

SPECIFICATION FOR REFLECTIVE MARKING FOR SAPS VEHICLES

SPEC 2139/21

DATE: 2021-12-06 REV: 019

DESCRIPTION

PARTICULARS OF BID

STATE UNDER PARTICULARS OF BID AGAINST EACH REQUIREMENT WHETHER THE BID COMPLY OR DO NOT COMPLY WITH THE REQUIREMENT OF THE SPECIFICATION		STATE: COMPLY / NOT COMPLY
1.0	<u>GENERAL:</u>	
1.1	The South African Police Service requires visibility and identification markings, which are <i>to be die-cut or computer cut and applied/fitted</i> to identified new vehicles / damaged repaired vehicles for national standardization and uniformity of appearance of the SAPS vehicle fleet.	_____
1.2	All prices for marking and partial marking per panel must be filled in, on a CD/USB provided by the SAPS. Bidders must fill all required fields on the CD/USB and return with bid documents on the closing date and time of the Bid. Failure to comply will invalidate the bid. Partial marking for repairs on all vehicles must also be part of the bid and be priced as per CD/USB.	_____
1.3	In the event of damage to one specific panel of a vehicle, all the old markings on the panel must be removed and replaced with new markings as described in this specification. The successful bidder will be responsible to purchase the required material from the specific material manufacturer/distributor.	_____
1.4	In case of damage to a marked vehicle that does not comply to this specification, all existing markings including cracked or faded markings must be removed and vehicle remarked according to this specification.	_____
1.5	The successful bidder must submit a letter from the manufacturer, every six (6) months after signing a contract with the SAPS, for the duration of the contract, confirming that the material complies with all relevant SANS, ECE and SABS or Higher specifications.	_____

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1.6	<p>After the award of the Bid, the Bidder shall be allowed a period of 30 calendar days to set up his/her logistics in order to commence delivery to the respective SAPS Garages and New Vehicle Warehouses. In the event that a Bidder is not in a position to deliver material to the SAPS during this period, the SAPS reserves the right to place Written or Electronic Orders at any OEM or on a quotation-basis, as the SAPS deems fit in its sole discretion.</p>
2.0	<u>SPECIFICATION</u>
2.1	<u>MATERIAL</u>
2.1.1	<p>All relevant material must be supplied by the bidder.</p> <p>The material shall comply with the requirements of SANS 1519-1 and SANS 20104 (ECE R104) or equivalent or higher. The bidder must obtain the following latest test reports from the reflective material manufacturer and include the valid test reports with the bid:</p> <ul style="list-style-type: none"> • <i>Full compliance of the fluorescent reflective yellow – green and Orange prismatic material to requirements of the newest version of SANS 1519-1 or equivalent or higher</i> • <i>Full compliance of the white and blue reflective vehicle fleet marking grade material to requirements of the newest version of SANS 20104 (ECE R104) or equivalent or higher</i>
2.1.2	<p>All material used to be die-cut or computer-cut and supplied in kit form for the various vehicle types.</p>
2.1.3	<p>Material used for lettering and wording shall be rounded with a 3 mm radius on the corners.</p>

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2.1.4	Material used for stripes and panels shall be rounded with a 5 mm radius on the corners.
2.2	The design layout contains four (4) colours:
	A. Yellow-green , fluorescent reflective material (Prismatic, 5 year material).
	B. Orange , fluorescent reflective material (Prismatic, 5 year material)
	C. White reflective material (7 year reflective vehicle fleet marking grade material).
	D. Blue reflective material (7 year reflective vehicle fleet marking grade material).
2.3	The fluorescent and reflective material must be sealed on the edges along the lengths to prevent dirt from accumulating and water penetrating the material if it is an open cell structure material.
2.4	Reflective material shall contain watermarks for purposes of on-vehicle traceability, warranty enforcement and anti-counterfeiting in accordance with this specification, as follows:
2.4.1	Watermarks, consisting of the name or logo of the manufacturer of the reflective material, shall be indelibly embedded in the Fluorescent yellow green prismatic material.
2.4.2	Watermarks, consisting of the Approval Mark as described in paragraphs 4.1, 5.4 & Annex 3 of SANS 20104 (ECE R104) or equivalent or higher, shall be indelibly embedded in the Blue reflective fleet marking grade material.
2.4.3	The letter size of the watermark name of the manufacturer or logo of the reflective material shall be 6mm (±2mm).

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2.4.4	The approval mark and reflective material manufacturer's name or logo watermark shall be positioned in a horizontal line/plane and in a vertical line/ plane for sheeting and horizontal for strips on a roll.
3.0	<u>DESIGN</u>
3.1	Front of Vehicle (i.e. bonnet and bumper)
3.1.1	The markings on the front bonnet of a vehicle shall comprise of:
3.1.1.1	The word POLICE (font: Square 721) in reverse/ mirrored lettering, in white reflective material, 700 mm in length and 120 mm letter height, positioned on a blue reflective rectangular panel, 730 mm in length and 150 mm in height.
	(a) This combination is positioned on the front of the bonnet, centred, horizontal and must be as close to the vehicle grill as possible.
3.1.1.2	A set of yellow-green, fluorescent, reflective stripes (prismatic) and blue reflective stripes, in parallel, on either side of the rectangular panel.
	(a) The outer stripes to be yellow-green, and the inner stripes to be blue.
	(b) Each yellow-green and blue stripe to be 50 mm in width with a parallel gap of 35 mm between each yellow-green and blue stripe.
	(c) This combination must reach from the side of the word POLICE to the middle of the bonnet in a broken V format.
	(d) Contours of the bonnet of the vehicles need to be taken into consideration when these stripes are positioned.
3.1.2	The markings on the front bumper of a vehicle shall comprise of:

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3.1.2.1	1 x 50 mm wide horizontal stripe of blue reflective material, positioned along the front and side corners of the bumper.
3.1.2.2	The height of the stripe on the front bumper to be the same as the continuous stripe down the sides and around the vehicle. However, a minor deviation will be allowed depending on the design of the vehicle.
3.2	Side of Vehicle
3.2.1	The markings on the side of a vehicle shall comprise of:
3.2.1.1	3 x Horizontal stripes positioned in parallel along the length/sides of the vehicle.
	(a) The top stripe to be yellow-green, fluorescent, reflective (prismatic), 50 mm wide.
	(b) The middle stripe to be blue reflective, 120 mm wide.
	(c) The bottom stripe to be yellow-green, fluorescent, reflective (prismatic), 50 mm wide.
	(d) This combination sequence must be situated just beneath the window line taking the contours of the vehicle into consideration following a straight line as far as possible.
3.2.1.2	The word POLICE (Font: Square 721) in blue reflective material 1000 mm in length and 150 mm letter height positioned centrally on a white reflective rectangular panel 1030 mm in length and 180 mm in height.
	(a) The white panel shall be parallel with the horizontal plane of the bottom edge of both front doors, and the bottom edge of the white panel shall be approximately 5 mm above the bottom edge of the doors.

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3.2.1.3	<p>The words CRIME STOP on a top line and 08600 10111 on a bottom line (single space gap between 08600 and 10111). The words (Font: Square 721) in blue reflective material 370 mm in length for CRIME STOP and 370mm in length for 08600 10111, with 60 mm letter height (per line) positioned centrally on a white reflective rectangular panel 400 mm in length and 150 mm in height.</p> <p>(a) Layout: Sedan vehicles and other vehicles with four (4) doors (2 doors on either side).</p> <p>The white reflective, rectangular panel shall be parallel with the horizontal plane of the bottom edge of both rear doors, positioned in the lower centre of the door and in line with the centre of the word POLICE on the front doors.</p> <p>(b) Layout: Patrol-van/LDV type vehicle and other vehicles with two (2) doors (1 door on either side).</p> <p>(i) The white panel with wording must be positioned on the rear door of the canopy/tail-gate, below the yellow-green, blue, yellow-green stripe sequence towards the bottom middle of the door/tail-gate.</p> <p>(ii) If the words and panel referred to in par 3.2.1.3 above, cannot be positioned below the yellow-green, blue, yellow-green stripe sequence, the dimensions are amended as follows: the words CRIME STOP and 08600 10111 (single space gap between 08600 and 10111), in one line (Font: Square 721), in blue reflective material 620 mm in length, with 45 mm letter height, positioned centrally on a white reflective, rectangular panel 650 mm in length and 50 mm in height. The white panel with wording must be positioned on the rear door of the canopy/tail-gate, below the yellow-green, blue, yellow-green stripe sequence towards the bottom middle of the door/tailgate.</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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3.2.1.4	The call sign of the vehicle positioned on the left-front fender and right-front fender between the front doors and wheel arches, and on the yellow-green, blue, yellow-green stripe sequence on the blue stripe (Font: Square 721, 60 mm letter height), in white reflective material.
3.2.1.5	1 x 50 mm Wide horizontal stripe of blue reflective material, positioned along the bottom of the vehicle (front, sides and back/rear). (a) The bottom edge of the stripe shall be in line with the bottom of the word POLICE or the top edge of the stripe shall be in line with the top of the word POLICE. (b) The height of the stripe to be continuous along and around the vehicle, however, a minor deviation will be allowed depending on the design of the vehicle in respect of the front and back/rear bumpers/door/tail-gate.
3.2.1.6	A POLICE STAR must be positioned in the middle of both front doors in the middle of the combined yellow-green, blue, yellow-green stripe sequence. (a) The POLICE STAR must be cut with a continuous border of 10 mm throughout. (b) The POLICE STAR must be positioned in an opening that is created when the combined yellow-green, blue and yellow-green stripes are discontinued. This opening must be rounded to create a partial circular shape opening for the police star to be positioned. (c) The POLICE STAR must be silk-screened on top of white reflective material with a clear coating to protect the Coat of Arms. (d) Size of the POLICE STAR: diameter = 270 mm (star point-to-point including the 10mm border around)

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	(e) The POLICE STAR must not be fitted too high as to create a rounding and it must be ensured that the POLICE STAR has no defects, bubbles, etc. to avoid a flawed impression.	<hr/>
3.2.1.7	<p>The name of the police station/unit/section/sector must be fitted towards the rear of the vehicle within the blue reflective 120 mm stripe and as far as possible be in one line.</p> <p>(a) This name must start/end approximately 100 mm from the rear of the vehicle. (Font: Square 721, 80 mm letter height) in white reflective material.</p> <p>(b) Suitable die-cutter/computer cutting machinery for police station/unit/section/sector names and call-signs to be operational on-site at each fitment centre.</p>	<hr/> <hr/> <hr/> <hr/>
3.2.1.8	<p>The words SA POLICE SERVICE, telephone symbol 10111 must be fitted/positioned above the top of the yellow-green, blue, yellow-green stripe sequence (Font: Square 721, 45 mm letter height) in blue reflective material, towards/from the rear of the vehicle.</p> <p>(a) The fitment/positioning of the words must be determined after taking the design and contours of the vehicle into consideration.</p>	<hr/> <hr/> <hr/>
3.2.1.9	<p>The extra markings for the side of a patrol vehicle (1 ton LDV with canopy).</p> <p>(a) The word POLICE followed by the vehicle call sign is fitted between a 50 mm wide blue reflective stripe above the top drip rail on a vehicle with a canopy (Font: Square 721, 80 mm letter height).</p> <p>(b) The blue reflective stripe to be discontinued to create three (3) narrow angled lines.</p>	<hr/> <hr/> <hr/>

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3.2.1.10	<p>Petrol or diesel decal to be fixed above the fuel flap indicating the relevant fuel type (120 mm in length and 20 mm in height). The colour must be red or white depending on the colour of the vehicle for best contrast.</p>
3.3	<p>Rear of vehicle</p>
3.3.1	<p>The markings on the rear/back of a vehicle shall comprise of:</p>
3.3.1.1	<p>The same sequence of yellow-green, blue, yellow-green stripes continue on the back/rear of ALL vehicles.</p>
3.3.1.2	<p>Layout: Sedan vehicles and other vehicles with four (4) doors (2 doors on either side).</p> <p>(a) The word POLICE (Font: Square 721) in white reflective material 620 mm in length and 100 mm letter height must be positioned centrally on a blue reflective rectangular panel 650 mm in length and 120 mm in height. The panel with wording shall be positioned centrally on the back/rear bumper of the vehicle.</p> <p>(b) If the panel with wording is bigger than the area on the bumper where it is supposed to be positioned, the panel with wording must be reduced proportionately.</p> <p>(c) If the panel with wording cannot be positioned on the back/rear bumper of the vehicle, a suitable place must be found for it to be positioned on the right hand side of the back/rear of the vehicle. If necessary, the panel with wording must be reduced proportionately.</p> <p>(d) The same sequence of the blue reflective 50 mm stripe continues around the bottom of the vehicle (back/rear bumper/door/tail-gate area). There must be a spacing for the positioning of the panel with wording POLICE.</p>

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<p>3.3.1.3</p> <p>3.3.1.4</p> <p>3.3.1.5</p>	<p>(e) A yellow-green stripe (50 mm height) must be fitted and positioned below the blue reflective 50 mm stripe along the back/rear bumper/door/tail-gate area. There must be a spacing for the positioning of the panel with the wording POLICE.</p> <p>Layout: Patrol-van/LDV type vehicle and other vehicles with two (2) doors (1 door on either side).</p> <p>(a) The word POLICE (Font: Square 721) in white reflective material 620 mm in length and 100 mm letter height must be positioned centrally within the blue 120 mm stripe of the yellow-green, blue, yellow-green sequence.</p> <p>The call sign of the vehicle positioned on the left hand side of the vehicle (boot, canopy door, etc. (Font: Square 721), (70 mm letter height) in blue reflective material.</p> <p>The extra markings for the rear of a Patrol-van:</p> <p>(a) Three stripes in blue reflective material 20 mm each, positioned with 10 mm gaps, fitted above the canopy door.</p> <p>(b) The number 10111 with the telephone symbol to be situated in the middle of the combination of the three blue stripes (Font: Square 721, 100 mm letter height) in blue reflective material. The number with the telephone symbol must be positioned in an opening that is created when the blue stripe is discontinued.</p> <p>The extra markings for the rear of a vehicle assigned to an Accident Combating Unit / Accident Response Team shall comprise of:</p> <p>(a) A retro-reflective chevron sign comprising of Orange fluorescent reflective material.</p> <p>(b) The sign shall be fitted to any available blank panel excluding window and tail light glass.</p>

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<p>3.4</p> <p>3.4.1</p> <p>3.4.1.1</p> <p>3.5</p> <p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p>(c) The Orange and Yellow-Green stripes must be a width of 100mm and positioned at 55° angles.</p> <p>(d) The left half must start at the bottom left and end at the top middle, the right half must start at the bottom right and end at the top middle</p> <p>Roof of vehicle</p> <p>The roof of the vehicle markings shall comprise of:</p> <p>The call sign of the vehicle (Font: Square 721, 400 mm letter height) is positioned on the roof of the vehicle taking into consideration antennae, blue lights or extra roof fixtures. The colour must be blue or white reflective material depending on the colour of the vehicle for best contrast.</p> <p>All vehicles (mini-busses, busses, trucks, Nyalas, Casspirs, trailers etc.) must also be marked according to the requirements of the National Road Traffic Act 93 of 1996 (namely, vehicle conspicuity tape/contour markings),</p> <p><u>APPLICATION/FITMENT OF MARKINGS TO THE VEHICLES</u></p> <p>It is required of the successful bidder to comply with, supply and apply/fit all markings according to the specification.</p> <p>One (1) month stock holdings of various kits and materials as required to be on-site and each fitment centre to be operational (on-line) at all times.</p> <p>No delays due to stock shortages are acceptable.</p> <p>There must be a sufficient number of skilled staff at each centre to attend to vehicle markings and repairs.</p>

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4.5	<p>The environment in which the vehicles are marked or partially marked shall be under cover, protected from wind, rain and dust, and comply with Occupational Health and Safety Act 85 of 1993.</p>
4.6	<p>The successful bidder shall have the capacity to fully mark ten vehicles per one (1) working day.</p>
4.7	<p>It would be required of the successful bidder to implement a marking programme for all SAPS Garages and New Vehicle Warehouses that complies with the new vehicle specification i.e. working catalogue for easy reference with pricing for partial marking orders. SAPS to be supplied with one hundred and thirty (130) copies of this catalogue.</p>
4.8	<p>The markings are to be applied to various vehicles. For this reason, the exact dimensions could vary. (See par 3.5)</p>
4.8.1	<p>Photographs (front, both sides and back/rear), shall be taken by the successful bidder of every vehicle which is marked, and these shall be kept on record by the successful bidder for subsequent inspection, quality control, comparison and monitoring by the successful bidder and SAPS.</p> <p>(a) The photographs must clearly indicate the number plate number of the vehicle and/or the VIN/CHASSIS number (written on a chalkboard/whiteboard, the writing of which is clearly legible in the photograph).</p>
4.8.1.1	<p>The purpose of the photographic record is to ensure national standardization and uniformity of appearance.</p>
4.8.1.2	<p>Statistics of vehicles marked must be forwarded to SAPS, Division and Provincial Supply Chain Management on a monthly basis on or before the 5th of each month in the following manner:</p> <p>(a) new vehicles marked – quantity</p>

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	(b) partially marked(damaged vehicles) – quantity.	_____
4.8.1.3	Repaired vehicles must be photographed before and after marking. Photographs must be clearly marked "before" and "after" and according to par 4.8.1 (a).	_____
	(a) Invoices submitted for payment on every job must be accompanied by a "before" and "after" photograph.	_____
4.9	No loose ends may occur after the application of the markings.	_____
4.10	Each panel and stripe to have a 5 mm clearance from all edges, namely, edges of doors, sills, wheel arches, bumpers, door handles, fuel caps, etc.	_____
4.11	No markings must be cut on the vehicle body panels.	_____
4.12	No overlapping of material will be accepted, except where specified.	_____
4.13	Adhesive for the application of the markings to the vehicle must be of a high performance, permanent, clear acrylic and pressure sensitive type.	_____
4.14	Only approved cleaning fluids not harmful to the paintwork of the vehicle to be used in pre-application cleaning.	_____
4.14.1	No heavy solvents or abrasive chemicals to be used.	_____
4.15	No air bubbles shall be evident after the markings (tape) are applied.	_____
4.16	All panels and stripes must be perfectly lined up and cut perfectly straight.	_____
4.17	Lettering shall also be centralized to ensure a professional appearance.	_____

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4.18 A fully computerized cutting/die-cutting method must be used for lettering.	
4.18.1 No silk-screening or digital printing will be accepted except for the POLICE STAR.	
4.19 No style of font other than that, which is specified, may be used.	
4.19.1 However, the prescribed/specified font may be condensed to compromise for insufficient space. However this must be proportional.	
4.20 Due to the fact that most vehicles will be treated by vehicle manufacturers against corrosion by means of spraying a wax layer on to strategic places on the vehicle, great care shall be taken to clean the vehicles properly before application according to manufacturer's instructions.	
4.21 Cleaning the vehicle and markings with mild solvents and power washing (fan spray only: no jets) without damaging the markings must be possible.	
5.0 <u>DOCUMENTATION</u>	
5.1 All supporting documentation may be attached to verify competency, i.e. SABS test results, ECE Mark approvals, other vehicle fleet marking projects.	
6.0 <u>PROTOTYPE MARKINGS</u>	
6.1 All short listed bidders will be requested to mark SAPS vehicles as prototype markings.	
6.1.1 One (1) vehicle of each type (sedan, hatchback and LDV with canopy) is to be marked at the bidder's expense.	
6.2 The vehicles must be marked at a premises decided upon by the SAPS, on request of the Bid Evaluation Committee.	

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<p>6.3 The vehicles will be subjected to strict inspections and acceptance by members of the SAPS Bid Evaluation Committee. None compliance with the specification for marking will result in disqualification.</p>	
<p>7.0 <u>PATENT RIGHTS</u></p>	
<p>7.1 The SAPS will not be responsible for any violations on patent rights.</p>	
<p>7.2 If any aspect of the specification reflects on such a violation, it must be understood that it was done completely unintentionally.</p>	
<p>8.0 <u>COPYRIGHT</u></p>	
<p>8.1 The SAPS retains all rights to this unique design.</p>	
<p>8.2 Only a company with written authority/permission may apply this design to SAPS vehicles for the duration of this contract only.</p>	
<p>8.3 With the expiry of contract, the company must within 7 days return the original design to SAPS, with certificate indicating that the design is returned and no copy is made.</p>	
<p>8.4 Authorisation and written permission to this effect will be awarded to the successful bidder only.</p>	
<p>9.0 <u>QUALITY ASSURANCE</u></p>	
<p>9.1 The material being applied to the vehicles, the manner which it is applied, and the completion of markings on vehicles by the successful bidder, will be subjected to quality inspections by members of the SAPS.</p>	
<p>9.2 Performance meetings shall be held between the successful bidder and the Division Supply Chain Management and Division Vispol and Operations for the purposes of monitoring, evaluation and addressing of challenges being experienced.</p>	

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<p>9.3 The successful bidder shall maintain regular contact (on a monthly or more regular basis) with identified officials of the SAPS: Supply Chain Management environment at national and provincial levels. This is to encourage an 'open' line of communication, and to ensure that challenges are attended to in an effective and efficient manner.</p>	
<p>9.4 All bidders must make provision for at least two (2) optional test reports by the SABS in case different materials need to be used.</p>	
<p>9.5 This will be done only if requested by SAPS at the expense of the bidder if there are any discrepancies in terms of materials being used.</p>	
<p>9.6 Any defective material will be rectified at the successful bidder's expense.</p>	
<p>10.0 <u>WARRANTY</u></p>	
<p>10.1 The durability of the reflective material (fluorescent, retro-reflection, colour and adhesion) must be guaranteed.</p>	
<p>10.1.1 Orange, fluorescent, reflective material (prismatic) – minimum of 5 years;</p>	
<p>10.1.2 White reflective vehicle fleet marking grade material - minimum of 7 years;</p>	
<p>10.1.3 Blue reflective vehicle fleet marking grade material - minimum of 7 years.</p>	
<p>10.1.4 Yellow-green, fluorescent reflective material (Prismatic, 5 year material).</p>	
<p>10.2 The bidder must supply the manufacturer's guarantees/warranties with the bid. Failure to do so will invalidate the bid.</p>	
<p>10.3 The technique and quality of the fitment of the reflective material to vehicles of the SAPS fleet must also be guaranteed by the bidder.</p>	

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10.4	The ink must be of high quality and clear coat must have UV protection of at least up to seven (7) years
11.0	<u>SABS STANDARDS</u>
11.1	It is the responsibility of the Bidders to familiarise themselves and to obtain all SABS standards or equivalent or higher mentioned in the specification, purchasing of those standards is entirely at the cost of the bidder.
12.0	<u>SUPPLIER DUE DILIGENCE</u>
12.1	The SAPS reserves the right to conduct supplier due diligence prior to final award of the contract or at any time during the contract period. This may include site visits.
13.0	<u>DELIVERY</u>
13.1	After placement of order, marking must commence within 48 hours (2 working days)
14.0	<u>SLA (SERVICE LEVEL AGREEMENT)</u>
14.1	The successful bidder/(s) will sign an SLA with the SA Police Service.
15.0	<u>LOCATIONS FOR MARKING</u>
15.1	Marking will be done as follows:
15.1.1	Marking of new vehicles – New Vehicle Warehouses Nationally.
15.1.2	Damaged repaired vehicles – SAPS Garages Nationally
16.0	<u>GENERAL CONDITIONS OF CONTRACT</u>
16.1	All goods and services supplied will be subjected to the General Conditions of Contract.

