on employees, management, contractors, and service providers where required.
- Conduct pre-employment screening and vetting of new appointments.
- Conduct vetting and due diligence investigations on contractors, suppliers, and service providers.
- Conduct vetting within both land mining and marine mining operations.
- Establish facts and gather admissible evidence.



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- Identify irregular conduct, fraud, corruption, theft, misconduct, conflicts of interest, or policy violations.
- Quantify losses or damages where applicable.
- Identify operational, security, and integrity risks.
- Recommend corrective measures and risk mitigation strategies.
- Prepare detailed investigation reports suitable for disciplinary, civil, or criminal proceedings.
- Provide expert support during disciplinary hearings, arbitration, or court proceedings when required.

## 15. SCOPE OF WORK

The appointed forensic investigator/service provider shall perform, but not be limited to, the following functions:

### 15.1 Preliminary Assessment

- Conduct preliminary assessments of complaints, allegations, incidents, or suspicious activities.
- Review relevant documentation and background information.
- Determine the investigation approach and methodology

### 15.2 Forensic Investigation

- Conduct comprehensive forensic investigations into the referred matters.
- Gather, secure, preserve, and analyse evidence.
- Conduct interviews and obtain statements from relevant persons.
- Review financial records, procurement documents, contracts, CCTV footage, access control records, emails, digital evidence, and operational records where applicable.
- Investigate allegations of fraud, corruption, theft, collusion, diamond theft, misconduct, conflicts of interest, procurement irregularities, and policy violations.
- Identify the persons involved and establish the extent of involvement.
- Determine whether any legislation, policies, procedures, or contractual obligations were violated.
- Quantify financial losses where applicable.
- Maintain proper chain of custody for all evidence.



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### **15.3 Vetting and Lifestyle Audits**

The appointed service provider shall conduct vetting, screening, and lifestyle audits, which may include:

#### **Employee Vetting**

- Criminal record checks.
- Qualification verification.
- Employment history verification.
- Reference checks.
- Identity verification.
- Credit checks where applicable.
- Integrity screening.
- Social media and reputational checks where legally permissible.

#### **Lifestyle Audits**

- Conduct lifestyle audits on employees, management, contractors, and service providers where authorised.
- Identify unexplained wealth, suspicious financial activities, undisclosed business interests, or conflicts of interest.
- Compare declared income against observed lifestyle indicators.
- Identify potential corruption or fraud risks.
- Conduct discreet inquiries where necessary and legally permissible.

#### **Contractor and Service Provider Vetting**

- Conduct due diligence investigations on contractors and service providers.
- Verify company registration and ownership structures.
- Identify politically exposed persons (PEPs) and conflict of interest risks.
- Verify previous performance and reputational history.
- Conduct integrity and fraud risk assessments.
- Assess suitability for work within land and marine mining operations.

#### **New Appointment Screening**

- Conduct pre-employment vetting for new employees and management appointments.
- Verify security suitability and integrity.
- Conduct risk profiling where applicable.



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## Mining Operational Vetting

- Conduct vetting and investigations relating to both land mining and marine mining operations.
- Assess security risks associated with high-risk operational areas.
- Investigate syndicate involvement, collusion, illegal mining, or organised criminal activities where applicable.

## 15.4 Reporting

- Prepare detailed forensic investigation reports.
- Reports must include:
  - Executive summary
  - Background information
  - Scope and methodology
  - Findings
  - Evidence obtained
  - Analysis and conclusions
  - Quantification of losses (where applicable)
  - Recommendations
- Submit progress reports when requested by management.
- Present findings to management, Board Committees, law enforcement agencies, or other authorized stakeholders when required.

## 15.5 Legal and Disciplinary Support

- Assist with preparation of disciplinary cases.
- Provide affidavits and witness statements where required.
- Testify during disciplinary hearings, CCMA proceedings, arbitration, civil litigation, or criminal proceedings.
- Liaise with SAPS, Hawks, SIU, NPA, or other law enforcement agencies where applicable.

## 15.6 Risk and Control Recommendations

- Identify internal control weaknesses.
- Recommend improvements to policies, procedures, and security controls.
- Recommend fraud prevention and detection measures.



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## 16. DELIVERABLES

The appointed service provider will be required to deliver the following:

- Investigation plans and methodologies.
- Vetting and screening reports.
- Lifestyle audit reports.
- Due diligence reports on contractors and service providers.
- Progress reports where applicable.
- Interview records and evidence registers.
- Comprehensive forensic investigation reports.
- Supporting evidence files.
- Recommendations and corrective action plans.
- Expert testimony and legal support where required.
- Risk mitigation and integrity assessment reports.

