

INVITATION TO BID
THE CAPE TOWN INTERNATIONAL CONVENTION CENTRE INVITES TENDERS FOR THE FOLLOWING:

- **CTICC 002/2026: PROVISION OF STATIC SECURITY SERVICES**
- **CTICC 017/2026: PROVISION OF AN EMPLOYEE ASSISTANCE PROGRAMME (EAP) TO CTICC**

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following tender:

Bid Number & Description	Scoring Mechanism	Tender Document Collection Details	Briefing Session
CTICC 002/2026: Provision of Static Security Services	90/10 90 = Price 8 = B-BBEE Status 2 = Locality	Available as of 02 February 2026 @10:00 Documents available via email request.	Compulsory Briefing Session: Date: 19 February 2026 Time: 10:00 Venue: CTICC1: Meeting Room Auditorium 2
CTICC 017/2026: Provision of an Employee Assistance Programme (EAP) to CTICC	80/20 80 = Price 15 = B-BBEE Status 5 = Locality		Non-Compulsory Briefing Session Date: 09 February 2026 Time: 10:00 Microsoft Teams Link available upon request.

The tenders will be evaluated on the functionality criteria as stated in the tender document. The minimum qualification score for functionality is **70**.

All enquiries must be made in writing with the subject line indicating the tender number.

- **CTICC 002/2026: Provision of Static Security Services**
Email: tender2@cticc.co.za
- **CTICC 017/2026: Provision of an Employee Assistance Programme (EAP) to CTICC**
Email: tender2@cticc.co.za

Tenderers not registered on the CTICC Database, or the Central Supplier Database are not precluded from submitting tenders but must be registered prior to the adjudication date of the offers to be responsive.

Physical tender documents can be purchased in cash, at a non-refundable fee of **R200 per document** and can be collected directly from the supply chain office as of the dates indicated above. Please reserve yourself a set of tender documents, by sending an email to the above-mentioned email address. Preferably, tender documents must be requested electronically, free of charge, by sending a request to the above email addresses. Additionally tender documents can be downloaded from the CTICC website: www.cticc.co.za.

To ensure that bids are not invalidated, bid documents must be completed in accordance with the terms and conditions stated on them. The completed original bid documents must be placed in a sealed A4 envelope – clearly stating the bid number and name of tender. The sealed bids must be deposited into **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre 1 (No.1 Lower Long Street, Convention Square, Foreshore, Cape Town).

The tender boxes are situated at the reception area on the ground floor of the Cape Town International Convention Centre 1 (No.1 Lower Long Street, Convention Square, Foreshore, Cape Town).

CLOSING DATE AND TIME FOR BIDS:

- **CTICC 002/2026:** FRIDAY, 06 MARCH 2026 AT 12:00
- **CTICC 017/2026:** MONDAY, 16 FEBRUARY 2026 AT 12:00

All bids received will be opened in public, late proposals and proposals submitted by e-mail or fax will under no circumstances be accepted. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-

advertise or to reject any proposals or to accept any part of it. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.