NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD

INVITATION TO TENDER FOR

THE PROFESSIONAL IT SERVICES TO BE PROVIDED TO NTCSA TO DEVELOP A COMPREHENSIVE DIGITAL TRANSFORMATION STRATEGY.

Tender number	**E2877NTCSAMWP**
Issue date	**06 May 2026**
Closing date and time	**22 May 2026 @ 10h00**
Tender validity period	**120 days from the closing date and time**
Clarification meeting	**A non-compulsory tender clarification meeting will be held as follows:** **Date: 14 May 2026** **Time: 15h00 to 16h30** **Venue: Microsoft Team** **Link:** https://teams.microsoft.com/meet/397497303970679?p=pZSFsEAlHEy791C5hD **Meeting ID: 397 497 303 970 679** **Passcode: ZU3tN3HS**
Tenders are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time. ***Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before the closing time.***	**Tenders are to be submitted electronically via Eskom E- tendering site.**

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Invitation to Tender

National Transmission Company South Africa SOC Ltd (hereinafter "NTCSA") invites you to submit a tender for the **professional IT services to be provided to NTCSA to develop a comprehensive Digital Transformation Strategy**.

The enquiry documents are supplied to you on the following basis:

1. Free of charge

NTCSA has delegated the management of this enquiry to the NTCSA Representative whose name and contact details are set out in the Tender Data. The submission of a tender/proposal by you in response to this enquiry will be deemed as your acceptance of the Standard Conditions of Tender which may be accessed at www.ntcsa.co.za.

All queries and clarifications relating to the enquiry documents must be addressed in writing to the NTCSA *Representative.*

Tenderers must refrain from communicating issues related to this enquiry with any person within the NTCSA environment other than the NTCSA *Representative* named in the Tender Data. Tenderers must not in any way contact any NTCSA employee who is involved in the tender during the tender process, either telephonically, by email or through private appointments before and after submitting tenders. NTCSA employees not involved in this enquiry process are not allowed to contact those that are involved in this process or share enquiry related information with potential tenderers.

Where a potential tenderer or a tenderer has any question or query on the contents of the enquiry or any issue related to the enquiry, the first point of contact is the NTCSA *Representative* whose name and contact details are stated in the Tender Data of this enquiry document.

Should the tenderer not be satisfied with a response from the NTCSA *Representative* stated in the enquiry document, and would like to escalate, the tenderer may refer the issue to the Procurement Manager identified in the Tender Data through the NTCSA *Representative*. Should the tenderer still be dissatisfied, they can then escalate the matter to the Middle Manager or Senior Manager Procurement.

Escalation of enquiry issues to NTCSA Chief Executive or Eskom Group Chief Executive is an avenue of last resort and tenderers should refrain from escalating enquiry issues to this level without following the escalation process set out above

Yours faithfully

JNkgapele

Procurement Manager
Jabu Nkgapele

Date: 2026-05-06

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1.1 Annexures and Returnable Documents to the Tender

The documents listed in this paragraph are either attached to this enquiry or should be submitted by the tenderer.

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

NOTE THE FOLLOWING: -

*** Returnables required at Tender closing (disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

**** Returnable required at Tender closing (non-disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

The 5 working days period does not apply to CIDB proof of grading. Refer to the returnable table the prescribed period for CIDB proof of grading.

 # Returnables required at Tender Closing date and time for evaluation: -

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
1.1.1	Basic Compliance Electronic copy of the tender in a PDF format. The			√		

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	price list needs to be submitted in PDF and a copy in excel format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes) Refer to point 3.9 below for full compliance.					
1.1.2	*Authorisation Form	Annexure A	Y		√	
1.1.3	*Acknowledgement form	Annexure B	Y		√	
1.1.4	*Tenderer's particulars	Annexure C	Y		√	
1.1.5	*Integrity Declaration Form (refer to www.ntcsa.co.za for the Supplier Integrity Pact that suppliers are required to download and read)	Annexure D	Y		√	
1.1.6	*CPA Requirements for Local Goods/Services	Annexure E	N/A			
1.1.7	*CPA(IG) for Foreign Goods/Services (if applicable)	Annexure F	N/A			
1.1.8	SBD 6.2 Declaration Certificate for Local Production and Local Content.	Annexure G1	N/A			

