

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

SCOPE OF WORK						
CONTRACT / PROJECT NO.				EVALUATION DATE		
ESKOM PROJECT LEADER				CONTACT DETAILS		
DEPARTMENT				EMAIL ADDRESS		
CONTRACTOR NAME				NUMBER OF EMPLOYEES		
CONTRACTOR RESONSIBLE PERSON				CONTACT DETAILS		
DESIGNATION				EMAIL ADDRESS		
#	OHS ACT 85 of 1993	QUESTION	YES	NO	N/A	COMMENTS
1.		PRINCIPAL CONTRACTOR & CONTRACTOR				
	Section 37(2)	Agreement Letter				
	CR 5(1)(k)	Principal Contractor appointed				
		Copy of SHE Specification from Eskom				
	CR 4(1)	Notification of Construction Work				
	CR 5(1)(j)	Contractor Letter of good standing				
		Registration Number				
		Contractor Signed Organogram				
	CR 7 (1) (a)(b)	Contractor SHEQ Policy				
	CR 7(1)a	Contractor Health & Safety Plan				
2.		LEGAL APPOINTMENTS				
	Section 16(2)	Designated Employer				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

	Section 17(1)	SHE Representative(s)				
	Section 19(1-3)	Chairman of the Health and Safety Committee				
	Section 19(3)	Employer's Nominees for Health and Safety				
	GAR 9(2)	Incident Investigator(s)				
	GMR 2(1)	Competent person for Machinery				
	CR 8(7)	Construction Supervisor(s)				
	CR 8(5&7)	SACPCMP Registration as CHS Agent				
	CR 8(2)	Assistant Construction supervisor				
	CR 8(6)	Construction Safety Officer				
	CR 8(5&6)	SACPCMP Registration CHS Personnel				
	GSR 3(1&4)	First Aider(s)				
	CR 9(1)	Risk Assessor(s)				
	CR 29(h)	Fire Equipment Inspector				
	ERW 9	Fire Warden				
		Evacuation Official				
		Evacuation Co-ordinator				
	HCSR 9	Hazardous Chemical Substance Co-ordinator				
	CR 10(1)(a)	Fall Protection Planner				
	GSR 13(a)	Inspector of Ladders				
	CR 20(g)	Crane Operator(s)				
	CR 23(1)(d)	Vehicle & Mobile Plants Inspector				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

	CR 27(a)	Stacking & Storage Supervisor				
	CR 24(d)	Temporary Electrical Installation Inspector				
	CR 9(4)(a)	Competent person to do training				
	CR 10(a)	Competent person for formwork & support work				
	CR 13(1)	Competent person for excavation work				
	CR 14(1)	Competent person for demolition work				
	CR 16(1)	Competent person for scaffolding				
	CR 17(1)	Competent person for suspended platforms				
	CR 17(4)	Competent person to operate materials hoist				
	CR 19(1)	Competent person to inspect materials hoist				
	CR 20(1)	Competent person to operate batch plants				
	CR 21(2)(b)	Competent person for inspection of explosive powered tools				
	CR 21(2)(g)	Competent person for issuing & collection of cartridges & nails				
3.	CR 7 (1)	CONTRACTOR BASELINE RISK ASSESSMENT				
	CR 9 (1)(a)	Risk Identification				
	CR 9 (1)(b)	Risk Analysis				
	CR 9 (1)(c)	Risk Controls				
		Matrix and Ratings				
		Safe Work Procedures				
		Method Statements				
	CR 9 (1)(d)	Monitoring Plan				
	CR 9 (1)(e)	Review Plan				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

