



# INDEPENDENT DEVELOPMENT TRUST

Contract No.: DOEEC/14/2021- PILING

A Tender for Category 5SJ or higher CIDB Registered Contractors

## CONSTRUCTION OF TOLI SSS

LOCATED LUSIKISIKI, OR TAMBO DISTRICT, EASTERN CAPE

Name of Tenderer : \_\_\_\_\_

NAME OF DULY AUTHORIZED PERSON: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NUMBER : \_\_\_\_\_

CELL NUMBER : \_\_\_\_\_

FAX NUMBER : \_\_\_\_\_

E-MAIL : \_\_\_\_\_

CRS NUMBER : \_\_\_\_\_

CSD NUMBER : \_\_\_\_\_

ISSUED BY:

Independent Development Trust  
Palm Square Business Centre  
Silverwood House  
Bonza Bay  
East London

PREPARED BY:

Imvelo Quantity Surveyors  
58 Barker street  
Kokstad  
4700



## **INDEPENDENT DEVELOPMENT TRUST**

Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms.

**AT**

## **TOLI SSS**

**LOCATED IN**

**LUSIKISIKI, OR TAMBO DISTRICT, EASTERN CAPE PROVINCE**

**TENDER NO: DOEEC/14/2021- PILING  
CLOSING DATE: 28 March 2022 @ 11H00**

### **ISSUED**

**Independent Development Trust**

Palm Square Business Centre  
Sliverwood House  
Bonza Bay  
East London

### **PREPARED**

**Imvelo Quantity Surveyors  
58 Barker street  
Kokstad  
4700**



## **INDEPENDENT DEVELOPMENT TRUST**

Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms.

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# **PART T1: THE TENDER**

## **T1.1 Tender Notice and Invitation to Tender**

**BID No: DOEEC/14/2021-Piling**

T1.2



## INDEPENDENT DEVELOPMENT TRUST

### BID NOTICE No: DOEEC/14/2021 - PILING: 25 February 2022

**Note: BID closes on Monday, 28 March 2022 @ 11:00**

**Project No.: DOE15ECAR030 - Toli SSS (EMIS NO. 200501217)**

**GPS : 31.393367 S, 29.452520 E**

### **PILING FOR TOLI SENIOR SECONDARY SCHOOL, LUSIKISIKI, OR TAMBO DISTRICT MUNICIPALITY FOR THE DEPARTMENT OF EDUCATION, EASTERN CAPE PROVINCE**

#### **T1.1 Bid Notice and Invitation to Bid**

On behalf of the DEPARTMENT OF EDUCATION, the Independent Development Trust, invites bidders for PILING FOR TOLI SENIOR SECONDARY SCHOOL, LUSIKISIKI, OR TAMBO DISTRICT MUNICIPALITY, EASTERN CAPE PROVINCE

#### **Mandatory Requirements**

Only bidders, who meet the following requirements will be eligible for further evaluation;

- Proof of CIDB registration number – Grade **5 SJ** or higher
- Valid COIDA or FEM certificate number
- Attendance of Compulsory Site Briefing
- Completion of SBD 1, 4, 6.1, 6.2, 8 and 9 **in full**
- Completion of form of offer in the tender document **in full**
- Copy of the Joint Venture (JV) agreement signed by all parties (where JV in use)
- Acknowledgement of Addenda with Financial implications (where applicable)

- Note:**
- (i) Failure to submit any of the above documents / requirements shall result in disqualification of the bid.
  - (ii) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
  - (iii) If any of its Directors are Listed on the Register of Defaulters shall result in disqualification of the bid.
  - (iv) In the case of a Bidder, who during the last ten (10) years has been Terminated on Previous Contracts with the IDT shall result in disqualification of the bid.

**The IDT will assess all bids received based on its procurement policy in the event that information is required from the bidder/s, the IDT reserves its rights to request the information which shall be submitted within seven (7) working days from request and failure to submit will result in disqualification.**

**Returnable documents required at Bid Award -**

**BID No: DOEEC/14/2021-Piling**

- Proof of Central Supplier Database (CSD) registration – CSD Number
- Tax Compliance Letter with a unique pin

Only bidders who are competent in the advertised work and who have achieved the minimum functionality threshold will be evaluated on a **80/20** (Price / B-BBEE) points based on the Preferential Procurement Regulations of 2017, where functionality will be evaluated as follows:

#### **STAGE 1:**

<b>Evaluation Criteria</b>	<b>Points Allocation</b>
Relevant Previous Experience on completed projects of a similar nature and value in the last five (5) years	35 points
Signed and stamped client references on the same projects listed above (either Client or Client Representative).	25 points
Qualifications, Skills and Experience of project key resources	20 points
Project Schedule	20 points
<b>Total</b>	<b>100 points</b>
<b>NB: Minimum qualifying functionality threshold is 70 points out 100</b>	

**Similar Nature of work for evaluation- Not acceptable** (No points will be allocated for similar nature and value of works for Construction and or renovation of Hospitals, Clinics, Schools, Libraries, Hotels, Malls, Shopping Complex, Courts, Office blocks, Town Houses)

**Similar Nature of Work - Acceptable** : Piling ( 5SJ or higher)

#### **STAGE 2:**

The 80/20 Preferential Point System will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. **In order to claim and be awarded B-BBEE points bidders must submit an original or an original certified copy of B-BBEE certificate (not older than 6 months) issued by a SANAS accredited agency or an Original Sworn Affidavit signed by a Commissioner of Oaths (see criteria below) (Note - An incomplete sworn affidavit will not be acceptable and will not be awarded any points).**

Only bidders who obtain 70 points or higher on the functionality threshold will be evaluated further.