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	Annexure C Local Content Declaration-Summary Schedule Annexure D Imported Content Declaration – Supporting Schedule to Annexure C Annexure E Local Content Declaration-Supporting Schedule to Annexure C	Annexure G2 Annexure G3 Annexure G4	N/A N/A N/A			
1.1.9	SBD 1 Invitation to Bid must be filled out by all tenderers.	Annexure H	Y		√	
1.1.10	Tax Clearance Certificates A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS pin number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by NTCSA and/or their CSD profile / CSD number).				√	

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	Foreign suppliers with no footprint in South Africa must complete the SBD1 document; however, no proof of tax compliance is required.					
1.1.11	Tax Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE.	Attached	Y		√	
1.1.12	*SBD 6.1 Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexure I	Y		√	
1.1.13	# Specific Goals A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.				√	
1.1.14	Compliance with Employment Equity Act To the extent that the tenderer falls within the definition of a					√

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	"designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)					
1.1.15	**SBD 4 – Bidders Disclosure	Annexure J	Y		√	
1.1.16 Additional Documents required in event of JV:-						
1.1.16 .1	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.				√	
1.1.16 .2	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract, or this may be				√	

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	included as an obligation within the JV agreement.					
1.1.16.3	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.					√
1.1.17	Reverse e-auction training acknowledgement form (if applicable)	N/A				
1.1.18	Reverse e-auction process (if applicable)	N/A				
1.1.19	E-tendering Help Manual acknowledgement form	Attached			√	
1.1.20	E-tendering Help Manual for supplier	Attached				
1.1.21	CIDB (where applicable)	N/A				
1.1.22	CIDB Contract Skills Development Goals (CSDG) (if applicable)	N/A				
1.1.23	Building/Civil: Contract Skills Development Goals (CSDG)	N/A				
1.1.24	CIDB: Indirect Targeting for Enterprise Development Through Works.	N/A				

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1.1.25	Contract Participation Goals (CPG) (if applicable)	N/A				
1.1.26	Scope of Work	Attached				
1.1.27	NEC Contract	Attached			√	
1.1.28	Pricing Schedule/BOQ	Attached		√		
1.1.29	Additional documents required (ECSA/ SACPCMP/CVs/ permits/licenses/ specific registration documents (if applicable to scope of work)	N/A				
1.1.30	Standard Terms and Conditions	N/A				
1.1.31	Supplier Non-Disclosure Agreement	Attached			√	
1.1.32	SDL&I Undertaking	Attached			√	
1.1.33	Insurance Deductibles	N/A				
1.1.34	List of Acceptable Guarantors (where applicable)	N/A				
MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE [applicable to all tenders]						
1.1.35	Mandatory Contractual Requirement Proof of valid and current CSD Registration (CSD number/CSD Report) [applicable to all tenderers of local origin and foreign tenderers with local footprint]					√

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ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING						
1.1.36	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only)					√
1.1.37	Quality	• Quality Method statement based on scope. • Quality Policy Approved by top management. • Quality Objectives Approved by top management. • Documented information for defined roles, responsibilities and authorities. • Documented information for Control of Externally Provided Processes, Products and Services. • Form A is completed and signed.			√	
1.1.38	Other safety/quality documents as required per scope of works	N/A				
1.1.39	Environmental	• EMS Manual or a document that defines and describes the EMS and its scope • Environmental Policy Signed and Authorized by Company Owner/CEO/MD: • Project environmental objectives and planning to achieve them • Project Roles, Responsibilities and Authorities • Organisation Interested Parties - Needs and expectations • Environmental Communication • Nonconformity and Corrective action • Environmental Emergency Preparedness and Response • Performance Evaluation (monitoring, measurement, analysis and evaluation)			√	

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		• Internal Audit and Internal Audit Programme • Management Review • Environmental Compliance Obligations				
1.1.40	Due Diligence/financial analysis Audited Financial Statements of the tenderer for the previous 18 months, or to the extent that such statements are not available, for the last year. In the case of a joint venture or special purpose vehicle (SPV) specially formed for this tender, audited financial statements for each participant in the JV / SPV must be submitted. Start-up enterprises formed within the last 12 months are not required to submit audited financial statements, but if successful in this enquiry; will be required to furnish statements for the first year once available.					√

