

DEVIATION: .....

DISM 17/24

CHECK BEFORE SUBMISSION	YES	NO
REGISTERED ON CSD DATABASE		
LETTER - SOLE SUPPLIER if applicable.		
QUOTE/INVOICE ATTACHED		
BUDGET (SAMRAS)		
CASHFLOW		
SIGNATURES		



# MEMORANDUM

Infrastructure Services

Municipality - Munisipaliteit Stellenbosch  
  
26 JUN 2024  
  
Office of the Municipal Manager  
Kantoor van die Munisipale Bestuurder

To Aan: MUNICIPAL MANAGER

From Van: VICTOR DYUSHA

Job Title: MANAGER: METERING, LOSS CONTROL & DWARSRIVIER

Date Datum: 25 June 2024

Re Insake: DEVIATION: APPOINTMENT OF ONTEC SYSTEMS ON A MONTH TO MONTH BASIS UNTIL 30 NOVEMBER 2024 TO MANAGEMENT THE EXISTING STS6 EDITION 2 COMPLIANT ELECTRICITY PREPAYMENT VENDING: STARTING 1 JULY 2024

## 1. PURPOSE

To obtain approval in terms of Supply Chain Management Policy, to deviate from the official procurement process in terms of section 36 of the approved SCM Policy.

REASON FOR DEVIATION: (Mark with x where applicable)	
1.	Emergency. "Emergency dispensation" means emergency as referred to in paragraph 36(1)(a)(i) of this policy under which one or more of the following is in existence that warrants an emergency dispensation;
a	The possibility of human injury or death;
b	The prevalence of human suffering or deprivation of rights;
c	The possibility of damage to property, or suffering and death of livestock and animals;
d	The interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole;
e	The possibility of serious damage occurring to the natural environment;
f	The possibility that failure to take necessary action may result in the municipality not being able to render an essential community service;
g	The possibility that the security of the state could be compromised; or
h	The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal procurement process. Emergency dispensation shall not be granted in respect of circumstances other than those contemplated above.
2.	Goods or services are produced or available from a single provider
3.	Acquisition of special works of art or historical objects where specifications are difficult to compile.
4.	Acquisition of animals for zoos and /or nature and game reserves
5.	Exceptional case and it is impractical or impossible to follow the official procurement processes

DEVIATION: .....

## 2. SUBSTANTIATE WHY SCM PROCESS COULD NOT BE FOLLOWED (TO BE REPORT TO COUNCIL)

The procurement process aimed at appointing a new service provider to supply installation and management of STS6 edition 2 compliant prepayment electricity vending has been concluded on 7 June 2024. The tender has been cancelled as no acceptable bids were received. Consequently, the tender must be re-advertised. The primary concern lies in

- (i) the short period left before the existing contract end.
- (ii) the setup period of two months needed to have a fully functioning systems if a new service provider is appointed.
- (iii) the period it would take to complete a new tender process.

It should also be noted that the setup period is two months if a new service provider were to be appointed. Therefore, with the setup period of two months it is impossible to follow a formal procurement process.

Therefore, there is an urgent need to have an operational service provider in place by 1 July 2024.

## 3. BACKGROUND

The Electricity Services Department went out on a tender process (B/SM 34/24) to appointing a service provider to supply installation and management of STS6 edition 2 compliant prepayment electricity vending: period 1 July 2024 to 30 June 2027. The tender closing date was on the 11<sup>th</sup> of March 2024. A compulsory virtual clarification meeting was held via Microsoft Teams on 22 February 2024 at 10:00 am.

Eight (8) offers were received and opened in public on the closing date of 11 March 2024 from the bidders mentioned below.

1. Ontec Systems (Pty) Ltd
2. Conlog (Pty) Ltd
3. Syntell (Pty) Ltd
4. Contour Technology(Pty) Ltd
5. Utilities World (Pty) Ltd
6. Landis & Gyr (Pty) Ltd
7. Idealprepaid (Pty) Ltd
8. Spectrum utility management (Pty)Ltd

## 4. DISCUSSION

The technical evaluation team at Electricity Services evaluated the tender submissions from eight bidders, finding none in compliance with the technical requirements. The evaluation team recommended to the Bid Evaluation Committee (BEC) that the tender be cancelled,

**NB! All deviations i.r.o the amount will be tabled at the BAC  
2023/2024**

**DEVIATION:** .....

a decision which the BEC duly endorsed. This recommendation was then tabled in front of the Bid Adjudication Committee (BAC).

On 7 June 2024, the BAC reviewed and accepted the BEC's recommendation, officially approving the cancellation of the tender. Notification letters informing the bidders of the cancellation were dispatched on 11 June 2024.

The cancellation of the tender has the following implications:

- The Municipality will be without a service provider by 1 July 2024 to provide prepaid vending services, thereby not able to generate income from the electricity prepaid sales.
- 33 146 municipal prepaid customers will not be able to purchase electricity.
- The Electricity Services Department lacks the skill and manpower to provide the service internally.

Electricity Services prepared an item for Council to extend the existing contract number B/SM 67/21 following Section 116(3) of MFMA and was advised by Supply Chain Management not to go that route, but rather wait for the BAC to cancel the new tender as per BEC recommendation and thereafter, a deviation process be followed.

