



KANNALAND

MUNISIPALITEIT | MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Up to R300 000

Department must drive this process and this form must be duly completed.
(If process not completed, SCM will not proceed with the process of Request for Formal Written Price Quotations).

Department Name:	INFRASTRUCTURE SERVICES
Request for Quotations (RFQ): Contact Person:	Jenovaan Booysen
Contact Telephone Number:	028-551-8000
Full Description of Request for Quotations (RFQ):	Sampling and testing of Water & Wastewater Samples in Kannaland September 2025 – November 2025 (3 months)
Purpose of the Request for Quotations (RFQ):	Sampling and testing of Water & Wastewater Samples in Kannaland September 2025 – November 2025 (3 months)
Indicate the Request for Quotations (RFQ): period (Once-off / One year / Three years) and reason therefore:	Once off
Is this a <u>NEW</u> or <u>Existing</u> project / Request for Quotations (RFQ): (give reasons)?	NEW
Vote Number/s:	11019200820000
Amount Budgeted for this project:	90 000 80/20
Point system to be used:	
Proposed fee for RFQ Document	N/A

Advertise:

- Municipal Website, Notice Board, E-Portal - Compulsory
- Newspaper: NO

Indicate with X in which newspaper/s?

George Herald	
Cape Times	
Die Burger	
Sunday Times	
Rapport	
Hoorn	

Signature of **DIRECTOR**
confirming the following for
this project:

Read the questions and answer accordingly

- That budgetary provision exists for procurement of the goods, services and/or infrastructure;

Yes

- Provision has been made for: any ancillary budgetary implications related to this bid, e.g. does budgetary provision exist for the operation of this project, maintenance costs relating to this project, administration costs and rehabilitation / renewal costs;

N/A

- If this project has multi-year budgetary implications, what is the estimated expenditure per financial year?

N/A

- Indicate the amount currently available for this project.

11019200820000
R 90 000

Based on the above and the recommendations, it is hereby confirmed that:

- (i) The Request for Quotations (RFQ): Format/Supplier Profile for this commodity as per the PPPFA [Policy, ...] is adequately addressed – **see form 7**
- (ii) The Request for Quotations (RFQ): may now progress via the prescribed SCM processes

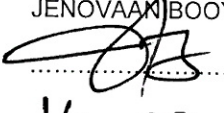
YES / NO

Signature of PORTFOLIO COUNCILLOR: **Not allowed**


Date:

Will Pre-qualification be used for the

evaluation of this Request for Quotations (RFQ):?	YES
Request for Quotations (RFQ): specifications/Terms of Reference?	YES
Date for Request for Quotations (RFQ): submission	Date for Specs Committee- proposed dates
Closing date	Closing date of Request for Quotations (RFQ): proposed dates-7days after advertised
Validity date	90 days
Date for information session	Not applicable
BID COMMITTEE	
Identify members of BSC	No – Not yet compiled needs to be appointed
Identify members of BEC	No – Not yet compiled needs to be appointed
Identify members of BAC	No – Not yet compiled needs to be appointed

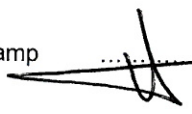
Signature ~ REQUESTED BY	Name & Surname Signature Date:
Signature – DIRECTOR OR DELEGATED AUTHORITY BY DIRECTOR	Name & Surname JENOVAAN BOOYSEN Signature  Date: 14.08.2025

BUDGET OFFICE:

Signature ~ BUDGET OFFICER	Conformation of BTO – must sign off Chrizelda Claassen  Date: 15/8/25
Confirm the Amount Available on budget and Comments:	Budget available R459 63

THIS FORM MUST BE SIGNED BY THE CFO BEFORE SCM CAN PROCEED WITH THE REQUEST FOR QUOTATIONS (RFQ): PROCESS

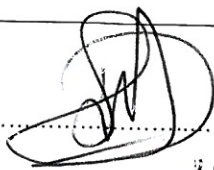
CHIEF FINANCIAL OFFICER:

<u>VERIFICATION BY CFO (BUDGET PROVISION):</u>	Conformation of CFO – must sign off
Signature ~ CHIEF FINANCIAL OFFICER/MUNICIPAL	Lucky Steenkamp  Date: 19-08-2025

MANAGER WHEN IN EXCESS OF R 10m	
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THE DEPARTMENT CAN NOW ARRANGE A SPECIFICATION MEETING WITH THE SUPPLY CHAIN MANAGEMENT UNIT.

SUPPLY CHAIN MANAGEMENT:

Name, Signature ~ SUPPLY CHAIN OFFICER dealing with this Request for Quotations (RFQ):	Name & Signature:		
	Derrick Links		
	Date of Receipt		19/08/2025