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DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA						
1.1.41	Functionality/	**Mandatory gatekeeper**	100%	√		
		Organizational Capability & Experience	30%	√		
		Key Personnel and Resource Competency	30%	√		
		Methodology and Approach	30%	√		
		Innovation, Research & Thought Leadership	10%	√		

The detailed technical/ functionality requirements will be as follows:

<u>Mandatory Technical Evaluation to be applied are as follows</u>:

Category	Category Weight	Requirements	Score levels
Mandatory Gatekeepers	**100%**	Tenderers must provide evidence of at least 5 years of experience in conducting Digital Transformation strategy development and IT strategy development (including unbundling). This includes benchmarking and implementation. Evidence must include high level details of work done on at least 1 successfully completed digital transformation and I&T strategy (including unbundling) within the last 5 years. Please include contactable references for similar projects demonstrating adherence to timelines, quality, and budget. The tenderer is responsible to obtain the necessary permissions from the references to disclose their details.	100 = Fully compliant 0 = Not Compliant
Threshold required is 100% and failure to meet threshold will not be evaluated further.			
For the technical scoring criteria, the criteria and weightings are as follows:			
	30%	Provide at least 3 detailed examples where your organization has consulted on digital transformation	12 = Fully Compliant

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Organizational Capability & Experience		initiatives and I&T strategy (including unbundling). Ensure that your expertise is clearly shown for strategy development, benchmarking, roadmaps, options and implementation.	6 = Partially Compliant 0 = Not Compliant
		Describe your experience in emerging technologies such as AI, analytics, automation, digital twins, and immersive (AR/VR/XR) technologies and how you have assisted customers to extract the most benefit from these technologies. Ensure that you include your expertise provided.	6 = Fully Compliant 3 = Partially Compliant 0 = Not Compliant
		Provide evidence of how your organization ensures compliance with data protection and information security regulations (e.g. POPIA, and other relevant South African Legislation)?	6 = Fully Compliant 3 = Partially Compliant 0 = Not Compliant
		Indicate the number of completed Digital Transformation and IT Strategy (including unbundling) completed in the last 5 years. (>2 Fully Compliant; 1-2 Partially Complaint; 0 Non-Compliant)	3 = Fully Compliant 1.5 = Partially Compliant 0 = Not Compliant
		Describe your approach to knowledge transfer and capacity building for client teams. Provide comprehensive evidence of how this was achieved with past projects and how its success was measured and achieved.	3 = Fully Compliant 1.5 = Partially Compliant 0 = Not Compliant
Key Personnel and Resource Competency	**30%**	Provide CVs and profiles of key proposed personnel aligned to each of the deliverable categories in the scope. Clearly indicate for each, their proven experience in developing digital transformation strategies, IT Strategies, as well as unbundling/establishment, for organizations of comparable size and complexity.	12 = Fully Compliant 6 = Partially Compliant 0 = Not Compliant
		Provide proof of the certifications held in recognized frameworks and standards (e.g., TOGAF, DAMA-DMBOK, COBIT, ITIL, Agile, or similar). Indicate if these are held by the company, or which individuals.	9 = Fully Compliant 4.5 = Partially Compliant 0 = Not Compliant
		Describe how your organization ensures resource continuity and knowledge retention.	3 = Fully Compliant 1.5 = Partially Compliant 0 - Not Compliant

