



a world class African city



TITLE	STANDARD FOR THE PROVISION OF PHARMACEUTICAL SUPPLIES	REFERENCE	CP_TSSTAN_170	REV	0
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FOREWORD

Recommendations for corrections, additions or deletions should be addressed to:

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2016

INTRODUCTION

Pharmaceutical suppliers are critical partners for City Power, ensuring a steady and diverse supply of high-quality medications that are essential for patient care. Their role goes beyond simply delivering medications; it involves maintaining regulatory compliance, ensuring quality control, and contributing to the overall efficiency of healthcare delivery.

1 SCOPE

This standard covers City Power's requirements for Health Services (EW Department) to get a pharmaceutical supplier for the supply of medicines and related substances. In line with City Power SHEQ Policy uphold the medicines Control Council's (MCC) principles on the safety, quality and efficacy of medicines ensuring the protection of employee's health and safety. We therefore require the supplier to comply with the following and other relevant requirements:

- Medicines and Related Substance Act
- Medicines Control Council (MCC) requirements for manufacturing/distribution of medicines and related substance

2 NORMATIVE REFERENCES

The following documents contain provisions that through reference in the text constitute the requirements of this standard. At the time of publication, the editions indicated were valid. All standards and specifications are subject to revision and parties to agreements based on this specification are encouraged to investigate the possibility of applying the most recent editions of the documents listed below.

HR&T – HRT 07: Employee Wellness Policy
Drugs Control Amendment Act, No. 29 of 1968
Drugs Control Amendment Act, No. 88 of 1970
Drugs Laws Amendment Act, No. 95 of 1971
Drugs Control Amendment Act, No. 65 of 1974
Medicines and Related Substances Act No. 101 Of 1965
Medicines and Related Substances Control Amendment Act, No. 19 of 1976
Health Laws Amendment Act, No. 36 of 1977
Medicines and Related Substances Control Amendment Act, No. 17 of 1979
Medicines and Related Substances Control Amendment Act, No. 20 of 1981
Transfer of Powers and Duties of the State President Act, No. 97 of 1986
Businesses Act, No. 71 of 1991
Medicines and Related Substances Control Amendment Act, No. 94 of 1991
General Law Amendment Act, No. 49 of 1996

Abolition of Restrictions on the Jurisdiction of Courts Act, No. 88 of 1996
Medicines and Related Substances Control Amendment Act, No. 90 of 1997
Medicines and Related Substances Amendment Act, No. 59 of 2002
Judicial Matters Amendment Act, No. 66 of 2008
Medicines and Related Substances Amendment Act No. 72 of 2008
Medicines and Related Substances Amendment Act, No. 14 of 2015

3 REQUIREMENTS

- 3.1. The supplier must disclose their source (reputable and registered with the Medicine and Control Council- supply proof of registration.
- 3.2. Medicines must be stored in accordance with MCC standard of good distribution and proof to be supplied.
- 3.3. Deliver the right items in good quality, correct quantities and pack sizes.
- 3.4. Lead time of five (5) working days from date of receiving purchase order.
- 3.5. Supply medical stock with a shelf life of at least two years.
- 3.6. Ability to urgently provide emergency medical stock.
- 3.7. Deliver a complete order with the invoice on the same day.
- 3.8. Provide an updated list of medical stock, pack sizes and prizes, every six months.
- 3.9. Assign a competent sales representative who will be available to attend to urgent queries and hold quarterly meetings with Occupational health team.
- 3.10. Suppliers must have more than three years' experience in field.
- 3.11. Provide three contactable references.
- 3.12. Credit note for all returned items to be supplied in five (5) working days.

4 RETURNS TO SUPPLIERS

The following items will be returned to supplier within a reasonable time post delivery date:

- 4.1. Incorrect items, quantity or/ and pack size
- 4.2. Medication that will expire within one year of delivery
- 4.3. Damaged pack/s
- 4.4. Where cold chain has been broken
- 4.5. Delivery of an incomplete order without prior notification, or any other discrepancies

5 QUALITY MANAGEMENT

A quality management system shall be set up in order to assure the quality during manufacture, installation, removal, transportation, and disposal. Guidance on the requirements for a quality management system may be found in the following standards: ISO 9001:2015. The details shall be subject to an agreement between the purchaser and supplier.

6 HEALTH AND SAFETY

A health and safety plan shall be set up in order to ensure proper management and compliance during manufacture, installation, removal, transportation, and disposal. Guidance on the requirements of a health and safety plan shall be found in ISO 45001:2018 standards. The details shall be subject to an agreement between City Power and the Supplier.

7 ENVIRONMENTAL MANAGEMENT

An environmental management plan shall be set up in order to ensure the proper environmental management and compliance is adhered to during manufacture, installation, removal, transportation, and disposal. Guidance on the requirements for an environmental management system shall be found in ISO 14001:2015 standards. The details shall be subject to an agreement between City Power and the Supplier. This is to ensure that the asset created conforms to environmental standards and City Power SHERQ Policy.