Considering these circumstances, the Bid Adjudication Committee is urged to consider appointing Ontec Systems on a month-to-month basis until a new procurement process to provide this service is completed. Ontec Systems (Pty) has expressed in writing their willingness to continue providing the service at the existing tender rates should they be appointed on the 1 July 2024. Ontec Systems also indicated in writing that they still have the number of personnel needed under the existing contract.

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## 5. FINANCIAL IMPLICATIONS

The following rates as per the existing tender number B/SM 67/21 will be utilised after the end of the contract should the BAC appoint Ontec Systems monthly.

Item No	Description	Unit Price (VAT Excl) (2023/2024)
1	Section A - Vending System (per meter per month)	R0,00
2	Section B - Vendor Management per month (percentage)	1,80%
3	- Cash Banking Cost (percentage) per month	0,00%
4	Credit and Debit Card Cost (percentage) per month	0,00%
5	- EFT Cost (percentage) per month	0,00%
6	Section C - Provision of Data management and Revenue Protection - Sweep Audit (per audit) per year	R65,00
7	Sweep Audit plus TID Rollover Service (per audit) per year	R65,00
8	- Targeted Audit (per audit) per year	R80,00
9	- Remedial Action (per action) per year	R350,00

Funds will be utilized from the following ukeys.

Maintenance of unspecified assets : 20220630078091 (Operational Ukey)  
Budget amount in the ukey : R 12 276 720

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**6. IT IS RECOMMENDED THAT:**

6.1 An approval be granted to appoint Ontec Systems (Pty) on a month-to-month basis until 30 November 2024 on the same rates of contract number B/SM 67/21 submitted for financial year 2023/24.

Compiled by



**VICTOR DYUSHA**  
Manager: Metering, Loss Control & Dwarsrivier

Date: 25/06/2024

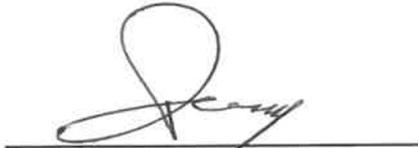
Supported by



**Nombulelo Zwane**  
Senior Manager: Electricity Services

Date: 25/6/24

Supported by



**SHANE CHANDAKA**  
Director: Infrastructure Services

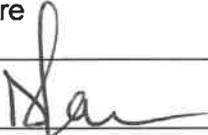
Date: 25/06/2024

DEVIATION: .....

7. SUPPLY CHAIN MANAGEMENT COMMENTS:

.....  
.....  
.....  
.....

8. APPROVAL:

REQUEST SUPPORTED / NOT SUPPORTED BY THE STELLENBOSCH MUNICIPAL BID ADJUDICATION COMMITTEE		
Name	Signature	Date
D. Jaroh		21/6/2024
S Chandaka	Online	21/6/2024
G Boshoff	Online	21/6/2024
A Barnes	Online	21/06/2024.
A de Beer		21/6/2024
Comments:	Supported on a month to month basis not longer than 30 November 2024	
CHAIRPERSON.....		DATE 21/06/2024
RECOMMENDATION FROM BID ADJUDICATION COMMITTEE APPROVED BY THE ACCOUNTING OFFICER		
Comments:	Appointment Approved as per recommendation	
Accounting Officer.....	 (A.P. Barnes)	DATE 21/6/2024

Acting



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK  
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Ref: BSM 67/21

27 May 2024

Ontec Systems (Pty) Ltd  
Table Bay House  
First floor  
Tygerberg Office Park  
163 Uys Krige Drive  
Platteklouf  
7500

Dear Radia Moolagee

**RE: BSM 67/21: SUPPLY INSTALLATION AND MANAGEMENT OF STS6 EDITION 2 COMPLIANT PREPAYMENT ELECTRICITY VENDING: PERIOD 1 JULY 2021 TO 30 JUNE 2024**

Stellenbosch Municipality is in a procurement stage to appoint a service provider to supply installation and management of sts6 edition 2 compliant prepayment electricity vending: period 1 July 2021 to 30 June 2024. The new tender has been advertised as B/SM 34/24. The process of appointing a service provider has not been concluded.

Stellenbosch Municipality wish to extend the existing contract (number 67/21) on a month-to-month basis until a service provider is appointed. Please confirm in writing your willingness to extend the contract **using the same rates submitted** for the financial year 2023/2024 in the existing contract.

Final approval of the extension of the existing contract will be granted by Stellenbosch Municipality's Bid Adjudication Committee (BAC) and therefore **this letter does not give approval to extend the contract** but is a request for confirmation from Ontec Systems for willingness to extend the contract. Should the BAC approve the extension of the existing contract, Ontec Systems, will be informed in writing.

Yours sincerely

Victor Dyusha

MANAGER: METERING, LOSS CONTROL & DWARSRIVIER OPS

## Victor Dyusha

---

**From:** Radia Moollagee <RMoollag@ontec.co.za>  
**Sent:** Monday, 27 May 2024 14:49  
**To:** Victor Dyusha  
**Cc:** Warren Morkel; Bongekile Sentane; Ontec Bids  
**Subject:** [EX] RE: REQUEST TO EXTEND CONTRACT FOR B/SM 67/21 - VENDING SERVICES

Good afternoon Victor

Thank you for your email. I hereby confirm that Ontec is willing to extend contract 67/21 on a month to month basis using the same rates submitted for financial year 2023/2024.