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		Describe how your organization approaches stakeholder engagement and facilitation, when dealing with the customers workforce, on Digital Transformation and I&T Strategy Development.	3 = Fully Compliant 1.5 = Partially Compliant 0 = Not Compliant
		Provide all ISO Certifications the company has and proof that they are current.	3 = Fully Compliant 1.5 = Partially Compliant 0 = Not Compliant
Methodology and Approach	**30%**	Provide your proposed methodology and approach to deliver a NTCSA Digital Transformation and I&T Strategy (including unbundling).	15 - Fully Compliant 7.5 = Partially Compliant 0 = Not Compliant
		Provide how you will ensure that the developed strategy is fit for purpose (e.g. multiple options and scenario analysis). Provide evidence how this was done in previous such projects.	12 = Fully Compliant 6 = Partially Compliant 0 = Not Compliant
		Describe what governance structures and review mechanisms do you apply to ensure solution compliance and quality throughout delivery?	3 - Fully Compliant 1.5 - Partially Compliant 0 - Not Compliant
Innovation, Research & Thought Leadership	**10%**	Describe your capabilities in conducting strategy development, research, benchmarking, and emerging trend analysis to support digital transformation and IT modernisation for electrical utilities.	4 - Fully Compliant 2 - Partially Compliant 0 - Not Compliant
		Provide examples of innovation or IP developed by your company (e.g. accelerators, frameworks, methodologies).	4 - Fully Compliant 2 - Partially Compliant 0 - Not Compliant
		How do you support organizations in realizing the benefits of digital transformation and IT modernisation, including performance tracking, ROI assessment, and lessons learned?	2 - Fully Compliant 1 - Partially Compliant 0 - Not Compliant

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Total	**100%**	**Tenderers must achieve a minimum threshold score of 70%. Failure to meet this minimum requirement will result in disqualification from further evaluation.**

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1.2. Tender Data

The Tender Data makes several references to the Standard Conditions of Tender and in those instances, the clause numbers are referenced hereunder. If the Standard Conditions of Tender are not attached to the enquiry, then tenderers are required to download this from www.ntcsa.co.za. The *"Tender Data"* as detailed herein shall take precedence over the Standard Conditions of Tender in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	The *Employer* is **NTCSA SOC Ltd** The NTCSA *Representative* is: Name: **Thendo Silimela** Tel: **011 800 8269** E-mail: **silimetm@ntcsa.co.za** 1st Escalation: Procurement Manager Name: **Jabu Nkgapele** Email: **NkgapeJL@ntcsa.co.za** 2nd Escalation: Middle Manager Name: **Vongani Hlungwani** Email address: **HlungwVC@ntcsa.co.za**
1.3 Enquiry documents	The Invitation to tender number is: **E2877NTCSAMWP**
1.4 Type of enquiry	This enquiry is: **1.** An open invitation to tender
1.6 NTCSA's rights to accept or reject any tender	The tender shall be for the **whole** of the contract.
2.1 Eligibility	Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with NTCSA or State-Owned Companies. **Tenderers are ineligible to submit a tender if:** **1.** Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also

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apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.

2. Tenderers submit more than one [tender/proposal] either individually or as a partner in a joint venture (JV) or consortium, except on an E-Tendering system where there is a limit size (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes).

3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.

4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this [tendering/RFP] process is:

(a) they have a controlling partner or majority shareholder in common; or

(b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process;

5. Tenders signed by non- authorised persons.

6. Any tenderer that is restricted by National Treasury.

7. Any tenderer on the Tender Defaulters list.

8. A tenderer that sub-contracts 100% of the Scope of Work.

9. Flagged suppliers.

Ineligible of the flagged suppliers/tenderers will be due to the following reasons:

a) Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalisation of supplier disciplinary measures against these suppliers; and

b) Other suppliers implicated in serious misconduct and a breach of the Eskom Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source.

c) List of Restricted Suppliers and Defaulters as per PRECCA as issued by National Treasury

The implications of this “flag” are as follows:

- No new contracts or extension of existing contracts may be awarded to the supplier pending finalisation of supplier disciplinary processes against the supplier. Where as such, the supplier’s bid should be removed

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	from any tender evaluation at the "eligibility" or "compliance" assessment stage of the evaluation. **NTCSA will disqualify tenderers that are found not to have met the eligibility criteria.**
2.2 -2.5 Tender Closing	The deadline for tender submission is: Date **22 May 2026** Time **10h00** **Late Tenders will not be accepted.** **Tenders are uploaded via NTCSA Tender bulletin site on the Eskom E- tendering page.**
2.9 Submitting a tender	For Electronic Tender Submissions The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. The documents need to be upload under the folder Technical, Commercial, Financial, and other. All documents need to be submitted in a PDF format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). The price list needs to be submitted in PDF and a copy in excel format. No Zip/condense files can be uploaded No hard copy will be accepted If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page.
2.12 Tender Validity Period	The tender validity period is **120** days: **NTCSA may extend the validity period for a specified additional period. Should extension of validity be required by NTCSA, tenderers agreeing to the request will not be required or permitted to modify a tender. If a tenderer modifies a tender, such a tender will be disqualified from the evaluation process.**
2.15 Clarification meeting	**A non-compulsory tender clarification meeting will be held as follows:** **Date: 14 May 2026** **Time: 15h00 to 16h30** **Venue: Microsoft Team**

