



GOVAN MBEKI MUNICIPALITY

TENDER NO.:8/3/1-09/2024

Notice No: 42/2024

CLOSING DATE: 08 JULY 2024 AT 12H00

“PROVISION OF INTERMEDIARY SERVICES FOR SHORT TERM INSURANCE AND RISK MANAGEMENT FOR A PERIOD OF 36 MONTHS”

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the PROVISION OF INTERMEDIARY SERVICES FOR SHORT TERM INSURANCE AND RISK MANAGEMENT FOR A PERIOD OF 36 MONTHS

Tender documents and specifications are available and will be sold at a non-refundable fee of R1000.00 at the cash point by the cashier's in Secunda Main municipal offices.

The closing time for receipt of tenders is **12:00hrs** on **08/07/2024**. No telephonic, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

No Briefing will be held for this tender.

Any technical enquiries relating to the tender document may be directed to the Mr. Amon Mavimbela: Deputy-Director: ASSETS AND REPORTING at (017) 620-6160 or Mr Collen Masango, Senior Accountant Assets at 0176206270 or collen.m@govanmbeki.gov.za and e-mail amon.m@govanmbeki.gov.za

Any general enquiries relating to the tender document may be directed to the Mr. Ntokozo Mabizela: Supply Chain Management unit section at 017 620 6112 and e-mail ntokozo.m@govanmbeki.gov.za.

Fully completed tender documents, clearly marked **“Tender No. 8/3/1-09/2024: “PROVISION OF INTERMEDIARY SERVICES FOR SHORT TERM INSURANCE AND RISK MANAGEMENT SERVICES FOR A PERIOD OF 36 MONTHS”** with **“NAME of TENDERER”** must be placed in a sealed envelope and placed in the tender box provided by **Govan Mbeki Municipality on the ground floor, Horwood Street, Secunda, 2302** by no later than 12h00 on **08/07/2024**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on the Ability to execute the project in terms MFMA SCM regulation 28 (1)(b)

A preferential point system shall apply whereby work will be allocated to successful bidders in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Municipality where 80 points will be allocated in respective of price and 20 points for a specific goal on a competitive basis for successful bidders on this tender. Govan Mbeki Municipality Supply Chain Management Policy allocate 20 points to:



- race (6),
- people with disability (4),
- youth (4),
- woman (4) and
- Implementing reconstruction and development programme (2).

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Bidders that do not hear anything after three (3) months from closing date of this tender must consider their bids as unsuccessful.

The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory**
- **Copy of companies municipal account or its directors (not older than 3 months from the date of publication of this tender) and/or copy of valid Lease Agreement – Compulsory**
- **CSD summary report – Compulsory**
- **Proof of Professional Indemnity cover of R300 million – Compulsory**
- **Proof of Registration with Financial Sector Conduct Authority (FSCA) – Compulsory**

EN MASEKO
MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Secunda Municipal Building
Horwood Street
SECUNDA
2302