Kind Regards

**Radia Moollagee**

Business Development Manager: Private Utilities



Table Bay House,  
First Floor Tygerberg Office Park  
163 Uys Krige Drive Platteklouf,  
7500

**TEL** +27 (0)21 928 1700  
**FAX** +27 (0)21 928 1701  
**CELL** +27 (0)71 677 4677  
**EMAIL** [radia.moollagee@ontec.co.za](mailto:radia.moollagee@ontec.co.za)

[www.ontec.co.za](http://www.ontec.co.za)

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**From:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>  
**Sent:** Monday, May 27, 2024 11:42 AM  
**To:** Radia Moollagee <RMoollag@ontec.co.za>  
**Cc:** Warren Morkel <Warren.Morkel@stellenbosch.gov.za>; Bongekile Sentane <Bongekile.Sentane@stellenbosch.gov.za>  
**Subject:** REQUEST TO EXTEND CONTRACT FOR B/SM 67/21 - VENDING SERVICES

Hi Radia

Please find attachment.



Kind regards,

**Victor Dyusha**

Manager: Metering, Loss Control and Dwarsrivier Ops

## Nicolene Hamilton

---

**From:** Victor Dyusha  
**Sent:** Wednesday, 12 June 2024 14:10  
**To:** Nicolene Hamilton; Ingrid Thesen  
**Cc:** Warren Morkel; Bongekile Sentane  
**Subject:** FW: BAC Meeting - 07 June 2024  
**Attachments:** FW: REQUEST FOR CONFIRMATION OF INDIVIDUAL ROLE PLAYERS FOR TENDER NUMBER 65/21 : AMR; [EX] RE: REQUEST FOR CONFIRMATION OF INDIVIDUAL ROLE PLAYERS FOR TENDER NUMBER 67/21 : VENDING SERVICES

Hi Ingrid and Nicolene

Can you please include the following deviations to Fridays BAC. Ontec has confirmed that they still have the number of employees required for these two tenders

- Deviation: Supply Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending for a Period 01 July 2021 to 30 June 2024.
- Appointment of an experience service provider to read meters remotely, via automated meter reading (AMR) system and manage metering services for large power users, metered streetlight points and small-scale embedded generations consumer's period: 1 July 2021 TO 30 June 2024

Regards  
Victor

**From:** Victor Dyusha  
**Sent:** Friday, June 7, 2024 8:21 AM  
**To:** Ingrid Thesen <Ingrid.Thesen@stellenbosch.gov.za>  
**Cc:** Nicolene Hamilton <Nicolene.Hamilton@stellenbosch.gov.za>; Bongekile Sentane <Bongekile.Sentane@stellenbosch.gov.za>; Warren Morkel <Warren.Morkel@stellenbosch.gov.za>  
**Subject:** RE: BAC Meeting - 07 June 2024

Hi Ingrid

Nombulelo, requested we remove the deviation for installation of vending in today's BAC meeting. There is information she want me to obtain from the current service provider. Therefore, the following will be serving in today's meeting

- BSM 34/24
- **Deviation:** Appointment of an experience service provider to read meters remotely, via automated meter reading (AMR) system and manage metering services for large power users, metered streetlight points and small-scale embedded generations consumer's period: 1 July 2021 TO 30 June 2024

**From:** Ingrid Thesen <Ingrid.Thesen@stellenbosch.gov.za>  
**Sent:** Thursday, June 6, 2024 5:26 PM  
**To:** Rozeeta Petersen <Rozeeta.Petersen@stellenbosch.gov.za>; Precious Ndlebe <Precious.Ndlebe@stellenbosch.gov.za>; Kevin Carolus <Kevin.Carolus@stellenbosch.gov.za>; Monique Steyl <Monique.Steyl@stellenbosch.gov.za>; Dalleel Jacobs <Dalleel.Jacobs@stellenbosch.gov.za>; Shane Chandaka <Shane.Chandaka@stellenbosch.gov.za>; Wade van der Merwe <Wade.Vandermerwe@stellenbosch.gov.za>; Henry Mitchell <Henry.Mitchell@stellenbosch.gov.za>; Anthony Barnes <Anthony.Barnes@stellenbosch.gov.za>; Levita Pool <Levita.Pool@stellenbosch.gov.za>; Magdelene Stevens <Magdelene.Stevens@stellenbosch.gov.za>; Akhona

## Nicolene Hamilton

---

**From:** Radia Moollagee <RMoollag@ontec.co.za>  
**Sent:** Monday, 10 June 2024 15:46  
**To:** Victor Dyusha; Jason Snell  
**Cc:** Warren Morkel; Ontec Bids  
**Subject:** [EX] RE: REQUEST FOR CONFIRMATION OF INDIVIDUAL ROLE PLAYERS FOR TENDER NUMBER 67/21 : VENDING SERVICES  
**Attachments:** FW: RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System; Deneille Jacobs CV Ontec.pdf; RP Certificate.pdf; Martin Moss CV.pdf

Good afternoon Victor

Thank you for your email. I can confirm that all individuals submitted are a part of the vending project with the exception of Yolanda Siphunzi and Andre Marias who is no longer working for Ontec. The audit electricians Abraham Bester and Kenneth van Rensburg has also been replaced as per previous communications which has been attached.