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	Link: https://teams.microsoft.com/meet/397497303970679?p=pZSFsEAIHEy791C5hD **Meeting ID: 397 497 303 970 679** **Passcode: ZU3tN3HS** Tenderers must confirm their intention to attend with the NTCSA Representative, stating the name, position and contact details of each proposed attendee.
2.16 Seeking clarification	The tenderer will notify NTCSA of any clarifications required before the closing time for clarification queries, which is **3** working days before the deadline for tender submission. This includes the requests for extension for tender closing date. Any addenda or clarifications to the Invitation to Tender (ITT) will be posted on the e-tender portal and the Tender Bulletin. Tenderers must review these platforms for updates before finalizing their bid submissions. NTCSA will not be responsible for any disadvantages or disqualifications resulting from Tenderers not accessing the latest ITT information.
2.22 Alternative tenders	Alternative tenders are **not allowed**.
2.33 Cataloguing	Not applicable.
2.34 Provision of Security for Performance	Not applicable.
3.4 Tender Opening	For E-tendering. There will be no public opening of tenders. Tenders will be downloaded electronically.
3.5 Prices to be read out or not	Prices will **not be read out**.
3.9 Basic Compliance	Basic compliance with this enquiry requires a tenderer to meet all the following requirements: Basic compliance for this invitation to tender are: 1. Meet the eligibility criteria for a tenderer; 2. Submit a complete tender with commercial, financial and technical information 3. Submission of the mandatory commercial tender returnables as at stipulated deadlines. For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section will be deemed non-responsive.
3.13 Functionality requirements	Functionality requirements are **applicable** The following criteria will be applicable for this transaction under functionality criteria:

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Criteria	Weight
Mandatory Gatekeepers	100%

Threshold required is 100% and failure to meet gate keeper threshold will not be evaluated further.

For the technical scoring criteria, the criteria and weightings are as follows:

Criteria	Weight
Organizational Capability & Experience	30%
Key Personnel and Resource Competency	30%
Methodology and Approach	30%
Innovation, Research & Thought Leadership	10%
Threshold	**70%**

N:B Tenderers must achieve a minimum threshold score of 70%. Failure to meet this minimum requirement will result in disqualification from further evaluation.

3.14 Evaluation of Price

Prices will be evaluated as follows:

1. Inclusive of VAT;
2. Corrected for arithmetical errors;
3. Excluding contingencies in any bill of quantities or activity schedule'
4. Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and
5. Unconditional discounts will be taken into account for evaluation purposes.
6. Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected.

Prices will be scored out of **80** points

The PPPFA preference point system of 80/20 (for estimated values below R50M inclusive of VAT) will apply to this tender.

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

NTCSA will reserve the right to negotiate with all qualifying supplier if need arises, under the following circumstances:

- When all tenders have been evaluated and there is no tender which stands out as the most advantageous in terms of the evaluation criteria detailed in the enquiry documentation.

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	• When NTCSA's price estimation (Budget) is substantially lower than that of the lowest tender. • When all or the majority of the tenders received deviate materially from the published requirements. Where other objectives indicated in the enquiry, or arising from evaluations have been identified, which necessitate further negotiation. The negotiations will be conducted following the PPPFA process.
3.18 Evaluation of Specific Goals	Specific goals will be scored out of **20** points in accordance with the PPPFA. **The following document is required to claim preference points,** • Submit valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPC affidavit. "proof of B-BBEE status level of contributor" means- • The B-BBEE status level certificate issued by an authorised body or person; or • a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or • any other requirement prescribed in terms of the Broad-Based Black Economic empowerment Act. Specific goals for the tender and points claimed are indicated per the table below. **B-BBEE Status Level of Contributor** / **Number of points (80/20 system)** 1 / 20 2 / 18 3 / 14 4 / 12 5 / 8 6 / 6 7 / 4 8 / 2 Non-compliant contributor / 0 If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal. **Transformation – BBBEE Improvement or Retention Plan**