Bidders bidding as Joint Ventures are required to submit an original or an original certified copy (not older than 6 months) consolidated B-BBEE certificate from a SANAS accredited verification agency in order to qualify for points for the B-BBEE status level as one entity

**Sworn Affidavits are for EME's (Turnover of R10 million or less) must be originals. No copies of affidavits will be accepted for claiming B-BBEE points:**

**For bidders exceeding turnover of R10 million, must submit certified SANAS certificate accredited verification agency in order to qualify for points for B-BBEE**

B-BBEE points are allocated as follows for the **80/20** points system:

<b>B-BBEE Status Level of Contributor</b>	<b>Points Allocation</b>
	<b>Tenders up to and including R50 million</b>
1	20

**BID No: DOEEC/14/2021-Piling**

2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Contributor	0

A **compulsory site briefing / clarification meeting** will be held on the **9<sup>th</sup> March 2022 at 11h00 at Toli SSS, Jambini Village, Lusikisiki.**

**Note:** Bidders are requested and encouraged to arrive early before the commencement of the briefing session at **11h00am**. No late arrivals will be allowed in the briefing meeting. (i.e later than **11h15**). An inspection of the site will follow after the aforementioned compulsory briefing meeting as will be directed in the briefing meeting (site is New Toli SSS site)

**IT IS NOT A CONDITION OF THIS TENDER THAT THE SUCCESSFUL BIDDER SHALL BE REQUIRED TO SUBCONTRACT A MINIMUM VALUE OF WORK TO SMME'S EQUAL TO 30% OF THE BUILDING WORKS IN LINE WITH THE PPPFA, Preferential Procurement Regulations 2017.**

The IDT will conduct a risk assessment on recommended bidder/s. Bidders are requested to price each line item of the Bills of Quantities (BOQ) in black ink. Should the bidder/s be deemed too risky to complete the project based on the IDT's risk assessment report, they will be subjected for further clarification.

Tender Documents may be downloaded from the IDT's website as follows: [www.idt.org.za](http://www.idt.org.za) as well as on the e-tenders portal, [www.etenders.gov.za](http://www.etenders.gov.za), I-Tender on [www.cidb.org.za](http://www.cidb.org.za) and [www.ectreasury.gov.za/tenderbulletins](http://www.ectreasury.gov.za/tenderbulletins) from the 25 February 2022. Tenders must only be submitted on the tender documentation that is downloaded from the stipulated websites. The retyping of the tender document is not permitted.

All SCM and Technical enquiries relating to this bid must be directed to **Sam Makhura** [Samm@idt.org.za](mailto:Samm@idt.org.za) (SCM) ,**Msuthu Somdyala** [Msuthus@idt.org.za](mailto:Msuthus@idt.org.za) (Technical) during office hours (08h30 – 17h00) weekdays.

**On submission of Tender documents, the bidder must submit a signed original bid document in hard copy. Original bid document written in ink and not erasable.**

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Bid Data. (Refer to Section T1.2)

The bid closing date is **28<sup>th</sup> March 2022 by no later than 11H00**. Bids shall be submitted in the tender box at IDT's Eastern Cape Regional Office;

**INDEPENDENT DEVELOPMENT TRUST,  
PALM SQUARE BUSINESS PARK, SILVERWOOD HOUSE,  
BONZA BAY ROAD,  
BEACON BAY,  
EAST LONDON**

Telegraphic, telephonic, telex, facsimile, e-mail and late bids **WILL NOT** be accepted.

The Independent Development Trust does not bind itself to accept the lowest or any particular bid.

**BID No: DOEEC/14/2021-Piling**

## **T1.2 Tender Data**

## **INDEPENDENT DEVELOPMENT TRUST**

Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms.

### **T1.2 Tender Data**

The conditions of tender are the Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement. (See [www.cidb.org.za](http://www.cidb.org.za)) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

<b>Clause number</b>	<b>Tender Data for BID NO: DOEEC/14/2021 – Piling</b>
F.1.1	The employer is the <b>Independent Development Trust, Eastern cape Region</b>
F.1.2	<p>The tender documents issued by the employer comprises:</p> <p><b>THE TENDER</b></p> <p>T1.1 Tender Notice and invitation to tender</p> <p>T1.2 Tender Data</p> <p><b>PART T2 Returnable documents</b></p> <p>T2.1 List of returnable documents</p> <p>T 2.2 Returnable schedule</p> <p><b>THE CONTRACT</b></p> <p>C1.1 Form of offer and Acceptance</p> <p>C 1.2 Final Summary</p> <p>C 1.3 Contract Data</p> <p>C 1.4 Construction Guarantee</p> <p>C1.5 Adjudicators appointment</p> <p>C1.6 IDT Beneficiary reconciliation form</p> <p><b>PART C2: Pricing data</b></p> <p>C2.1 Pricing Instruction</p> <p>C2.2 Bill of quantities</p> <p><b>PART C3: Scope of Works</b></p> <p>C3.1 Scope of works</p> <p>C3.2 Project Health and Safety Specification</p> <p>C3.3 HIV/ADIS Specification</p> <p>C3.4 Treasury Guidelines for Covid 19</p> <p>C3.5 Geotechnical investigation</p> <p><b>Part C4: Site information</b></p> <p>C4.1 Site Information</p> <p><b>Part C5: Addendum</b></p> <p>C5.1 Addendum to the JBCC Building Agreement</p> <p><b>Part C6: Drawings</b></p> <p>C6.1 List of Drawings</p> <p>C6.2 Architectural drawings</p> <p>C6.3 Civil drawings</p>
F.1.4	<p>The employer's agent is:</p> <p>Name: IDC Architects</p> <p>Address: 15 Belgrave Road, Belgravia, East London</p> <p>Tel: 0437430522</p> <p>Fax: 0437430534</p> <p>E-mail: themba@idcarch.co.za</p>
F.2.1	<p>Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a <b>Grade 5 SJ or higher class</b> of construction work, are eligible to submit tenders.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>1. every member of the joint venture is registered with the CIDB;</li> <li>2. the lead partner has a contractor grading designation in the <b>Grade 5 SJ or higher</b> class of construction work; and</li> <li>3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a <b>(5 SJ or higher) General Building</b> class of construction work.</li> </ol>
F.2.7	There shall be no compulsory briefing with representatives of the employer
F.2.12	No alternative tender offers will be considered

F.2.13.3 Parts of each tender offer communicated on paper shall be submitted as one original (i.e. no copies should be submitted).

F.2.13.5 The employer's address for delivery of tender offers and identification details to be shown on each tender offer package are:

**Location of tender box: Physical address: -**

INDEPENDENT DEVELOPMENT TRUST OFFICES

Palm Square Business Centre  
Silverwood House  
Bonza Bay Road  
Beacon Bay  
EASY LONDON

**Identification details:**

**Project no: BID No: DOEEC/14/2021-Piling**

**Title:** Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms

**Postal address:** Palm Square Business Centre, Silverwood House, Bonza Bay Road  
Beacon Bay

F.2.15 The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.