Yolanda Siphunzi and Andre Marias has been replaced by Martin Moss and Deneille Jacobs whose CVs I have attached.

Kind Regards

**Radia Moollagee**

Business Development Manager: Private Utilities



Table Bay House,  
First Floor Tygerberg Office Park  
163 Uys Krige Drive Platteklouf,  
7500

TEL +27 (0)21 928 1700

FAX +27 (0)21 928 1701

CELL +27 (0)71 677 4677

EMAIL [radia.moollagee@ontec.co.za](mailto:radia.moollagee@ontec.co.za) [www.ontec.co.za](http://www.ontec.co.za)

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**From:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>  
**Sent:** Monday, June 10, 2024 9:29 AM  
**To:** Radia Moollagee <RMoollag@ontec.co.za>; Jason Snell <JSnell@ontec.co.za>  
**Cc:** Warren Morkel <Warren.Morkel@stellenbosch.gov.za>  
**Subject:** REQUEST FOR CONFIRMATION OF INDIVIDUAL ROLE PLAYERS FOR TENDER NUMBER 67/21 : VENDING SERVICES

Dear Radia

With regards to the Vending tender number BSM 67/21 kindly confirm in writing if all the individuals you submitted to fulfil the roles in point number 5.6 page 48-49 of the tender document are still part of this Vending project. The names you submitted that complied with the requirements of 5.6 are.



STELLENOORSAK BID: BSM 67/21

**C. NOMINATED KEY STAFF - TENDER EXPERIENCE AND QUALIFICATION**

As per the tender requirement included below is the experience and qualifications of key personnel that form part of the Ontec offer. These documents are provided to substantiate the compliance of the Ontec offer against the requirements of the tender document. \*\*Refer to Org Team Structure for additional supporting information.

TENDER EXPERIENCE AND QUALIFICATION					
	NAME AND SURNAME	FORMAL QUALIFICATIONS	YEARS OF EXPERIENCE	CV ATTACHED (YES/NO)	PROOF OF QUALIFICATIONS ATTACHED (YES/NO)
Project Manager: Revenue Protection & Data Management	Bennour Bocar	B.Tech. Electrical Engineering (Prof Engineer)	12 Years	Yes	Yes
Project Manager: Vending Operational Support (1)	Jacobus Christoffel Mute	Diploma Computer Science	11 Years	Yes	Yes
Project Manager: Vending Operational Support (2)	Jane van der Weelhuizen	N Dip: Information Technology	18 Years	Yes	Yes
Project Manager: Network & Systems ICT	Tobias Mafet	B Com	15 Years	Yes	Yes
Co-ordinator: Revenue Protection and Data Management	Yolanda Sphunzi	N Dip: Electrical Engineering	5 Years	Yes	Yes
Co-ordinator: Vending Operational Support	Andre Masee	B.Tech. Information Technology	13 Years	Yes	Yes
Audit Electricians (1)	Salmon Kwaik	N5 Electrical	15	Yes	Yes
Audit Electricians (2)	Abraham Bester	Electrical	4	Yes	Yes
Audit Electricians (3)	Senneke van Rensburg	Electrical	5	Yes	Yes

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May 2021



STELLENOORSAK BID: BSM 67/21

Project Manager: Project Delivery	Grant Phillips	B Tech.: Electrical Engineering	10 Years	Yes	Yes
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Below is the actual specification extracted from the tender document.

**5.6 Tenderer experience and qualifications**

Tenderers must include detailed copies of qualifications of the personnel who are going to be working on this project.

**5.6.1 Experience and qualification of the Project Manager: Revenue Protection and Data Management.**

PRINT NAME:	RIAN VAN JAARSVELD				
CAPACITY:	BUSINESS DEVELOPMENT MANAGER	Name of firm	ONTEC SYSTEMS (PTY) LTD		
SIGNATURE:		DATE:	21-05-2021		
Reference No:	B/SM 67/21	Page 48 of 87			

The appointed Project Manager must have a relevant qualification in revenue protection and data management and minimum of 4 years' experience in the revenue protection data management.

5.6.2 Experience and qualification of the Project Manager: Vending Operational Support x 2.

The appointed Project Manager must have a relevant qualification in order to provide Vending Operational Support and minimum of 4 years' experience providing vending operational support.

5.6.3 Experience and qualification of the Project Manager: Network and Systems / ICT.

The appointed Project Manager must have a relevant qualification in Network and Systems / ICT and minimum of 4 years' experience in network and Systems/ ICT.

5.6.4 Experience and qualifications of the nominated co-ordinator: Revenue Protection and Data Management

The appointed co-ordinator must have a relevant qualification in Revenue Protection and Data Management and minimum of 4 years' experience in Revenue protection and Data Management.

5.6.5 Experience and qualifications of the nominated co-ordinator: Vending Operational Support.

The appointed co-ordinator must have a relevant qualification in order to provide Vending Operational Support and minimum of 4 years' experience providing vending operational support.

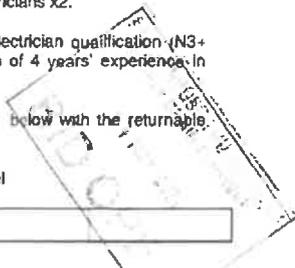
5.6.6 Experience and qualifications of the nominated Audit electricians x2.

