

Tender Cancellation Letter Template

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Date: 13 August 2025 Enquiries: Busi Rozani Tel: 031 710 5389

E-mail: rozanib@ntcsa.co.za

CONFIDENTIAL

RE: INVITATION TO TENDER E1540NTCSAEG

Dear Sir/ Madam

Kindly refer to the above subject.

After careful deliberation, we regret to advise that NTCSA SOC Limited would like to cancel the tender for the supply and delivery of uninhibited or inhibited virgin oil to NTCSA East Grid sites for the period of 3 years on an as and when required basis due to the following reason/s:

- The tender is non-responsive due to the fact that the suppliers requested extension of closing date from 11 August 2025 @10h00 to 22 August 2025 @10h00 but the Buyer omitted relaying information to Risk and Governance so that they can do adjustment.
- The Buyer went ahead and extended the closing date on the tender bulletin as well as E-Tenders however, omitted advising Risk and Governance about the extension.

NTCSA would like to take the opportunity to thank you for participation in the above.

Yours Faithfully

Ezekiel Thuntsane

Senior Manager: Procurement

Procurement & Supply Chain Management

Date: 14 / 08 / 2025

Date Month Year

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