**Closing date: 28 March 2022**

**Closing time: 11h00**

F.2.15 Telephonic, Telegraphic, Telex, Facsimile or E-mailed tender offers will not be accepted

F.2.16 The tender offer validity period is **90 (Ninety) days**.

F.2.17 The contract duration is **03 Months** from date of Site Handover.

F.2.23 The tenderer is required to submit with his tender a Certificate of Contractor Registration issued by the Construction Industry Development Board; Compensation of Injury Diseases Act certificate (COIDA) and a valid Tax Clearance Certificate issued by the South African Revenue Services.  
Where a tenderer tenders through joint venture formation, such tenderers should include a joint venture agreement duly signed by each partner and stamped by commissioner of oath.

F.3.4 Tenders will not be opened immediately after the closing time, they will be posted on the IDT Website within 7 days of closure.

**F.3.11 Tender offers will only be accepted if the following are submitted**

<b>No</b>	<b>Gate Keeper (Compulsory) Criteria</b>	<b>Gate Keeper Criteria Description</b>
1	Proof of authority to sign the document must be submitted e.g. company resolution.	Proof of authority to sign the document must be submitted on Company Letterhead e.g. company resolution.
2	Letter of good standing/Copy of registration (COIDA/FEM) from the Department of Labour	Valid Letter of Good Standing (Workman's Compensation, COIDA) or FEM Letter of Good Standing. If JV all partners must submit
3	CIDB Grading Certificate.	Required valid and active CIDB Grading equivalent for the works. JV's to submit consolidated CIDB Grading.
4	Fully & Duly Completed Detailed Bill of Quantities (BOQ), Written In Black Ink	All items in the original Bill of Quantities must be priced (rates and amounts and totals) with the exception of preliminaries (contractor can select options in line with the PBA JBCC March 2005 Edition 4.1), written in Ink.
5	Consortium / Joint Venture Agreement	<b>If Applicable</b> , JV Agreement signed by all parties of the JV. and signed & stamped by all partners
6	Duly Completed Form of Offer	Fully & Duly Completed, Signed and witnessed form of offer. All blank spaces must be completed.
7	Duly completed and signed Invitation to BID, Part A and B (SBD 1)	Fully & Duly Completed and signed Invitation to BID, Part A and B (SBD 1). All blank spaces must be completed. Bidders to indicate items that are not applicable.
8	Duly completed Declaration of Interest (SBD 4)	Fully & Duly Completed and Signed Declaration of Interest Form (SBD 4). All blank spaces must be completed. Bidders to indicate items that are not applicable.
9	Declaration of Bidders Past SCM Practices (SBD 8)	Fully & Duly Completed and Signed SBD 8 Form. All blank spaces must be completed. Bidders to indicate items that are not applicable.
10	Certificate of Independent Bid Determination (SBD 9)	Fully & Duly Completed and Signed SBD 9 Form. All blank spaces must be completed. Bidders to indicate items that are not applicable.
11	Duly Completed and Signed Preference points claim form in terms of PPPFA, Procurement Regulations 2017 (SBD 6.1)	Fully & Duly Completed and Signed Preference points claim form in terms of PPPFA, Procurement Regulations 2017 (SBD 6.1). All blank spaces must be completed. Bidders to indicate items that are not applicable.
12	Duly completed and signed local content form (SBD 6.2)	Fully completed and signed Local Content form (SBD 6.2) including all the annexures C, D, & E. Bidders must return annexure C. Annexure D & E to be kept by the bidder for verification/audit upon appointment. All the blank spaces must be completed.  Only locally (South Africa) manufactured product that meet the stipulated minimum threshold for local content will be considered (Preferential Procurement Regulations 2017).  A bid that fails to meet the stipulated threshold for local production and content is unacceptable and will be disqualified.
13.	No Copies, no correctional fluids, erasable pen or a lead pencil will be used on any of the submitted forms. Only black ink must be used to complete documents. Any mistakes must be neatly crossed out and countersigned by all relevant parties.	No Copies, no correctional fluids, erasable pen or a lead pencil will be used on any of the submitted forms. Only black ink must be used to complete documents. Any mistakes must be neatly crossed out and countersigned by all relevant parties.

**Instruction notes:**

- All blank spaces must be completed on all the SBD forms.
- Bidders to indicate items that are not applicable to them on all the forms.
- Bidders are advised to fill in the correct information on all the SBD forms.
- Bidders are encouraged to familiarize themselves with the project site in order to assist them in planning, pricing and executing the project.
- All Bidders are required to be registered on CSD (Central Supplier Database) with National Treasury.
- Please Provide CSD Registration report with supplier number with your Bid.

**F3.11.9 Functionality Criteria**

The quality criteria and maximum score in respect of each of the criteria are as follows:

**Scoring Quality (Functionality)**

**A maximum equal to 100 tender evaluation points will be awarded for quality. Only bidders who score 70% and above (i.e. 70 points and above out of a total of 100 points) will be further evaluated in terms of the 80/20 price/preference points system in line with Preferential Procurement Policy Framework Act (Act No.5 of 2000).**

The functionality will be scored using the following values:

VARIABLES	TOTAL POINTS		DESCRIPTION OF CRITERIA	DOCUMENTS TO BE SUBMITTED	POINTS
<b>FUNCTIONALITY POINTS</b>	<b>100</b>				
Relevant Experience In Large Scale Construction Projects of required CIDB Grading category completed in the past 10 years. (Bidders must provide relevant experience on projects with same or high CIDB grading required.	35		Points allocated for track record based on the similar scale of previous projects executed by tenderer in consideration	Appointment letter, practical completion certificate, final/work completion certificate.	
Qualification and key Personnel	20		Points allocated for required competencies & Built Environment qualification of allocated personnel for the project in consideration. Required Key Project Resources; Verification Certificate from SAQA must be attached for International qualifications in order to get points 1. Project Manager: 2. Site Agent:	CVs of listed personnel and their qualifications in building environment.	
Client References relevant to the abovementioned projects	25		Points allocated for previous client references and submission in relation to nature of work	Client References or Managing PSP References for the listed previous projects as per the references form	
Project Schedule	20		Measure the comprehensiveness of the project-specific programme schedule. Bidders understanding of different phases, milestone, tasks, and activities needed for successful and speedy delivery of the project.	Detailed project schedule submitted by the bidder	
<b>Tenderers are required to score minimum points of 70% for Quality as stated in the Tender Data. Tenderers who fail to meet the required minimum number of points for quality as stated in the Tender Data will not be considered for further evaluation.</b>					

**Notes:**

1. Bidders are required to score minimum points of 70 (70%) for Functionality stated in tender data.
2. Bidders who fail to meet the required minimum number of points for functionality stated in the tender data will not be evaluated further.
3. Bidders who fail to submit information as per the returnable schedules will not be allocated points.

