

DEPARTMENT OF ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM

ENQ: MOKOMA T RFQ: EDET/Q- 0420 Tel: 015 293 8767

EMAIL: MokomaT@ledet.gov.za

Dear Sir / Madam

REQUEST FOR WRITTEN QUOTATION

(Over R 2 000 up to a transaction value of R 30 000 (VAT included)

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be emailed or delivered by hand not later than **05/12/2025**, **11h00 or EMAIL**: Mokomat@ledet.gov.za

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Tax matters must be in good standing.

Failure to comply with these conditions may invalidate your offer.

The following evaluation criteria will apply:

CHECK ADMINISTRATIVE COMPLIANCE

- SIGNATURES ON QUOTATION AND ALL DECLARATION FORMS
- AMENDMENTS WITHOUT INITIALING
- USAGE OF TIPPEX IS NOT ALLOWED
- DECLARATION OF INTEREST ON SBD 4
- PREFFERENTIAL POINTS ON SBD 6.1
- VAT WILL ONLY LEVIED BY REGISTERED VAT VENDORS ONLY
- COMPLIANCE TO SPECIFACATION
- REASONALE PRICES MAY BE ACCEPTED

Failure to comply with the above will result in you bid/ Quotation being disqualified.



ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM

SPECIFICATION FOR REPAIR OF TELEPHONE SYSTEMS AT HEAD OFFICE

ITEM.	DESCRIPTION:	QUANTITY
1	REPAIR MITEL PABX (SWITCHBOARD)	01
	REPAIR TELEPHONE EXTENSIONS AT HEAD OFFICE (19 BICCARD STREET)	

FOR MORE INFO CALL: MR RAMAVHOYA ON 082 562 4882

Yours faithfully

Supply Chain Management

Date: 28/11/2025