



## INDEPENDENT DEVELOPMENT TRUST

### APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF THE OUTSTANDING WORKS AND NEW ADDITIONS FOR TROTSVILLE PRIMARY SCHOOL FOR THE DEPARTMENT OF EDUCATION, NORTHWEST PROVINCE.

**BID NUMBER: DOE14NWER016**

**CLOSING DATE AND TIME: 24 JULY 2023 at 12h00**

On behalf of the Department of Education, North West Province, the Independent Development Trust, invites bidders for the **APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF OUTSTANDING WORKS AND NEW ADDITIONS FOR TROTSVILLE PRIMARY SCHOOL FOR THE DEPARTMENT OF EDUCATION, NORTHWEST PROVINCE.**

Only tenders who have a CIDB contractor grading of **Grade 7GB (General Building) or higher; and comply with the tender conditions will be legible.**

The evaluation of the tender will be carried out in three (3) phases.

#### **PHASE 1: MANDATORY REQUIREMENTS**

Only bidders, who meet the following requirements will be eligible for further evaluation.

- Letter of Authority for signatory and / or Board / company resolution (for companies that has more than one Directors)
- The bidder must provide proof of valid CIDB registration or CIDB number– **Grade 7GB or higher** (JV's to submit consolidated CIDB Grading, which equates to the required grading)
- The bidder must provide a valid COIDA or FEMA certificate. (If JV, all partners must submit COIDA or FEM Certificates) Sole Proprietor's without employees are expected to submit from the Department of Labor a Tender Letter for a Sole Proprietor).
- Attendance to the compulsory site briefing meeting - Briefing session attendance register must be signed at Briefing Meeting
- The bidder must duly complete and sign **in full**:
  - SBD 1: Invitation to bid,
  - SBD 4: Bidder's disclosure and
  - SBD 6.1 Preference points claim form in terms of PPPFA, Procurement Regulations 2022

- The bidder must complete Form of Offer, fully signed and witnessed in the tender document **in full**
- The bidder must be registered on Central Supplier Database and provide MAAA Number to verify registration
- Joint Venture (JV) agreement, **if applicable**, JV agreement must be signed by all parties of the JV
- Acknowledgement of Addenda to Tender Documents (if applicable)

**Note:**

- Failure to submit any of the above documents / requirements shall result in disqualification of the bid.
- If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- If the bidder is listed on National Treasury List of Restricted Suppliers shall result in disqualification of the bid.
- If any of its Directors are Listed on the Register of Defaulters shall result in disqualification of the bid.

The IDT will assess all bids received based on its procurement policy in the event that information is required from the bidder/s, the IDT reserves its rights to request the information which shall be submitted within seven (7) working days from request and failure to submit will result in disqualification.

**NON-COMPULSORY DOCUMENT, BUT MANDATORY TO COMPLY WITH AT THE AWARD STAGE**

- Valid Tax Compliance Letter with a unique pin
- Compliant Central Supplier Database (CSD) Report

Only bidders who met all mandatory requirements will be evaluated further on functionality.

**PHASE 2: FUNCTIONALITY CRITERIA**

Criteria	Points Allocation
Relevant Previous Experience on completed projects of a similar nature and value in the last ten (10) years (Refer to Form T2.2.2)	35 points
Signed and stamped client references on the same projects listed above (both Client & Client Representative). OR Signed and Contactable reference letters from previous clients.	10 points
Qualifications, Skills and Experience of project key resources	35 points
Financial Viability	20 points
Total	<b>100 points</b>
NB: Minimum qualifying functionality threshold is <b>70 points out 100</b>	

**Similar Nature of work for evaluation** Construction of Buildings (No points will be allocated for other nature and value of works like Civil Engineering projects, Water projects, Transport Projects, Traffic Engineering Projects, and all Electrical & Mechanical Engineering projects)