ANNEXURE A - BIBLIOGRAPHY

none

ANNEXURE B - REVISION INFORMATION

DATE	REV. NO.	NOTES
January 2024 Issue	0	First

ANNEXURE C - ITEMS TO BE ORDERED.

LICENCE NO					
Item	Description	Required Size	Unit Price	Quantity	Total
Medicinal Items					
Tablets					
1	Ascorbic Acid 250mg (Chewable)	1000		12	
2	Aspirin Soluble 300mg	48		12	
3	Chloropheniramine 4mg	30		50	
4	Cyclizine 50mg	20		33	
5	Ibuprofen 400mg	1000		12	
6	Loperamide 2mg	6		200	
7	Hyospasamol 10mg	10		210	
8	Paracetamol 500mg	1000		15	
9	Amoxicillin 500mg	100		30	
10	Prednisone 5mg	1000		2	
11	Calmettes 45mg	20		40	
12	Norflex 100mg	20		40	
13	Throat Lozenges	1000		15	
14	Vit. B Co	1000		8	
15	Deselex 5mg	10		120	
16	Multivitamins	1000		9	
17	Co-amoxiclav 625mg	15		15	
18	Doxycycline 100mg	100		12	
19	Metronidazole 200mg	500		9	
20	Cefixime 400mg	1		30	
21	Erythromycin 250mg	500		6	
22	Ferrous sulphate	100		9	
23	Thiamine 100mg	100		9	
24	Amilodipine 10mg	10		9	
25	Ciprobay 500mg	10		60	
26	Glycerine Tinitrate 0,5mg (Long expiry date)	50		3	
27	Flucloxacillin 500mg	500		4	
28	Azithromycin 500mg	3		100	
29	Indocid/indomethacin 25mg	100		3	
30	HIV (PEP) - [Combivir Tab60]	60		6	
Sub Total					

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Item	Description	Required Size	Unit Price	Quantity	Total
Solutions/Suspensions/Injections					
31	Ceftriaxone 250mg imi	1		9	
32	Spasmogel suspension 100ml	1		1000	
33	Expectorant 100ml	1		500	
34	Clear cough syrup 100ml	1		500	
35	Sodium chloride 0.9% 1L	1		33	
36	IV Magnesium Sulphate	10		10	
37	IV Glutathione	10		10	
38	IV VITC	10		10	
39	IV/IMI VIT B Complex	10		10	
40	IV/IMI VIT B12	10		10	
41	IV Saline 200mls	1		1000	
42	Dextrose 5% 200ml	1		150	
43	Ringers Lactate 1L	1		30	
44	Xylotox S.E. Plain 1,8mls(Long expiry date)	100		1	
45	Hydrocortisone 100mg/2ml (Solu Cortef)	1		15	
46	Adrenaline 1:1000 inj. 1ml(Long expiry date)	10		2	
47	Aminophylline 250mg/ml	10		2	
48	Dextrose 50%/20ml	10		4	
49	Diazepam 10mg/2ml	10		1	
50	Atropine 10mg/ml(Long expiry date)	10		1	
51	Hyoscine Butylbromide Injection	10		9	
52	Metoclopramide 10mg inj.	10		7	
53	Diclofenac Amp 75mg/3ml	50		12	
54	Sulbutamol solution 0,5%	1		50	
55	Refresh eye drop	30		21	
56	Rehydration Sachets	10		9	
57	Cerumol ear drop	1		45	
58	Antiseptic solution 100ml	1		2000	
59	G-Cide surface cleaner 1L	1		200	
60	Steri-tac Sterilizing solution 1L	1		36	
61	G-Cide hand cleaner with spray pump 500mls	1		20	
62	Wound cleaner 1000ml (Eusol)	1		3	
Sub Total					
Vaccines					
63	Tetanus Toxoid vaccine single dose	1		21	
64	Hepatitis B and A vaccine(Twinrix)	1		30	
65	Flu Vaccine including N1H1	10		180	
Sub Total					

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Item	Description	Required Size	Unit Price	Quantity	Total
Nebulisers					
66	Duolin Nebules	10		50	
67	Venteze inhaler 200 dose	1		20	
68	Pulmicort nebulers	20		2	
Sub Total					
Topical Applications					
69	Hand and nail lotion 75ml	1		150	
70	Povidine iodine Cream 500g	1		12	
71	Desloughing cream 50g	1		9	
72	Ung. Methyl Sal 500g	1		18	
73	Calamine Lotion 100ml	1		9	
74	Hydrocortisone Cream 25g	1		60	
75	Flamazine 500g	1		9	
76	Mepyramine maleate cream 25g	1		120	
77	KY Jelly 50g	1		20	
78	Chloramphenicol eye ointment	1		210	
79	Bactroban cream 15g	1		120	
80	Adco- acyclovir cream 2g	1		50	
81	Bactigras/Jelonet paraffin 100x 100mm	10		6	
82	Valoid suppositories 100mg	6		50	
83	Anusol suppository	20		100	
84	AF Powder	1		60	
85	Clotrimazole vaginal cream 500mg	1		100	
Sub Total					
Miscellaneous					
86	Accutrend Cholesterol strips	25		200	
87	Accu check Safe T-Pro Uno	200		10	
88	Contour Glucose strips	50		300	
89	L Combur 10 urine test strips	100		54	
90	Accutrend cholesterol test machine	1		3	
91	HIV Test Kit	10		300	
92	Pregnancy test kit	100		3	
93	Contor glucose test machine	1		10	
94	Sphygmo Digital - fully auto desk BP monitor	1		3	
95	Stethoscope - cardiology Littman	1		3	
96	Torch-pupil pocket - penlight no battery [Welch Allyn]	1		3	
97	Medical Instrument box and lid	1		3	
98	Ear piece for ENT diagnostic set(different sizes)	1		30	
99	BP Cuff -Obese adult	1		6	
100	BP Cuff - adult	1		6	

