



REQUEST FOR PROPOSALS

FOR

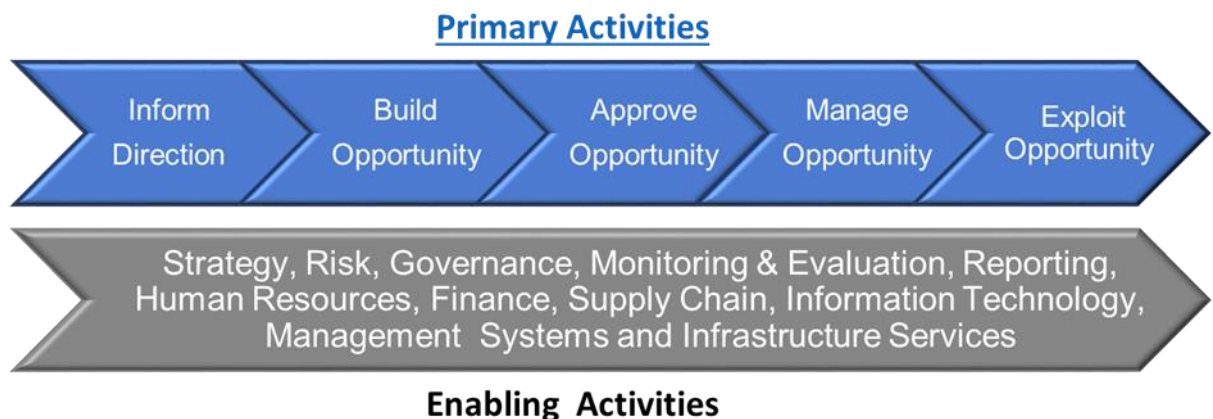
**A SUITABLY QUALIFIED SERVICE PROVIDER TO FACILITATE A
COMPREHENSIVE FRAUD RISK ASSESSMENT AND ENHANCE TIA'S FRAUD
RISK MANAGEMENT : TIA RFP008/2026**

Issue Date : 13 October 2026

Response Deadline: 28 October 2026

1. INTRODUCTION

- 1.1 The National System of Innovation in South Africa is still very young and fragmented and the flow of technology and information amongst people, enterprises and institutions is limited. The inability of academic research to reach the market as products and services is limiting economic development especially about technology innovation.
- 1.2 Technology Innovation Agency (TIA, organisation) an entity of the Department of Science, Technology and Innovation (DSTI) was established in terms of the TIA Act (Act No. 26 of 2008), with the objective to stimulate and intensify technological innovation in order to improve economic growth and the quality of life of all South Africans by developing and exploiting technological innovations, as the value chain depicted below.



2. PURPOSE

The purpose of this request for proposal is to appoint a suitably qualified and experienced service provider to:

- Facilitate the fraud risk assessment.
- Review and develop fraud risk management documentation.
- Provide online fraud awareness training to all TIA Staff.

3. BACKGROUND

Fraud and corruption remain significant risks facing organisations across both the public and private sectors. Increasingly sophisticated fraud schemes, technological advancements, changing business processes, and evolving regulatory and governance expectations require organisations to adopt a proactive and integrated approach to the prevention, identification, assessment, and management of fraud risks.

The Technology Innovation Agency (TIA) is a Schedule 3A public entity established to support technological innovation and its commercialisation in South Africa. TIA operates within a complex environment involving the management and disbursement of public funds, funding and investment activities, procurement processes, strategic partnerships, stakeholder engagements, and the management of projects and service providers. These activities expose the organisation to a range of fraud and corruption risks that require ongoing assessment and effective management.

As part of the implementation of the TIA 2.0 transformation agenda and TIA's commitment to strengthening its governance and risk management practices, the Agency intends to strengthen its fraud risk management framework. This includes undertaking a comprehensive Fraud Risk Assessment, reviewing and enhancing key fraud risk management documentation, and promoting fraud awareness across the organisation.

4. SCOPE OF WORK

The successful bidder will be required to provide professional consulting services covering the three components set out below. Bidders are required to submit proposals and separate financial quotations for each component. TIA reserves the right to appoint the successful bidder for all components or only those components considered necessary, subject to organisational requirements and budget availability.