**Relevant Experience on Similar Construction Projects (35 points):**

Points are allocated for relevant experience on similar construction projects completed in the past 5 years. The similarity referee's to project of similar kind, complexity and value in terms of the CIDB categorization. In support tenderers are to complete the "Project Experience" returnable schedule.

Evaluation points will be awarded in terms of the following table:

<b>Number of Similar Construction Projects completed in the last 5 years</b>	<b>Number of points</b>
5	35
4	28
3	21
2	14
1	7
0	0

**Qualifications and Key Personnel (20 points):****Qualifications and Key Personnel (20 points):**

Points are allocated for educational qualifications and professional registration of allocated key personnel for the project under consideration. For each key personnel allocated to the project, the bidders shall submit for following: Curriculum Vitae together with certified proof of qualifications and professional registration (as per returnable schedule B 3.1 and B 3.2)

Evaluation points will be awarded in terms of the following table:

**Highest qualifications and Professional Registration (8 points)**

Category	Qualification		Professional Registration		Total Points
	Degree	Diploma	Yes	No	
Contract Director	3	2	1	0	
Site Agent/Manager	3	2	1	0	
<b>Subtotal number of points</b>	<b>6</b>	<b>4</b>	<b>2</b>	<b>0</b>	

**Competence of Key Personnel (Subtotal 12 Points)**

Category	Experience			
	Between 1 - 5 years	Between 6 - 10 years	Between 11 - 15 years	16 years and above
Contract Director	2	4	5	6
Site Agent/Manager	2	4	5	6
<b>Subtotal number of points</b>	<b>4</b>	<b>8</b>	<b>10</b>	<b>12</b>

**Client References (25 points):**

Points are allocated for performance on previous projects executed in terms of the respective completed "Client Reference Scorecards" (see returnable schedules) for the projects listed on the abovementioned "Relevant Project Experience" returnable schedule and attach thereto copies of relevant completion certificates (appointment letter, practical completion or works completion or final completion or an original certified letter from the client confirming completion of such a project).

Evaluation points will be awarded in terms of the following table:

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned					

work					
Tidiness of site					

#### Project Schedule (20 points):

Points are awarded for project duration undertaking as per returnable activity schedule B1.2. This represents only key project deliverables and runs from the assumed start date indicated, for purposes of uniformity and ease of comparison. Failure to populate returnable schedule in full will result in zero points awarded (NB: Bidders reminded that penalty clause is applicable in the event that bidders offer unrealistically short duration just to score higher points) The shortest realistic project duration will receive 20 points, with comparative duration awarded points in line with the formula below:

$$\text{PrSc} = 20 \times (\text{Dm}/\text{D})$$

Where:

PrSC = No. of points scored for project schedule

Dm = lowest acceptable comparative project duration in Days

D = Comparative project duration in Days of tender under consideration

#### F3.11.8. Preferential procurement system

80/20 preferential procurement system to be utilized as per PPPFA 2017. The project is below R50m.

below Room.

Variables	Total Points	Criteria	Description Of Criteria	Points
<u>B-BBEE</u>	<u>20</u>	B-BBEE Contributor level 1	Points allocated to entities who are contributing towards the empowerment of black people (a SANAS accredited B-BBEE Certificate MUST be submitted with the bid documents before any points can be allocated)	20
		B-BBEE Contributor level 2		18
		B-BBEE Contributor level 3		14
		B-BBEE Contributor level 4		12
		B-BBEE Contributor level 5		8
		B-BBEE Contributor level 6		6
		B-BBEE Contributor level 7		4
		B-BBEE Contributor level 8		2
		Non-compliant contributor	Bidders to submit Original Sworn Affidavit B-BBEE or SANAS certified copies not older than 6 months).  Joint Ventures / Consortia entities must submit a consolidated B-BBEE certificate from SANAS-Accredited verification agency in order to qualify for points for their B-BBEE status level as an incorporated entity. Sworn affidavits for joint ventures will not be considered.	0
Financial Offer / Price:				
Financial Offer/Price	80	Formula=2 Option 1,A=(1-{p-pm/pm})	Formula used to calculate financial offer/price points	
		Pm=The comparative Price offer of the mean/average quantifying tenderer		

Variables	Total Points	Criteria	Description Of Criteria	Points
		P=The comparative offer of the tender under consideration		
	100			

### **BBBEE**

A bidder must submit proof of B-BBEE status level of contributor. A tenderer failing to submit proof of B-BBEE status level of contribution or is a non-compliant contributor to B-BBEE may not be disqualified, but- may only score points out of 80 for price; and scores 0 points out of 20 for B-BBEE.

Bidders who qualify as EMEs should submit Original Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths.