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Item	Description	Required Size	Unit Price	Quantity	Total
Miscellaneous					
101	BP Cuff - adult [medium] for AND BP machine(Automatic)	1		3	
102	Admin solution set Adult 20 dropper	1		150	
103	Oxygen Mask 60% with tubing (adult)	1		50	
104	Oxygen Mask 40% with tubing (adult)	1		50	
105	Nebulizing mask with tubing (adult)	1		100	
106	Bandages [Crepe] 50mm [knit crepe stretch]	12		500	
107	Bandages [Crepe] 75mm [knit crepe stretch]	12		500	
108	Bandages [Crepe] 100mm [knit crepe stretch]	12		500	
109	Eye pads	20		100	
110	Cotton wool 50g	1		2000	
111	Elastoplast fabric strips	100		1500	
112	Sterile gauze 5's	1		3000	
113	Non sterile gauze 100's	1		1500	
114	Elastoplast roll 25mm*3m	12		500	
115	Non allergenic plaster 50mm	1		500	
116	Anchor Plaster - waterproof strips 25's	1		2000	
117	Bacteria/Viral Filter	50		200	
118	CPR Mouth pieces	1		500	
119	Ointment labels	150		3	
120	Ointment container 30g	150		3	
121	Tablets Pockets	250		3	
122	Sanitary Pads	10		50	
123	Needles 22g black	100		50	
124	Needles 21g green	100		50	
125	Needles 20g yellow	100		10	
126	Dental needles(Long expiry date)	100		1	
127	Jelco 18g	1		60	
128	Jelco 20g	1		120	
129	Butterfly 23g	1		50	
130	Syringes 2ml	25		36	
131	Syringes 5ml	100		6	
132	Syringes 20ml	25		1	
133	Syringes 10ml	25		2	
134	Surgical Blade size 21	20		10	
135	Gloves sterile[large] 1's	1		50	
136	Gloves Powder free [Med] 1000	1		5	
137	Gloves Powder free [large] 1000	1		5	
138	Suture Chromic	12		2	
139	Suture Nylon 0.3 RC	12		2	
140	Suture Nylon 4/0 RC 12'S	12		1	
141	Splints lockable	1		50	

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Item	Description	Required Size	Unit Price	Quantity	Total
Miscellaneous					
142	Webcol swab	200		100	
143	Linen Saver	20		30	
144	Tongue Depressors	100		30	
145	Adult pads for an Automated External Defibrillator (AED)	2		10	
146	Schedule 3,4,5 Drug register	1		2	
147	Medicine bottles labels	100		3	
148	Two ply facial tissues 100's	1		200	
149	Collar - cervical soft foam - large	1		30	
150	Collar - cervical soft foam medium	1		30	
151	Triangular Bandage	1		400	
152	Pair of scissors - small	1		500	
153	Opsite 60x70mm transparent dressing	1		100	
154	First aid Dressing- #3	1		4000	
155	Primapore dressing 60x83	1		4000	
156	First aid Dressing- #4	1		4000	
157	Steri strips	5		100	
158	Safety pins	1		300	
159	Rescue blanket	1		200	
160	First aid refill kit	1		140	
161	Curved scissor	1		4	
162	Pair of forceps stainless steel	1		4	
163	Dental syringe	1		3	
164	Ear syringe	1		3	
165	Gallipot stainless steel	1		3	
166	Mosquito curve forceps	1		3	
167	Straight forceps	1		3	
168	Toothed forceps	1		3	
169	Small receiver stainless steel	1		3	
170	Small bowl stainless steel	1		3	
171	Large bowl stainless steel	1		3	
172	Small receiver stainless steel	1		3	
Sub Total					
Total					

**PROVISION OF PHARMACEUTICAL SUPPLIES
DEVIATION SCHEDULE**

Any deviations offered to this specification shall be listed below with reasons for deviation. In addition, evidence shall be provided that the proposed deviation will at least be more cost-effective than that specified by City Power.

Item	clause	Proposed deviation

Tender Number: _____

Tenderer's Authorised Signatory: _____
Name in block letters Signature

Full name of company: _____