



Note: This document serves as a guide; it clearly describes the desired outcomes or deliverables of the service to be procured.

BUSINESS UNIT: CORPORATE SERVICES

SUB-UNIT: EHWP (OHS)

Part A TRAINING INFORMATION	
Training Programme:	INTEGRATED ISO 45001:2018 & 14001:2015 IMPLEMENTATION
Description of the Training:	TRAINING
Course Accreditation: <u>YES NO</u> <i>(If YES, Service Provider should attach Proof of Accreditation)</i>	YES
Date(s) of the Training:	TBC
Duration of Course: <i>(No. of days)</i>	03 DAYS
Number of Attendees: <i>(Attach name list)</i>	01
Is the Course Aligned to the Current Training Plan: <u>YES NO</u> <i>(If NO, attach approved memo)</i>	YES
Part B TRAINING CONTENT AND EXPECTATIONS	
Course Objectives	Expected Outcome
The objective of the course: ISO 45001 (OHSMS) To understand the requirements of ISO 45001 occupational health and management system (OHSMS) standards. To learn the structure and the 10 clauses of ISO 45001. Understand what is required to implement , audit and maintain the OHSMS within the department. Learn how to align the department's safety practices with national and international legal requirements. ISO 14001 (EMS) To learn the 10 core clauses of an Environmental Management System (EMS) based on ISO 14001. To gain the knowledge and skills necessary to implement, audit and maintain the EMS within the department. To learn the skills to assess how our department's activities/ processes / services affect the environment and how to manage those effects. To learn how to promote sustainability by reducing resource consumption, waste and improve environmental performance withing the department.	At the end of the course, you will be able to: Have a sound understanding of environmental management systems (EMS) and a methodology for their implementation. The learner will also be equipped to implement the principal requirements of ISO 45001: 2018. Understand how management systems can assist the department in reaching its strategic goals and mitigate the risks associated with ineffective management of safety, health and environment (HSE) related issues. ISO 45001: 2018 will assist the department in keeping its workers healthy and safe. ISO 14001: 2015 will aid in ensuring that the impact of the department's activities on the environment is effectively managed.
Delivery Method: <i>(Face2Face or Online)</i>	Online
Is the training programme done by a sole service provider? <u>YES NO</u> <i>(If YES, attach a confirmation letter of sole provider)</i>	NO



Part C ADDITIONAL INFORMATION			
No	Item Description	Yes/No	No. of People
1.	Catering: <i>(attach the full specification for catering including dietary requirements)</i>	No	
2	Venues and Facilities:	No	
3.	Other <i>(Specify):</i>		
<p style="text-align: center;"><u>General Comments</u></p> <p>1. The service provider to attach proof of accreditation.</p> <p>2. The service provider must provide valid work permits in a case where foreign nationals are facilitators.</p> <p>3. The service provider must attach profile (CV and relevant qualification) of the facilitator.</p>			