Joint Ventures / Consortia entities must submit a consolidated B-BBEE certificate from SANAS-Accredited verification agency in order to qualify for points for their B-BBEE status level as an unincorporated entity. Including EMEs and QSE, sworn affidavit Join Venture will not be considered as is not valid

## **PART T2: RETURNABLE DOCUMENTS**

## **T2.1 List of Returnable Schedules**

## LIST OF RETURNABLE SCHEDULES

**Tender offers will only be accepted if the following compulsory items are submitted**

No	Gate Keeper (Compulsory) Criteria	Gate Keeper Criteria Description
1	Proof of authority to sign the document must be submitted e.g. company resolution.	Proof of authority to sign the document must be submitted on Company Letterhead e.g. company resolution.
2	Letter of good standing/Copy of registration (COIDA/FEM) from the Department of Labour	Valid Letter of Good Standing (Workman's Compensation, COIDA) or FEM Letter of Good Standing. If JV all partners must submit
3	CIDB Grading Certificate.	Required valid and active CIDB Grading equivalent for the works. JV's to submit consolidated CIDB Grading.
4	Fully & Duly Completed Detailed Bill of Quantities (BOQ), Written In Black Ink	All items in the original Bill of Quantities must be priced (rates and amounts and totals) with the exception of preliminaries (contractor can select options in line with the PBA JBCC March 2005 Edition 4.1), written in Ink.
5	Consortium / Joint Venture Agreement	If Applicable, JV Agreement signed by all parties of the JV. and signed & stamped by all partners
6	Duly Completed Form of Offer	Fully & Duly Completed, Signed and witnessed form of offer. All blank spaces must be completed.
7	Duly completed and signed Invitation to BID, Part A and B (SBD 1)	Fully & Duly Completed and signed Invitation to BID, Part A and B (SBD 1). All blank spaces must be completed. Bidders to indicate items that are not applicable.
8	Duly completed Declaration of Interest (SBD 4)	Fully & Duly Completed and Signed Declaration of Interest Form (SBD 4). All blank spaces must be completed. Bidders to indicate items that are not applicable.
9	Declaration of Bidders Past SCM Practices (SBD 8)	Fully & Duly Completed and Signed SBD 8 Form. All blank spaces must be completed. Bidders to indicate items that are not applicable.
10	Certificate of Independent Bid Determination (SBD 9)	Fully & Duly Completed and Signed SBD 9 Form. All blank spaces must be completed. Bidders to indicate items that are not applicable.
11	Duly Completed and Signed Preference points claim form in terms of PPPFA, Procurement Regulations 2017 (SBD 6.1)	Fully & Duly Completed and Signed Preference points claim form in terms of PPPFA, Procurement Regulations 2017 (SBD 6.1). All blank spaces must be completed. Bidders to indicate items that are not applicable.
12	Duly completed and signed local content form (SBD 6.2)	<p>Fully completed and signed Local Content form (SBD 6.2) including all the annexures C, D, &amp; E. Bidders must return annexure C. Annexure D &amp; E to be kept by the bidder for verification/audit upon appointment. All the blank spaces must be completed.</p> <p>Only locally (South Africa) manufactured product that meet the stipulated minimum threshold for local content will be considered (Preferential Procurement Regulations 2017).</p> <p>A bid that fails to meet the stipulated threshold for local production and content is unacceptable and will be disqualified.</p>
13	No Copies, no correctional fluids, erasable pen or a lead pencil will be used on any of the submitted forms. Only black ink must be used to complete documents. Any mistakes must be neatly crossed out and countersigned by all relevant parties.	No Copies, no correctional fluids, erasable pen or a lead pencil will be used on any of the submitted forms. Only black ink must be used to complete documents. Any mistakes must be neatly crossed out and countersigned by all relevant parties.

**Returnable Schedules required only for tender evaluation purposes (certified copies not older than six months or originals of the following documents):**

<b>No</b>	<b>Non Statutory (Non Compulsory) Requirements</b>	<b>Non Statutory (Non Compulsory) Requirements Description</b>
1	Checklist for Tender Submission	Checklist for Tender Submission
2	Details of Tender	Details of Tender
3	Tax Clearance certificate	Submission of valid Tax compliance status form (PIN)
4	Letter of Intent to Provide Security / Guarantee	Letter of Intent to Provide Security/ Guarantee from accredited financial institution
5	Valid CSD registration report with supplier number	Valid CSD registration summary report printed from the CSD website with supplier number
6	Litigation History	Litigation History – bidder to disclose all the pending litigations against their company
7	BBBEE certificate	<p>Points allocated to entities who are contributing towards the empowerment of black people (an Original Sworn Affidavit B-BBEE or SANAS accredited B-BBEE Certificate MUST be submitted with the bid documents before any points can be allocated)</p> <p>Bidders to submit Original Sworn Affidavit B-BBEE or SANAS certified copies not older than 6 months).</p> <p>Joint Ventures / Consortia entities must submit a consolidated B-BBEE certificate from SANAS-Accredited verification agency in order to qualify for points for their B-BBEE status level as an incorporated entity. Sworn affidavits for joint ventures will not be considered.</p>
8	Tenderer's Competence & Performance on Similar Projects (Project Experience)	Tenderer's Competence & Performance on Similar Projects
9	Client References	Client reference score cards
10	Record of Addenda to Tender Documents	Record of Addenda to Tender Documents
11	Proposed amendments and Qualifications	Proposed amendments and Qualifications
12	Key Personnel	Curriculum Vitae of Key Personnel and Certified Qualifications that are not older than 6 months
13	Proposed Project Organogram	Proposed Project Organogram
14	Detailed Resourcing schedule	Detailed Resourcing schedule

**Notes:**

- 1. Tenderers are required to score minimum points of 70 for Functionality stated in tender data.**
- 2. Tenderers who fail to meet the required minimum number of points for functionality stated in the tender data will not be evaluated further.**
- 3. Tenderers who fail to submit information as per the returnable schedules will not be allocated points.**

## **T2.2 Returnable Schedules**

### **F3.3.1 EVALUATION SCHEDULE: PROJECT EXPERIENCE**

The Tenderer shall provide details of his performance on each of the previous relevant projects (Grade 5 SJ or Higher). Failure to complete the table below will result in no points allocated. No “see attached” will be accepted

<b>PROJECT NAME</b>	<b>BRIEF PROJECT DESCRIPTION</b>	<b>PROJECT VALUE (Incl. VAT)</b>	<b>CONTRACT PERIOD</b>	<b>START DATE</b>	<b>ACTUAL COMPLETION DATE</b>
<b>A.</b>					
<b>B.</b>					
<b>C.</b>					
<b>D.</b>					
<b>E.</b>					

## T2.1.20 EVALUATION SCHEDULE: CLIENT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Relevant Experience” returnable schedule.

The following are to be completed by the Client or Principal Agent and is to be supported in each case by a letter of award and the works completion certificate. Client or Principal Agent must sign and stamp the documents, failure to obtain both signatures and stamps will result in no allocation of points

### 1. PROJECT NAME AND SCOPE:

Principal agent: .....

Client: .....

Contract Amount: .....