The appointed Audit electricians must have a relevant Electrician qualification (N3+ wireman's license/ ticket) with a trade test and minimum of 4 years' experience in revenue protection audits.

Please attach separate schedule in the format of Table 1 below with the returnable documents.

Table 1: Experience and qualifications of key personnel

TENDER EXPERIENCE AND QUALIFICATION
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I would appreciate if you could respond to me before the end of business today.



Kind regards,

**Victor Dyusha**

Manager: Metering, Loss Control and Dwarsrivier Ops

**Infrastructure Services**

T: +27 21 808 8334/8333 | F: +21 808 8304 |

Email: [victor.dyusha@stellenbosch.gov.za](mailto:victor.dyusha@stellenbosch.gov.za)

2<sup>nd</sup> Floor, Eccleias Building 71, Plein Street, Stellenbosch, 7600

[www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)



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[twitter.com/StellMun](https://twitter.com/StellMun)



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Enquiries : Mr Victor Dyusha (victor.dyusha@stellenbosch.gov.za)  
Contact number: 021 808 8333/8334  
reference : 16/2/R /BSM67/28  
Date : 11 April 2023

Ontec Systems  
Public Operations Manager  
Ontec House,  
Tyger Office Park,  
163 Uys Krige Drive  
Platteklouf,  
7500,

Dear Deon Gopal

**RE: APPOINTMENT OF A NEW SUB-CONTRACTOR RELATING TO TENDER NUMBER B/SM 67/21 : SUPPLY, INSTALLATION AND MANAGEMENT OF STS6 EDITION 2 COMPLIANT ELECTRICITY PREPAYMENT VENDING SYSTEM**

This letter serves as our formal response to your letter dated 15 March 2023, informing us of the new appointment of Hashtag Electrode as new subcontractor replacing JPA Business Solutions. The following supporting documents were received:

- Curriculum Vitae of the two audit electricians (Stephen Poleman and Earl van der Ross) together with their qualifications as per the tender specifications.
- Service Provider Agreement between Ontec Systems and Hashtag Electrode.

The Curriculum Vitae, qualifications of the two electricians and the service provider agreement including the annexures were scrutinized and we can confirm that all comply with the minimum requirements of the tender specification. Therefore, the Stellenbosch Municipality supports and approve the appointment of Hashtag Electrode as a new sub-contractor and that work associated with their appointment may resume on receipt of this letter.

Yours sincerely

12/4/23

Shane Chandaka

DIRECTOR: INFRASTRUCTURE SERVICES

## Nicolene Hamilton

---

**From:** Jason Snell <JSnell@ontec.co.za>  
**Sent:** Monday, 10 June 2024 12:33  
**To:** Radia Moollagee  
**Subject:** FW: RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System  
**Attachments:** BSM67\_21 Subcontractor acceptance letter.pdf

**From:** Jason Snell <Jason.Snell@ontec.co.za>  
**Sent:** Thursday, April 13, 2023 10:13 AM  
**To:** WCOPS <wcops@ontec.co.za>  
**Subject:** FW: RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System

**From:** Jason Snell <Jason.Snell@ontec.co.za>  
**Sent:** Thursday, April 13, 2023 10:12 AM  
**To:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>; Deon Gopal <deon.gopal@ontec.co.za>  
**Cc:** Grant Phillips <Grant.Phillips@ontec.co.za>; Charles Jackson <Charles.Jackson@ontec.co.za>; Riaan van Jaarsveld <Riaan.vanJaarsveld@ontec.co.za>; Yolande van den Berg <Yolande.vandenBerg@stellenbosch.gov.za>  
**Subject:** RE: RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System

Good day Mr Dyusha,

Ontec acknowledge the letter and we will engage Stellenbosch Municipality to do the field operations planning.

Regards  
Jason Snell



**Ontec Systems (Pty) Ltd**  
**WC Operations**

Tel switchboard: +27 21.928.1700  
Mobile: +27 (0)82.557.5918  
Ontec Systems  
Table Bay  
Tygerberg Office Park  
163 Uys Krige Drive  
Platteklouf  
South Africa  
7500

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**From:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>

**Sent:** Thursday, April 13, 2023 9:32 AM

**To:** Deon Gopal <deon.gopal@ontec.co.za>

**Cc:** Jason Snell <Jason.Snell@ontec.co.za>; Grant Phillips <Grant.Phillips@ontec.co.za>; Charles Jackson <Charles.Jackson@ontec.co.za>; Riaan van Jaarsveld <Riaan.vanJaarsveld@ontec.co.za>; Yolande van den Berg <Yolande.vandenBerg@stellenbosch.gov.za>

**Subject:** RE: RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System

Good morning Deon

Please find attachment

Regards

Victor



**STELLENBOSCH**  
MUNICIPALITY  
WES-EN-OORSTREKING



**About Stellenbosch Municipality**

Our mission is to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens.



Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-806-8111, or visit [www.stellenbosch.gov.za](http://www.stellenbosch.gov.za)

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**From:** Deon Gopal <deon.gopal@ontec.co.za>

**Sent:** Wednesday, 15 March 2023 15:24

**To:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>

**Cc:** Jason Snell <Jason.Snell@ontec.co.za>; Grant Phillips <Grant.Phillips@ontec.co.za>; Charles Jackson <Charles.Jackson@ontec.co.za>; Riaan van Jaarsveld <Riaan.vanJaarsveld@ontec.co.za>

**Subject:** [EX] RE: Appoint of New Contractor Relating to Tender Number B/SM 67/21: Supply, Installation and Management of STS6 Edition 2 Compliant Prepayment Electricity Vending System

Good Afternoon, Victor and I trust you are well.

