



MNQUMA LOCAL MUNICIPALITY
SUPPLY CHAIN
MANAGEMENT UNIT

2023-10-27

Received by:

Signature:

F. DANDALA

PROJECT DESCRIPTION

BID NO.	Description	Closing Date	Evaluation Criteria
MNQ/SCM/46/23-24	Procurement of panel of six (06) local service providers for hiring of construction equipment/plant on an instructed basis for a period of twelve (12) months within the Mnquma local municipal area	Date: 28/11/2023 Time: 12:00	80/20

All enquiries must be directed to the following email addresses:

Technical Enquiries: Ms. Z. Mbusi (Manager: Civil Services) at 047 050 1251 email: mbusizanele@gmail.com and **SCM queries:** Y Vava (Acting Manager SCM) at 047 050 1156/073 072 2797 email: yvava@mnquma.gov.za

Evaluation Criteria: The evaluation will be conducted in two (02) stages namely:

Stage 1: Administrative compliance

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

Price=80 points,

Specific goals =20 points

The specific goals allocated points in terms of this tender	Specific goals points 20 points	Proof Required to score points
An EME or QSE which is at least 51% owned by black people	20	<ul style="list-style-type: none"> Fully completed and signed MBD 6.1; and full Central Suppliers Data-Base report (CSD) not older than one month

NB: No points will be claimed by its bidder if it fails to submit proof required to score points for specific goals

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Company Experience:** Bidder has successfully completed four (04) plant hire services projects

Completion certificates or reference letters with appointment letters in relation to the required services must be attached for plant hire services projects

- Construction Equipment and Tools**

- Excavator
- Grader
- Water Tanker/Carter
- Grid Roller

CONDITIONS OF ACCEPTANCE:

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not be listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.



e. 3 x Tipper Trucks

NB: Bidding company must attach proof of ownership (certificate of registration) for all the required construction equipment as stipulated above or signed letter of intent to lease with proof of certificate of registration for Construction Equipment must be submitted. The signed letter of intent to lease must contain the relevant bid number / project description and plant/ equipment leased.

- Full CSD Report (Not older than one Month)
- Only original tender documents will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink
- In the case of partnerships/consortiums/ signed joint venture agreement must be submitted with the tender document, all parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database.

OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project can be obtained at Mnquma Local Municipality website www.mnquma.gov.za and eTender portal <https://entender.gov.za/>

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

REF NO: MNQ/SCM/46/23-24

PROJECT NAME PROJECT NAME: Procurement of panel of six (06) local service providers for hiring of construction equipment/plant on an instructed basis for a period of twelve (12) months within the Mnquma local municipal area

On the back of the envelope with:

- Company name and address, contact person and contact details

- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender maybe subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mnquma.gov.za

NB: Preferred bidders will be required to furnish the municipality:

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Tax Compliance Status Pin
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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S Mahlasela
Municipal Manager