4.1. Component 1: Facilitation of the fraud risk assessment

- i. Develop a project plan and methodology for conducting the Fraud Risk Assessment.
- ii. Review relevant organisational documentation to obtain an understanding of TIA's business operations, governance arrangements and existing fraud risk management practices.
- iii. Facilitate Fraud Risk Assessment workshops with Executive Management, Business Unit Heads and members of the Board.
- iv. Identify and assess fraud and corruption risks across TIA's operations and activities.
- v. Assess the adequacy and effectiveness of existing fraud prevention and detection controls.
- vi. Identify control gaps and recommend appropriate mitigation measures.
- vii. Develop an enterprise-wide Fraud Risk Register.
- viii. Prepare a Fraud Risk Assessment Report detailing the assessment methodology, key findings and recommendations.
- ix. Present the outcomes of the Fraud Risk Assessment to the relevant management and governance structures.

4.2. Component 2: Review and development of fraud risk management documentation

- i. Review and update the existing Fraud and Corruption Prevention Plan
- ii. Review the Whistleblowing Policy and recommend amendments to strengthen its effectiveness and alignment with applicable legislative and governance requirements.
- iii. Assess the need for a standalone Fraud Prevention Strategy, where required, develop a Fraud Prevention Strategy aligned to TIA's mandate, operating environment and fraud risk profile.
- iv. Present the reviewed and updated documentation to the relevant management and governance structures.

4.3. Component 3: Fraud awareness training

- i. Develop an online fraud awareness training programme for TIA employees (+/- 150).
- ii. Develop training material and supporting learning resources.
- iii. Deliver two online fraud awareness training sessions over two days.
- iv. The training must be structured to support Continuing Professional Development (CPD). The service provider must issue participants with certificates of completion/attendance indicating the training topic, date and duration/contact hours and provide appropriate evidence of participation to enable employees to claim CPD with their respective professional bodies, where applicable.
- v. Submit a report on the training conducted, including attendance statistics, participant feedback and recommendations.

NB: Service providers are required to submit proposals covering all three components of the scope of work. TIA reserves the right to appoint the successful service provider for the full scope of work or for one or more individual components thereof.

Service providers must provide separate pricing for each of the three components by completing the Pricing Schedule attached as **Annexure A**. The price quoted for each component must be inclusive of all costs associated with the delivery of that component.

5. ELIMINATION CRITERIA

The service providers will be disqualified if they don't meet the following requirements:

- Service providers must be registered on the Central Supplier Database (CSD) at www.csd.gov.za.
- Service provider must be tax compliant by the time TIA appoints.
- The bidding entity and/or the proposed Lead Consultant must be registered with, or hold current membership of, a recognised professional body relevant to fraud risk management, forensic investigations, governance, risk management, internal auditing, or related disciplines. (e.g. ACFE, IRMSA, IIASA or an equivalent recognised professional body). Proof of current and valid registration or membership must be submitted as part of the proposal.

6. PROPRIETARY INFORMATION

TIA considers this Request for Proposal (RFP) and all related information, either written or verbal, which is provided to the Bidder, to be proprietary to TIA. It shall be kept confidential by the Bidder and its officers, employees, agents and representatives.

The Bidder shall not disclose, publish, or advertise this specification or related information in part or to any third party without the prior written consent of TIA. This applies regardless of whether the recipient of this RFP responds with a proposal or not.

7. ENQUIRIES & RESPONSES

Bongani Mtshali: Bongani.mtshali@tia.org.za

8. MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

9. VERIFICATION OF DOCUMENTS BY THE SERVICE PROVIDERS

Respondents should check the numbers of the pages to satisfy themselves that none is missing or duplicated. No liability will be accepted by TIA regarding anything arising from the fact that pages are missing or duplicated.