Contract Duration:.....

Actual Contract Duration:.....

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned work					
Tidiness of site					

Any other remarks considered necessary to assist in evaluation of the contractor?

.....

.....

Name of Client Representative: .....

Designation: .....

Telephone: .....

Client Signature: .....

Date: .....

Stamp

## T2.1.20 EVALUATION SCHEDULE: CLIENT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Relevant Experience” returnable schedule.

The following are to be completed by the Client or Principal Agent and is to be supported in each case by a letter of award and the works completion certificate. Client or Principal Agent must sign and stamp the documents, failure to obtain both signatures and stamps will result in no allocation of points

### 2. PROJECT NAME AND SCOPE:

Principal agent: .....

Client: .....

Contract Amount: .....

Contract Duration:.....

Actual Contract Duration:.....

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned work					
Tidiness of site					

Any other remarks considered necessary to assist in evaluation of the contractor?

.....  
.....

Name of Client Representative: .....

Designation: .....

Telephone: .....

Client Signature: .....

Date: .....

Stamp

## T2.1.20 EVALUATION SCHEDULE: CLIENT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Relevant Experience” returnable schedule.

The following are to be completed by the Client or Principal Agent and is to be supported in each case by a letter of award and the works completion certificate. Client or Principal Agent must sign and stamp the documents, failure to obtain both signatures and stamps will result in no allocation of points

### 3. PROJECT NAME AND SCOPE:

Principal agent: .....

Client: .....

Contract Amount: .....

Contract Duration:.....

Actual Contract Duration:.....

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned work					
Tidiness of site					

Any other remarks considered necessary to assist in evaluation of the contractor?

.....  
.....

Name of Client Representative: .....

Designation: .....

Telephone: .....

Client Signature: .....

Date: .....

Stamp

## T2.1.20 EVALUATION SCHEDULE: CLIENT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Relevant Experience” returnable schedule.

The following are to be completed by the Client or Principal Agent and is to be supported in each case by a letter of award and the works completion certificate. Client or Principal Agent must sign and stamp the documents, failure to obtain both signatures and stamps will result in no allocation of points

### 4. PROJECT NAME AND SCOPE:

Principal agent: .....

Client: .....

Contract Amount: .....

Contract Duration:.....

Actual Contract Duration:.....

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned work					
Tidiness of site					

Any other remarks considered necessary to assist in evaluation of the contractor?

.....  
.....

Name of Client Representative: .....

Designation: .....

Telephone: .....

Client Signature: .....

Date: .....

Stamp

## T2.1.20 EVALUATION SCHEDULE: CLIENT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Relevant Experience” returnable schedule.

The following are to be completed by the Client or Principal Agent and is to be supported in each case by a letter of award and the works completion certificate. Client or Principal Agent must sign and stamp the documents, failure to obtain both signatures and stamps will result in no allocation of points

### 5. PROJECT NAME AND SCOPE:

Principal agent: .....

Client: .....

Contract Amount: .....

Contract Duration:.....

Actual Contract Duration:.....

Description/performance	Very poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)
Quality of Office administration					
Quality of site management					
Competence of foreman					
Co-operation during contract					
Quality of workmanship					
Quality of materials					
Project management					
Rectification of condemned work					
Tidiness of site					

Any other remarks considered necessary to assist in evaluation of the contractor?

.....  
.....

Name of Client Representative: .....

Designation: .....

Telephone: .....

Client Signature: .....

Date: .....

Stamp

<b>B1.2 Project Schedule</b>				
<b>Project Start Date</b>		<b>A</b>		
<b>B1.2 (a) Site Establishment</b>				
<b>Item No.</b>	<b>Description of activity</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>No. of Calendar days</b>
		<b>B</b>	<b>C</b>	<b>D</b>
1	Transporting plant to site and site establishment			
2				
3				
<b>B1.2 (b) Piling</b>				
<b>Item No.</b>	<b>Description</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>No. of Calendar days</b>
	<b>Piling</b>	<b>E</b>	<b>F</b>	<b>G</b>
1	Setting out of pile positions			
2	Setting up plant at pile positions			
3	Setting up plant at pile cap positions			
4	Construct piles			
5	Trimming of piles			
6	Testing piles			
7	As built survey of pile positions			
8	Practical completion			
9				
10				
11				
12				
13				
<b>B1.2 (c) Finishing</b>				
<b>Item No.</b>	<b>Description of activity</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>No. of Calendar days</b>
		<b>H</b>	<b>I</b>	<b>J</b>
22				
<b>B1.2 (d) Summary: Project Duration</b>				
	<b>Project Start Date</b>	<b>Project Finish / Hand Over Date (P)</b>	<b>Total Number of Calendar Days (I - A)</b>	
	<b>A</b>	<b>I</b>	<b>K</b>	
	00-Jan-00			

### **Record of Addenda to tender documents**

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	<b>Date</b>	<b>Title or Details</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		
<b>6.</b>		
<b>7.</b>		
<b>8.</b>		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Identity  
number

Tenderer

## **SCHEDULE OF PLANT AND EQUIPMENT**

The following are lists of major items of relevant equipment that I / we presently own or lease and will have available for this contract if my / our tender is accepted. **(Please attach proof of ownership of plant owned)**

**(a) Details of major equipment owned by me / us and immediately available for this contract.**

<b>PLANT AND EQUIPMENT</b>	<b>DESCRIPTION (type, size, capacity etc)</b>	<b>LICENSE NUMBER</b>	<b>YEAR OF MANUFACTURE</b>
<i>Plant and Equipment 1</i>			
<i>Plant and Equipment 2</i>			
<i>Plant and Equipment 3</i>			
<i>Plant and Equipment 4</i>			
<i>Plant and Equipment 5</i>			
<i>Plant and Equipment 6</i>			

*Attach additional pages if more space is required*

**(b) Details of major equipment that will be hired, or acquired for this contract if my / our tender is accepted**

<b>PLANT AND EQUIPMENT</b>	<b>DESCRIPTION (type, size, capacity etc)</b>	<b>LICENSE NUMBER</b>	<b>HOW ACQUIRED</b>	
			<b>HIRE/ BUY</b>	<b>SOURCE</b>
<i>Plant and Equipment 1</i>				
<i>Plant and Equipment 2</i>				
<i>Plant and Equipment 3</i>				
<i>Plant and Equipment 4</i>				
<i>Plant and Equipment 5</i>				
<i>Plant and Equipment 6</i>				

*Attach additional pages if more space is required*

The Tenderer undertakes to bring onto site without additional cost to the Employer any additional plant not listed but which may be necessary to complete the contract within the specified contract period.