## 17. MINIMUM REQUIREMENTS

The Service Provider must:

- Be a duly registered company or a professional forensic investigation practice.
- Have a minimum of five (5) years' proven experience in forensic investigations, vetting, and lifestyle audits.
- Demonstrate relevant experience within land mining, marine mining, security, government, or corporate environments.
- Demonstrate experience in conducting integrity investigations, due diligence investigations, and employee-related investigations.
- Employ investigators with relevant qualifications in forensic investigations, law, auditing, policing, criminology, intelligence, security management, or related disciplines.
- Possess proven knowledge and experience in:
  - Fraud investigations
  - Labour relations investigations
  - Criminal investigations
  - Vetting and screening processes
  - Lifestyle audits
  - Evidence management and chain of custody
  - POPIA compliance and information handling
  - South African legislation applicable to investigations
  - Mining and marine mining security environments
- Be capable of operating independently while maintaining strict confidentiality and professionalism.



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- Have the operational capacity and resources to conduct investigations in remote land mining and marine mining operational areas.
- Declare and demonstrate that no conflict of interest exists with Alexkor RMC JV.
- Ensure that the appointed responsible person or lead investigator is in possession of a valid PSIRA Grade A qualification.
- Ensure that all personnel deployed for the services are suitably trained, vetted, and legally compliant.

### **18. LEGISLATIVE AND REGULATORY COMPLIANCE**

The service provider must comply with all relevant South African legislation, including but not limited to:

- Prevention and Combating of Corrupt Activities Act
- Protection of Personal Information Act (POPIA)
- Labour Relations Act
- Basic Conditions of Employment Act
- Criminal Procedure Act
- Companies Act
- Mine Health and Safety Act (where applicable)
- Applicable corporate governance principles and company policies

### **19. CONFIDENTIALITY**

The appointed service provider shall:

- Treat all information as strictly confidential.
- Not disclose any information without written approval from Alexkor SOC Limited.
- Sign confidentiality and non-disclosure agreements where required.
- Ensure the secure handling and storage of all investigation records and evidence.

### **20. DURATION OF APPOINTMENT**

The appointment will be:

- For a fixed contract period, as determined by Alexkor RMC JV .

Specific investigation timelines will be agreed upon per assignment.



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## 21. EVALUATION CRITERIA

Quotations may be evaluated based on:

Criteria	Weighting
Experience and track record	30
Qualifications and competency of investigators	25
Methodology and approach	20
Pricing	15
References and past performance	10

## 22. PRICING

- Pricing must include:
- Professional fees
- Daily/hourly rates
- Travel and accommodation costs (if applicable)
- Reporting costs
- Any additional disbursements

All prices must be quoted in South African Rand (ZAR) and inclusive/exclusive of VAT as applicable.



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## 23. GENERAL CONDITIONS

Alexkor RMC JV reserves the right to:

- Request additional information from bidders.
- Verify references and qualifications.
- Appoint one or more service providers.
- Cancel or withdraw the RFQ at any stage.
- Negotiate pricing and scope where necessary.

## 24. CONTACT DETAILS

All enquiries and submissions regarding this RFQ must be directed to:

[tenders@alexkor.co.za](mailto:tenders@alexkor.co.za)

### Checklist for Required Documentations:

#### Mandatory Administrative Required Documents for submission:

Document description	Attached [Yes/No]
1. Quotation <b>NB:</b> On Supplier Letter Head	
2. Valid Tax Clearance Certificate/ SARS Pin	
3. Declaration of Interest Form ( <b>SBD 4</b> )	
4. Valid BBBEE Certificate or Affidavit	
5. Latest copy of CSD registration from National Treasury not older than 1 month	
6. Company Profile	
7. Company registration document	
8. Proof of relevant professional registrations (if applicable)	



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9. CVs of proposed investigators	
10. Relevant experience and references	
11. Proposed methodology and approach	
12. Pricing proposal	
13. Proof of public liability/professional indemnity insurance (if available)	
14. Signed declaration of confidentiality and independence	

**NB: Bidders will be disqualified should the above documents not be submitted with the RFQ.**

**END.....**

**Yours Faithfully**

.....  
**Security Manager**

**Salvester Jantjies**

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
  
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder