



TERM OF REFERENCE

Professional service provider for the provision of legal advisory and litigation services in accordance with the given scope for a period of 36 months

**BID NUMBER –
RFP OW 023 2026/27**

CLOSING DATE: 02nd NOVEMBER 2026

PRICING SCHEDULE 3.3

SBD 3.3 Professional Services

PRICING SCHEDULE

BIDDER: _____

The financial proposal should be submitted in a separate sealed envelope, with the documents stated below.

FINANCIAL PROPOSAL

It is understood that Legal Firms are based on hourly rates and that budgets are compiled once the appointed Service Provider has assessed the likely extent of the work. Financial proposals will be compared based on hourly rates. Firms are required to submit a table of hourly rates as per the table below. Rates should be **inclusive** of overheads.

Validity period: 120 days

Item (where applicable)	Hourly Rate (including overheads and Excl VAT)
Project Director/Partner	R
Senior Associate	R
Junior Associate	R
Candidate Attorneys	R
Company Secretariat	R
Subtotal	R
VAT at 15 % (if applicable)	R
Total	R
The following items will be paid as per the prescribed tariffs as outlined in the document	
Accommodation (disbursement) (only applicable outside the boundaries of Western Cape as and when required)	The National Treasury prescribed rates

Escalation Year 2 = CPI + _____ %

Escalation Year 3 = CPI + _____ %

The preferred service provider to provide Overberg Water rates to fulfill the scope of works listed above. All prices must be exclusive of VAT.

Pricing Instructions:

By signing the Price Schedule, a bidder warrants that:

- 2.1.1 the relevant quotation is correct;
- 2.1.2 the rates(s) and prices(s) quoted cover all the work/item(s) specified in the quotation document;
- 2.1.3 the rate(s) and price(s) cover all the supplier's obligations under a resulting contract.

- 2.1.4 any mistakes and/or omissions regarding rate(s) and price(s) or errors in calculation shall be at the supplier's risk.
- 2.1.5 Bidders must show VAT payable separately on the Price Schedule.

SIGNED at _____ **(place) on the** _____ **day of** _____ **(month), 20** _____ **.**

Signature

Date

Print name: _____ On behalf of the Supplier (duly authorised)