


TENDER NO. 104Q/2023/24		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
SCM – 509	Approved by Branch Manager	Version: 6.1	Page 1 of 225

CONTRACT DOCUMENT

FOR THE

THE CONSTRUCTION OF NON-MOTORISED TRANSPORT FACILITIES AND UNIVERSAL ACCESS IN THE KHAYELITSHA AREA

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 39** of this document
- Table 1: Preference Schedule is on **page 99** of this document

ISSUED BY: DIRECTOR: URBAN MOBILITY DIRECTORATE CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	COMPILED BY: Knight Piésold Consulting (Pty) Ltd 202 The Colosseum Cnr Century Way & Century Boulevard Century City 7441	<table> <tr> <th colspan="3">For official use.</th></tr> <tr> <td colspan="3">TENDER SERIAL No.:</td></tr> <tr> <td>SIGNATURES OFFICIALS OPENING</td><td>OF AT</td><td>CITY TENDER</td></tr> <tr> <td>1.</td><td></td><td></td></tr> <tr> <td>2.</td><td></td><td></td></tr> <tr> <td>3.</td><td></td><td></td></tr> </table>	For official use.			TENDER SERIAL No.:			SIGNATURES OFFICIALS OPENING	OF AT	CITY TENDER	1.			2.			3.		
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NOVEMBER 2023

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

FILE REFERENCE NO:

CITY OF CAPE TOWN

URBAN MOBILITY DIRECTORATE: TRANSPORT INFRASTRUCTURE IMPLEMENTATION

CONTRACT NO. 104Q/2023/24

THE CONSTRUCTION OF NON-MOTORISED TRANSPORT FACILITIES AND UNIVERSAL ACCESS IN THE KHAYELITSHA AREA

General Tender Information

TENDER ADVERTISED	:	10 November 2023
ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION	:	8CE or higher
CLARIFICATION MEETING	:	10:00 to 13:00 on 29 November 2023 (Not compulsory, but strongly recommended)
LINK TO CLARIFICATION MEETING	:	Skype for Business Web App (capetown.gov.za)
VENUE FOR CLARIFICATION MEETING	:	Civic Centre 18th Floor, 2Bayside 18th Floor Boardroom E1
CLOSING DATE	:	12 December 2023
CLOSING TIME	:	10:00
TENDER BOX & ADDRESS	:	Tender Box 140 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.
		If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

URBAN MOBILITY DIRECTORATE: TRANSPORT INFRASTRUCTURE IMPLEMENTATION

CONTRACT NO. 104Q/2023/24

THE CONSTRUCTION OF NON-MOTORISED TRANSPORT FACILITIES AND UNIVERSAL ACCESS IN THE KHAYELITSHA AREA

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CITY OF CAPE TOWN

URBAN MOBILITY DIRECTORATE: TRANSPORT INFRASTRUCTURE IMPLEMENTATION

CONTRACT NO. 104Q/2023/24

THE CONSTRUCTION OF NON-MOTORISED TRANSPORT FACILITIES AND UNIVERSAL ACCESS IN THE KHAYELITSHA AREA

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN, URBAN MOBILITY DIRECTORATE, TRANSPORT INFRASTRUCTURE IMPLEMENTATION**, invites tenders for Tender No. **104Q/2023/24: THE CONSTRUCTION OF NON-MOTORISED TRANSPORT FACILITIES AND UNIVERSAL ACCESS IN THE KHAYELITSHA AREA**.

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 8CE or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **10 November 2023**.

A non-refundable tender fee of R300.00 payable by EFT or Cash, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr Frederik Snijders, Tel No. 021 555 0400, e-mail fsnijders@knightpiesold.co.za.

A non-compulsory, but strongly recommended clarification meeting with representatives of the Employer will take place at the Civic Centre, 18th Floor, Boardroom E1 as well as online at [Skype for Business Web App \(capetown.gov.za\)](#) (Refer to Locality Plan – Clarification Meeting Venue overleaf) on **29 November 2023** starting at 10:00.

