

- The reference letters must be accompanied by the official purchase orders or proof of payment from the relevant institutions with corresponding values.
- Each bidder must have been involved in the provision of Physical Security Guarding Services in the past five (5) years to a cumulative value of fifty thousand-rand (R50 000.00) as proof of financial strength. **Reference letters and corresponding purchase orders/ proof of payments will be used to confirm the bidder's claim. Letters of acceptance/ award letters will not be considered as proof for goods delivered/ service rendered.**
- Each bidder must provide quotes in all items specified in the pricing schedule.
- Each bidder must as proof of registration with the National Bargaining Council for Private Security Sector (NBCPSS) provide a letter of good standing which can be verified with (NBCPSS).
- Each bidder must as proof of registration provide letter of good standing with the Private Security Sector Provident Fund (PSSPF).

A compulsory briefing session will be held at Cnr. Independence Avenue and Circular Ave, Erf 5000 Building, Department of Community Safety, Bisho on **23/04/2026 at 10h00**

Bid documents will be available from Supply Chain Management office from **17/04/2026** or can be downloaded from the e-tender portal, provincial tender bulletin and departmental website [www.safetyec.gov.za](http://www.safetyec.gov.za). Completed bid documents must be deposited in sealed envelopes into the Bid Box at the Department of Community Safety, Bisho on or before **08/05/2026 at 11h00**, clearly marked: **"PROVISION OF PHYSICAL SECURITY GUARDING SERVICES TO THE DEPARTMENT OF COMMUNITY SAFETY OVER A PERIOD OF THIRTY - SIX (36) MONTHS, BID NUMBER: SCMU15-26/27-001"**

NB: Bidders must achieve an overall minimum of 30 points or 60% allocated on functionality (30 of 50 points) including minimum points allocated on each criterion to be eligible for the next stage of evaluation. Contract will be awarded based on points obtained for Price and points claimed for Specific Goals only.

**BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID/ FORMAL QUOTATION CONDITIONS:**

- (a) The Department's Supply Chain Management Policy will apply. The policy can be accessed from the departmental website for ease of referencing ([www.safetyec.gov.za](http://www.safetyec.gov.za)).
- (b) The Department does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- (c) Bids which are late, or submitted by facsimile or electronically, will not be accepted and will render the quotation non-responsive.
- (d) Bids submitted will remain valid for a period of 90 days.
- (e) The supporting documents must remain intact.