10. SUBMISSIONS OF RFPs

It is the responsibility of the prospective supplier to ensure that the proposal is submitted by no later than **11:00** on 28 October 2026

Proposals should be submitted to Bongani Mtshali: Bongani.mtshali@tia.org.za

11. GENERAL TERMS AND CONDITIONS

- 11.1 The Respondent is responsible for all costs incurred in the preparation and submission of the proposal
- 11.2. Kindly note that TIA is entitled to:
 - 11.2.1. Amend any RFP conditions, validity period, specifications, or extend the closing date and/or time of RFPs before the closing date. All Respondents, to whom the RFP documents have been issued, will be advised in writing of such amendments in good time;
 - 11.2.2. Verify any information contained in a proposal;
 - 11.2.3. Not to appoint any bidder;
 - 11.2.4. Vary, alter, and/or amend the terms of this RFP, at any time prior to the finalisation of its adjudication hereof;
 - 11.2.5. An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a proposal, or cancellation of any subsequent contract.
 - 11.2.6. TIA reserves the right not to accept the lowest proposal or any proposal in part or in whole. TIA normally awards the contract to the Bidder who proves to be fully capable of handling the contract and whose Proposal is technically acceptable and/or financially advantageous to TIA. Appointment as a successful contractor shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement within 30 days from the appointment date, TIA shall be entitled to appoint the contractor who was rated second, and so on.
 - 11.2.7. TIA also reserves the right to award this RFP as a whole or in part without furnishing reasons.
 - 11.2.8. TIA also reserves the right to cancel or withdraw from this RFP as a whole or in part without furnishing reasons and without attracting any liability.
 - 11.2.9. The Bidder hereby offers to render all of the services described in the attached documents (if any) to TIA on the terms and conditions and in accordance with the

specifications stipulated in this RFP documents (and which shall be taken as part of, and incorporated into, this proposal at the prices inserted therein).

- 11.2.10. This proposal and its acceptance shall be subject to the terms and conditions contained in this RFP document.
- 11.2.11. The Respondent shall prepare for a possible presentation should TIA require such and the Respondent shall be notified thereof no later than 4 (four) days before the actual presentation date.
- 11.2.12. Validity period: 90 days
- 11.2.13. Failure to comply with any of the terms and conditions as set out above will invalidate the Proposal.
- 11.2.14. TIA's decision on proposals received shall be final and binding
- 11.2.15. **TIA may disregard any submission if that bidder, or any of its directors:**
- 11.2.15.1. Abused the Supply Chain Management (SCM) system of any Government Department / Institution.
- 11.2.15.2. Committed proven fraud or any other improper conduct in relation to such system.
- 11.2.15.3. Failed to perform on any previous contract and the proof thereof exists.
- 11.2.15.4. Abused the Supply Chain Management (SCM) system of any Government Department / Institution.

12. EVALUATION CRITERIA

a) FIRST PHASE: Functionality Evaluation

No	Evaluation criteria	Scoring guide	Weighting	Max score
1	Experience in Facilitating Fraud Risk Assessment Workshops The service provider must demonstrate experience in facilitating	The proposed Lead Facilitator has successfully facilitated five (5) or more organisation-wide Fraud Risk Assessment workshops within the last five years, involving Executive Management and governance structures. (e.g., Boards, Exco, or equivalent decision-making bodies) and	0.25	5

No	Evaluation criteria	Scoring guide	Weighting	Max score
	organisation-wide Fraud Risk Assessment workshops involving Executive Management, Senior Management and/or governance structures (e.g. Audit and Risk Committees, Boards, Executive Committees or equivalent). The bidder must submit: - A company profile detailing similar assignments undertaken; - The Curriculum Vitae (CV) of the proposed Lead Facilitator. - Contactable reference letters from previous clients confirming experience in facilitating Fraud Risk Assessment workshops. - Note: A reference letter may be considered under	has submitted a company profile detailing similar assignments undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in facilitating a fraud risk assessments workshops = 5 The proposed Lead Facilitator has successfully facilitated Three (3) to Four (4) organisation-wide Fraud Risk Assessment workshops within the last five years, involving Executive Management and governance structures. (e.g., Boards, Exco, or equivalent decision-making bodies) and has submitted a company profile detailing similar assignments undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in facilitating a fraud risk assessments workshops = 3 The proposed Lead Facilitator has successfully facilitated Two (2) organisation-wide Fraud Risk Assessment workshops within the last five years, involving Executive Management and governance structures. (e.g., Boards, Exco, or equivalent decision-making bodies) and has submitted a company profile detailing similar assignments undertaken, CV of		

