

Q AND A PACK

RAF/2025/00009: THE ROAD ACCIDENT FUND (RAF) REQUIRES AN ACCREDITED BIDDER TO PROVIDE LEARNERSHIP PROGRAMME IN BUSINESS ADMINISTRATION FOR RAF LEARNERS FOR A PERIOD OF TWELVE (12) MONTHS

EMPLOYER:	The Road Accident Fund ("RAF")
RFP NUMBER:	RAF/2025/00009
DESCRIPTION:	The Road Accident Fund (RAF) Requires an Accredited Bidder to Provide Learnership Programme In Business Administration for RAF Learners for a Period of Twelve (12) Months
DATE OF PUBLICATION:	29 April 2025
BID VALIDITY PERIOD:	90 days from the Bid Closing Date
BID CLOSING DATE:	20 May 2025
BID CLOSING TIME:	11h00 am
TENDERS MUST BE HAND DELIVERED OR COURIERED TO:	<p>The Road Accident Fund (RAF)</p> <p>420 Witch Hazel Avenue</p> <p>Eco Glades 2 Office Park, Block F</p> <p>(at reception)</p> <p>Attention: RAF's Representative mentioned below</p>
RAF'S REPRESENTATIVE	Bathabile: e-mail bathabilem@raf.co.za

1. Can we do the training virtually or will this need to be done face to face?

Answer: No

2. Venue and refreshments - are they being provided, or will this need to be quoted as part of the bid?

Answer: No there is no need to provide refreshments, the learners will bring their own lunchboxes as they currently do now. The venue is RAF regional offices per province.

On commencement providers must submit a 12 month roll out plan, block classes are welcome, this plan will be used in booking the local training room for dates of training as indicated on the roll out plan.

3. Can the Joburg and Pretoria groups of learners be put together in one group?

Answer: Only if the provider is willing to provide the transportation of learners from one office to the office where the training will take place AT THE PROVIDERS OWN COST directly to the learners for classroom attendance days e.g. preloaded Gautrain cards/ rand value from one office to the other.

Please note the learner's stipend is not enough to cover extra travel expenses hence we offer training at the office.

4. Please confirm if it is a compulsory requirement that the Programme must be SAQA ID 61595 accredited?

Answer: Yes, it is a mandatory requirement.

Update - The INSETA has indicated that they will register the learnership as a non-funded learnership programme. Providers are required to meet ALL the requirements of Both SETA's i.e. the INSETA and SERVICES SETA in implementing this cross sectoral learnership.

Learners must be awarded a SAQA accredited certificate at the end of the learnership programme. Provider must submit a scope document indicating that they are accredited to offer the qualification.

5. Are these unemployed learners or employed by RAF?

Answer: They are unemployed learners.

6. If unemployed, who will be responsible for recruitment? The service provider or RAF?

Answer: The RAF is responsible for recruitment and has already done so.

7. There are various regions for learners, are the learners to be hosted by RAF in these regions or is the service provider to provide a host site for learners?

Answer: The host site is the RAF; learners are hosted by the RAF in the various regions.

8. Will RAF provide a venue for learners for their classroom days or is the service provider to provide the venue for classroom days?

Answer: The RAF shall provide a venue for the classroom days per region at the training rooms of RAF offices.

9. Should the service provider include catering for learners for their classroom days?

Answer: No

10. Is the training to be conducted virtually or face to face?

Answer: Classroom, face to face. Include all costs of flights and accommodation for your facilitators for the full duration of 12 months in the submission according to the government rates guidelines upfront.

NB: BIDDERS ARE REQUIRED TO ADHERE TO THE REQUIREMENTS IN THE RFB DOCUMENT