

	Addendum 01 to tender E3092DXECOU Cape Coastal Cluster	Unique Identifier	240-55105891
		Revision	1
		Revision Date	Once off issue
		Group Technology & Commercial	

To: All Tenderers

Date: 03 July 2026

From: Ezile Pupane

Enquiries:

Ezile Pupane
Tel +27 43 703 5449
Email: pupanee@eskom.co.za

Provision of Meter Reading, special readings and move in/out Services for Eskom in Mthatha & Aliwal North Zones in Eastern Cape

Tender: E3092DXECOU

- The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. The documents need to be upload under the folder **Technical, Commercial, Financial, Quality, Safety and Environmental**.
- All documents need to be submitted in a PDF format (The upload **size per document is 500** megabytes and **total submission is restricted to 4 gigabytes**). The price list needs to be submitted in PDF and a copy in excel format. No Zip/condense files can be uploaded No hard copy will be accepted.
- **Contract Award** - This procurement process is intended to result in the appointment of two different suppliers. However, should only one supplier be deemed successful, the award will be made to that single supplier.
- **An Updated NEC document has been uploaded**
- Below are the courses for Risk assessment.
 1. HIRA
 2. Pre task planning and risk assessment.

Minutes of Non-Compulsory Clarification Meeting

Tender: Meter Reading, Special Readings and Move In/Out Services for Mthatha and Alwal North Zones

Platform: Microsoft Teams

1. Opening and Introductions

The meeting commenced with introductions by the procurement representative. All Eskom panel members introduced themselves and confirmed that they had no conflicts of interest relating to the tender.

Suppliers were requested to provide the following details in the meeting chat for record purposes:

- Name
- Company
- Designation
- Declaration of any conflict of interest

Suppliers with no conflicts were requested to explicitly state that they had no interests to declare.

2. Tender Overview

An overview of the tender was presented, covering the following:

- The tender is for the provision of meter reading, special readings, and move in/move out services for the Mthatha and Alwal North Zones.
 - Tender issue date: **22 June 2026**
 - Closing date and time: **17 July 2026 at 10:00**
 - Tender validity period: **120 days** from the closing date.
-

3. Eligibility Requirements

Suppliers were informed that:

- Tenderers must not be restricted from doing business with Eskom or any organ of state.
 - Tenderers must declare any conflicts of interest.
 - Unauthorized submissions and submissions proposing to subcontract 100% of the work will be disqualified.
 - Joint Ventures must comply with the stated tender requirements.
-

4. Tender Submission Requirements

The following submission requirements were highlighted:

- All submissions must be made electronically via the Eskom e-Tendering system.
- Documents must be submitted in PDF format under the relevant folders.
- Individual documents may not exceed **500 MB**, with a maximum submission size of **4 GB**.
- The BOQ/Price List should preferably be submitted in both PDF and Excel format.

Mandatory commercial returnable documents include:

- Completed Price BOQ
- Signed NEC Contract Data
- Offer and Acceptance

Failure to submit mandatory returnables may result in disqualification.

5. NEC Contract Requirements

The NEC Term Service Contract requirements were explained, including:

- Completion of the Offer and Acceptance.
- Completion of Contract Data.
- Completion of the Activity Schedule.
- Contract provisions relating to price adjustment, changes in law, and guarantees.

It was confirmed that:

- Pricing will be evaluated inclusive of VAT.
 - Arithmetic corrections will be applied where applicable.
 - Evaluation will be conducted using the **80/20 Preferential Procurement Point System**.
-

6. Scope of Work

The scope of work includes:

- Scheduled meter readings.
- Special meter readings.
- Move In/Move Out readings.
- Data collection for points outside scheduled routes.

The service area consists primarily of rural, residential and farming customers within the Mthatha and Alwal North Zones.

Approximately **1,799 meter reading points** are expected to be serviced per month across both zones.

7. Technical Requirements

Suppliers were advised that the minimum technical requirements include:

- Attached on the ITT

8. Quality Requirements

The following quality documentation is required:

- Attached on the ITT

9. Safety, Environmental and Financial Requirements

Suppliers were informed that the following documentation is required:

Safety

- Signed OHS Policy.
- OHS Plan.
- Risk Assessment.
- Valid Letter of Good Standing.

Environmental

Environmental-related questions will be addressed through the Environmental Representative, and responses will be communicated through the official clarification process.

Financial

Suppliers must submit:

- Attached on the ITT

10. Contract Award

It was clarified that:

- The tender is intended to be awarded to **two (2) suppliers**.
- Should only one supplier meet the tender requirements, the contract will be awarded to the qualifying supplier.

An official addendum will be issued confirming this clarification.

11. Questions and Clarifications

The following clarifications were provided during the meeting:

- The estimated number of meter reading points is approximately **1,799 per month**.
- The service area is predominantly rural with residential and farming customers.
- Excel submission of the BOQ is preferred but **not mandatory**.
- Ten (10) meter readers are required for the contract.
- Transport costs should be incorporated into the tendered rates. A formal response regarding kilometre-based reimbursement will be issued after consultation with the relevant department.
- Details of acceptable alternative risk assessment training courses will be communicated after the meeting.

12. Contract Administration

The following was confirmed:

- Quality, Safety, Environmental and Financial requirements are contractual requirements that must be satisfied before contract award.
- Failure to comply within the stipulated timeframes may result in disqualification.
- Payment terms are:
 - **30 days** for contracts below R50 million (VAT inclusive).

- **60 days** for contracts above R50 million (VAT inclusive).
- Suppliers were reminded that subcontracting to subsidiaries should be declared to avoid conflicts of interest.

13. Closing

The meeting concluded with confirmation that:

- Attendance at the clarification meeting was **not compulsory**.
- The clarification meeting minutes together with all questions and official responses will be published on the Eskom Tender Bulletin and National Treasury eTender Portal.
- Suppliers were thanked for their participation.

Signed as a correct record:



Ezile Pupane – Officer procurement

Date

06 July 2026