

## **Purpose**

SenTech Johannesburg seeks the appointment of a service provider for the provision of security services at Welgedacht transmission site for a period of 3 months, starting November 2023 to February 2024

## **Background**

The Welgedacht MW site was discontinued, but the building and transmission equipment remained on site. The facility is located in a remote area. Transmission facilities situated in remote areas are experiencing an increase in theft and vandalism. Both vandalism and theft have affected this facility. This site is vulnerable, and having security guards on site is essential for SenTech's business, employees, and assets. The risk of not having security guards on site can jeopardize employee safety and the protection of SenTech assets.

## **Scope of work and mandatory requirements**

The security officers will be required to perform the following, but not limited to, security duties.

1) Requesting a person who requires entry into the premises to:

- 1.1) Furnish his/her name, Company and reason for entry.
- 1.2) Produce proof of his/her identity (Work access card).

2) Recording visitors' particulars in a Visitors' Register and booking them out on departure.

3) Recording all events/ incidents in the prescribed Occurrence Book.

4) Patrol duties shall entail patrolling SenTech premises regularly day and night.

5) Protect the SenTech staff members against injuries, death or any other offence.

6) Protect the property of SenTech at the site against theft, vandalism, or any other criminal activity.

7) Check and report/record on physical damages along perimeter fence.

8) Check for potential safety hazards and report them to SenTech transmission manager or SenTech staff.

mandatory requirements:

- Valid PSIRA certificate- Director and Company -attach proof
- Valid PSIRA letter of good standing -attach proof
- Valid COIDA letter of good standing-attach proof
- Valid firearm licences and competencies- attach proof
- Valid proof of liability insurance- attach insurance schedule
- Two way radio per guard
- Cellphone with airtime
- Connection SAST Room

- **WELGEDACHT MW**

1x Armed security guard grade C (day Shift)

2x Armed guard grade C (night Shift)

- Reliever Guards
- Uniform for the guards branded with the Company logo
- Torch and handcuffs per guard
- Bullet proof Vests
- 24 hours control
- 3 months contract with a monthly rate for invoicing

#### INFORMATION FOR BIDDERS:

##### Site location/Address

Welgedacht MW site coordinates: 26°11'5.61"S 28°31'12.97"E

##### 2.1 Compulsory Site Visit

Compulsory Site Visit	Yes	No	X
Indicative Date(s)		Time:	
Venue (Address)			

##### Mandatory criteria (if applicable)

Scoring Mandatory Criteria	REQUIRED
Valid PSIRA certificate- Director and Company	Attach valid PSIRA certificate
Valid PSIRA letter of good standing	Attached valid PSIRA letter of Good Standing
Valid COIDA letter of good standing	Attached letter from COIDA
Valid firearm licences and competencies	Attach firearm licences and competencies
Valid proof of liability insurance	Attach insurance schedule
Minimum of three years of experience	Show reference letters indicating being in the industry for at least 3x years

Scoring Mandatory Criteria	REQUIRED
Firearm license and letter of good standing SAPS for firearms	Letter of good standing from SAPS for firearms. Together with valid firearm licenses.

**Minimum Score to Qualify (applicable to Functional Criteria)**

If no Functional Criteria, indicate "N/A"

Minimum Score to Qualify for Further Evaluation	[Insert Minimum functional/ quality score]
N/A	

**Pricing**

The pricing should indicate a once-off fee for the entire service.

1x Welgedacht armed day-shift Fee per month (Pricing as per Scope of Work)	
2x Welgedacht armed night-shift Fee per month (Pricing as per Scope of Work)	
Total per month	
VAT	
Total	
Grand Total for three (3) months	

You are hereby invited to quote Sentech SOC Ltd Johannesburg operations for the above Scope of Work.

Thank you.