The closing time for receipt of tenders is **10:00 on 12 November 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documents that have been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

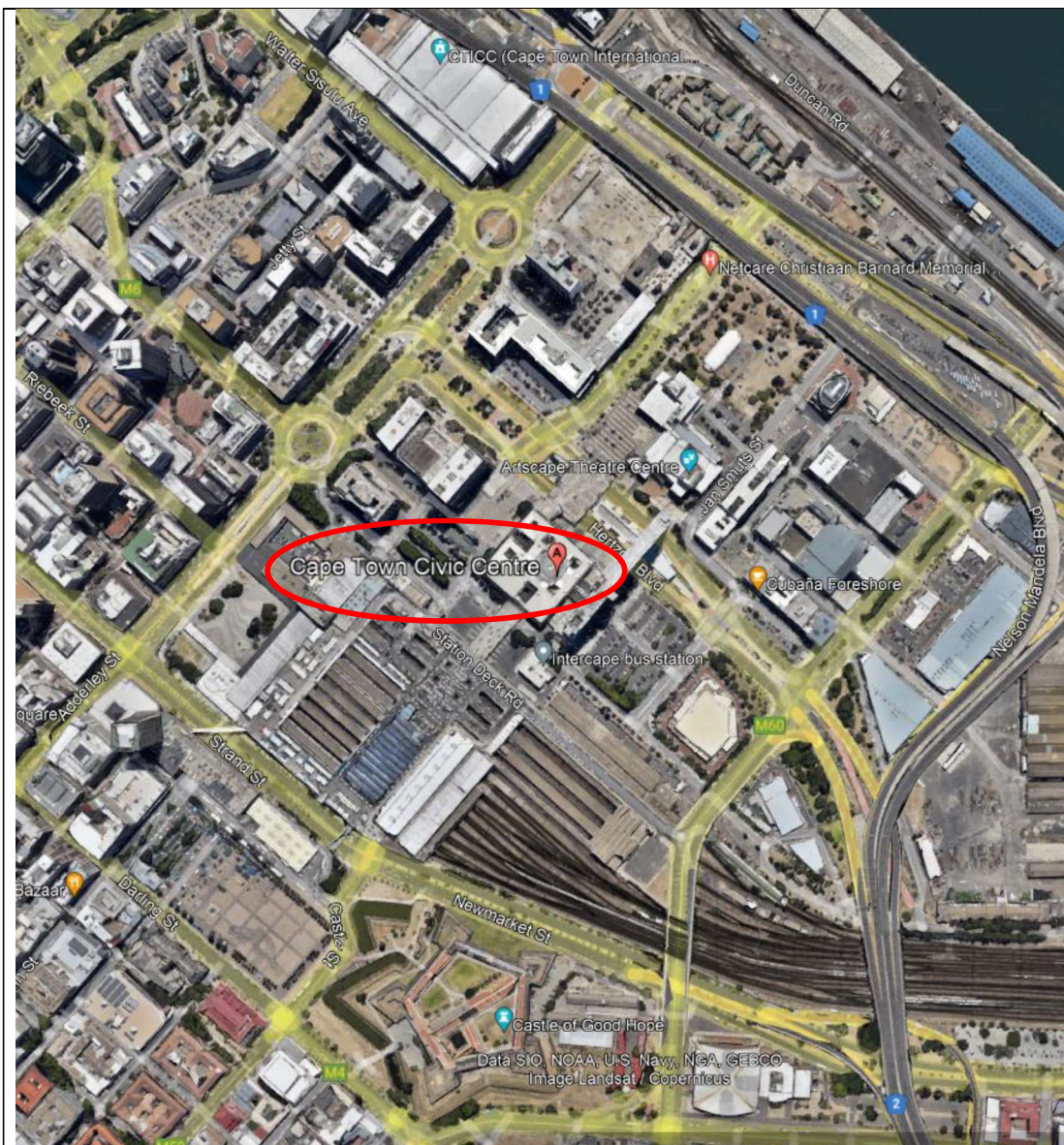
Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at Popia@capetown.gov.za.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;

- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;
- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.



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THE KHAYELITSHA AREA**

LOCALITY PLAN – CLARIFICATION MEETING VENUE