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	Transformation remains an area of focus, where NTCSA continuously strives to align itself with national transformation imperatives to unlock growth, drive industrialization, create employment and contribute to skills development. NTCSA encourages its suppliers to constantly strive to improve their B-BBEE rating. Whereas Tenderer/s will be allocated points in terms of a preference point system based on specific goals, NTCSA also requests that tenderer/s submits their B-BBEE improvement or retention plan within 30 days of signing the contract. Tenderer/s are therefore requested to indicate the extent to which they will maintain (only if the respondent is a Level 1) or may improve/maintain their B-BBEE status over the contract period if their B-BBEE status is level 2 or 3. Tenderer/s with a B-BBEE status level 4 at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of B-BBEE Level 3 by the end of the first year of the contract and thereafter improve their B-BBEE status level or migrate by one level higher. Tenderer/s with a B-BBEE recognition status of Level 5 to Level 8 or non-compliant at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of Level 4 by the end of the first year of the contract and thereafter improve at least one B-BBEE Level higher of each year from the second year of the contract. Tenderer/s are requested to submit their B-BBEE Improvement Plan as an essential document within 30 days of signing the contract. **NB:** A valid B-BBEE certificate or Sworn Affidavit is a condition for contract award, if your company's annual Total Revenue is R10 Million or less you qualify as an Exempted Micro Enterprise therefore you can submit Sworn Affidavit. If your annual Total Revenue is R50 Million or less, you qualify as Qualifying Small Enterprise and must comply with all of the elements of QSE score card relevant to your sector unless an entity is at least 51% Black owned you are required to obtain a Sworn affidavit. If your Annual Total Revenue is above R50m you need to submit a Valid B-BBEE certificate.
3.19 Ranking of tenders	Tenderers will be ranked by applying the preferential point scoring for the **80/20** system. NTCSA will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest.
3.2 Objective Criteria	Objective criteria are **applicable.** **Please note that NTCSA may award the contract to a tenderer other than the highest scoring if objective criteria justify the award.** The SDL&I objective criteria apply to the enquiry:

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Jobs Creation

Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.

Type of Jobs to be created	Number of Jobs to be created
Type of Jobs to be retained	**Number of Jobs to be retained**

Skills development

Tenderers are required to submit proposals in a table below for developing the skills of unemployed candidates in the country.

Category	Tenderer Commitment
University or University of Technology Bursary	

For every R3 million Invoiced the contracted supplier shall offer a University of technology or University bursary valued at R30 000.00

The process of developing these skills shall involve the participation by tenderers directly and through their supply network. In certain cases, the SETA's accredited training providers can be approached to participate in developing critical and scarce skills.

Note: That these targets for skills development candidates categorically exclude NTCSA employees and registered learners. The tenderers are required to take full responsibility for the total cost of developing the requisite skills, and Eskom shall not make any financial contribution towards the fulfilment of this obligation. Tenderers also are advised to approach their relevant SETAs to access grants, subsidies, and incentives as well as South African Revenue Services for tax rebates that are earmarked for skills development initiatives.

SDL&I Retention and Performance Security

NTCSA will apply a retention of 2.5% of the monthly invoice value for failure to meet SDL&I obligations.