As per previous communication and engagements, I've attached the notification letter for the appointment of a new contractor for your review/consideration and kindly respond accordingly.  
Please feel free to contact me if you have any further queries.

Kind Regards

**Deon Gopal**  
Regional Operations Manager – Western Cape



**1<sup>st</sup> Floor Tablebay House,**  
Tygerberg Office Park  
163 Uys Krige Drive, Platteklouf, 7500

CELL +27 (0)83 641 4124  
TEL +27 (0)21 928 1700  
FAX +27 (0)21 928 1701  
EMAIL [deon.gopal@ontec.co.za](mailto:deon.gopal@ontec.co.za)

[www.ontec.co.za](http://www.ontec.co.za)

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## **Deneille Jacobs**

### **Operations Coordinator**

03 Rooibos Street, Eikenbosch, Kuilsriver

**Mobile:** 083 300 2318

**E-mail:** [deneille.jacobs@ontec.co.za](mailto:deneille.jacobs@ontec.co.za)

#### **Personal Statement**

I am a diligent, self-disciplined, highly productive employee who is a strong match for the job description and enthusiastic about this industry. Over the 15 years, I have developed diverse skills and qualities that will add value to your team in the role. I am a strong communicator and a supportive collaborator, and my problem-solving capabilities mean I will always take ownership of complex challenges to achieve successful outcome. I am ready to start this opportunity to work for BVM and work alongside other ambitious and talented professionals who want to achieve remarkable things for the Municipality.

#### **Achievements**

- Managed a complex, high-budget project from initiation to completion at Sol Plaatje Municipality, ensuring adherence to timelines, budgetary constraints, and quality standards. The project achieved all objectives and received positive feedback from stakeholders.
- Led a team through a challenging project recovery phase, effectively identifying and addressing issues, adjusting project plans, and successfully bringing the project back on track, exceeding client expectations.
- Implemented project management methodologies and best practices across the organization, resulting in standardized processes, improved project success rates, and increased stakeholder satisfaction.
- Managed multiple projects concurrently, effectively prioritizing tasks, allocating resources, and coordinating activities to ensure on-time and within-budget delivery of all projects.
- Successfully negotiated contracts and managed vendor relationships, resulting in cost savings, improved service levels, and strengthened partnerships.

#### **Education**

- 2024 SARPA - South African Revenue Protection Basic Course
- 2023 Project Management NQF level 5 – enrolled August 2023 @ FTI
- 2022 Communication Skills – NextGen
- 2022 Creative Thinking and Innovation – NextGen
- 2015 SQL Edition1 - Torque IT
- 2014 ITILL Foundation - Torque IT
- 2004 N3 Electronics - Boland College Strand
- 2001 MCSE – Damelin College (Stellenbosch)
- 1999 Matric (with exemption) - Kylemore Secondary School – 1999

## **Employment history**

### **Current position - Operations Coordinator – Western Cape**

#### **Primary responsibilities**

- Overseeing sales and after-sales services provided to clients, ensuring their needs are met and maintaining strong customer satisfaction.
- Establishing and nurturing customer relationships, fostering long-term partnerships and addressing customer inquiries and concerns effectively.
- Identifying and pursuing new business opportunities, proactively seeking ways to expand the customer base and increase revenue streams.
- Managing staff and subcontractors, ensuring optimal team performance, and fostering a productive and collaborative work environment.
- Coordinating various projects, overseeing project timelines, resource allocation, and ensuring effective communication and collaboration among team members.
- Communicating and liaising with Ontec management on regional operations and project progress, providing regular updates and ensuring alignment with company goals and strategies.
- Managing monthly invoicing processes, striving to improve Days Sales Outstanding (DSO), and implementing cost reduction measures to drive down operational expenses.
- Initiating improvement initiatives, identifying areas for operational enhancement, and implementing strategies to streamline processes and increase efficiency.
- Managing customer contracts in compliance with Service Level Agreements (SLAs), ensuring contractual obligations are met and maintaining high levels of customer satisfaction.
- Enhancing customer awareness, evaluating customer business processes, and implementing value-added services to maximise customer satisfaction and loyalty.
- Managing TID and RP projects for various locations including Stellenbosch, Drakenstein, Witzenberg, Theewaterskloof, Saldanha, Worcester, CoCT, Sol Plaatje, Swartland, and Overstrand.

### **2018 – 2021 Operations Manager – Central Region & Northern Region**

#### **Primary responsibilities**

- Generating monthly invoices for municipalities and ensuring timely follow-up on Days Sales Outstanding (DSO) to optimize cash flow.
- Implementing strategies to minimize expenditures within regions, identifying cost-saving opportunities and maximizing operational efficiency.
- Maintaining and managing the vendor footprint, including vendor selection, negotiation of contracts, and ongoing vendor performance management.
- Providing regular monthly reports to both the manager and municipalities, offering insights into operational performance, financial metrics, and key performance indicators (KPIs).