## Supporting Documents Required

- CIPC Document
- Original certified ID Copies of directors (not older than 6 Months)
- Particulars of Tender's Projects (Appointment letters and completion certificates)
- Schedule of Tenderer's References
- Schedule of Subcontractors
- CV of Key Personnel including the OHS
- Original certified copies of Certificates/qualifications (not older than 6 Months)
- Original certified copies of all Professional Registrations of Staff.
- Signed and stamped banking/financial documentation

## PHASE 3: PREFERENTIAL POINT SYSTEM

Only bidders who are competent and who have achieved the minimum functionality threshold of 70 points or higher will be evaluated on 90/10 or 80/20 (Price / Specific Goals) points based on the Preferential Procurement Regulations of 2022.

In order to claim and be awarded specific goals points the supporting documents listed below must be provided. The IDT have targeted the specific goals scoring system as follows:

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)
Women Ownership	3	6
Youth Ownership	3	6
People with Disabilities Ownership	2	4
Black Male Ownership	2	4

## Source Documents to be submitted with the Bid:

- CIPC Document (Company Registration Document will be required for verification (CIPC DOC))
- Woman Ownership (Originally Certified ID Document)
- Youth Ownership (Originally Certified ID Document)
- People with Disability Ownership (Letter from the Dr. Confirming the Disability)
- Black Male Ownership (Originally Certified ID Document)

## AVAILABILITY OF DOCUMENTS

Documents will be available online from the **22 June 2023** on the following websites:

- National Treasury's eTender portal - [www.etenders.gov.za](http://www.etenders.gov.za)
- IDT website - [www.idt.org.za/business-opportunities/current-tenders/](http://www.idt.org.za/business-opportunities/current-tenders/)

No printed tender documents will be available at the site clarification session neither at the IDT offices.

## BIDDERS QUERIES

All SCM and Technical enquiries to this bid must be directed to Ms Noxolo Dikobe – [Noxolod@idt.org.za](mailto:Noxolod@idt.org.za) and Mr. Andrew Ngobeni – [AndrewN@idt.org.za](mailto:AndrewN@idt.org.za), queries relating to this tender may be addressed in writing to the specified emails. No verbal or telephonic queries will be attended to. Any attempt to verbally contact with the IDT's employee to influence outcome of this tender will lead to disqualification of the bid. All queries should be submitted seven (7) calendar days before the closing date. Queries sent after will not be acknowledged.

## COMPULSORY TENDER BRIEFING

A compulsory clarification meeting with representatives of the employer will take place on site at TROTSVILLE PRIMARY SCHOOL IN WOOLMARANSTAAD, IN THE Dr KENNETH KAUNDA OF THE NORTH WEST PROVINCE. The GPS coordinates are **-27.260005370991072"S and -25 962321203340696"E** on **03 JULY 2023 starting at 10h00**. Tenderers must sign the attendance register in the name of the tendering entity.

Bidders are requested and encouraged to arrive early before the commencement of the briefing session. No late arrivals will be allowed in the briefing meeting.

## CLOSING DATE

**The bid closing date is on Monday, the 24<sup>th</sup> of July 2023 @ 12H00.**

Bids should be submitted at the tender box situated in the IDT North West Regional Offices on or before the bid closing date. The North West Regional Offices are situated at:

INDEPENDENT DEVELOPMENT TRUST (NORTH WEST OFFICES)  
4071 Joules Street  
Industrial Site  
MAHIKENG  
2745

Bidders should fill out the tender register at a time and date the tender is dropped off in the IDT tender box.

**On submission of Tender documents, the bidder must submit a signed original bid document in hard copy**

## DISCLAIMER

Telegraphic, telephonic, facsimile, email and late tenders **WILL NOT BE ACCEPTED.**

Requirements for submission, sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Bidders are requested to price each line item of the Bills of Quantities (BOQ) in black ink. Should the bidder/s be deemed too risky to complete the project based on the IDT's risk assessment report, they will be subjected for further clarification.

The IDT reserve the right not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.

The Independent Development Trust does not bind itself to accept the lowest or any particular bid.