***Failure to complete this form properly and correctly, will lead to the conclusion that the tenderer does not have the necessary plant and equipment resources at his disposal, which will prejudice his tender.***

SIGNATURE: ..... IDENTITY NUMBER: .....

*(of person authorised to sign on behalf of the Tenderer)*

DATE:.....

## REFERENCES

The following is a statement of traceable, current References (suppliers and/or plant hire):

[illegible]

SIGNATURE: ..... IDENTITY NUMBER: .....

(of person authorised to sign on behalf of the Tenderer)

DATE:.....

## **KEY PERSONNEL**

In terms of the Project Specification and the Conditions of Tender, unskilled workers may only be brought in from outside the local community if such personnel are not available locally.

The Tenderer shall list below the personnel which he intends to utilize on the Works, including key personnel which may have to be brought in from outside if not available locally.

CATEGORY OF EMPLOYEE	NUMBER OF PERSONS					
	KEY PERSONNEL, PART OF THE CONTRACTOR'S ORGANISATION		KEY PERSONNEL TO BE IMPORTED IF NOT AVAILABLE LOCALLY		UNSKILLED PERSONNEL TO BE RECRUITED FROM LOCAL COMMUNITY	
	HDI	NON-HDI	HDI	NON-HDI	HDI	NON-HDI
Site Agent, Project Managers						
Foremen, Quality Control and Safety Personnel						
Technicians, Surveyors, etc						
Artisans and other Skilled workers						
Plant Operators						
Others:..... ..... ..... ..... ...						

The Tenderer shall attach hereto the *curricula vitae*, in the form included hereafter, of at least the site agent and the project manager. The information is necessary for evaluation of the tender.

SIGNATURE: ..... IDENTITY NUMBER: .....

(of person authorised to sign on behalf of the Tenderer)

DATE:.....

***This section must be completed in full and aligned to attachments, organogram submitted failure to do so will result in no allocation of points***

### **CURRICULUM VITAE OF KEY PERSONNEL (COMPULSORY)**

***(CVs and Certified Qualifications that are not older than 6 months are required only for site agent and contract or project manager).***

## CV FOR CONTRACT OR PROJECT MANAGER

[illegible]**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

SIGNATURE: ..... IDENTITY NUMBER: .....

(of person authorised to sign on behalf of the Tenderer)

DATE:.....

**BID No: DOEEC/14/2021-Piling**

**CV FOR SITE AGENT**

<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional Registration Number:</b>	
<b>Name of Employer (firm):</b>	
<b>Current position:</b>	<b>Years with firm:</b>
<b><u>Employment Record:</u></b>	
<b><u>Experience Record Pertinent to Required service:</u></b>	

**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....  
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....  
DATE

.....  
INCUMBANT'S IDENTITY NUMBER

**BID No: DOEEC/14/2021-Piling**

**CV FOR TECHNICIAN / ARTISAN**

<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional Registration Number:</b>	
<b>Name of Employer (firm):</b>	
<b>Current position:</b>	<b>Years with firm:</b>
<b><u>Employment Record:</u></b>	
<b><u>Experience Record Pertinent to Required service:</u></b>	

**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....  
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....  
DATE

.....  
INCUMBANT'S IDENTITY NUMBER

**CV FOR FOREMAN**

<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional Registration Number:</b>	
<b>Name of Employer (firm):</b>	
<b>Current position:</b>	<b>Years with firm:</b>
<b><u>Employment Record:</u></b>	
<b><u>Experience Record Pertinent to Required service:</u></b>	

**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....  
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....  
DATE

.....  
INCUMBANT'S IDENTITY NUMBER

**BID No: DOEEC/14/2021-Piling**

## **PRELIMINARY PROGRAMME**

The Tenderer shall **attach a preliminary programme reflecting the proposed sequence and tempo of execution of the various activities comprising the work for this Contract.** The programme shall be in accordance with the information supplied in the Contract, requirements of the Project Specifications and with all other aspects of his Tender.

<b>NOTE: ONLY COMPUTIRSED PRELIMINARY PROGRAM WILL BE CONSIDERED</b>
--

### **PROGRAMME (EXAMPLE ONLY)**

ACTIVITY	MONTHS									
	1	2	3	4	5	6	7	8	9	10

*[Note: The programme must be based on the completion time as specified in the Contract Data. No other completion time that may be indicated on this programme will be regarded as an alternative offer, unless it is listed in Table (b) of Form I hereafter and supported by a detailed statement to that effect, all as specified in the Tender Data]*

*The following aspects of the preliminary programme will be considered:*

- *Programme Heading*
- *The programme is specific and tailored for the execution of the project, is comprehensive and is logically correct*
- *The activities are well articulated with headings and sub headings and show relevant milestones*
- *The activities that occur simultaneously are showing*
- *The activities that depend on each other are linked*
- *The activities that required stages are indicated*
- *Milestones are shown*
- *There are resources aligned / embedded to the programme*
- *Cause and effect of the programme can be determined such that the critical path is shown*
- *The lead times and lag times are clear and being considered for ordering of materials and staffing requirements*
- *Non-Working Days and Been Taken Into Consideration*
- *Has the Programme been divided into Phases*
- *The Cash Flow to Relate to the Programme*
- *The programme to show resource histogram*
- *The Resource Histogram to Show Unskilled Labour*

SIGNATURE: ..... IDENTITY NUMBER: .....

*(of person authorised to sign on behalf of the Tenderer)*

DATE:.....