- Leading the migration of all customers to the PYXIS platform as soon as possible, ensuring a smooth transition and seamless adoption of the new system.
- Conducting monthly customer meetings to foster strong relationships, address any concerns or issues, and gather feedback to continuously improve services and satisfaction levels.

## **2008 – 2018 Support Technician - ONTEC**

### **Primary responsibilities**

- Facilitating telephonic and technical support services for municipalities and vendors, ensuring prompt and proficient resolution of their inquiries and concerns.
- Developing and delivering comprehensive training programmes to municipalities and vendors, enabling them to effectively utilise our products or services and maximizing their operational efficiency.
- Coordinating onsite support to municipalities and vendors in accordance with the Service Level Agreement (SLA), ensuring timely response and resolution of any technical or operational challenges they may encounter.
- Fulfilling the role of a Health and Safety Officer, responsible for ensuring compliance with relevant regulations and implementing measures to ensure the well-being of personnel and the public. Additionally, overseeing vehicle administration tasks to maintain operational efficiency.

Organising and conducting monthly meetings with our valued customers, providing a platform for open communication, addressing concerns, and soliciting feedback. These meetings foster collaboration and strengthen our customer relationships.

## **2001 – 2008 PCB Technician - ELPROM**

### **Primary responsibilities**

- Conducting thorough fault finding, evaluating, and diagnosing issues with printed circuit boards (PCBs). This involves utilizing specialized equipment and techniques to identify and rectify faults in a timely manner.
- Performing accurate and reliable repairs on faulty PCBs, following established repair procedures and using appropriate tools and components. This requires a solid understanding of electronic circuits and soldering techniques.
- Collaborating with engineers and other team members to troubleshoot complex PCB issues and provide effective solutions. This involves analyzing circuit diagrams and schematics, using testing equipment, and applying technical knowledge to identify root causes and implement appropriate remedies.
- Adhering to quality standards and ensuring that repaired PCBs meet or exceed specified performance criteria. This includes conducting thorough functional testing to validate the effectiveness of repairs and ensuring the proper functioning of electronic components.
- Documenting repair processes, recording test results, and maintaining accurate repair records. This documentation serves as a reference for future troubleshooting and contributes to the overall quality control and traceability of the repair process.

- Following safety protocols and guidelines to maintain a secure work environment and prevent damage to equipment or injury to oneself or others. This includes practicing proper handling and disposal of hazardous materials and wearing personal protective equipment (PPE) as required.
- Staying updated with the latest industry trends, technological advancements, and best practices related to PCB repair and testing. Continuously enhancing knowledge and skills through training and professional development opportunities.

By effectively fulfilling these responsibilities, as PCB Technician, I ensured the accurate diagnosis, repair, and functionality of PCBs, contributing to the overall success and reliability of electronic systems and devices.

### **Skills and Competencies**

As an Operations Coordinator, I possess the following skills, combining my project management expertise with the mentioned responsibilities:

- I have a strong technical background and troubleshooting knowledge, allowing me to effectively address and resolve complex issues that arise during projects.
- My negotiation skills enable me to engage in successful contract negotiations and vendor management, ensuring favourable outcomes and beneficial partnerships.
- I excel in communication, adapting my approach to interact with individuals of diverse personalities. This skill allows me to establish trust, foster collaboration, and build strong relationships with team members, stakeholders, and clients.
- I apply project management techniques and methodologies to meticulously plan, execute, monitor, and control projects, ensuring they are completed within defined timelines and allocated budgets.
- I am adept at identifying and managing project risks, employing risk management strategies to develop mitigation plans and minimise potential disruptions.
- Leadership is one of my core qualities, as I inspire and motivate team members to perform at their best, creating a positive work environment conducive to project success.
- By leveraging my project management skills alongside the mentioned responsibilities, I am equipped to effectively lead and manage operations, projects, and teams, driving organisational success and delivering outstanding results.

### **References**

Mr. Rens Bindeman

Technical Adviser

Cell: 0828505318

Email: [rens@mweb.co.za](mailto:rens@mweb.co.za)

Mr. Hilton Hendriks

Senior Superintendent

Cell: 082 356 8885

Email: [hhendriks@bvm.gov.za](mailto:hhendriks@bvm.gov.za)

# SOUTHERN AFRICA REVENUE PROTECTION ASSOCIATION

SARPA



SARPA

This certifies that

**DENEILLE JACOBS**

has successfully completed the

**Revenue Protection Services  
Basic Course**

Date: 5 March 2024

Facilitator



## Curriculum Vitae – Martin John Moss

### NOTE:

- ✓ Detailed and Comprehensive CVs will be supplied upon request.
- ✓ Work Experience and Previous Project Experience represents 3 Iterations as a summary.