No	Evaluation criteria	Scoring guide	Weighting	Max score
	more than one of the functionality criteria, provided that it clearly confirms that the service provider performed the relevant services required under each applicable criterion.	the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in facilitating a fraud risk assessments workshops = 1 The proposed Lead Facilitator has successfully facilitated less than 2 organisation-wide Fraud Risk Assessment workshops within the last five years, involving Executive Management and governance structures. (e.g., Boards, Exco, or equivalent decision-making bodies) = 0		
2.	Experience in Developing Fraud Risk Registers The service provider must demonstrate experience in developing organisation-wide Fraud Risk Registers for different organisations arising from Fraud Risk Assessments. The bidder must submit: A company profile detailing similar	The proposed Lead Consultant has developed organisation-wide Fraud Risk Registers for five (5) or more organisations within the last five years and has submitted a company profile detailing similar assignments undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in developing fraud risk register = 5 The proposed Lead Consultant has developed organisation-wide Fraud Risk Registers for three (3) to four (4) organisations within the last five years and has submitted a company profile detailing similar assignments	0.20	5

No	Evaluation criteria	Scoring guide	Weighting	Max score
	assignments undertaken; - The Curriculum Vitae (CV) of the proposed Lead Consultant. - Contactable reference letters from previous clients confirming experience in developing fraud risk register.	undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in developing fraud risk register = 3 points The proposed Lead Consultant has developed organisation-wide Fraud Risk Registers for two (2) organisations within the last five years and has submitted a company profile detailing similar assignments undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in developing fraud risk register = 1 point The proposed Lead Consultant has developed organisation-wide Fraud Risk Registers for less than two (2) organisations within the last five years and has submitted a company profile detailing similar assignments undertaken, CV of the proposed Lead Consultant and Contactable reference letters from previous clients confirming experience in developing fraud risk register = 0 points		
3	Experience in Reviewing and Developing Fraud Risk Management	The proposed Lead Consultant has successfully reviewed and/or developed fraud risk management documentation for five (5) or more PFMA entities within	0.20	5

No	Evaluation criteria	Scoring guide	Weighting	Max score
	Documentation The service provider must demonstrate experience in reviewing and/or developing fraud risk management documentation for public sector entities. Relevant documentation includes but is not limited to: Fraud Prevention Policies and Strategies; Fraud and Corruption Prevention Plans; Whistleblowing Policies; Fraud Risk Management Frameworks; and other fraud governance policies, frameworks and procedures. The bidder must submit: A company profile detailing similar assignments undertaken;	the last five years together with a company profile detailing similar assignments undertaken; the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in reviewing and developing fraud risk management documentation. = 5 points. The proposed Lead Consultant has successfully reviewed and/or developed fraud risk management documentation for three (3) to four (4) PFMA entities within the last five years together with a company profile detailing similar assignments undertaken; the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in reviewing and developing fraud risk management documentation. = 3 Points The proposed Lead Consultant has successfully reviewed and/or developed fraud risk management documentation for two (2) PFMA entities within the last five years together with a company profile detailing similar assignments undertaken; the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in reviewing and		

No	Evaluation criteria	Scoring guide	Weighting	Max score
	- The Curriculum Vitae (CV) of the proposed Lead Consultant. - Contactable reference letters from previous clients confirming experience in reviewing and developing fraud risk management documentation.	developing fraud risk management documentation. = 1 point The proposed Lead Consultant has reviewed and/or developed fraud risk management documentation for fewer than two (2) PFMA entities within the last five years. = 0 point		
4	Experience in developing and facilitating fraud awareness training The service provider must demonstrate experience in developing and facilitating fraud awareness training programmes. The training should relate to fraud prevention, fraud awareness, anti-corruption and/or whistleblowing.	Successfully developed and facilitated five (5) or more fraud awareness training sessions to different organisations in the last five years together with a company profile detailing similar assignments undertaken, the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in developing and facilitating fraud awareness training. = 5 points Successfully developed and facilitated three (3) to four (4) fraud awareness training sessions to different organisations in the last five years training sessions together with a company profile detailing similar	0.20	5