## PART A

### INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE INDEPENDENT DEVELOPMENT TRUST					
BID NUMBER:	<b>DOEEC/14/2021-Piling</b>	CLOSING DATE:	28 March 2022	CLOSING TIME:	11h00
DESCRIPTION	Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED					
Palm Square Business Centre Silverwood House Bonza Bay Road Beacon Bay					
EAST LONDON					
Eastern cape					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms M Mashele		CONTACT PERSON	Miss Bonga Booï	
TELEPHONE NUMBER	015 295 0000		TELEPHONE NUMBER	043711602	
FACSIMILE NUMBER	015 295 6559		FACSIMILE NUMBER	015 295 6559	
E-MAIL ADDRESS	Mamikiem@idt.org.za		E-MAIL ADDRESS	bongab@idt.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

**BID No: DOEEC/14/2021-Piling**

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>			
a) ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	b) ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

## PART B

### TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE JOINT BUILDING CONTRACT COMMITTEE (JBCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A JBCC AGREEMENT.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: .....

2.2 Identity Number: .....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): ..... ..

2.4 Company Registration Number: .....

2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

- 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 2.7 Are you or any person connected with the bidder **YES / NO**  
presently employed by the state?

2.7.1 If so, furnish the following particulars:

**BID No: DOEEC/14/2021-Piling**

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person  
connected to the bidder is employed : .....  
Position occupied in the state institution: .....

Any other particulars:  
.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....  
.....  
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....  
.....  
.....

### 3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Reference Number	Tax Number	State Number	Employee / Persal Number

### 4 DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIY

THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION

PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**NOTE: Failure of a tenderer to fully complete and sign this part of this SBD form in full will invalidate the tender**

**BID No: DOEEC/14/2021-Piling**

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A Sworn affidavit as prescribed by the B-BBEE Codes of good practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

**or**

**90/10**

$$P_s = 80 \left( 1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{Pt - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

$P_{min}$  = Price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

## 5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . = (maximum of 10 or 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

## 7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(***Tick applicable box***)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
  - ☐ One person business/sole propriety
  - ☐ Close corporation
  - ☐ Company
  - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

.....

.....

.....

**8.6 COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider

☐ Other service providers, e.g. transporter, etc.  
[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business: .....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

## **DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### **1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.**

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## **2. Definitions**

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. “**stipulated minimum threshold**” means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
<b>3.1 Steel products and components for construction</b>	<b>100%</b>
<b>3.2 Cement</b>	<b>100%</b>

4. Does any portion of the services, works or goods offered have any imported content?  
(*Tick applicable box*)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

<b>Currency</b>	<b>Rates of exchange</b>
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?  
(*Tick applicable box*)

YES		NO	
-----	--	----	--

5.1. If yes, provide the following particulars:

- (a) Full name of auditor: .....
- (b) Practice number: .....
- (c) Telephone and cell number: .....
- (d) Email address: .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):

..... NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information

on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, .....(full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5

of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Annex C

Local Content Declaration - Summary Schedule

**Note:** VAT to be excluded from all calculations

(C1) **Tender No.** DOEEC/14/2021 Piling

(C2) **Tender description:** Toli SSS Piling

(C3) **Designated product(s)**

(C4) **Tender Authority:**

(C5) **Tendering Entity name:**

(C6) **Tender Exchange Rate:**

(C7) **Specified local content %**

Pula

EU

GBP

Calculation of local content								Tender summary			
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)
Item 5 page32	Reinforcement										
Item 6 page32	Reinforcement										
Item 7 page33	Reinforcement										
Item 8 page33	Reinforcement										
Item 5 page32	Cement										
Item 6 page32	Cement										
Item 7 page33	Cement										
Item 8 page33	Cement										

Signature of tenderer from Annex B

Date: \_\_\_\_\_

(C20) Total tender value	R 0
(C21) Total Exempt imported content	R 0
(C22) Total Tender value net of exempt imported content	
(C23) Total Imported content	R 0
(C24) Total local content	R 0
(C25) Average local content % of tender	

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?  (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**SBD 8**

### CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....**

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....

**Signature**

.....

**Date**

.....

**Position**

.....

**Name of Bidder**

**NOTE: Failure of a tenderer to fully complete and sign this part of this SBD form in full will invalidate the tender**

### CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregards the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
  9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
  10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**NOTE: Failure of a tenderer to fully complete and sign this part of this SBD form in full will invalidate the tender**

# **PART C: THE CONTRACT**

## **C1.1 Form of Offer and Acceptance**

## INDEPENDENT DEVELOPMENT TRUST

### C1.1 Form of Offer and Acceptance

#### Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Piling for the Construction of Toli SSS : 4 x Double Storey Classroom + HOD , 4 Double Storey Classroom Block, 4 x Double Storey Classroom Block , Multi Purpose Centre, Science Lab , Computer Lab , 2x Marine Classrooms

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

#### THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

.....

..... Rand (in words);

R ..... (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature ..... Date .....

Name ..... Identity number .....

Capacity .....

#### for the tenderer

(Name and .....  
address of .....  
organization) .....

Name and .....  
signature .....  
of witness .....

**NOTE: Failure of a Bidder to complete and sign this part of the tender form (offer) in full including witnessing will invalidate the tender. Any blank spaces left will invalidate this offer.**

By signing this part of this form of offer and acceptance, the employer identified below accepts the

**BID No: DOEEC/14/2021-Piling**

tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work.
- Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature .....	Date .....
Name .....	Identity number .....
Capacity .....	
<b>for the Employer</b>	INDEPENDENT DEVELOPMENT TRUST Palm Square Business Centre Silverwood House Bonza Bay Road EAST LONDON

Name and signature of witness .....	Date .....
---	------------

## Schedule of Deviations

- 1 Subject .....
- Details .....
- .....
- .....
- .....
- 2 Subject .....
- Details .....
- .....
- .....
- .....
- 3 Subject .....
- Details .....
- .....
- .....
- .....
- 4 Subject .....
- Details .....
- .....
- .....
- .....
- 5 Subject .....
- Details .....
- .....

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

## **C1.2 FINAL SUMMARY**

Section  
No.**FINAL SUMMARY**

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## MONETARY PROVISION FOR CONTINGENCIES

Provide the sum of R270 000 (Two Hundred Thousand Rand) for contingencies to be adjusted, used and paid as instructed and approved by the client in terms of clause 17,31 and 32 of the JBCC Principal Agreement. (Refer JBCC)

270 000 00

TOTAL BEFORE VAT

ADD: VALUE ADDED TAX @ 15%:

TOTAL CARRIED TO FORM OF OFFER AND ACCEPTANCE C1.1

**R**

FINAL SUMMARY