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	For the duration of the contract, NTCSA will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Contractor upon: • NTCSA receives the SDL&I progress report/s from the contractor. • Fulfilment of all SDL&I obligations by the contractor. • Submission of an approved compliance report by SDL&I Department.
3.21 Reverse e-auction	Reverse e-auction is **not applicable**
Contractual Requirements	Mandatory Contractual Requirements that **must** be included in all tenders is the following:- • Proof of CSD registration Additional Contractual Requirements that may be included if applicable: • SHEQ requirements; and/or • Financial viability (submission of financial statements); and/or • Any other as may be stipulated. **Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award.** **Failure to meet stipulated Contractual Requirements by the stipulated deadlines may result in the tenderer being regarded as non-responsive and ineligible for contract award.**
Payment Terms	**Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:** For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices. For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.
2.29-2.30 Contract Skills Development Goal (CSDG) and Contract Participation Goals (CPG)	Not applicable.
2.28 CIDB Requirements (where applicable for Engineering and Construction Works Contracts)	CIDB Requirements are **not applicable.**

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3.24 Sign Form of Agreement	The conditions of contract will be the **NEC3 Professional Service Short Contract.**

Please note:

Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:

For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.

For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.

NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market-related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: www.csd.gov.za

"proof of B-BBEE status level of contributor" means-

(a) the B-BBEE status level certificate issued by an authorised body or person; or
(b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
(c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

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ANNEXURE A

AUTHORISATION FORM

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation or joint venture, the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, or power of attorney in the case of a joint venture).

Note further that the authorised representative of the *tenderer* will in addition be required to sign the form at the end in addition to the relevant certificate for category of organisation.

A. Certificate for company

I,_ _._ _ _ _ , in my capacity as _ _ _ _ _ _ _ _ _ _ _ _ of the board of directors of _, hereby confirm that by resolution of the board taken on _ _ _ __ _ _ _ _ (date), Mr/Ms _ , acting in his/her capacity of _, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. The resolution of the board is annexed to this Form.

Signed:	Date:
Name:	**Position:**

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B. Certificate for close corporation

I,_ _._ _ _ _ , in my capacity as member of _, hereby confirm that by majority vote of the members taken on _ _ _ _ _ _ _ _ _ _ (date), Mr/Ms _ , acting in his/her capacity of _, is authorised to submit this tender on behalf of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. The members' resolution is annexed to this Form.

Signed:	**Date:**
Name:	**Position:** **(Member)**

C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as _ hereby authorise Mr/Ms _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _, acting in his/her capacity of _, to submit this tender on our behalf, and to sign all documents in connection with the tender and any contract that may result from it on our behalf.

Name	Address	Signature	Date

NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

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D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _, an authorised signatory of the company _ , being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

Furthermore we attach to this Form a copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates the member that will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

Name of JV member	Address	Authorised signature, name and capacity
Lead partner		

E. Certificate for sole proprietor

I, _, hereby confirm that I am the sole proprietor of

the business trading as _

Signed:	Date:
Name:	Position: (Sole Proprietor)

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<u>NOTE</u>: The table hereunder to also be fully completed by all *tenderers* irrespective of the category of organisation selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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ANNEXURE B

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender/Proposal from NTCSA SOC Ltd and the following addenda issued by NTCSA:

We confirm that the documentation received by us is: ***(Indicate by ticking the box)***

Correct as stated in the Invitation to Tender / RFP Content List, and that each document is complete. ☐

Or: Incorrect or incomplete for the following reasons: ☐

_____

_____

_____

Cataloguing Acknowledgement:

Please select the relevant statement by ticking the appropriate box below:

1. We agree to provide the cataloguing information as described in the enquiry ☐
2. We have already supplied NTCSA with the cataloguing information pertaining to this enquiry in a previous contract/order [***insert previous contract/order number***] ☐
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐

_____

_____

_____

4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [***delete whichever is not applicable***] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender/Request for Proposal No: _____

Name of Tenderer:_____

Country of registration: _____

Full names of contact person: _____

Contact details:

Tel (landline):
Cell phone:
e-mail address:

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE C

TENDERER'S PARTICULARS

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an **'X'** (where applicable provide registration number)**:**	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member)	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with NTCSA, please provide your Vendor registration number with NTCSA._____

2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury_____

3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.