4.	CR 7 (7)	INDUCTION TRAINING RECORDS				
	CR 9 (4)	Contractor training syllabus				
	CR 9 (9)(a)	Attendance register of the induction done by the Contractor				
	CR 9 (9)(b)	Attendance register of the induction done by the Client				
5.	CR 8 (1)(a)	FALL PROTECTION PLAN				
	CR 10 (3)	Fall Protection Plan				
	CR 10 (2)(A)	Risk Assessment				
	CR 10 (2)(c)	Training Program				
		Working at Heights Certificates				
	CR 10 (2)(d)	Equipment Inspections				
6.	CR 8 (2)(b) & 21	CERTIFICATE OF MEDICAL FITNESS				
	CR 7(8)	Employees Medical Certificates Copies.				
		Employees Identity Document Copies				
7.	GSR 2	PERSONAL PROTECTIVE EQUIPMENT				
		Issuing registers				
		PPE checklists/Inspection records				
		Are all equipment permanently and clearly numbered				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

8.	VARIOUS	RECORDS				
	CR 23(k)	Construction Vehicle & Mobile Plant Inspection Register				
	GSR 3 (4)	First Aid Register, Inspections and Checklists				
	CR 24(d)	Temporary Electrical Installation Inspection Register				
	HCSR.9A(3)	Chemical Substances and Data Sheets				
	CR 10 (2)(d)	Inspection, Testing and Maintenance of Fall Protection Equipment				
	DMR 18 (5)	Lifting Machines and Lifting Tackle Checklists				
	Section 44	Scaffold (Inspections Checklists)				
	VUP 11	Vessels Under Pressure and Fire Extinguishers				
	EMR 9	Portable Electric Equipment				
	EMR 10	Portable Electric Lights				
	NEC	Toolbox Talks Topics (Signatures)				
	CR 9	Task Risk Assessment Records and Registers				
	Permit System	Workers Register (Daily)				
9.	GAR 9	INCIDENT MANAGEMENT AND RECORDS				
	DOL	WCL 2 Blank Forms				
	GAR 9	Reportable incidents and accidents (Appendix 2 register)				
		Accident and Incident reports (Initial, Investigation Reports Copies)				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

10.	VARIOUS	PLANNED MAINTENANCE, INSPECTION, REGISTERED RECORDS (CHECKLISTS AND SIGNATURE)				
	CR 14(11)	Method statement for use of explosives				
	CR 17(2)(b)	Certificate of system design for suspended platform				
	CR 17(2)(c)	Operational Compliance Plan				
	CR 17(10)	Competencies of Erectors, Operators & Inspectors				
	NEC	Daily Inspection Record				
	CR 17(12)(c)	Training Records (Signatures).				
	CR 19(8)(C)	Inspection results of materials hoist				
	CR 20 (8)	Record of repairs/maintenance to a batch plant				
	CR 21(2)(g)(ii)	Register of nails & studs (Explosive Powered Tool)				
	CR 12(f)	Record of inspections of formwork & support work				
	CR 13(h)	Record of inspections of excavation, bracing & shoring				
	CR 14(2)	Method statement for demolishing a structure				
11.	D.M ACT NO 57 OF 2002	COVID 19 COMPLIANCE				
	Regulation 10(8)	Covid 19 Policy				
	Regulation 10(8)	Covid 19 Risk Assessment				
	Regulation 10(8)	Covid 19 Management Plan				
	Regulation 10(8)	Covid 19 Compliance Officer Appointment				
	Regulation 10(8)	Proof Of Covid 19 Screening				

	MEDUPI POWER STATION SAFETY FILE EVALUATION CHECKLIST	Document Identifier	240-97661287	Rev	3
		Effective Date	23 November 2020		
		Review Date	January 2024		

COMMENTS:

DESIGNATION	NAME AND SURNAME	SIGNATURE	YES	NO	DATE
Eskom Safety, Health and Environment Officer					
Contractor Health, Safety Officer / Representative					
Eskom Project Manager / Contract Supervisor					
Eskom Occupational Health and Safety Manager					

NOTE: UPON COMPLETION OF YOUR WORKS PLEASE ENSURE THAT THE SAFETY FILE TOGETHER WITH THE RELEVANT DOCUMENTS ARE SUBMITTED TO OHS BEFORE DEMOBILISATION