1	Proposed Position For this Project	:	AMR - LPU / SPU Metering Specialist. Project Manager		
2	Name	:	Martin John Moss		
3	Education: Summary of 5 max.	:	Higher National Diploma Technicians Heavy Current (T4) (With Light Current and Mechanical)		
4	Other Training	:			
5	Language & Degree of Proficiency	:	Afrikaans English	Read / Write Read / Write	Very Good Very Good
6	Membership in Professional Societies	:	<ul style="list-style-type: none"> <li>• Senior Member of South African Institute of Electrical Engineers S.A.I.E.E No 11547 (Retired).</li> <li>• Member ECSA Professional Technologist. (Pr. Tech Eng - Electrical) No 201070210 (Retired).</li> </ul>		
7	Employment Record	:	ESKOM Plessy (Pty) Ltd Powermeter Technics Power Measurement Syntell (Pty) Ltd		
8	<b>WORK EXPERIENCE (Since 2013)</b> <ul style="list-style-type: none"> <li>• Project Manager Revenue Protection and TID for 9 Municipalities.</li> <li>• Project Manager 530 AMR Points in Namibia and South Africa.</li> <li>• SANS 474:2018 Advanced Metering Training (164 Students) to date.</li> <li>• Managed LPU / SPU installations, commissioning and certification in accordance with SANS 474:2018 for the (530 Sites).</li> </ul>				
	Project Name: AMR and Revenue protection (LPU / SPU / TID / Domestic and Commercial audits).				
	Location: Namibia and South Africa.				
	Role on Assignment: Project Metering Managing Engineer.				

	<b>Functional Areas:</b> Training / Support / Tariffs / Certification / Project Management	<b>Sector: Operations:</b> Specialized Metering.
	<b>Year of Assignment:</b> 2013 to Present.	<b>Time Spent:</b> Full time.
	<b>Duration On Project:</b> 3 to 5 years.	<b>Special Achievements on Project:</b> Significant Revenue Enhancement
	<b>Project Description.</b> Complete AMR management for various Municipalities as follows: <ul style="list-style-type: none"> <li>• Consumer assessment in accordance with SANS 474:2018.</li> <li>• Design per point of supply in accordance with SANS 474:2018.</li> <li>• Manage Installation, commissioning and certification per point of supply in accordance with SANS 474:2018.</li> <li>• Compile Tariff optimization studies per point of supply.</li> <li>• Manage monthly readings for billing purposes.</li> <li>• Report on monthly revenue increases with respect to previous years.</li> <li>• Produce of technical reports as required by the Municipality and consumer.</li> </ul>	



**STELLENBOSCH**  
STELLENBOSCH • PNIEL • FRANSCHHOEK  
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Ref: BSM 67/21

27 May 2024

Ontec Systems (Pty) Ltd  
Table Bay House  
First floor  
Tygerberg Office Park  
163 Uys Krige Drive  
Platteklouf  
7500

Dear Radia Moollagee

**RE: BSM 67/21: SUPPLY INSTALLATION AND MANAGEMENT OF STS6 EDITION 2 COMPLIANT PREPAYMENT ELECTRICITY VENDING: PERIOD 1 JULY 2021 TO 30 JUNE 2024**

Stellenbosch Municipality is in a procurement stage to appoint a service provider to supply installation and management of sts6 edition 2 compliant prepayment electricity vending: period 1 July 2021 to 30 June 2024. The new tender has been advertised as B/SM 34/24. The process of appointing a service provider has not been concluded.

Stellenbosch Municipality wish to extend the existing contract (number 67/21) on a month-to-month basis until a service provider is appointed. Please confirm in writing your willingness to extend the contract **using the same rates submitted** for the financial year 2023/2024 in the existing contract.

Final approval of the extension of the existing contract will be granted by Stellenbosch Municipality's Bid Adjudication Committee (BAC) and therefore **this letter does not give approval to extend the contract** but is a request for confirmation from Ontec Systems for willingness to extend the contract. Should the BAC approve the extension of the existing contract, Ontec Systems, will be informed in writing.

Yours sincerely

Victor Dyusha  
MANAGER: METERING, LOSS CONTROL & DWARSRIVIER OPS

## Victor Dyusha

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**From:** Radia Moollagee <RMoollag@ontec.co.za>  
**Sent:** Monday, 27 May 2024 14:49  
**To:** Victor Dyusha  
**Cc:** Warren Morkel; Bongekile Sentane; Ontec Bids  
**Subject:** [EX] RE: REQUEST TO EXTEND CONTRACT FOR B/SM 67/21 - VENDING SERVICES

Good afternoon Victor

Thank you for your email. I hereby confirm that Ontec is willing to extend contract 67/21 on a month to month basis using the same rates submitted for financial year 2023/2024.

Kind Regards

**Radia Moollagee**

Business Development Manager: Private Utilities



Table Bay House,  
First Floor Tygerberg Office Park  
163 Uys Krige Drive Platteklouf,  
7500

TEL +27 (0)21 928 1700  
FAX +27 (0)21 928 1701  
CELL +27 (0)71 677 4677  
EMAIL [radia.moollagee@ontec.co.za](mailto:radia.moollagee@ontec.co.za)

[www.ontec.co.za](http://www.ontec.co.za)

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**From:** Victor Dyusha <Victor.Dyusha@stellenbosch.gov.za>  
**Sent:** Monday, May 27, 2024 11:42 AM  
**To:** Radia Moollagee <RMoollag@ontec.co.za>  
**Cc:** Warren Morkel <Warren.Morkel@stellenbosch.gov.za>; Bongekile Sentane <Bongekile.Sentane@stellenbosch.gov.za>  
**Subject:** REQUEST TO EXTEND CONTRACT FOR B/SM 67/21 - VENDING SERVICES

Hi Radia

Please find attachment.



Kind regards,

**Victor Dyusha**

Manager: Metering, Loss Control and Dwarsrivier Ops