4. You may register online at National Treasury website on www.treasury.gov.za

5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status _____

6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	

7. If sub-contracting is prescribed in the enquiry, tenderers must complete 7.1 to 7.9.

7.1 Confirm if you intend sub-contracting

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YES		NO	

7.2 What percentage will you be sub-contracting? _____%

7.3 To whom do you intend sub-contracting? _____

7.4 Is the said sub-contractor registered on CSD?

YES		NO	

7.5 If yes to 7.4, please provide CSD number._____

7.6 Please confirm B-BBEE level of said sub-contractor_____

7.7 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE D

INTEGRITY DECLARATION FORM

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an NTCSA employee/director as per the definition of "related" set out hereunder, may submit a tender to NTCSA. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where:-

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of NTCSA.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with NTCSA employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an NTCSA employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering/RFP process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of NTCSA regarding the bidding process;

Related:

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

(a) an individual is related to another individual if they-

(i) are married, or live together in a relationship similar to a marriage; or

(ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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(b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and

(c) a juristic person is related to another juristic person if-

(i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;

(ii) either is a subsidiary of the other; or

(iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

"related person", when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

Control:

(2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-

(a) in the case of a juristic person that is a company-

(i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act1; or

(ii) that first person together with any related or inter-related person, is-

(aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or

(bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;

(b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members' interest, or controls directly, or has the right to control, the majority of members' votes in the close corporation;

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(c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or

(d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph *(a), (b)* or *(c)* of subsection (2).

"To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	**Identity Number**	**Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.**	**Full Names & Capacity/Position of NTCSA employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)**	**To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?**

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. _____
[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? _____(
[Yes/No]

If Yes, attach proof.

2 DECLARATION OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender/proposal will be disqualified if the tenderer/s, or any of its directors have:

1. abused NTCSA's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

Please complete the declaration with an '**X**" under YES or NO

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Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/directors/members/partners/owners prohibited from doing business with any International Financial/Lending Institution or Development/Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners failing to meet their contractual obligation with the State or any State owned entity?		
1.5.1	If "Yes", provide details		

3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned _____ [*Full names and Position*] _____ hereby declare that I am the duly authorised representative of _____ [*Name of Tenderer*].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in _____ [*Name of Tenderer*]:

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Note that the information in the table below must be completed in full for each tenderer including incorporated JVs. If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

Individuals:

Full Name	Identity Number	Shareholding Percentage

Other Entities*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender/proposal may be rejected, and that NTCSA will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

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Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

<u>Joint Ventures</u>

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender/proposal may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE H

SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:	E2877NTCSAMWP	CLOSING DATE:	22 May 2026	CLOSING TIME:	10h00
DESCRIPTION	THE PROFESSIONAL IT SERVICES TO BE PROVIDED TO NTCSA TO DEVELOP A COMPREHENSIVE DIGITAL TRANSFORMATION STRATEGY				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*

BID TO BE SUBMITTED ELECTRONICALLY

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
	TCS PIN:		**OR** CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?				
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)		
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)		
	☐	A REGISTERED AUDITOR		
		NAME:		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				

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ARE YOU THE ACCREDITED REPRESENTATIVE **IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	……	**DATE**	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		**TOTAL BID PRICE (ALL INCLUSIVE)**	

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT/ PUBLIC ENTITY	NTCSA	CONTACT PERSON	
CONTACT PERSON	Thendo Silimela	TELEPHONE NUMBER	
TELEPHONE NUMBER	011 800 8269	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS	silimetm@ntcsa.co.za		

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PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE**
3. **BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION (NAMELY, BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
4. **WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION (NAMELY. BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS) MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6. WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

7. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐
   YES ☐ NO
2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐
   YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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ANNEXURE I **SBD 6.1**

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

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To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

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FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

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4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ϒ Partnership/Joint Venture / Consortium
- ϒ One-person business/sole propriety
- ϒ Close corporation
- ϒ Public Company
- ϒ Personal Liability Company
- ϒ (Pty) Limited
- ϒ Non-Profit Company
- ϒ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

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……

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……

DATE: ……

ADDRESS: ……

……

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ANNEXURE J **SBD 4**

TENDERER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender / request for proposal. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, NTCSA requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

2. TENDERER'S DECLARATION

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

[YES/NO]

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

[YES/NO]

If so, furnish particulars:

……

……

2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

[YES/NO]

If so, furnish particulars:

……..

……..

3. DECLARATION

I, the undersigned, (name)……. in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect:-

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 **T**here have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win

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the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.

3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……	……
Signature	Date
……	……
Position	Name of bidder

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