



**SOC LIMITED**

(Reg. No. 1992/006368/30)

Incorporated by Act No 116 of 1992

## ALEXKOR RMC JV

Orange Road  
Private Bag X5  
ALEXANDER BAY  
8290

Tel. : +27 (027) 831 8300

Fax : +27 (027) 831 1910



(Reg. No. 2006/034807/07)

**RFQ No: 49/2025-2026**

**Date: 26 January 2026**

### **Request for Quotation: Full Security Audit at Alexkor RMC JV Mines**

#### **Background and Purpose**

Alexkor RMC JV invites suitably qualified and experienced security service providers to submit quotations for conducting a **comprehensive, independent security audit** of a diamond mining operation. The purpose of the audit is to evaluate the effectiveness, adequacy, and compliance of existing security systems, processes, personnel, and controls across the full diamond value chain, and to provide practical recommendations to mitigate risks related to theft, loss, tampering, collusion, and non-compliance.

Dear Sir/Madam,

1. Alexkor requests your price quotation proposal for the item(s) specified in this request for quotation (RFQ).
2. Your quotation proposal should be received on or before **30 January 2026 at 12H00** to the email below.

**Email address:** [tenders@alexkor.co.za](mailto:tenders@alexkor.co.za)

3. Quotation(s) proposal should be sent by email to the address given above.
- 3.1. It is the exclusive responsibility of the bidders to ensure that the email containing the quotation reaches the above address before the time and date indicated in paragraph 2. Proposals/quotations received after the above-mentioned closing time or deadline will be rejected.
4. Quotations should remain valid for a period of 60 days after the deadline date specified for submission.
5. Quotations shall give a comprehensive description of the proposed service and or items supplied.
6. **The rates quoted should be fixed for the duration of the agreed period and should not be subject to adjustment on any account.**

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7. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive to the stated RFQ requirements.
- 7.1 Notwithstanding the above, Alexkor RMC PSJV reserves the right to accept or reject any quotation(s) and to cancel the bidding process or reject all quotation at any time prior to the award of the contract.
8. The normal payment terms of Alexkor RMC PSJV is 30 days upon satisfactory delivery of goods or services and acceptance thereof by Alexkor RMC PSJV.
9. The successful provider will be the one scoring the highest points.
10. No quotations will be considered from persons in the service of the state.
11. Bidders will be evaluated using the following criteria:

**EVALUATION STAGES WILL BE FOLLOWED:**

1. SUBMISSION OF MANDATORY DOCUMENTS (SEE BELOW)
2. THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2022 WILL BE APPLIED AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE

POINTS FOR PRICE: 80 POINTS

SPECIFIC GOALS: 20 POINTS

TOTAL POINTS: 100 POINTS

The specific goals allocated points in terms of this tender	Source document required as evidence	Number of points allocated (20)
Black owned (51% or more black ownership)	BBBEE certificate/ Sworn Affidavit	6
Black women(51% or more women ownership)	BBBEE certificate/ Sworn Affidavit	4
Black youth (51% or more youth ownership)	BBBEE certificate/ Sworn Affidavit	3
People with disability(20% or more	Doctor's Letter	2



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disabled people ownership)		
Locality: Namaqua Area - 5 points Northern Cape – 3 points Other Provinces – 2 points	Proof of business address/CSD report	5
<b>TOTAL</b>		<b>20</b>

12. Failure on the part of a tenderer to submit proof or documentation required in terms of this RFQ to claim points for specific goals with the request for quotation, will be interpreted to mean that preference points for specific goals are not claimed.
13. We look forward to receiving your quotation and thank you for your interest in supplying/servicing Alexkor RMC PSJV.

**All prices must be VAT INCLUSIVE and quotation must include all costs.**

### **Objectives of the Security Audit**

- The audit objectives include, but are not limited to:
- Assessing the overall security posture of the mine and associated facilities.
- Identifying vulnerabilities, gaps, and high-risk areas across operations.
- Evaluating compliance with applicable legislation, industry standards, and internal policies.
- Reviewing the integrity of controls over diamonds from recovery to final dispatch.
- Recommending corrective actions, improvements, and prioritised risk mitigation measures.

### **Scope of Audit**

The service provider shall conduct a **full end-to-end security audit**, covering the following areas:

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### **Governance, Policies, and Compliance**

- Review of security policies, procedures, standards, and instructions.
- Compliance with applicable laws, regulations, and industry best practices (e.g. mining, security, labour, and diamond control requirements).
- Security governance structure, roles, responsibilities, and accountability.
- Risk assessments and security management plans.

### **Physical Security**

- Perimeter security (fencing, walls, gates, access roads).
- Access control systems (biometric systems, cards, keys, visitor management).
- Guarding services (manning levels, deployment, supervision, SOP adherence).
- Lighting, signage, and physical deterrents.
- Security of high-risk and restricted areas.

### **Operational Security (Mine-to-Market)**

- Diamond recovery processes.
- Handling, sorting, valuing, weighing, and packaging processes.
- Internal transportation of diamonds.
- Storage facilities (strong rooms, safes, vaults).
- Dispatch and handover procedures.
- Chain of custody controls and segregation of duties.

### **Electronic and Technical Security**

- CCTV systems (coverage, quality, monitoring, retention, access control).
- Alarm systems and intrusion detection.
- Control rooms and monitoring processes.
- Integration between electronic systems and response protocols.
- System maintenance, resilience, and redundancy.

### **Personnel Security**

- Vetting and screening of employees and contractors.
- Induction and security awareness training.
- Management of contractors and third-party access.
- Insider threat risks and mitigation measures.
- Disciplinary and incident management processes.

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### **Information and Data Security**

- Protection of sensitive operational and security information.
- Access controls to security systems and records.
- Reporting, record-keeping, and data integrity.

### **Incident Management and Investigations**

- Review of incident reporting procedures.
- Analysis of historical security incidents and trends.
- Investigation capability and evidence handling.
- Coordination with law enforcement and regulatory bodies.

### **Emergency Preparedness and Response**

- Emergency response plans (security-related incidents).
- Drills, testing, and readiness.
- Coordination with mine management and external responders.

### **Methodology**

The audit is expected to include, at a minimum:

- Desktop review of policies, procedures, records, and reports.
- Site inspections and physical assessments.
- Interviews with management, security personnel, and relevant staff.
- Observation of operational practices.
- Risk-based evaluation and gap analysis.

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### Checklist for Required Documentations:

#### **Mandatory Administrative Required Documents for submission:**

Document description	Attached [Yes/No]
1. Quotation NB: On Supplier Letter Head	
2. Valid Tax Clearance Certificate/ SARS Pin	
3. Declaration Of Interest Form (SBD 4)	
4. Valid BBBEE Certificate or Affidavit	
5. Latest copy of CSD registration from National Treasury not older than 1 months	

**NB: Bidders will be disqualified should the above documents not be submitted with the RFQ**

END.....

Yours Faithfully

  
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**Security Manager**

**Salvester Jantjies**

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## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name)..... in  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder