

**YOU ARE HEREBY INVITED TO QUOTE**

CLOSING DATE: **24 OCTOBER 2023**

CLOSING TIME: 13H00

Name of Company:

Tel:

**RFQ Ref:21/10/2023**

**GOODS/SERVICE REQUESTED DATE:** Within Seven (7) days of appointment.

NO.	ITEMS	Unit	QTY	UNIT RATE	TOTAL
1.	<p>SUPPLY OF GRANULAR BACKFILL MATERIAL (<b>G6 MATERIAL</b>). The material is to be supplied to the Department of Water &amp; Sanitation Construction North in Giyani.</p> <p>The backfill material shall comply to requirements of SANS 2001-DP1:2011 section 4.1.5, the client reserves the right to reject the materials not suitable for the works.</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>The rate shall be inclusive of transportation to the Client storage facility in and around Giyani, overhead and profit cost.</li> </ul>	m <sup>3</sup>	1200		
2.	SUB-TOTAL A				
3.	15% VAT				
4.	TOTAL				

Send quotations/proposals to

Email: [nkululekos@lepelle.co.za](mailto:nkululekos@lepelle.co.za) Tel: 015 295 1800

Technical Enquires: Mr. M Rakobela, C Mathivha or E Phukubje: 015 295 1800/28/31/32.

**Conditions**

- Price(s) quoted must be valid for at least 30 Days from date of your offer.
- Price(s) quoted must include delivery charges and goods must be delivered to the address specified by Client within Giyani.

**1. MANDATORY REQUIREMENTS**

- Clearly completed pricing schedule inclusive of unit rate & total amount
- Proof **CSD** registration (Central Supplier Database Registration).
- Only service providers from Giyani Local Municipality will be considered (confirmation to be in the form of Municipal Account or signed, dated and stamped tribal authority letter).

## **2. ADMINISTRATIVE COMPLIANCE**

These documents shall be required only from the preferred bidder. Failure to submit within 48 hours of confirmed acknowledgment of receipt shall lead to disqualification. LNW shall consider the next preferred bidder who qualifies.

- i. Certified ID copies of the company shareholders less than 3 months
- ii. Complete all SBD forms.
- iii. Letter of Good standing, COIDA
- iv. Company registration documents
- v. SARS Tax Compliance
- vi. The Bidder shall be dis-qualified if found to be in the list of restricted suppliers with the National Treasury.

## **3. Scoring Based on Price and Preferential POINTS SYSTEM**

Stage 3: Evaluation on Price and Preference Points Allocation (As per the Preferential Procurement regulations 2022) 80/20 or 90/10

Financial offer and Preference Points Allocation

- 1) Score tender evaluation points for financial offer.
- 2) Confirm that tenderers are eligible for the Preference Points Allocation (As per the Preferential Procurement regulations 2022) claimed, and if so, score tender evaluation points.
- 3) Calculate total quotation evaluation points.
- 4) Rank quotations offers from the highest number of tender evaluation points to the lowest.
- 5) Recommend the quotation with the highest number of quotation evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.

**NB: NO QUOTATION WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on SBD 4 attached)**

### **Scoring functionality**

Score functionality in each of the categories stated in the Tender Data and calculate total score.

### **Scoring Financial Offers**

Score the financial offers of remaining responsive tender offers using the following formula:

$N_{FO} = W_1 \times A$  where:

$N_{FO}$  = the number of tender evaluation points awarded for the financial offer.

$W_1$  = the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data.

$A$  = a number calculated using either formulas 1 or 2 below as stated in the

Tender Data.

Formula	Basis for comparison	Option 1	Option 2
1	Highest price or discount	$(1 + \frac{(P - P_m)}{P_m})$	$P/P_m$
2	Lowest price or percentage commission/fee	$(1 - \frac{(P - P_m)}{P_m})$	$P_m/P$

where:

$P_m$  = the comparative offer of the most favourable tender offer.

$P$  = the comparative offer of tender offer under consideration.

**The 80/20 or 90/10 Preferential Point System** will be used to evaluate the bid.

Table 2: Preference Points Allocation (As per the Preferential Procurement regulations 2022).

Specific Goals	Means of verification	80/20 Points	90/10 Points
Disability (Minimum of 1 shareholder ownership in the company)	CSD Report	5	2,5
Black women (100% Black women ownership in the company)	CSD Report	5	2,5
Black ownership (100% black ownership in the company)	CSD Report	5	2,5
Black Youth (Minimum of 1 shareholder Black youth ownership in the company)	CSD Report	5	2,5
<b>Total points</b>		<b>20</b>	<b>10</b>

The points scored by the tenderer in respect of the level of Preference Points Allocation must be added to the points scored for price.

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system on SBD 6.1**

#### 4. Contract Conditions

The preferred bidder shall enter into a service level agreement with Lepelle Northern Water to be signed by the accounting authorities of both organizations.