

**Permit Reference (contractor log book to be signed prior to work authorisation) – OPS 012**

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Permit Title					Planned work				Unplanned Work			Site Meetings	
					Contractors		M & E		All			Contractor	
					Access Permit No.	Order No.	Job Card No.		Help Desk No.			PR No.	
Job Location					Description of Work to be Done								
Airfield	Terminal	Landside	Offsite	Other									
Business Risk				Safety, Health and Environmental Risk									
Disruption to Airport Operations	Disruption to Tenant Operations	Customer Inconvenience	Other	Hot Work	Elevated Areas - Scaffold	Excavation	Hazardous Material	Hazardous Location	Environmental Impact	Noise Zone	Electrical Machinery (HT)	Mechanical Machinery	Other
<b>(Additional note on risks and hazards) All precautionary measures and safety compliance to be adhered to. All painting work to be done at night.</b>													
Precautions Required					Personal Protective Equipment Required (PPE)								
Electrical Isolation	Mechanical Isolation	Physical Barricades	Warning Signs	Other	Eye Protection	Hearing Protection	Hand Protection	Safety Shoes	Hard Hat	Safety Harness	Breathing Apparatus	Welding PPE	Other
<b>All contractors are carrying the necessary working permit required to do the Contractor in possession of necessary material data sheets.</b>													
Authorizing Signatures				Acceptance (PTW and Conditions)				Period of Validity					
H.O.D: (Responsible for Work)			H.O.D: Safety	Contractor			Date of Issue		Date of Expiry		Days		
Extension of PTW (Signature)				Handover of Completed Work to ACSA									
Date Signed		New Expiry date		Work Completed to Specification		Lock out revoked. System Ready for Service		Area Restored to a Safe Condition		PRA Form Signed			
H.O.D: (for work)		H.O.D: Safety		Contractor		H.O.D: (responsible for Work)		Completion Date:					

***UNCONTROLLED COPY WHEN PRINTED***