No	Evaluation criteria	Scoring guide	Weighting	Max score
	The bidder must submit: - A company profile detailing similar assignments undertaken; - The Curriculum Vitae (CV) of the proposed Lead Consultant; - Contactable reference letters from previous clients confirming experience in developing and facilitating fraud awareness training.	assignments undertaken, the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in developing and facilitating fraud awareness training. = 3 points Successfully developed and facilitated two (2) fraud awareness training sessions to different organisations in the last five years training sessions together with a company profile detailing similar assignments undertaken, the CV of the proposed Lead Consultant and contactable reference letters from previous clients confirming experience in developing and facilitating fraud awareness training. = 1 point Fewer than two (2) fraud awareness training sessions to different organisations in the last five years training sessions = 0 points		
5	Qualifications and Experience of Proposed Personnel (Team) The service provider must submit CV(s) of personnel proposed to support the Lead	The proposed supporting personnel demonstrate relevant qualifications (qualifications in Risk Management, Internal Auditing/Auditing, Forensic Auditing/Investigation, Accounting, Governance, Compliance, Law, Ethics or related fields.) and experience to support the Lead Consultant across all three components of the assignment: (i)	0.15	5

No	Evaluation criteria	Scoring guide	Weighting	Max score
	Consultant in delivering the assignment, indicating their proposed roles, relevant qualifications and experience. Relevant qualifications may include, but are not limited to, qualifications in Risk Management, Internal Auditing/Auditing, Forensic Auditing/Investigation, Accounting, Governance, Compliance, Law, Ethics or related fields. TIA does not prescribe the number of supporting personnel required. The Lead Consultant will not be assessed under this criterion.	Fraud Risk Assessment, including workshop facilitation and Fraud Risk Register development; (ii) review/development of fraud risk management documentation; and (iii) fraud awareness training = 5 The proposed supporting personnel demonstrate relevant qualifications ((qualifications in Risk Management, Internal Auditing/Auditing, Forensic Auditing/Investigation, Accounting, Governance, Compliance, Law, Ethics or related fields) and experience across two of the three components = 3 The proposed supporting personnel demonstrate relevant qualifications (qualifications in Risk Management, Internal Auditing/Auditing, Forensic Auditing/Investigation, Accounting, Governance, Compliance, Law, Ethics or related fields) and experience across one (1) of the three components = 1 No supporting personnel are proposed, or the proposed supporting personnel do not demonstrate relevant qualifications and experience in any of the three components = 0		
Total weighted score				1
Minimum qualifying score (expressed as percentage)			70%	

12.2. SECOND PHASE: PRESENTATION

- 12.2.1. Service providers who achieve the minimum qualifying score of 70% during Phase 1 (Functionality Evaluation) will be invited to deliver a presentation to TIA.
- 12.2.2. Invitations will be issued to shortlisted service providers indicating the date, time and venue of the presentation.
- 12.2.3. Presentations will be evaluated against the following criteria:

No	Evaluation Criteria	Scoring guide	Weighting	Max score
1	Demonstrated understanding of TIA's requirements The service provider demonstrates a clear understanding of TIA's operating environment, the objectives of the assignment, the three components of the scope of work, expected deliverables, key risks, and critical success factors.	5 = Excellent; 4 = Good; 3 = Acceptable; 2 = Poor; 1 = Very Poor; 0 = Unacceptable	0.50	5
	Proposed methodology and implementation approach The service provider demonstrates a practical and comprehensive methodology for delivering the assignment, including the approach to conducting the Fraud Risk Assessment, developing the Fraud Risk Register, reviewing and developing fraud risk management documentation, delivering fraud awareness training, stakeholder engagement, project management, timelines, and quality assurance.	5 = Excellent; 4 = Good; 3 = Acceptable; 2 = Poor; 1 = Very Poor; 0 = Unacceptable	0.50	5

13. SECOND STAGE: EVALUATION IN TERMS OF (80/20) PREFERENCE POINTS SYSTEM

Service providers who obtain the threshold of 70% will be evaluated further based on the 80/20 Preference point system.

Specific Goal	Points	Proof
At least 51% black ownership	5	CSD Report
Less than 51% black ownership	0	
At least 51% Black youth ownership	5	Certified ID
Less than 51% Black youth ownership	0	
At least 51% Black Women ownership	5	CSD Report
Less than 51% Black Women ownership	0	
At least one of the owners has a disability	5	Letter from a Doctor confirming the disability
No owner with a disability	0	
Total points for specific goals	20	
Price (<u>Note: All Prices must include Vat for VAT registered Bidders.</u>)	80	Quotation
Total	100	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution?
YES/NO

- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)



Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal



investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....

Signature

.....

Date

.....

Designation

.....

Name of bidder

.....

Position

.....

Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	

SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company

- ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS: