

**Request for Quotations at Airports Company ORTIA Airport**

Reference : ORTIA RFQ 69841

Issue Date : Thursday 15th September 2022

Closing Date & time: Thursday 29th September 2022 at 12:00 pm

Email submissions

The quotation should be emailed to the following email address:
(kamaal.allom@airports.co.za).

Clarification and Communication

Bidders may only communicate on this RFQ with the ACSA employee using the details listed below:

Name : Kamaal Allom

Designation: Buyer

Tel : 021 937 1368

Email : kamaal.allom@airports.co.za

Administrative requirements

1. **Valid tax clearance certificate**
2. **Valid BBBEE certificate**
3. **Proof of registration on the CSD database (latest CSD report)**
4. **Signed declaration of interest forms**
5. **Acceptance of ACSA terms and conditions**



SCOPE OF WORK

Appointment of service provider to supply and deliver electrical consumables

Item	Item/ Service Description	QTY	Unit Price	Total price EX VAT
1	Tubes 4ft (58w Fluorescent)	1000ea	R	R
2	E27 Led Globes – Replacement for ES65w Globes (refer pic below)	200ea	R	R
3	Linear LED light fittings complete with mounting brackets 1200-1500mm +/- 40w 4000k 5 years running hours 20% tolerance Minimum IP 66 230VAC with 15% tolerance Minimum Lumen at least 100L/W	400ea	R	R
4	Led Lights 600x600	20ea	R	R
		Total EX VAT	R	R
		Total Inc VAT	R	R





Quotations must be strictly prepared and returned in accordance with this RFQ document

The received quotes will be evaluated using the 80/20 for price:

$$\text{Formula for Price: } PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps = the score for the bid under consideration

Pt = Comparative Price for bid under consideration

Pm = the comparative price of the lowest priced bid passing the functionality test

Hot-line

ACSA subscribes to fair and just administrative processes. ACSA therefore urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

Free Call: 0800 00 80 80

Free Fax: 0800 00 77 88

Email: acsa@tip-offs.com



SECTION 4: DECLARATION FORM

4.1 Making a declaration

Any legal or natural persons having a relationship with persons employed by ACSA, including a blood relationship, may submit a bid in terms of this RFQ document. In view of possible allegations of unfairness, should the resulting bid, or part thereof, be awarded to persons connected with or related to ACSA employees, it is required that the bidder or his/her authorised representative declare his/her position in relation to ACSA employees or any member of the evaluation or adjudication committee which will consider bids. Furthermore, ACSA requires all bidders to declare that they have not acted in any manner inconsistent with the law, policy or fairness.

4.2 All the bidders must complete a declaration of interest form below:

Full name of the bidder or a representative of the bidding entity:

Identity Number:

Position held in the bidding entity:

Registration number of the bidding entity:

Tax reference number of the bidding entity:

Vat registration number of the bidding entity:

I/We certify that there is a/no relationship between the bidding entity or any of its shareholders/directors/owner/member/partner with any ACSA employee or official.

Where a relationship exists, please provide details of the ACSA employee or official and the extent of the relationship below:

.....
.....

4.3 Full names of directors/trustees/members/shareholders of the bidding entity

Full Name	Identity Number	Personal Income Tax Reference Number



- 4.4 I/We declare that we have not acted in any manner which promotes unfairness, contravenes any law or is against public morals. We further certify that we will be in full compliance of this RFQ terms and conditions as well as ACSA policies in the event that we are successful in this RFQ.

Declaration:

I/We the undersigned (Name) hereby certify that the information furnished in this RFQ document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this RFQ, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this RFQ.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder


ACCEPTANCE OF RFB TERMS AND CONDITIONS

TO: Supply Chain Management Office
Airports Company South Africa SOC Ltd.
Bid Reference No: ORTIA RFQ 69841

1. Bidder's Name and Contact Details

Bidder:	
Physical Address:	
Correspondence to be addressed to:	
Fax Number:	
Phone numbers:	
Email Address:	
Contact Person:	

2. Proposal Certification

We hereby submit a Proposal in respect of supply and deliver electrical material for ORTIA Airport.

- We acknowledge that ACSA's terms and conditions (as amended and mutually agreed between the parties if necessary) shall apply to the agreement with the successful Bidder/s,
- We have read, understand, and agree to be bound by the content of all the documentation provided by ACSA in this Request for Proposal.
- We accept that ACSA's Bid Adjudication Committee decision is final and binding.
- We certify that all forms of Proposal as required in the Proposal document are included in our submission.
- We certify that all information provided in our Proposal is true, accurate, complete, and correct.



- This Proposal is specific to this project only; it has no impact, influence or effect on any other project for which a Proposal may be submitted.
- The undersigned is/are authorized to submit and sign the Proposal that shall be binding on closure of the Proposal submission.
- The Proposal is binding on this Tenderer for a period which lapses after one hundred and twenty (120) days calculated from the closing date of proposal submission.

Thus done and signed at		on this the		day of		2022
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Signature:	
Name:	

For and behalf of:

Tendering entity name:	
Capacity:	