


<b>TENDER NO. 386Q/2022/23</b>		 <b>CITY OF CAPE TOWN</b> <b>ISIXEKO SASEKAPA</b> <b>STAD KAAPSTAD</b>	
SCM – 663	Approved by Branch Manager: 03/04/2020	Version: 6	Page 1 of 218

## FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

### TERM TENDER FOR Detailed Energy Efficiency Assessments and Implementation of Lighting Energy Efficiency Interventions at Municipal Facilities

**Framework Contract Period:** 1 July 2024 to 30 June 2027

**Cumulative Annual Works Projects:** Above R0 up to R20 000 000: 6EB

## VOLUME 1: TENDERING PROCEDURES

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 37** of this document
- Table 1: Tender preference claim is on **page 107-110** of this document

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR:</b> <b>SUSTAINABLE ENERGY</b> <b>MARKETS DEPARTMENT</b> <b>CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>SUSTAINABLE ENERGY</b> <b>MARKETS DEPARTMENT</b> <b>CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS</b> <b>AT TENDER OPENING</b>
		1.
		2.
		3.

May 2023

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER</b> (please indicate below)	
<b>Main Offer</b> (see clause C.2.12)	
<b>Alternative Offer</b> (see clause C.2.12)	

CITY OF CAPE TOWN

ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT

CONTRACT NO. 386Q/2022/23

TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF  
LIGHTING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES

## General Tender Information

TENDER ADVERTISED	:	26 May 2023
CIDB CONTRACTOR GRADING DESIGNATION	:	6EB or higher
SITE VISIT/CLARIFICATION MEETING	:	12h30 on 07 June 2023 (Not compulsory, but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Skype Link; <a href="https://meet.capetown.gov.za/lee-ann.salie/982NZ361">https://meet.capetown.gov.za/lee-ann.salie/982NZ361</a> Conference ID: 83411383
CLOSING DATE	:	28 June 2023
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	<b>Tender Box 155</b> at the <b>Tender &amp; Quotation Box Office</b> , 2 <sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN**

**ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT**

**CONTRACT NO. 386Q/2022/23**

**TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF LIGHTING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES**

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## **Part T1: Tendering procedures**

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**CITY OF CAPE TOWN**

**ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT**

**CONTRACT NO. 386Q/2022/23**

**TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF LIGHTING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN**, ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT, invites tenders for Tender No. **386Q/2022/23: Term Tender for DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF LIGHTING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of **6EB or higher**.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **26 May 2023**.

A non-refundable tender fee of R300.00 payable by cash or EFT made out in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Ms Sikelelwa Mkhize, Tel No. 021 400 3621, e-mail [Sikelelwa.Mkhize@capetown.gov.za](mailto:Sikelelwa.Mkhize@capetown.gov.za) for technical queries and for SCM related matters to Sinethemba Mpata, Tel No. 021 444 0398, email [SinethembaErnest.Mpata@capetown.gov.za](mailto:SinethembaErnest.Mpata@capetown.gov.za) .

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place on skype link; <https://meet.capetown.gov.za/lee-ann.salie/982NZ361> on **07 June 2023** starting at 12:30.

The closing time for receipt of tenders is **10:00 on 28 June 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

<https://meet.capetown.gov.za/lee-ann.salie/982NZ361>

**CITY OF CAPE TOWN**

**ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT CONTRACT NO. 386Q/2022/23**

**TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF LIGHTING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES**

**LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE**