

Item	Description	Unit	Unit Price (Excl. VAT) R
1	Removal, relocation and assembling of single & closed office		
1.1	Workstation (desk, credenza, pedestal, 4-draw filing cabinet, 2-door stationery cabinet, office chairs, computer and IT equipment accompanying the workstation, and an average of 8 boxes. Labour included.	Per work station	R
2	Removal, relocation and assembling of desk & tables		
2.1	Singular Desk	each	R
2.2	Round table	each	R
2.3	Boardroom table	each	R
2.4	Coffee table	each	R
2.5	Training table	each	R
2.6	Canteen Tables	each	R
2.7	Loose tops, part of desk	each	R
2.8	Foldable Tables	each	R
3	Removal, relocation and assembling of sofa's & Chairs		
3.1	Chair	each	R
3.2	Stackable Chairs	each	R
3.3	Bar stools	each	R
3.4	Sofa (Single seater)	each	R
3.5	Sofa (2 seater)	each	R
3.6	Sofa (3 seater)	each	R
3.7	Canteen Chairs	each	R
4	Removal, relocation and assembling of cupboards & cabinets		
4.1	Cabinet	each	R
4.2	Pedestal	each	R
4.3	Cupboard	each	R

4.4	Opti-plan cupboard	each	R
4.5	Sideboard	each	R
4.6	Bookshelf	each	R
4.7	Metal Lockers	each	R
5	Removal and relocation of IT Equipment		
5.1	Free-standing screen	each	R
5.2	Desk-based screen	each	R
5.3	Pan aboard	each	R
5.4	Monitor	each	R
5.5	Personal Computer	each	R
5.6	Photocopier	each	R
5.7	Printer	each	R
5.8	Multi-functional Printer	each	R
5.9	Plotter	each	R
5.10	Binding machine	each	R
5.11	Telephone	each	R
5.12	Docking Station	each	R
5.13	Trolleys (computer stands & trolleys)	each	R
6	Removal, relocation of appliances		
6.1	Bar Fridge	each	R
6.2	Full-length Fridge	each	R
6.3	Microwave	each	R
6.4	Television	each	R
6.5	Decoder	each	R
6.6	Water Cooler	each	R
6.7	Urns	each	R
7	Removal, relocating and assembling of general Items		
7.1	Carpet Protector	each	R
7.2	Whiteboard (incl. reinstall)	each	R
7.3	Notice Boards	each	R
7.4	Picture frame	each	R