



**TO APPOINT A FIRM OF ATTORNEYS TO ATTEND TO A CIVIL
LITIGIOUS MATTER WITHIN THE PUBLIC SECTOR**

PURPOSE

To appoint a firm of attorneys to attend to a civil litigious matter within the public sector.

REQUIREMENTS

The attorney must –

- in the practise of a reputable law firm with a minimum of five years' experience of public sector related litigation;
- provide three contactable references;
- provide a valid good standing certificate from the Legal Practice Council; and
- experienced in public litigation with an understanding of National Treasury rules and regulations relating to irregular expenditure.

Mandatory requirements

Valid good standing certificate from the Legal Practice Council
Five contactable (5) written reference letters of related litigation work in public sector done not older than 5 years and should contain the following: <ul style="list-style-type: none">- Supplier name- Nature of service inline with the scope of work- Referee name / position / email address / phone number / physical address
Attach CV and qualification of proposed personnel with relevant and proven experience for at least five years in public sector related litigation.
Provide company profile detailing at least 5years of experience in public sector related litigation including understanding National Treasury rules and regulations relating to irregular expenditure.

Failure to submit the above documents will lead to immediate disqualification.

FEES

The attorney must provide a breakdown of his/her hourly rate and that of his/her team, if applicable within the different tiers of position and/or seniority.

Position	Hourly rate (VAT inclusive)
Director/Partner	
Travel	
Rate per KM (Vat inclusive)	